

**IN ATTENDANCE -**

**Mayor Barry Dooley**  
**Councillor Sharon Snooks**  
**Councillor Art Kelloway** *via Zoom*  
**Councillor Dion Penney**

**Deputy Mayor Jennifer Moores**  
**Councillor Jim Layden**  
**Councillor Glenn Clarke**  
**Shelly Butt, Town Clerk/Manager**

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS:** Resident from #63-65 Rattle's Road, re: Questions on Crown Land within the town's Municipal Boundary; not in attendance.

Mayor Dooley called the meeting to order at 7:00 p.m.

**ADOPTION OF THE AGENDA: October 17, 2023****Motion 2023-236 Layden/Penney***No Additions or Deferments*

Be it resolved Council adopt the agenda for the Regular Council Meeting of October 17, 2023, as presented.

**Favour 7; Opposed 0; Carried**

**MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / September 26, 2023****Motion 2023-237 Snooks/Penney***No Errors or Omissions Noted*

Be it resolved Council adopt the minutes of the regular Council meeting of September 26, 2023, as recorded.

**Favour 7; Opposed 0; Carried**

**BUSINESS ARISING FROM THE MINUTES: None****FINANCIAL / COMM. / DEPT. & STAFF REPORTS**

1. Bill/Accounts \$95,908.39 & Payroll: Sept 17 – Oct. 7, 2023, Total \$17,282.34

*Councillors Layden/Penney, (Victoria Volunteer Fire Dept. Members), declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #5 & left the meeting chambers at 7:03 p.m.*

**Victoria Volunteer Fire Department.****Motion 2023-238 Snooks/Clarke**

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1- #5 totalling \$4,724.99.

**Favour 5; Opposed 0; Carried** C's Layden/Penney returned 7:04 p.m.

**Victoria Heritage Society, NL Power Inc** invoices for September 2023, Invoice #6-#8.

*C/Kelloway, (member of the VHS), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, for VHS, re: accounts payable invoices #6-#8, leaving the meeting at 7:04 p.m.*

**Motion 2023-239 Snooks/DM Moores**

Be it resolved; Council approve payment of the VHS accounts payable invoices item #6 - #8 totalling \$22,225.20.

**Favour 6; Opposed 0; Carried** C/ Kelloway returned 7:05 p.m.

**Trio Benefits Insurance, Employee Ins.** October 2023, Invoice #9

*Councillor Clarke, (Trio Board Member), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 for accounts payable invoices items #9, left the meeting at 7:05 p.m.*

**Motion 2023-240 Snooks/Layden**

Be it resolved Council approve payment for accounts payable invoice #9, Trio Benefits (Employee Benefits), for October 2023 totalling \$274.36.

**Favour 6; Opposed 0; Carried** C/Clarke returned at 7:06 p.m.

*DM/Councillor declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoice item #10 as attendees to the MNL Convention, leaving the meeting at 7:06 p.m.*

**MNL Convention Registration Expense, item #10.**

**Motion 2023-241 Snooks/Penney**

Be it resolved Council approve payment of two-councillors and one-partner registration to attend the MNL Convention totalling \$1,750.00. **Favour 5; Opposed 0; Carried** *DM & Councillor returned at 7:07 p.m.*

**Remaining Accounts Payables Listed #11 - #32****Motion 2023-242 Snooks/Penney**

Be it resolved Council approve to pay the remaining accounts payable invoices listed #11 - #32 totalling \$65,070.38, (with item #21 adjusted as per motion 2023-174 to \$12,423.08) and resolved to approve item #33, Payroll Period: Sept. 17 – Oct. 7, 2023, for \$17,282.34. **Favour 7; Opposed 0; Carried**

2. **Public Works Committee**, re: Streetlight Request for Priddle's Road off Highway East. Noted: Not compliant with the town's current streetlight policy.

**Motion 2023-243 Layden/Kelloway**

Be it resolved, Council approve the Public Works Committee recommendation, to install a streetlight on pole #9926494 located in front/near of #7-9 Priddle's Road. **Favour 7; Opposed 0; Carried**

3. **Town Clerk's Report**: Dated: Sept. 25 Oct. 13, 2023

**Motion 2023-244 Penney/Layden**

Be it resolved, Council approve the Town Clerk Manager's Report for Sept. 25 Oct. 13, 2023, as submitted. **Favour 7; Opposed 0; Carried**

4. **Public Worker's Report** to Sept. 25 Oct. 13, 2023

**Motion 2023-245 Penney/Layden**

Be it resolved, Council approve the Public Worker's Report for Sept. 25 Oct. 13, 2023, as submitted. **Favour 7; Opposed 0; Carried**

5. **Permit Registry**, re: Sept. 25 – Oct. 13, 2023, #650 - #656

**Motion 2023-246 Layden/Penney**

Be it resolved, Council approve permits #650 to #656, pending business/work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

**Favour 7; Opposed 0; Carried**

**CORRESPONDENCE & OTHER ITMES FOR ACTION**

1. Persalvic School, Victoria, re: Request for loan of tables for their Christmas In The Valley Fair 2023.

**Motion 2023-247 Snooks/DM Moores**

Be it resolved, Council accommodate the request submitted from Persalvic School, for use of some tables from the Victoria Community Center for their Christmas In The Valley Fair 2023, if possible.

**Favour 7; Opposed 0; Carried**

2. Special Assistance Grant (SAG) Application, re: Major Water Leak Main Hwy

**Motion 2023-248 Snooks/DM Moores**

Be it resolved Council approve to apply for special assistance grant for the emergency repair of a major water recently located near leak at Powell's Brook.

**Favour 7; Opposed 0; Carried**

3. Shaw Ventures Ltd, re: Complete Water Leak Repairs, #65 Highway East. (Privileged Mtng Oct. 5/2023)

**Motion 2023-249 Layden/Snooks**

Be it resolved, Council approve to obtain the services of Shaw Venture's Ltd to repair a water leak on the town's side of the curb-stop to the main waterline at #65 Highway East, and further resolved Council approve for Shaw Venture's Ltd to repair the major water leak in the town's watermain line on the northern side of the road near the Provincial Bridge over Big Brook on Route 70.

**Favour 7; Opposed 0; Carried**

4. Stewart McKelvey, re: Motion to obtain legal opinion & if positive move forward, Appeal Hearing 15-006-077-016. (Privileged Mtng Oct. 5/2023).

**Motion 2023-250 Penney/Layden**

Be it resolved, Council ratify the decision made at the Privileged Meeting of October 5, 2023, to obtain a legal opinion from Stewart McKelvey Law on the Adjudicator's Decision regarding Appeal Hearing 15-006-077-016 and if favourable, it is agreed that Council will move forward with filing an appeal prior to the 10-day deadline.

**Favour 7; Opposed 0; Carried**

**Motion 2023-251 Snooks/Layden**

Be it resolved that Council approve for the Town of Victoria to have legal representation for all URPA Appeal Hearings filed against decisions of the Council, effective immediately.

**Favour 7; Opposed 0; Carried**

**CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION**

1. MAA, Appointment of Taxpayer Representative to the Agency's Board of Directors
2. MAA, 2024 Assessment Service Fee.
3. RPM Aerial Services, re: Available Grants from MAA relating to Photogrammetry.
4. MNL, re: Provincial Government's Disability Policy & Re-tabled, re: Public Entities to Develop & Implement Accessibility Plans.
5. SSSP 2023-24, re: DOTW review & endorsement.
6. Celebrate Canada 2024, Application Deadline Nov.21, 2023.

**NOTICE OF MOTION:** C/Clarke to put forward a motion, that Council for the TOV, shall install a water metering system at the boundary of Victoria to Salmon Cove.

**Motion 2023-252 Clarke/Snooks**

Be it resolved Council shall budget for and install a water metering system connecting into the town's main water line supplying water to the Town of Salmon Cove and located on the town's side of the municipal boundary between both towns.

**Favour 7; Opposed 0; Carried**

**GENERAL / NEW BUSINESS**

2024 Municipal Budget Preparations. TCM requested submissions to begin preparations to meet deadline for adoption. Briefly discussed Regionalization of Fire Departments in the area and if other town would entertain a discussion; no decision or action decided.

Veteran's Function re: Remembrance Day, November 19, 2023; agreed. Civic Functions to start preparation.

NL International Students Exchange Program Gathering, October 27, 2023, requesting use of the Victoria Community Center for Halloween Party; approved by Council.

Adirondack Chair made by staff. Seeking approval to donate chair to a group/organization of their choice within Victoria; approved by Council.

**PRIVILEGED INFORMATION:** Human Resource Matters, URPA Appeal Hearings 15-006-077-008 & Legal Interpretation of Decision & 15-006-077-016. Tupman & Bloom LLP, re: Property located at #192 Main Road, Victoria. Deering's Road snow-clearing. *No Public In Attendance To Be Dismissed.*

**Motion 2023-253 Snooks/Layden**

Be it resolved Council approve to convene into the Privileged Meeting October 17, 2023, at 8:23 p.m.

**Favour 7; Opposed 0; Carried**

**Motion 2023-254 DM Moores/Snooks**

Be it resolved, having concluded discussions on all topics, Council approve to reconvene into the Regular Public Meeting of October 17, 2023, at 8:59 p.m.

**Favour 7; Opposed 0; Carried**

Upon reconvening into a regular public meeting of the Council, the URPA Appeal Hearings, #15-006-077-008 was reviewed/discussed, including orders given by the Adjudicator for both appeals.

Respecting the Order within the URPA Appeal Hearings, #15-006-077-008.

**Motion 2023-255 Snooks/Layden**

Be it resolved, upon review of the Appeal Hearings 15-006-077-008 results and as ordered by the Adjudicator in the said Appeal Hearing, Council pay to the Appellant the sum equal to the appeal filing fee of \$230.00, HST included. **Favour 7; Opposed 0; Carried**


**ADJOURNMENT OF MEETING**

Next Council Meeting: November 7, 2023

**Motion 2023-256 DM Moores/Snooks**

Be it resolved, having dealt with all items on this meeting's agenda, Council adjourn the meeting at 9:04 p.m. **Favour 7; Opposed 0; Carried**

Signed:

  
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Barry Dooley  
Mayor

Signed:

  
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Shelly Butt  
Town Clerk/Manager