

**ATTENDANCE -**

Mayor Barry Dooley  
Councillor Sharon Snooks  
Councillor Art Kelloway  
Councillor Dion Penney

Deputy Mayor Jennifer Moores – *Virtual Attendance*  
Councillor Jim Layden  
Councillor Glenn Clarke  
Shelly Butt, Town Clerk/Manager

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS:** Registered Delegate from #110 Main Hwy.  
Mayor called the meeting to order at 7:00 p.m.

**1. ADOPTION OF THE AGENDA: November 19<sup>th</sup>, 2024.** Addition: Quote for Paving Town Cuts**Motion 2024-269 Layden/Clarke**

Be it resolved Council adopt the agenda for the Regular Council Meeting of November 19, 2024, as presented and to include Quote for Paving.  
**Favour 7; Opposed 0; Carried**

Resident from #110 Main Hwy addresses Council with concerns relating to the pavement cut in front of his property, the maintenance of the cut with class A stone and speeding of traffic, which is cause for concerns for his personal property. The resident was advised replacement of pavement should be done in the coming week and is hoped to alleviate these concerns. Upon having all concerns addressed, the resident left the meeting at 7:10 p.m.

**2. MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / October 29, 2024****Motion 2024-270 Snooks/Clarke**

Be it resolved Council adopt the Minutes for the Regular Council Meeting of October 29<sup>th</sup>, 2024, as presented.

**Favour 7; Opposed 0; Carried**

Business Arising From The Minutes: None

**FINIANCIAL / COMM. / DEPT. & STAFF REPORTS****3. Bill/Accounts \$ & 4.b Payroll Oct. 20 – Nov.9, 2024, \$24,768.85****3.a VVFD Incurred Invoices listed #1-#8.**

*C's Layden/Penney (VVFD members), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #8 & left the meeting chambers at 7:13 p.m.*

**Motion 2024-271 Clarke/DM Moores**

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#8 totalling \$8,589.69.  
**Favour 5; Opposed 0; Carried** *C's Layden/Penney returned at 7:14 p.m.*

**3.b Invoices #9- Trio Benefits and #10- Harris & Associates.**

*C/Clarke declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 related to invoice # 9- Member of the TRIO Brd, & #10 - Owner of private property on OTR adjacent to Proposed Prj, leaving the meeting at 7:14 p.m.*

**Motion 2024-272 Snooks/Layden**

Be it resolved Council approve to pay Invoice #9, Trio Benefits for Nov 2024 for \$235.88 and #10-Harris & Assoc's Invoice for \$1,955.00 as presented.  
**Favour 6; Opposed 0; Carried** *C/Clarke returned at 7:15 p.m.*

**3.c Victoria Heritage Society, re: #11 - NL Power Inc. Invoices**

*C/Kelloway, (member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: NL Power Inc accounts payable invoice#11, & left the meeting 7:15 p.m.*

**Motion 2024-273 Layden/Clarke**

Be it resolved Council approve payment of the NL Power Inc accounts payable invoices #11 for \$119.92 as presented.  
**Favour 6; Opposed 0; Carried** *C/ Kelloway returned 7:16 p.m.*

3.d #12 - CIBC Classic Visa Invoices, MNL 2024 Conference, re: Accommodation Invoices for 3 Councillors.

*Mayor Dooley, Councillors Layden & Kelloway declared a conflict of interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: Incurred invoices for accommodations. DM Mayor Moores assumed the chair at 7:17 p.m.*

**Motion 2024-274 Snooks/Clarke**

Be it resolved Council approve the accounts payable Visa Card invoice charges for hotel costs associated with 3 Council members having attended the 2024 MNL Conference and Trades Show in Gander, totaling \$1,869.90.

**Favour 4; Opposed 0; Carried** *Councillors Layden/Kelloway & Mayor Dooley returned at 7:18 p.m. Mayor Dooley resumed as chair of the meeting.*

3.e Remaining Invoices #13 – #29 and Payroll #30 Oct. 20 – Nov. 9, 2024, for \$24,768.85

**Motion 2024 275 Layden/Clarke**

Be it resolved Council approve to pay the payable invoices listed #13 to #29 for \$36,464.27 and resolved to approve item #30 re: Payroll Oct. 20 – Nov. 9, 2024, for \$24,768.85.

**Favour 7; Opposed 0; Carried**

4. Town Clerk's Report: Dated Oct 28 – Nov. 15, 2024.

**Motion 2024-276 Snooks/Kelloway**

Be it resolved Council approve the Town Clerk's Report: Dated Oct 28 – Nov. 15, 2024, as submitted.

**Favour 7; Opposed 0; Carried**

5. Working Foreman's Report: Dated Oct 28 – Nov 15, 2024.

**Motion 2024-277 Layden/Snooks**

Be it resolved Council approve the Working Foreman's Report: Dated Oct 28 – Nov. 15, 2024, as submitted.

**Favour 7; Opposed 0; Carried**

6. Permit Registry to Nov. 15, 2024, #786 - #797

*C's Layden declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: Permit #787 for own personal property; left the meeting chambers at 7:23 p.m.*

**Motion 2024-278 Kelloway/Clarke**

Be it resolved Council approve permit #787 pending business/work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 6; Opposed 0; Carried** *C/Layden returned at 7:24 p.m.*

*C's Penney declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: Permit #790 due to Sections 2.t-definition of relative, directly related to the permit holder & left the meeting at 7:24 p.m.*

**Motion 2024-279 Clarke/Snooks**

Be it resolved Council approve permit #790 pending work/business is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 6; Opposed 0; Carried** *C/Penney returned at 7:25 p.m.*

Remaining Permits, #786, 788, 789 & 791-797.

**Motion 2024-280 Layden/Snooks**

Be it resolved, Council approve permits #786, 788, 789 & 791-797, pending work/business is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 7; Opposed 0; Carried**

7. Mayor Dooley - Verbal Update from Meeting called with the Mayor's/DM's, re: Town of Salmon Cove, Town of Carbonear & Town of Harbour Grace. Apart from the TOHG, the meeting took place on Thursday, Nov. 14, 2024, for a discussion on similar services provided in each town, associated/related costs to provide the same services, and if there was a possibility of sharing some services. Briefly touched on recreation, enforcement, etc., with greatest emphasis on the possibility of regionalizing fire and emergency services and associated cost to maintain, upgrade, repair and/or replacement

of buildings and equipment. The discussion concluded that a feasibility study may be necessary, with the involvement of the Provincial Government and other potential parties of interest. Conclusion: Each town will discuss the idea with their Council with feedback to be provided in writing or in another meeting regarding level of interest per town.

**CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION**

8. Dept. of MAPA, re: COR/2024/10735, COR/2024/13524, COR/2024/13864, COR/2024/02452-01, DOC/2024/04509, DOC/2024/46480
9. Meeting Request - Shaw Ventures Company Ltd, re; PN #17-MYCW-22-0045. TCM updated Council on meeting with MI, Dynamic Engineering, and Shaw Ventures held Monday, November 18, 2024. Council acknowledged the request and will reserve their decision until results of MI's quests to carry out compaction and pavement sampling is done.

**CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION**

10. General Application, Discretionary Use, Re: New Garage Exceeds Height Restrictions. No objection.

**Motion 2024-281 Snooks/Layden**

Be it resolved, having met the development regulations, including #23 and #30, with no opposition received, Council approve the signed general application as submitted to construct a new garage with maximum height not to exceed 16-feet, and acknowledging water/sewer installed in the accessory building, pending work/business is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 7; Opposed 0; Carried**

11. Development Application, re: Driveway Extension.

**Motion 2024-282 Penney/Layden**

Be it resolved Council approve Council approve the development application as submitted to install an additional 10-foot culvert for a maximum allowable 30-wide driveway access, pending work/business is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 7; Opposed 0; Carried**

12. Crown Land Application #163276.

**Motion 2024-283 Kelloway/Layden**

Be it resolved Council refuse approval of Crown Land Application #163276 as per the town's previous decision to freeze all crown land within the town's boundary unless for the specific purpose of an approved Comprehensive Development Plan, (Reg #47/ Pg 20).

**Favour 7; Opposed 0; Carried**

- 13.a Donation Requests

**Motion 2024-284 Layden/Clarke**

Be it resolved Council approve a monetary donation of \$500.00 to the Victoria Lions Club in support of their Seniors Dinner.

**Favour 7; Opposed 0; Carried**

- 13.b **Motion 2024-285 Snooks/Layden**

Be it resolved Council approve a \$100.00 donation to the Salvation Army's Annual Toy Tree Campaign, (2024).

**Favour 7; Opposed 0; Carried**

14. Public Works, re: Street Light Request from 185 Old Track Road.

**Motion 2024-286 Clarke/Penney**

Be it resolved Council approve for the town's streetlight policy to be followed in association with the request for a light to be installed around #185 Old Track Road.

**Favour 7; Opposed 0; Carried**

15. Quotes, re: Pavement replacement for the repair of town roads where removal of pavement was necessary to repair town side water leaks as identified by the Working Foreman. Noted: Concord Paving Ltd not available for this work. Island Paving Ltd.

**Motion 2024-287 Clarke/Layden**

Be it resolved Council accept the quote submitted from Island Pavement Ltd, for a cost not to exceed, (incl. HST), \$9,993.50 to repair areas specified in scope of work with class A stone, compact and pave with 2.5" of government specified asphalt, and further resolved to agree to terms of payment as stated.

**Favour 7; Opposed 0; Carried**

- 15.b Electric Panel & Installation Cost for Hillview Crescent Sewage Lift Station. (Presented at Meeting)

Jennifer declared a conflict and left at 8:20 p.m.

*Deputy Mayor Moores declared a conflict of interest, in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: Resident on Hillview Crescent serviced by only sewage lift station on said road.*

**Motion 2024-288 Snooks/Layden**

Be it resolved, in compliance with the Public Procurement Act, Council accept and approve the quote from Xylem for the purchase and installation of a new electric panel for the sewage lift station on Hillview Crescent for a total cost \$24,664.73 and to include cost of electrical installation and hookup for \$2,399.65 for a total cost not to exceed \$27,064.38.

**Favour 6; Opposed 0; Carried** DM Moores returned 8:28 p.m.

16. Quote 150-Meters Old Track Road, consideration to use MYCW Funding 2023-2026; Council agreed to defer for discussion to later in the meeting.

17. Water Metering System, Oct. 17/2023 - Motion 2023-252, MYCW Funding 2023-2026; Council agreed to defer for discussion to later in the meeting.

18.a Re-Tabled: Eastern Regional Service Brd, re: Increase in Collection Fees and Bulk Garbage Participation.

*C/Clarke declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 due to being a member of Eastern Regional Service Brd; and left the meeting at 9:01 p.m.*

**Motion 2024-289 Snooks/Kelloway**

Be it resolved Council approve to continue with curbside service collection, including an annual oversized bulk items collection at the cost of \$225.00 per unit effective 01-01-2025, and lobby for more bulk garbage collection times per year.

**Favour 6; Opposed 0; Carried** C/Clarke returned 9:24 p.m.

19. Beacon Account, re: Annual Gas Tax Expenditure Report to Dec. 31, 2024.

**Motion 2024-290 Penney/Layden**

Be it resolved Council, adopt the Annual Gas Tax Expenditure Report to year end December 31, 2023, as prepared by Beacon Accounting Professional Corp.

**Favour 7; Opposed 0; Carried**

**NOTICE OF MOTION – None**

**GENERAL / NEW BUSINESS:**

Remembrance Day Function, reminder November 24, 2024, 2-3 p.m., Civic Function Chair advised everything is in place for this event. In addition, it was agreed the Town Hall Christmas Lighting will be held on Thursday, December 5, 2024. Council/Staff Christmas Dinner was set for 3:00 p.m., Dec. 1, 2024; location to be provided when information becomes available.

Royal Canadian Legion Event, Nov. 16, 2024, C/Clarke attended, presented donation and brought greetings on behalf of Victoria.

Carbonear Collegiate, re: Remembrance Day Assembly. C/Snooks advised she attended on behalf of Victoria.

MNL Conference and Trades Show 2024; those who attended said it was very informative with a lot of knowledge gained by attending.

Concern of Oversized Bulk Garbage at Apartment Complex at #348 Highway East. TCM advised that a notice was previously issued to the property owner about the bulk garbage concerns that has accumulated over the past few weeks and possible consequences if not cleaned up. Council stated to give until Friday, November 22/2024, if one was not previously given.

**PRIVILEGED INFORMATION:** ATIPP Information, Transport & Allied Workers Local Union 855 Information & Cal LeGrow/Stewart McKelvey, re: Small Claims Court Summons Update.

**Motion 2024-291 Snooks/Penney**

Be it resolved Council approve to convene into a Privileged Meeting at 9:50 p.m.

**Favour 7; Opposed 0; Carried**

**Motion 2024-292 Clarke/Kelloway**

Be it resolved Council approve reconvene into a Regular Meeting at 10:15 p.m.

**Favour 7; Opposed 0; Carried**



16. Quote 150-Meters Old Track Road, consideration to use MYCW Funding 2023-2026; no discussion.

17. Water Metering System, Oct. 17/2023 - Motion 2023-252, MYCW Funding 2023-2026, no discussion.

20. Finance Committee: 2025 Municipal Budget & Related Items:

- 2025-Tax Structure & 2025-Tax Policy,
- National Building Code of Canada, & National Fire Code of Canada - Newest Editions,
- Council Remuneration Payments,
- TOV - 2025 Municipal Budget

Council unanimously, (7), agreed to hold a Special Public Meeting at 3:00 p.m., Sunday, November 24, 2024, for the specific purpose of addressing the remaining items on the agenda, re: #20.

**ADJOURNMENT OF MEETING**

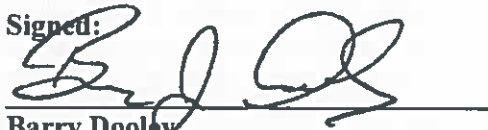
Next Council Meeting, (15<sup>th</sup>): December 9, 2024

**Motion 2024-293 Snooks/Layden**

Be it resolved Council adjourn the regular public Council meeting at 10:23 p.m.

**Favour 7; Opposed 0; Carried**

Signed:



Barry Dooley  
Mayor

Signed:



Shelly Butt  
Town Clerk Manager