

ATTENDENCE -

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney

Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

1. **CALL MEETING TO ORDER / WELCOME / DELEGATIONS:** No registered delegations.
Mayor Dooley called the meeting to order at 7:03 p.m. Candidate, Mrs. Loch, present for observation.
2. **ADOPTION OF THE AGENDA:** September 16, 2025.
Motion 2025-187 Layden/Penney
Be it resolved to adopt the agenda, for the Regular Council Meeting of September 16, 2025, including both additions.
Favour 7; Opposed 0; Carried
3. **MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES /** August 26, 2025
Motion 2025-188 Snooks/Penney **No errors or omissions**
Be it resolved to adopt the minutes, for the Regular Council Meeting of August 26, 2025.
Favour 7; Opposed 0; Carried

FINIANCIAL REPORTS

4. Bill/Accounts & 4.b Payroll Aug. 17 – Sept. 6, 2025.
C/Penney (VVFD member), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #7, & left the meeting chambers at 7:13 p.m.
Councillor Clarke arrived at 7:16 p.m.
4.a VVFD Incurred Invoices #1 to #7
Motion 2025-189 Snooks/DM Moores
Be it resolved to approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#7 for \$10,640.24.
Favour 6; Opposed 0; Carried *C/Penney returned 7:16 p.m.*

MI Change Order Notice re: King's Road Water & Sewer Upgrades, 17-MYCW-22-00045.

- Motion 2025-190 Clarke/DM Moores**
Be it resolved, the Council approve the PCA Amendment-Change Order #1, for King's Road Water/Sewer Project, #17-MYCW-22-00045, for extra work performed by Shaw Ventures Ltd, to repair a major water leak caused by a valve & connection failure in the main waterline joining at King's Road and Old Track Road.
Favour 7; Opposed 0; Carried

4.b C/Clarke (Trio Brd Member), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoice #9, left the meeting chambers at 7:20 p.m.

- Motion 2025-191 Snooks/Kelloway**
Be it resolved the Council approve payment for invoice #9 - Trio Benefits for \$241.51.
Favour 6; Opposed 0; Carried *C/Clarke returned 7:21 p.m.*

4.c C/Kelloway (VHS Brd Member), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoice #10 and left the meeting chambers at 7:21 p.m.

- Motion 2025-192 Layden/Penney**
Be it resolved the Council approve payment for invoice #10 – NL Power Inc. for \$92.69.
Favour 6; Opposed 0; Carried *C/Kelloway returned 7:22 p.m.*

4.d Remaining B/A #10 - #30, & #31 & Payroll #32

Motion 2025-193 DM Moores/Penney

Be it resolved to approve to pay the payable invoices listed #10 - #30 for \$30,967.72, including #31 re: Payroll from Aug 17 – Sept. 6, 2025, for \$19,136.63 and further resolved to pay item #32- Englobe for \$21,689.00.



COMM. / DEPT. & STAFF REPORTS

5. Town Clerk's Report: Dated Aug 17 – Sept. 12, 2025.

Motion 2025-194 Snooks/Penney

Be it resolved to approve the Town Clerk Manager's Report, dated Aug 17 – Sept. 12, 2025, as submitted.

Favour 7; Opposed 0; Carried

ATIPP Coordinator, it was agreed by the Council to appoint the Office Clerk as the ATIPP Coordinator, effective immediately.

6. Working Foreman's Report: Dated Aug 17 – Sept. 12, 2025.

Motion 2025-195 Clarke/Layden

Be it resolved to approve the Working Foreman's Report, dated Aug 17 – Sept. 12, 2025, as submitted.

Favour 7; Opposed 0; Carried

7. Permit Registry: #'s 882 -887.

Motion 2025-196 Penney/Layden

Be it resolved, approval be granted for Permit #882 - #886, pending work/business is conducted/completed in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached. **Favour 7; Opposed 0; Carried**

C/Layden, (Permit Holder #887), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, and left the meeting chambers at 7:41 p.m.

Motion 2025-197 Clarke/Penney

Be it resolved, approval be granted for Permit #887, pending work/business is conducted/completed in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

Favour 6; Opposed 0; Carried *C/Layden returned at 7:42 p.m.*

8. Complaint of fire truck siren sounded after 12:00 a.m. into early hours of the morning causing an unnecessary disturbance. The Highway Traffic Act was mentioned regarding audible sound and lights when going to an emergency but not when returning from an emergency. Send a note to remind the VVFD Members regarding the use of sirens.

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

9. Dept. of ECC, re: Fall 2025 Operator Education Seminars; past to WF for review.

10. MACE, re: COR/2025/02235, no action & COR/2025/11133.

11. Dept. of Transportation & Infrastructure, re: COR/2025/10206.

12. Response Outside Municipal Boundary Claim Application.

Motion 2025-198 Kelloway/Layden

Be it resolved, the Council approve to submit the Response Outside Municipal Boundary Claim Application on behalf of the Victoria Volunteer Fire Department in the sum of \$1,050.00.

Favour 7; Opposed 0; Carried

CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION

13. MNL 2025 Conference Trades Show & AGM. & Nominations for Brd of Directors.

14. Business Affidavit Closure; deferred for more information.

15. General Building Application, re: Garage, with height exceeding maximum height.

Motion 2025-199 Penney/Layden

Be it resolved, that as per Regulation 23, in conjunction with Regulation 30.4b, and not having received any written concern/s by the stated deadline date, the Council approve the height change as stated on the application, for a new garage located at #75 Highway East, Victoria.

Favour 7; Opposed 0; Carried

Outdoor Water Use Ban

Motion 2025-200 Snooks/Kelloway

Be it resolved the Council remove the outdoor water restriction usage ban, effective immediately.

Favour 7; Opposed 0; Carried

Motion 2025-201 Layden/DM Moores

Be it resolved, that due to being considered an emergency situation, Council approved to obtain the services of Shaw Venters, to fix a major water Leak in pipe below Rocky Pond Dam.

Favour 7; Opposed 0; Carried

GENERAL / NEW BUSINESS:

VVFD Memorial Service, October 5, 2025 @ 2:00 pm.

Victoria Recreation Commission, requests for assistance, deferred to the new council for further discussion.

PRIVILEGED INFORMATION:

16. Pay For Election Officials, ATIPP Coordinator and Human Resource Related Matter.

Motion 2025-202 Layden/Penney

Be it resolved the Council approve to convene into a Closed Privilege Meeting at 9:18 p.m.

Favour 7; Opposed 0; Carried

Motion 2025-203 Snooks/Kelloway

Be it resolved the Council approve to reconvene to a Regular Open Council Meeting at 9:59 p.m.

Favour 7; Opposed 0; Carried

Council transferred the ATIPP Coordinator status to the Office Clerk.

Privileged Meeting, called Tuesday September 23, 2025 @ 7:00 p.m. for further discussions on the human resource relation matter.

ADJOURNMENT OF MEETING

Next Council Meeting & Swearing-In Ceremony, (12th / 2025): October 14, 2025

Motion 2025-204 Clarke/Snooks

Be it resolved the Council meeting adjourn at 11:05 p.m.

Favour 7; Opposed 0; Carried

Signed:



Barry Doolley
Mayor

Signed:



Shelly Butt
Town Clerk/Manager