ATTENDENCE -

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney
Deputy Mayor Jennifer Moores - *Regrets*
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS: None
Mayor Dooley called the meeting to order at 7:00 p.m.

1. **ADOPTION OF THE AGENDA:** February 11, 2025.
Motion 2025-17 Kelloway/Layden
Be it resolved to adopt the agenda for the Regular Council Meeting of February 11, 2025. **Favour 6; Opposed 0; Carried**

2. **MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES** / January 21st, 2025
Motion 2025-18 Snooks/Penney
Be it resolved to adopt the Minutes for the Regular Council Meeting of January 21, 2025. **Favour 6; Opposed 0; Carried**

2.a **SPECIAL PUBLIC MEETING:** Monday, January 27, 2025 @ 7:30 P.M.
Motion 2025-19 Penney/Layden
Be it resolved to adopt the Minutes for the Special Public Council Meeting of January 27, 2025
Favour 6; Opposed 0; Carried

FINIANCIAL REPORTS
3. Bill/Accounts $53,675.31 & 3.b Payroll Jan. 12 - 31/25: $15,034.29
3.a VVFD #1 - #9.
C/Penney (VVFD members),declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #9 & left the meeting chambers at 7:08 p.m.
Motion 2025-20 Clarke/Layden
Be it resolved to approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#9 for $9,023.52.
Favour 5; Opposed 0; Carried *C/Penney returned at 7:11 p.m.*

3.b #10, Trio Benefits for Feb 2025.
C/Clarke declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act , Sections 5 & 6 related to invoice #10 and left the meeting at 7:11 p.m.
Motion 2025-21 Snooks/Layden
Be it resolved to approve to pay Invoice #10 Trio Benefits for February 2025, all totalling $241.51.
Favour 5; Opposed 0; Carried *C/Clarke returned at 7:12 p.m.*

3.c #11 NL Power for VHS Heritage Bldgs.
C/Kelloway,(member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #11 & left the meeting 7:12 p.m.
Motion 2025-22 Layden/Snooks
Be it resolved to approve payment of accounts payable invoices #11 VHS NL Power for Heritage Buildings, $157.62.
Favour 5; Opposed 0; Carried *C/ Kelloway returned 7:12 p.m.*

3.d Remaining Invoices #12 - #34 & #35 Payroll Reg. Jan. 12 – Feb 1, 2025
Motion 2025-23 Penney/Layden
Be it resolved to approve to pay the payable invoices listed #12 - #34 for $44,252.66 and resolved to approve item #35 re: Payroll for Town Staff, Jan. 12 – Feb 1, 2025, for a total of $15,034.29. **Favour 6; Opposed 0; Carried**

4. Consolidated Financial Statements to year ended Dec. 31, 2023, (final).
Motion 2025-24 Penney/Snooks
Be it resolved to accept and adopt the Consolidated Financial Statement to December 31, 2023, prepared by Beacon Accounting Professional Corp., for the Town of Victoria. **Favour 6; Opposed 0; Carried**

5. Authorize payment of monthly &/or quarterly re-occurring invoices during 2025; list provided.

Motion 2025-25 Snooks/Clarke
Be it resolved, as per the Towns and Local Service Districts Act, Part 5, Section 63, to authorize payment of the regular monthly and quarterly reoccurring expenditures as per list provided, to be submitted to a regular public meeting of the Council for approval.
Favour 6; Opposed 0; Carried

COMM. / DEPT. & STAFF REPORTS
6. Review of 2011 Community Center Rates – *Passed to Finance for Review.*

7. Town Clerk's Report: Dated Jan. 20 – Feb. 8, 2025
Motion 2025-26 Snooks/Layden
Be it resolved to approve the Town Clerk's Report: Dated Jan. 20 – Feb. 8, 2025, as submitted.
Favour 6; Opposed 0; Carried

- ERSB In-Person Meeting with Board, 3rd week of March/2025.
- TOSC, re: Meeting request, no agenda; all agreed an agenda is necessary to be beneficial for each town.
- Get paper copies of the TLSDA.

8. Working Foreman's Report: Dated Jan. 20 – Feb. 7, 2025
Motion 2025-27 Snooks/Layden
Be it resolved to approve the Town Clerk's Report: Dated Jan. 20 – Feb. 8, 2025, as submitted.
Favour 6; Opposed 0; Carried

- Town Staff to take a sample of the water from under the house at #158 Highway East to Service NL to test for ground water or chlorine.

9. Permit Registry, Jan. 20 – Feb. 7, 2025: None

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION
10. Gov. of NL, Circulars:
a) COR/2025/00164, b) COR/2024/05463-03, c) COR/2025/00692, d)MAPA Virtual Training Winter 2025.

11. Inquiry: Non-Compliance with an order of the Council, (Removal Order Issued March 11, 2024, directly related to the URPA Appeal Hearing/Decision #15-006-077-028). C/Kelloway asked why the order was not carried out; this was discussed in detail noting the Order continues in force until revoked by the town council which made the order. (MA1999, 404.5 / TLSDA #285.5/6/8).
Motion 2025-28 Snooks/Layden
Be it resolved a 2nd letter be sent to the property owner of #42 Gully Path Road, in conjunction with an order previously given by the Council, as upheld by Appeal Hearing/Decision #15-006-077-028, with a renewed deadline date of June 30, 2025 to comply with the order, and further resolved, in the event of non-compliance with the order, the town council shall carry out the terms of the order by the necessary means with all costs, expenses or charges incurred by the town in carrying out the terms of the order shall be back charged to the property owner as a debt owned to the town. **Favour 5; Opposed 1 (Layden); Carried**

CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION
12. Request, re: Use of Community Center.
Motion 2025-29 Clarke/Snooks
Be it resolved to grant a one-time use of the Community Center as per request submitted by the Victoria Bethel Church Men's Fellowship Group.
Favour 6; Opposed 0; Carried

13. Water Resources & Management Div., re: 2025 Water & Wastewater Workshop, Gander March 25-27/2025.
Motion 2025-30 Snooks/Clarke
Be it resolved to approve for the Working Foreman to attend the 2025 Water & Wastewater Workshop, Gander March 25-27/2025 with all incurred expenses in compliance with the Travel/Meals/Accommodations Policy.
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Favour 6; Opposed 0; Carried

14. PMA Convention & Trades Show, April 8-10/2025, St. John's.
Motion 2025-31 Snooks/Clarke

Be it resolved to approve for the Town Clerk Manager to attend the PMA Convention & Trades Show, April 8-10/2025, St. John's with all incurred expenses in compliance with the Travel/Meals/Accommodations Policy.

Favour 6; Opposed 0; Carried

15. Royal Canadian Legion, re: Expression for interest in Ad in 75th Anniversary Booklet.

Motion 2025-32 Clarke/Layden

Be it resolved to approve a full-page advertisement at the cost of $100.00 in the Royal Canadian Legion Branch, Carbonear's 75th Anniversary Booklet. **Favour 6; Opposed 0; Carried**

16. Proclamations (2): Her Heart Matters, Wear Red Canada Day, Feb 13/2025 & Heritage Day/Week Feb 17-23, 2025

16a. **Motion 2025-33 Snooks/Layden**

Be it resolved to approve for Mayor Dooley to sign the proclamation in recognition of "Her Heart Matters, Wear Red Canada Day" on February 13, 2025. **Favour 6; Opposed 0; Carried**

16.b Heritage Day/Week 2025

Motion 2025-34 Clarke/Kelloway

Be it resolved Council recognize Feb 17-23, 2025, as Heritage Week and further resolved for Mayor Dooley to sign the proclamation to this effect on behalf of Council. **Favour 6; Opposed 0; Carried**

17. CUPW•STTP, re: Industrial Inquiry Commission Reviewing Canada Post; reviewed.

NOTICE OF MOTION –

18. C/Clarke: Purchase of new chairs, refurbished desks and audio/broadcasting equipment for Council Chambers.

Motion 2025-35 C/Clarke/Layden

Be it resolved to purchase 9 new chairs and to get a price on refurbish all wooden desks and be if further resolved to get a price on audio and video equipment to be installed in the Chambers. **Favour 6; Opposed 0; Carried**

C/Clarke to get as much information as possible on other town's systems forward to the TCM.

NOTICE OF MOTION: S/Snooks, renovations to the Council Chambers.

PRIVILEGED INFORMATION: As per the Municipal Conduct Act, Section 4.(5.b)

19. 2025 Disclosure Statements, Councillors & TCM

Motion 2025-36 Clarke/Penney

Be it resolved to approve to convene into a Closed Meeting at 9:30 p.m. as per Section. **Favour 6; Opposed 0; Carried**

As per the Municipal Conduct Act, Section #4, all Disclosure Statements were reviewed by all in attendance.

Motion 2025-37 Kelloway/Layden

Be it resolved to approve to reconvene into a Regular Open Council Meeting at 9:50 p.m. **Favour 6; Opposed 0; Carried**

GENERAL / NEW BUSINESS: None

ADJOURNMENT OF MEETING

20. Next Council Meeting, (3rd, 2025): March 4, 2025

Motion 2025-38 Layden/Kelloway

Be it resolved to adjourn the meeting at 9:56 p.m. **Favour 6; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Signed:

Shelly Butt

Shelly Butt
Town Clerk/Manager