ATTENDENCE - *Expected*

Mayor Barry Dooley
Councillor Sharon Snooks- *Regrets*
Councillor Art Kelloway
Councillor Dion Penney
Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke *via Zoom*
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS: None

1. **ADOPTION OF THE AGENDA:** January 21, 2025, ***Addition – COR/2025/00208***

Questions arose as to why the Snow Clearing Policy for 2024-2025 was on the agenda, noting this item was previously adopted October 29/2024, by unanimous vote of the Council, re: Motion 2024-266. C/Kelloway questioned if the current adopted policy conflicted with the Highways Traffic Act in relation to the Highway Traffic Snow Clearing Regulations under the Highway Traffic Act, under the authority of section 187 of the Highway Traffic Act , re: Prohibition 2.(1)(a, b), Municipal Regulation 189 and/or the Works, Services And Transportation Act. TCM advised Council of a conversation with the Director of Highway Operations at Dept. Transportation & Infrastructure, NL Gov., who confirmed the sections of these Acts only refer to vehicles and/or parking of vehicles on their provincially owned roadways or highways and the town's current adopted Snow Clearing Policy does not conflict with these Acts or Regulations. It was further acknowledged the Provincial Government is not responsible for maintaining &/or snow clearing municipal owned roads within the boundaries of Victoria, unless otherwise listed in the Newfoundland And Labrador Regulation 28/97, Building Near Highways Regulations, 1997 under the Works, Services and Transportation Act, Schedules A-E.

Motion 2025-01 Penney/Layden

Be it resolved to adopt the agenda for the Regular Council Meeting of January 21, 2025, including additional correspondence COR/2025/00208.

Favour 6; Opposed 0; Carried

2. **MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES** / December 9th, 2024

Motion 2025-02 Penney/Layden

Be it resolved to adopt the Minutes for the Regular Council Meeting of December 9th, 2024, as presented.

Favour 6; Opposed 0; Carried

FINIANCIAL / COMM. / DEPT. & STAFF REPORTS

3. Bill/Accounts & 3.b Payroll Reg. Dec.1, 2024 - Jan. 11/25 & CEEP Dec.1 -28, 2024
Bill/Accounts $142,048.08 and Payroll, re: Town Staff/CEEP $59,277.21
3.a VVFD #1-8.

C/Penney (VVFD members),declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #8 & left the meeting chambers at 7:02 p.m.

Motion 2025-03 DM/Kelloway

Be it resolved to approve payment of the accounts payable invoices incurred by the VVFD, listed *#1-#8* for $19,647.55.

Favour 5; Opposed 0; Carried *C/Penney returned at 7:03 p.m.*

3.b #9, ERSB for Jan-Mar 2025, #10-MNL Membership Fees, #11 Trio Benefits for Jan 2025.

C/Clarke declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act , Sections 5 & 6 related to invoices #9, #10, &#11and left the meeting at 7:03 p.m.

Motion 2025-04 DM Moores/Penney

Be it resolved to approve to pay Invoice #9, ERSB for Jan-Mar 2025, #10-MNL Membership Fees, #11 Trio Benefits for Jan 2025, all totalling $52,112.83.

Favour 5; Opposed 0; Carried *C/Clarke returned at 7:04 p.m.*

3.c VHS Reimbursement of Incurred Expenses for 2024, and #13 NL Power for Heritage Bldgs.

C/Kelloway,(member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #12, & #13 left the meeting 7:04 p.m.

Motion 2025-05 Layden/Penney

Be it resolved to approve payment of accounts payable invoices #12 VHS Reimbursement of Incurred Expenses for 2024, and #13 NL Power for Heritage Bldgs., , totalling $24,410.03.

Favour 5; Opposed 0; Carried *C/ Kelloway returned 7:05 p.m.*

#14-Stewart McKelvey, Civil Litigation Levy Inv# 91176723.

C/Kelloway,(previously declared a conflict & voted in a conflict on matters relating to invoice #14), declared a conflict-of-interest, in reference to the NL2021 Chapter M-20.01, Municipal Conduct Act, Section 5.1 &3, & left the meeting at 7:05 p.m.

Motion 2025-06 DM Moores/Penney

Be it resolved to approve payment of accounts payable invoice #14, Stewart McKelvey, Civil Litigation Levy Inv# 91176723, for $80.50.

Favour 5; Opposed 0; Carried *C/ Kelloway returned 7:09 p.m.*

3.d Remaining Invoices #15 - #44 & #45 Payroll Reg. Dec.1, 2024 - Jan. 11/25 & CEEP Dec.1 -28, 2024

Motion 2026-07 Penney/Kelloway

Be it resolved to approve to pay the payable invoices listed #15 to #44 for $45,797.17 and resolved to approve item #45 re: Payroll for Town Staff, Dec.1, 2024 - Jan. 11/25 & CEEP Dec.1 -28, 2024 for a total of $59,277.21.

Favour 6; Opposed 0; Carried

4. Town Clerk's Report: Dated Dec. 9/24 – Jan. 17/25

Motion 2026-08 Layden/DM Moores

Be it resolved to approve the Town Clerk's Report: Dated Dec. 9/24 – Jan. 17/25, as submitted.

Favour 6; Opposed 0; Carried

5. Streetlight Required - Lower Old Track Road East, Pole #6419881. (No Correspondence). TCM stated the area is extremely dark and the road intersects with the railway trail which would also be beneficial for off-road vehicles when approaching a town owned road.

C/Kelloway,(member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: Primary Residence on LOTRE, one of two resident's residing, & left the meeting 7:21 p.m.

Motion-2025-09 Clarke/Layden

Be it resolved, to approve for a streetlight to be installed on pole #6419881, and if at such time future expansion or development of this road takes place, the streetlight shall comply with the town's current adopted Street Light Policy.

Favour 5; Opposed 0; Carried *C/Kelloway returned 7:32 p.m.*

6. Working Foreman's Report: Dated Dec. 9/24 – Jan. 17/25

Motion 2025-10 DM Moores/Layden

Be it resolved to approve the Working Foreman's Report: Dated: Dec. 9/24 – Jan. 17/25 , as submitted.

Favour 6; Opposed 0; Carried

7. Permit Registry to Dec 9/24 to Jan. 17/25 #804 - #806

Motion 2025-11 Clarke/DM Moores

Be it resolved to approve permits #804 - #806, pending work/business is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

Favour 6; Opposed 0; Carried

8. Resubmitted: Regular Public Council Meeting Calendar for 2025. Municipal Election October 2, 2025.

Motion 2025-12 Layden/Penney

Be it resolved to revise the previously adopted Regular Public Council Meeting dates for September 9th & 30th, 2025, to one (1) regular public meeting of the Council, to be held September 16, 2025.

Favour 6; Opposed 0; Carried

9. Snow Clearing Policy 2024/2025. Council considered this agenda item suitably addressed at beginning of this meeting.

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

10 Dept. of Justice & Public Safety, re: Project No.FES.SA240125, 9.b .Memo, re: Firefighters Cancer Awareness Month (Jan 2025).
11. Dept. of MI, re: COR/2025/00092, COR/2024/15535
12. Dept of MAPA, re: COR/2024/02615-02
13. Municipal Assessment Agency, re: Update Memo December 19/2024,
14. Invitation, re: Eastern Rural Executive Leadership Team of NL Health Services, Virtual Follow-Up Meeting
15. Letter from Resident 32 Highway East; TCM advised claim is gone to the town's insurance company last Fall

16. Dept. of Trans. & Infrastructure, COR/2025/00208, Approval To Enter Into Contract – Consultant Services.

Motion 2025-13 Layden/Kelloway

Be it resolved to accept the Dept. of Transportation & Infrastructure's Correspondence COR/2025/00208, advising Englobe Corp., was selected as the preferred Project Consultant for Project 17-MYCW-23-00072.

Favour 6; Opposed 0; Carried

CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION

17. TOSC, Request for 1st Quarterly Meeting of 2025. Council agreed that an agenda is required to achieve meaningful dialog; TCM to relay to the TOSC. In addition, discussed the first meeting with Mayors/Deputy Mayor last Fall; TCM requested to reach out to all 3 towns for their interest in continuing with discussions at the first meeting.

NOTICE OF MOTION – C/Clarke to introduce a motion for the purchase of new chairs, update or replace current desks and video/broadcasting equipment for the Chambers.

GENERAL / NEW BUSINESS

C/Penney mentioned the upcoming 50th Anniversary of the VVFD, April 12/2025 at the Knights of Columbus, Carbonear; invitations will be issued to all guests in the next week or two.

CONFIDENTIAL INFORMATION: ATIPP & OIPC / Teamsters Union Local 855 *No public in attendance.*

Motion 2025-14 DM Moores

Be it resolved to convene into a Privileged Meeting at 8:09 p.m. **Favour 6; Opposed 0; Carried**

Motion 2025-15 DM Moores/Layden

Be it resolved, having dealt with items deemed confidential information, to reconvene to the regular meeting at 8:41 p.m.

Favour 6; Opposed 0; Carried

Council unanimously agreed to advise the TCM to avail of legal services with Stewart McKelvey Law for legal assistance when dealing with repetitive applicants with a high volume ATIPP Applications and OIPC Complaint Investigations from, which can be deemed to unreasonably interfere with the operations of the town's daily administration, and where the requests for information have become vexatious, are unduly repetitive or systematic and/or are excessively broad or incomprehensible.

ADJOURNMENT OF MEETING

Next Council Meeting, (2nd /2025): February 11, 2025

Motion 2025-16 Kelloway/Layden

Be it resolved the Council meeting of Jan 21, 2025, adjourn at 8:30 p.m. **Favour 6; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Signed:

Shelly Butt
Town Clerk/Manager