

**ATTENDENCE -**

Mayor Barry Dooley - *regrets*  
Councillor Sharon Snooks  
Councillor Art Kelloway  
Councillor Dion Penney

Deputy Mayor Jennifer Moores  
Councillor Jim Layden  
Councillor Glenn Clarke  
Shelly Butt, Town Clerk/Manager

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS:** None

Deputy Mayor Moores called the meeting to order at 7:00 p.m.

1. **ADOPTION OF THE AGENDA:** April 15, 2025. *Addition: Approval of Gift to VVFD, re: 50<sup>th</sup> Anniversary*

**Motion 2025-72 Clarke/Layden**

Be it resolved to adopt the agenda, including addition as noted, for the Regular Council Meeting of April 15, 2025.

**Favour 6; Opposed 0; Carried**

**MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES /** March 25, 2025

2. **Motion 2025-73 Kelloway/Snooks**

Be it resolved to adopt the Minutes for the Regular Council Meeting of March 25, 2025.

**Favour 6; Opposed 0; Carried**

**BUSINESS ARISING:** None**FINIANCIAL REPORTS**

3. Bill/Accounts & 3.b Payroll Mar. 16 – April 5, 2025,

*C/Penney (VVFD member), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #8 & left the meeting chambers at 7:03 p.m.*

**Motion 2025-74 Snooks/Layden** (including addition item)

Be it resolved to approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#8 for \$4,385.01 and further resolved to approve a gift of \$5,000.00 to the VVFD on their 50 Year Anniversary of dedicated service to the Town of Victoria.

**Favour 5; Opposed 0; Carried** *C/Penney returned at 7:04 p.m.*

Invoice #9 -Trio Benefits for April 2025.

*C/Clarke/ (a Trio Benefits Board Member) declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 related to these invoices and left the meeting at 7:04 p.m.*

**Motion 2025-75 Layden/Kelloway**

Be it resolved to approve to pay invoice #9, Trio Benefits for April 2025, all totalling \$241.51.

**Favour 5; Opposed 0; Carried** *C/Clarke returned at 7:04 p.m.*

VHS #10 NL Power for Heritage Bldgs.

*C/Kelloway, (member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoice #10, leaving the meeting 7:04 p.m.*

**Motion 2025-76 Penney/Layden**

Be it resolved to approve payment of accounts payable invoice #10 NL Power for Heritage Bldgs., totalling \$138.30.

**Favour 5; Opposed 0; Carried** *C/ Kelloway returned 7:05 p.m.*

Remainder of Payables #11- #27 & Payroll #28.

**Motion 2025-77 Clarke/Penney**

Be it resolved to approve to pay the payable invoices listed #11 - #27 for \$78,743.26 and resolved to approve item #28 re: Payroll for Town Staff, Mar. 16 – April 5, 2025, for a total of \$15,527.56. **Favour 6; Opposed 0; Carried**

**COMM. / DEPT. & STAFF REPORTS**

4. Town Clerk's Report: Dated March 23 – April 11, 2025

**Motion 2025-78 Penney/Layden**

Be it resolved to approve the Town Clerk's Report, dated March 23 – April 11, 2025, as submitted.

**Favour 6; Opposed 0; Carried**

5. Working Foreman's Report: Dated March 23 – April 11, 2025

**Motion 2025-79 Clarke/Penney**

Be it resolved to approve the Working Foreman's Report, dated March 23 – April 11, 2025, as submitted.

**Favour 6; Opposed 0; Carried**

6. Permit Registry: 807, 809, 810

**Motion 2025-80 Snooks/Penney**

Be it resolved, Council approve permits #807 and #809 pending business/work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 6; Opposed 0; Carried**

*C/Snooks (directly related to permit holder) declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 2.1. 5 & 6, & left the meeting at 7:29 p.m.*

**Motion 2025-81 Layden/Kelloway**

Be it resolved, approval be granted for Permit #810, pending business/work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 5; Opposed 0; Carried**

**CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION**

7. (a) COR/01175/2025, (b) COR/2024/1957-02; reviewed and acknowledged by the Council.

8. Royal Canadian Legion, Invitation to Mayor or Alternate.

9. Canadian Heritage - Celebrate Canada Funding Approval Ltr.

**CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION**

10. National Volunteer Week Proclamation April 27 – May 3, 2025

**Motion 2025-82 Layden/Penney**

Be it resolved to authorize DM Moores to sign the proclamation in acknowledgement that April 27 – May 3, 2025, is recognized as National Volunteer Week 2025 on behalf of the Town of Victoria and further resolved to approve a \$200.00 donation to the same groups identified by the Civic Functions Committee in 2024.

**Favour 6; Opposed 0; Carried**

11. Donation Request, Carbonear Collegiate

*C/Penney declared a conflict-of-interest as per the Municipal Conduct Act SNL2021 Chapter M-20.01 An Act Respecting The Conduct Of Municipal Officials Sections 5, (close family relative graduating in the Class of 2024) & left the meeting at 7:41 p.m.*

**Motion 2025-83 Clarke/Snooks**

Be it resolved Council approve the donation request from Carbonear Collegiate for \$100.00 in Support of Annual Safe Grad Night, 2025.

**Favour 6; Opposed 0; Carried** C/Penney returned 7:42 p.m.

12. Building Application, re: 6-Dean's Road

**Motion 2025-84 Clarke/Penney**

Be it resolved, approval be granted for the building application for construction of a new dwelling at #6 Dean's Rd, pending the stated work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations and/or stipulations attached.

**Favour 6; Opposed 0; Carried**

13. Development Application, (Business) re: 55-59 Job's Pond

**Motion 2025-85 Penney/Layden**

Be it resolved, approval be granted to the applicant to open/operate an Air BnB Business from 55-59 Job's Pond East, effective immediately. **Favour 6; Opposed 0; Carried**

**NOTICE OF MOTION** – Flower Planter Maintenance 2025, Lawn Mowing Services, if deemed necessary for 2025.

**GENERAL / NEW BUSINESS:**

Garbage around Apartment Building at #346 Highway East. Council was advised the property owner was contacted regarding this matter and a deadline was put in place to have the residential and bulk garbage cleaned up.

**PRIVILEGE INFORMATION:** Human Resources – TAWU - Agreement

**Motion 2025-86 Snooks/Penney**

Be it resolved; Council approve to convene into a Privileged Meeting at 8:14 p.m. **Favour 6; Opposed 0; Carried**

**Motion 2025-87 Clarke/Kelloway**

Be it resolved; Council approve to reconvene into a Regular Meeting at 8:44 p.m. **Favour 6; Opposed 0; Carried**

**ADJOURNMENT OF MEETING**

14. Next Council Meeting, (6th /2025): May 6, 2025

**Motion 2025-88 Layden/Snooks**

Be it resolved the Council meeting adjourn at 8:45 p.m. **Favour 6; Opposed 0; Carried**

**Signed:**

Digitally signed by Jennifer Moores  
DN: cn=Jennifer Moores, c=CA, o=Town of Victoria,  
ou=Deputy Mayor, email=jennifermoores@townofvictoria.ca  
Date: 2025.05.08 13:34:45 -02'30"

**Jennifer Moores**  
**Deputy Mayor**

**Signed:**

  
**Shelly Butt**  
**Town Clerk/Manager**