ATTENDENCE -

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney
Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

1. **CALL MEETING TO ORDER / WELCOME / DELEGATIONS:**
Mayor Dooley called the meeting to order at 7:00 p.m.
Resident #32 Swansea Road, re: Garbage Collection Related Concerns, i.e.: Bulk/Oversized Heavy Garbage Cleanup. Noting this is once per year and garbage is accumulating, creating unsightly areas around town all year, raising the question of how to dispose of this type of garbage for the remainder of the year. Mayor Dooley explained the Eastern Regional Service Board's current collection processes and noted the local salvage yard taking metals on Swansea Road. Also, referring to the ERSB Transfer Station, Hr. Grace, noting it is open 3-days per week for bulk, oversized and other non-residential materials until the end of 2025, after which an access card will be required to enter the facility. Having the concern addressed, the resident thanked Council, and left the meeting at 7:39 p.m.

2. **ADOPTION OF THE AGENDA:** June 17, 2025.
Motion 2025-120 Layden/DM Moores
Be it resolved to adopt the agenda, for the Regular Council Meeting of June 17th, 2025. **Favour 7; Opposed 0; Carried**

3. **MINUTES** - May 27, 2025 / **COUNCIL MEETING / OTHER MEETING MINUTES**
Council Meeting Minutes - May 27, 2025
Motion 2025-121 Penney/Layden *Noted: no errors or omissions.*
Be it resolved to adopt the Minutes for the Regular Council Meeting of May 27, 2025. **Favour 7; Opposed 0; Carried**

BUSINESS ARISING: None

FINIANCIAL REPORTS

4. Bill/Accounts & 4.b Payroll May 19 – June 7, 2025
C/Penney (VVFD member),declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #10 & #11, (attendees to MNL Meeting, Carbonear), & left the meeting chambers at 7:49 p.m.
VVFD Incurred Invoices #1 to #10
Motion 2025-122 Layden/Kelloway
Be it resolved to approve payment of the accounts payable invoices incurred by the VVFD, listed *#1-#10* for $9,333.20. **Favour 6; Opposed 0; Carried**

C/Clarke (attendee -MNL Meetings, ERSB Brd Member & Trio Brd Member), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #11, #12 & #13, left the meeting chambers at 7:49 p.m.
Motion 2025-123 Snooks/Kelloway
Be it resolved the Council approve payment for Invoice #11: MNL Registration Fees to Eastern/Avalon Meetings, Carbonear. **Favour 5; Opposed 0; Carried** *C/Penney returned at 7:51 p.m.*

Eastern Regional Service Brd, #12 and Trio Benefits #13.
Motion 2025-124 Penney/Layden
Be it resolved the Council approve payment for invoices #12, ERSB Garbage Collection Qtr. #3 for $49,106.25 and #13, Trio Benefits for $241.51. **Favour 6; Opposed 0; Carried** *C/Clarke returned at 7:52 p.m.*

Victoria Heritage Society, re: Invoice #14
C/Kelloway (VHS Brd Member), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #14 and left the meeting chambers at 7:52 p.m.
Motion 2025-125 Snooks/DM Moores
Be it resolved the Council approve payment of invoice #14, Newfoundland Power Inc. Heritage Village for $112.90.

Favour 6; Opposed 0; Carried *C/Kelloway returned at 7:53 p.m.*

5. Remaining Account Payables #15 - #35 and #36, Payroll May 19 – June 7, 2025

Motion 2025-126 Penney/Layden

Be it resolved to approve to pay the payable invoices listed #15 - #35 for $27,756.92 and resolved to approve item #36 re: Payroll for Town Staff, May 19 – June 7, 2025, of $17,932.92. **Favour 7; Opposed 0; Carried**

COMM. / DEPT. & STAFF REPORTS

5. Public Works Committee, re: King's Road Bridge Project#AP-MYCW-23042, and Main Hwy 17-GI-23-00072 Update.

- King's Road Bridge Project#AP-MYCW-23042
- Main Hwy 17-GI-23-00072. Discussed scope of work and available funding.

Motion 2025 -127 Kelloway/Layden

Be it resolved, the Council approve to adjust the scope of work to align with the approved funding and that one straight, non-fused pipe shall be installed in Powell's Brook, if physically possible, and further resolved that the project start on the Main Highway/Route 70 at or near Swansea Road going north to the intersections of the Main Highway and Highway East, (Routes 70/74). **Favour 7; Opposed 0; Carried**

6. Civic Functions Committee - Canada Day Plans Events.

Motion 2025-128 Clarke/Layden

Be it resolved the Council approve the Canada Day scheduled of events as planned. **Favour 7; Opposed 0; Carried**

7. Pre-Election Decisions: Number of Nominations Days, Number of Advanced Polling Days, Separate Election For Mayor, Vote By Mail, Number of Polling Stations.

Separate Election For Mayor, no change. Vote By Mail; declined.

Motion 2025-129 Penney/Kelloway

Be it resolved the Council approve to hold one (1) Nomination Day between the hours of 8:00 a.m. to 8:00 p.m. and resolved to hold one (1) Advanced Poll Day between the hours of 8:00 a.m. to 8:00 p.m. and further resolved to have one (1) Polling Station. **Favour 7; Opposed 0; Carried**

8. Town Clerk's Report: Dated May 25 – June 13 , 2025

Motion 2025-130 Layden/Clarke

Be it resolved to approve the Town Clerk Manager's Report, dated May 25 – June 13, 2025, as submitted.

Favour 7; Opposed 0; Carried

9. Working Foreman's Report: Dated May 25 – June 13, 2025

Motion 2025-131 Snook/DM Moores

Be it resolved to approve the Working Foreman's Report, dated May 25 – June 13, 2025, as submitted.

Favour 7; Opposed 0; Carried

10. Permit Registry: #'s 832 – 840.

C/Snooks declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: Permit #833, (Relative to Permit Holder), and left the meeting chambers at 8:55 p.m.

Motion 2025-132 Layden/DM Moores

Be it resolved, approval be granted for Permit #833, pending work/business is conducted/completed in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached. **Favour 6; Opposed 0; Carried** *C/Snooks returned 8:56 p.m.*

DM Moores declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: Permit #836, (Relative to Permit Holder), and left the meeting chambers at 8:56 p.m.

Motion 2025-133 Kelloway/Snooks

Be it resolved, approval be granted for Permit #836, pending work/business is conducted/completed in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached. **Favour 6; Opposed 0; Carried** *DM Moores returned 8:57 p.m.*

Motion 2025-134 Layden/Penney
Be it resolved, approval be granted for Permit #832, 834, 835, 837-840 pending work/business is conducted/completed in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached. **Favour 7; Opposed 0; Carried**

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

11. Health Canada, re: Naloxone Kits Available for events.
12. Dept. of Environment & Climate Change, re: Work Around Waterbodies, 2) COR-2025-2095 RE: CBA Tool.
13. Dept of MACE, re: Emergency Management Plan. To be actioned over the coming year.
14. NL Health Services, re: Eastern-Rural Zone Reporting Structure Changes.
15. Memorial Public Library Brd, re: War Memorial Service Sunday, June 29, 2025.
16. ERSB Announcement Ltr, re: Access Card Deadline Extension.

CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION
From Previous Council Meeting of May 27, 2025

17. Use of a Source of Water & Boil Order By-Law, (as per TLSD Act, 7. By-Laws - Mandatory)

Motion 2025-135 Layden/Kelloway
Be it resolved, as per the Towns and Local Service Districts Act, Section 7, the Council approve and adopt the Use of a Source of Water & Boil Order By-Law, as submitted. **Favour 7; Opposed 0; Carried**

18. Permit Specification Update.

Motion 2025-136 Snooks/Layden
Be it resolved the Council adopt the revised Permit Specification as submitted for approval.
Favour 7; Opposed 0; Carried

New Correspondence & Other Items

19. General Application, re: New Dwelling Church Road.

Motion 2025-137 Kelloway/Layden
Be it resolved, approval be granted for the building application for construction of a new dwelling at #152 Church Road, pending the stated work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations and/or stipulations attached. **Favour 7; Opposed 0; Carried**

20. Residential Complaint, re: Noise Abatement Complaint. Council advises to contact the RCMP for advice.

21. Appointment of Appeals Commissioner.

Motion 2025-138 DM Moores/Layden
Be it resolved the Council appoint Avalon Appraisals Limited, Hr. Grace, NL as the town's Appeals Commissioner.
Favour 7; Opposed 0; Carried

NOTION OF MOTION/S: None filed.

GENERAL / NEW BUSINESS:

22. MNL Meeting Carbonear June 6-7, 2025; reported meetings were highly informative.
23. Trench Box: It was mentioned that town staff should have a trench box in the line of work conducted by the town, citing safety requirements. Suggested to check with the Town of Bay Roberts as they have one in their inventory.
24. CEEP Grant: TCM advised the for Victoria Heritage Society will be applying; no objections noted.

PRIVILEGED INFORMATION:

25. Human Resources Matters: (1) WHSCC, (2) VHS Fire Hall Lock, (3) OIPC Reply Letter, (4) Teamsters Union Agreement.

Motion 2025-139 Snooks/Clarke

Be it resolved the Council approve to convene into a Closed Privilege Meeting at 9:31 p.m. **Favour 7; Opposed 0; Carried**

Motion 2025-140 Layden/Kelloway

Be it resolved the Council approve to reconvene to a Regular Open Council Meeting at 9:50 p.m.

Favour 7; Opposed 0; Carried

VHS Fire Hall Lock Incident: As per the discussion held in privilege, the Council unanimous agreed with the request from the Victoria Heritage Society, and directed the TCM to send a letter, as defined by the Council, to the individual responsible for this incident.

ADJOURNMENT OF MEETING

26. Next Council Meeting, (9th /2025): July 15, 2025

Motion 2025-141 Clarke/Layden

Be it resolved the Council meeting adjourn at 9:55 p.m. **Favour 7; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Signed:

Shelly Butt
Town Clerk/Manager