ATTENDENCE -

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney
Deputy Mayor Jennifer Moores - *regrets*
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS: Three Visitors

Mayor Dooley called the meeting to order at 7:00 p.m.

1. **ADOPTION OF THE AGENDA:** March 25, 2025. ***Addition:*** *Multi-Yr Project Reallocation Ltr*

Motion 2025-52 Penney/Clarke

Be it resolved to adopt the agenda, including addition as noted, for the Regular Council Meeting of March 25, 2025.

Favour 6; Opposed 0; Carried

2. **MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES** / March 4, 2025

Motion 2025-53 Snooks/Penney

Be it resolved to adopt the Minutes for the Regular Council Meeting of March 4, 2025.

Favour 6; Opposed 0; Carried

BUSINESS ARISING: None

FINIANCIAL REPORTS

3. Bill/Accounts (Remuneration 1st Qtr. $7,438.37) & 3.b Payroll Feb. 23 – Mar. 15, 2025

C/Penney (VVFD member),declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #8 & left the meeting chambers at 7:03 p.m.

Motion 2025-54 Clarke/Layden

Be it resolved to approve payment of the accounts payable invoices incurred by the VVFD, listed *#1-#10* for $.

Favour 5; Opposed 0; Carried *C/Penney returned at 7:04 p.m.*

#9, ERSB for Apr - June 2025, #10 Trio Benefits for March 2025.

C/Clarke/ (a Board Member on each organization) declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act , Sections 5 & 6 related to these invoices and left the meeting at 7:04 p.m.

Motion 2025-55 Snooks/Kelloway

Be it resolved to approve to pay invoice #9, ERSB for Apr - June 2025, and #10 Trio Benefits for March 2025, all totalling $49,347.76. **Favour 5; Opposed 0; Carried** *C/Clarke returned at 7:04 p.m.*

VHS #11 NL Power for Heritage Bldgs.

C/Kelloway,(member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoice #11, leaving the meeting 7:04 p.m.

Motion 2025-56 Layden/Penney

Be it resolved to approve payment of accounts payable invoice #11 NL Power for Heritage Bldgs., totalling $146.93. **Favour 5; Opposed 0; Carried** *C/ Kelloway returned 7:05 p.m.*

Remainder of Payables #12- #30 & Payroll #31. *Additional Payable, re: Councillor's Remuneration 1st. Qtr. 2025 in the amount of* $7,438.37*; all councillors agreed to this addition.*

Motion 2025-57 Snooks/Layden

Be it resolved to approve to pay the payable invoices listed #12 - #30 for $24,484.64 + ($7,438.37) = $31,923.01 and resolved to approve item #31 re: Payroll for Town Staff, Feb. 23 – Mar. 15, 2025, for a total of $13,918.02.

Favour 6; Opposed 0; Carried

4. Shared Services Meeting, Thursday, March 13, 2025. (Noted: Meetings will continue for further discussions on shared of listed services/expenses as a group)

Motion 2025-58 Clarke/Layden

Be it resolved to accept the Shared Servies Meeting Report of Thursday, March 13, 2025, as presented.

Favour 6; Opposed 0; Carried

5. Finance Committee Report, Friday, March 14, 2025. Agreed to review individually.

1. Account #110681, Submitted new information and requesting to have all remaining taxes removed. Previously approved adjustment for $7,064.29. Recommendation: No Additional Adjustments to Remaining Balance or fees.

2. Resident #2 Priddle's Road, Account# 112316, Claiming for incurred expenses for water leak repairs, including expense for hire of equipment/contractor and owner's personal time totaling $1,206.00.

Motion 2025-59 Clarke/Snooks

Be it resolved to accept the Finance Committee's recommendation to approve payment to the account holder, #112316, one-half of the stated cost for the hire of equipment/contractor the amount not to exceed $483.00.

Favour 4; Opposed 2 Layden/Kelloway; Carried

3. Review of Travel/Milage Expense, re: Travel/Accommodation/Meals Allowance Policy.

Motion 2025-60 Clarke/Layden

Be it resolved to approve the Finance Committee's recommendation for an increase of 5¢ per kilometer to an amount not to exceed $0.50 per kilometer in relation to travel/mileage incurred expenses, in compliance with the existing Travel/Accommodation/Meals Allowance Policy, with no other changes to the existing said policy.

Favour 6; Opposed 0; Carried

4. Date for First Negotiations Meeting. March 31, 2025 @ 9:00 a.m.

Councillor Penney asked Council to decide if he was in a conflict-of-interest position on the discussion on Item #5.

Motion 2025-61 Layden/Clarke

Be it resolved that it is agreed that Councillor Penney is not in a conflict position for the discussion of item #5.

Favour 5; Opposed 0; Carried *C/Penney did not leave the Chambers, and did not participate in the outcome of motion 2025-61.*

C/Penney (VVFD member),declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #8 & left the meeting at 7:48 p.m.

5. Fire Protection Vehicle Funding Application. Approval not recommended by the Finance Committee, as per details provided in their report.

Motion 2025-62 Layden/Snooks

Be it resolved Council agrees to submit a Fire Protection Vehicle Funding Application for the replacement of the 2004 Pierce Fire Pumper. **Favour 5; Opposed 0; Carried** C/Penney returned at 7:51 p.m.

COMM. / DEPT. & STAFF REPORTS

6. Town Clerk's Report: Dated March 3 - 21, 2025

Motion 2025-63 Snooks/Penney

Be it resolved to approve the Town Clerk's Report, dated March 3-21, 2025, as submitted.

Favour 6; Opposed 0; Carried

7. Working Foreman's Report: Dated March 3 - 21, 2025

Motion 2025-64 Layden/Snooks

Be it resolved to approve the Working Foreman's Report, dated March 3-21, 2025, as submitted.

Favour 6; Opposed 0; Carried

8. Permit Registry: None

9. Remote Meeting By-Law, (Revised from Policy)

Motion 2025-65 Layden/Kelloway

Be it resolved to adopt the Remote Meeting By-Law as presented and reviewed by the Council.

Favour 6; Opposed 0; Carried

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

10. Dept. of Trans. & Infrastructure, MI re: COR/2025/02324, Year-End Claims for MIP.
11. Dept. of Justice & Public Safety, FSD, re: Emergency Vehicle Traffic Management for Firefighters.

CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION

12. Sponsor Request, re: Cee Bees Minor Hockey; no discussion.

13. Municipal Assessment Agency, Three-Year Tax Agreement.

Motion 2025-66 Snooks/Layden

Whereas: the Agency is authorized pursuant to the Assessment Act, 2006, to provide property assessment services to municipalities in the Province of Newfoundland and Labrador,

Whereas: the Town of Victoria desires to impose a property tax,

Whereas: the Town of Victoria and the Agency have entered into this Agreement for the purpose of setting out their respective duties and obligations governing the provision of assessment services and,

Whereas: the Town of Victoria and the Agency desire to enter into this Agreement for a minimum of three consecutive tax years.

Be it resolved the Town of Victoria sign the Municipal Assessment Agency 3-Year Agreement as received.

Favour 6; Opposed 0; Carried

14. Building Application, re: 28 Gulf Ave. Noted: Property is serviced with town water and sewer to existing apartment over garage.

Motion 2025-67 Penney/Layden

Be it resolved to approve the building application, pending construction work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached, including the decommissioning of the living-quarters to a non-habitable space once new dwelling is built and occupied in compliance with Reg. #44.1.

Favour 6; Opposed 0; Carried

15. Dept. of Transportation and Infrastructure, re: COR/2025/02696-001.

Motion 2025-68 Kelloway/Layden

Be it resolved that, we the Ultimate Recipient, being the Town of Victoria, accept the cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 25th day of March 2025, COR/2025/02696-001, for Project number #17-MYCW-25-00070, re: Water Flow Metering System with Above Ground Bldg., and Project #17-MYCW-25-00071, re: King's Road Bridge Replacement with a total project value of $497,239, including HST/GST, and further resolved, this council agrees to provide the Ultimate Recipient shared value of $129,888 in funding for this project and authorizes the Mayor and Town Clerk/Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Victoria.

Favour 6; Opposed 0; Carried

NOTICE OF MOTION - None

GENERAL / NEW BUSINESS: None

PRIVILEGED INFORMATION:
15. ATIPP/OIPC & Human Resources Matters.

Motion 2025-69 Clarke/Snooks
Be it resolved to convene into a Closed Meeting at 8:40 p.m. **Favour 6; Opposed 0; Carried**

Motion 2025-70 Clarke/Layden
Be it resolved to reconvene into Regular Open Council Meeting at 9:13 p.m. **Favour 6; Opposed 0; Carried**

ADJOURNMENT OF MEETING
Next Council Meeting, (5th /2025): April 15, 2025

Motion 2025-71 Snooks/Kelloway
Be it resolved the Council meeting adjourn at 9:15 p.m. **Favour 6; Opposed 0; Carried**

Signed:
Barry Dooley
Mayor

Signed:
Shelly Butt
Town Clerk/Manager