

**ATTENDENCE -**

Mayor Barry Dooley  
Councillor Sharon Snooks  
Councillor Art Kelloway  
Councillor Dion Penney

Deputy Mayor Jennifer Moores  
Councillor Jim Layden  
Councillor Glenn Clarke  
Shelly Butt, Town Clerk/Manager

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS:** No Registered Delegations

**1. ADOPTION OF THE AGENDA: October 29<sup>th</sup>, 2024.****Motion 2024-253 Clarke/DM Moores**

Be it resolved Council adopt the agenda for the Regular Council Meeting of October 29<sup>th</sup>, 2024, as presented.

**Favour 7; Opposed 0; Carried**

**2. MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / October 8, 2024****Motion 2024-254 Snooks/Penney**

Be it resolved Council adopt the Minutes for the Regular Council Meeting of October 8<sup>th</sup>, 2024, as presented.

**Favour 7; Opposed 0; Carried**

**3. REVIEW - MEETING WITH TOSC, OCT. 23, 2024**

Mayor Dooley gave an overview of items discussed, including continuing with meetings.

**Motion 2024-255 Kelloway/Snooks**

Be it resolved Council agree to meet quarterly basis on a go forward basis.

**Favour 7; Opposed 0; Carried**

**FINIANCIAL / COMM. / DEPT. & STAFF REPORTS****4. Bill/Accounts \$77,127.09 & Payroll Sept. 29 – Oct. 19, 2024, \$20,317.73**

1.a VVFD Incurred Invoices listed #1-#7 totalling \$4,311.47.

*C's Layden/Penney (VVFD members), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #7 & left the meeting chambers at 7:11 p.m.*

**Motion 2024-256 DM Moores/Snooks**

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#7 totalling \$4,311.47.

**Favour 5; Opposed 0; Carried** *C's Layden/Penney returned at 7:12 p.m.*

**1.b Invoice #8 Eastern Regional Service Brd, Oct. – Dec. 2024**

*C/Clarke, (Member of the ERSB), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 for invoice #8, & left meeting at 7:13 p.m.*

**Motion 2024-257 Penney/Layden**

Be it resolved Council approve to pay Oct, Nov. and Dec's 2024 payments relating to #8-Eastern Regional Service Brd for \$43,907.39 and resolved to pay amount owing per month, with December's payment issued on or before mid December 2024.

**Favour 6; Opposed 0; Carried** *C/Clarke returned at 7:14 p.m.*

**1.c Victoria Heritage Society, re: JCP Invoices #9-totalling \$1,509.97.**

*C/Kelloway, (member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: JCP accounts payable invoices, & left the meeting 7:14 p.m.*

**Motion 2024-258 Clarke/Layden**

Be it resolved Council approve payment of the JCP accounts payable invoices #9 for \$1,509.97 as presented.

**Favour 6; Opposed 0; Carried** *C/ Kelloway returned 7:15 p.m.*

**1.d Remaining Invoices, #10 - #25 & Payroll (#26) Dates: Sept. 29 – Oct. 2024.****Motion 2024-259 Penney/Layden**

Be it resolved Council approve to pay the payable invoices listed #10 to #25 for \$27,982.25 and resolved to approve item #26 re: Payroll 09/29 - 10/19/2024 for \$20,317.73.

**Favour 7; Opposed 0; Carried**

**5. Town Clerk's Report: Dated Oct 7 - 25, 2024.****Motion 2024-260 Snooks/Layden**

Be it resolved Council approve the Town Clerk's Report: Dated Oct 7 - 25, 2024, as submitted.

**Favour 7; Opposed 0; Carried**

6. Working Foreman's Report: Dated Oct 7 - 25, 2024

**Motion 2024-261 Layden/DM Moores**

Be it resolved Council approve the Working Foreman's Report: Dated Oct 7 - 25, 2024, as submitted.

**Favour 7; Opposed 0; Carried**

7. Permit Registry to Oct. 25, 2024, #781 - #785

**Motion 2024-262 Snooks/Penney**

Be it resolved, Council approve permits #781 - 785, pending business/work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 7; Opposed 0; Carried**

#### **CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION**

8. VVFD- Email from Chief, re: SCBA Units New FES Funding Application at the request of the VVFD. If cost shared, 20% = \$7,734.65 commitment.

*C's Layden/Penney (VVFD members), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, & left the meeting at 7:40 p.m.*

**Motion 2024-263 Clarke/DM Moores**

Be it resolved Council agree to submit the FES Funding application at an 80/20 cost-shared ratio with the 20% share of \$7,734.65 captured in the 2025 Budget.

**Favour 5; Opposed 0; Carried returned at 7:42 p.m.**

9. Harris & Associates, re: Acceptance Ltr issued to Contractor, Paving Prj. #PN 24-103.

10. DOTI, re: SSSP 2024-25 Endorsement Letter.

11. Dept. of MAPA, re: COR/2024/11414.

12. MAA, re: Memo Update from Avalon Director.

13. ERSB, re: Copy of Ltr to Con. Bay North Joint Council Assoc. & Town of Hr. Grace, re: Expression of Interest.

14. Carbonear Collegiate, re: Annual Remembrance Day Assembly Invitation.

15. Discussion - Municipal Budget 2025. Brief review of expectations for the coming year, re: projects/purchases.

#### **CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION**

16. King's Road Bridge RFP's & Closure, to be presented at meeting.

**Motion 2024-264 Kelloway/DM Moores**

Be it resolved, as per compliance with the Public Procurement Act 2015, Council accept the RFP submitted by Strake Engineering at the quote not to exceed \$29,440.00 for the design/engineering for the required repairs to King's Road Bridge.

**Favour 7; Opposed 0; Carried**

17. Eastern Regional Service Brd, re: Increase in Collection Fees and Bulk Garbage Participation. Deadline to respond is November 15, 2024, with decisions.

*Clarke C/Clarke, (Member of both ERSB), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 & left the meeting at 8:17 p.m.*

**Motion 2024-265 DM Moores/Layden**

Be it resolved Council acknowledges, accepts and approves the increase of \$25.00 per household/unit for a yearly cost per household/unit of \$225.00 which includes bulk garbage collections.

**Favour 3; Opposed Dooley/Kelloway/Snooks; Tied C/Clarke returned at 8:24 p.m.**

18. Snow Clearing Policy/Regs, 2024/2025 Winter Season.

**Motion 2024-266 Penney/Layden**

Be it resolved, Council approve the Snow Clearing Policy/Regulations 2024-2025 as submitted, and further resolved to come into effect as of Dec. 1, 2024, to March 31, 2025, unless otherwise deemed necessary.

**Favour 7; Opposed 0; Carried**

➤ Deadline for installing new water/sewer hookup October 31, 2024, advertised on the Town's Website, Facebook Page and flyers posted in Town Hall and store windows in Victoria.

19. MAPA, re: Letter of Offer, CEEP & Amended Prj Approval.



*C/Kelloway, (member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, & left the meeting at 8:38 p.m.*

**Motion 2024-267-Clarke/Layden**

Be it resolved Council accept the Letter of Offer, COR/2024/1957 for Project #17-CEEP-25-075 and it is further agreed to abide by the guidelines annexed to and set-forth as part of the approval.

**Favour 6; Opposed 0; Carried** *C/Kelloway returned at 8:39 p.m.*

**NOTICE OF MOTION – None**

**GENERAL / NEW BUSINESS:**

- 20. Persalvic School, re: Thank-you Card for donation to their Breakfast Program.
- 21. Trunk r' Treat Participation, 2024. Excellent event by the Victoria Recreation Commission.
- 22. Mayor's Luncheon, PC Party provided their parties vision for the PC Party.
- 23. Remembrance Day Function, re: Date set for November 24, 2024, from 2 – 4 p.m.
- 24. Royal Canadian Legion, Br. 23 Official Letter received, re: Annual Poppy Campaign; donation approved 10/08/24.
- 25. MYCW Infrastructure Estimate, re: Old Track Rd West, waiting on new estimate.

**PRIVILEGED INFORMATION: None**

**ADJOURNMENT OF MEETING**

Next Council Meeting, (14<sup>th</sup>): November 19, 2024

**Motion 2024-268 Layden/DM Moores**

Be it resolved; that Council adjourn the meeting at 9:21 p.m.

**Favour 7; Opposed 0; Carried**

Signed:



Barry Dooley  
Mayor

Signed:



Shelly Butt  
Town Clerk Manager