



**TOWN OF VICTORIA  
AGENDA  
LOCATION: Town Hall  
DATE: Friday, February 6, 2026, 1:00 p.m.**

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**CALL MEETING TO ORDER / WELCOME**

Acknowledgement Mr. F. Antle

**APPROVAL OF AGENDA** February 6, 2026

**ELECTION UPDATE**

- Administrator

**TOWN CLERK/MANAGER REPORTS & UPDATES**

- Bills/Accounts & Payroll for January 25 – 31, 2026
- Municipal Consolidated Financial Statements for the year ending December 31, 2024
- Tax Receivable Summary & Annual Expenditure Report to December 31, 2024
- Town Clerk/Manager's Action Report (Nov. 24/'25 - Feb. 5/'26)
- Training update
- Permit Registry
- Status update – New Town Clerk Position

**TOWN WORKING FOREMAN'S REPORT & UPDATES**

- Public Works Report (Nov. 23/'25 – Feb. 5/'26)
- Capital Works Project Updates

**PUBLIC SAFETY AND PROTECTIVE SERVICES**

- 2025 Fire Department activity overview
- Membership & Other Item
- Emergency Management Plan
- Rescue Vehicle
- Training

**2026 BUDGET & TAX STRUCTURE**

- Tabled Budget Correspondence
- 2026 Municipal Budget – Motion Required
- 2026 Town Tax Structure – Motion Required

**COMMUNICATIONS AND ENGAGEMENT**

- Old Track Road – Rail
- Future engagement considerations

**CORRESPONDENCE / ITEMS REQUIRING ACTION**

- Environment and Conversation Water Testing
- Building Application – 211 Old Track Rd.
- Development Application – 189 Church Road
- Affidavit, re: Business Closure
- Heritage Day/Week Proclamation 2026

## **ADMINISTRATOR DIRECTIVES**

- Municipal Code of Conduct – Councillors
- Fire Ban and Fireworks By-Law
- Rules of Procedure By-Law

## **BY-LAWS UPDATE**

- Respecting the Demolition or Repair of Nuisance or Unsafe Buildings By-Law
- Building Code and Electrical Code By-Law
- Prohibiting and Controlling the use of a Water Source
- Arrears By-Law

## **POLICY UPDATE**

- 2026 Town Tax Collection Policy
- Social Media Policy
- Delegation of Spending Authority Policy
- Councillor & Staff Expense Reimbursement Policy
- Water Shut-Off Policy
- Retention Policy for Records Related to Councillors and Staff

## **CORRESPONDENCE & INFORMATION FOR REVIEW / DISCUSSION**

- NL Power Inc. Gross Revenue 2025
- Dept. of Justice & Public Safety, Fire Services Div.: 2025 Vehicle Funding Application
- Dept of Transportation & Infrastructure, re: COR/2026/00608.
- Dept. of Municipal & Community Affairs, re: COR/2025/02229
- Dept. of Transportation & Infrastructure, re: Endorsement – Site Specific Safety Plan (SSSP) 2025-26.
- MAA, re: Board of Directors

## **DELEGATIONS**

Delegations Approved to Speak

## **ADJOURNMENT**

Time of adjournment