

ATTENDANCE -

Mayor Barry Dooley
Councillor Sharon Snooks - *Regrets*
Councillor Art Kelloway
Councillor Dion Penney

Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke – *Attended by Zoom*
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS: No Registered Delegations

ADOPTION OF THE AGENDA: October 8th, 2024.**Motion 2024-231 Penney/Layden**

Be it resolved Council adopt the agenda for the Regular Council Meeting of October 8th, 2024, as presented.

Favour 6; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / September 17, 2024**Motion 2024-232 Penney/Layden** *No errors or omissions noted.*

Be it resolved Council adopt the minutes for the Regular Council Meeting of September 17, 2024, including additional items as presented.

Favour 6; Opposed 0; Carried

FINANCIAL / COMM. / DEPT. & STAFF REPORTS**1. Bill/Accounts \$67,443.69 & 1.b Payroll Sept.8 – 28, 2024: \$23,052.56**

1.a VVFD Incurred Invoices listed #1-#9 totalling \$.

C's Layden/Penney (VVFD members), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #9 & left the meeting chambers at 7:02 p.m.

Motion 2024-233 DM Moores/Kelloway

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#9 totalling \$28,648.28.

Favour 4; Opposed 0; Carried *C's Layden/Penney returned at 7:03 p.m.*

1.b Invoice #10-Eastern Regional Service Brd, Sept 2024 Invoice & #11 – Trio Benefits - Oct/2024

C/Clarke, (Member of both Trio & ERSB), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 for invoices #10 - #11, left meeting at 7:03 p.m.

Motion 2024-234 Penney/DM Moores

Be it resolved Council approve payment for accounts payable invoices #10-Eastern Regional Service Brd September amount \$13,509.92 & #11 – Trio Benefits - Oct/2024 for 235.88.

Favour 5; Opposed 0; Carried *C/Clarke returned at 7:04 p.m.*

1.c Victoria Heritage Society, re: Invoice #12 NL Power Inc. Sept/2024.

C/Kelloway, (member of the Victoria Heritage Society), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, for VHS, re: accounts payable invoice #12 left the meeting 7:04 p.m.

Motion 2024-235 DM Moores/Penney

Be it resolved Council approve payment of the VHS accounts payable invoices #12 NL Power Inc. for \$103.96 as presented.

Favour 5; Opposed 0; Carried *C/ Kelloway returned 7:05 p.m.*

1.d Remaining Invoices, #13-32 - & Payroll (#33) Dates: Sept. 8 - 28, 2024.**Motion 2024-236 Penney/Layden**

Be it resolved Council approve to pay the payable invoices listed #13 to #32 for \$41,285.52 and resolved to approve item #33, re: Payroll 09/08 - 28/2024 for \$23,052.56.

Favour 6; Opposed 0; Carried

2. Town Clerk's Report: Dated Sept. 16 – Oct 4, 2024.**Motion 2024-237 Layden/Penney**

Be it resolved Council approve the Town Clerk's Report: Dated Sept. 16 – Oct 4, 2024, as submitted.

Favour 6; Opposed 0; Carried

Noted: TCM provided new information received today, Oct. 8/24 regarding estimate receive today for proposed MYCW project; will obtain another estimate.

3. Working Foreman's Report: Dated Sept. 16 – Oct 4, 2024

Motion 2024-238 Penney/DM Moores

Be it resolved Council approve the Working Foreman's Report: Dated Sept. 16 – Oct 4, 2024, as submitted.

Favour 6; Opposed 0; Carried

4. Permit Registry to Sept. 16 – Oct. 4, 2024, #769 - #780

Motion 2024-239 Penney/Layden

Be it resolved, Council approve permits #769 - #780, pending business/work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached.

Favour 6; Opposed 0; Carried

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

5. Persalvic School, invitation to Dana Cox Walk for Breakfast, Friday, Oct. 4/24 @ 8:30 a.m.

Motion 2024-240 DM Moores/Penney

Be it resolved Council approve to donate \$500.00 to the Breakfast Program at Persalvic School, Victoria.

Favour 6; Opposed 0; Carried

6. Shaw Ventures Meeting Request, re: King's Road Infrastructure Project. TCM directed to contact the Dept. of MI, then contact the engineering firm for a discussion before meeting with Shaw Ventures.

7. Expression of Interest Received, re: Towns of Hr. Grace, Carbonear & Salmon Cove to meet with Mayor/DM. Agreed for Deputy Mayor Moores to prepare topics for discussion and schedule a date/time to be presented for a coordination with all towns.

8. Town of Salmon re: Meeting Request - both Councils, proposed date: Wed. Oct 23/2024, in SC (Verbal Notice); Council agreed to the proposed date/time.

9. Dept. of MAPA, DOC/2024/03387-01, re: 2025 Municipal Budget Form & requirements. Brief review of new format.

10. Dept of Fisheries, Forestry & Agriculture, re: NL Geographical Names Database; no action taken.

11. MNL, re: Board of Directors, accepting Nominations for all positions, including Avalon Director; no expression of interest.

12. From CM Meeting 09-27-2024, re: Discussion of possible purchase of a 5-tonne truck with snowplow; agreed to include in the 2025 Municipal Budget.

CORRESPONDENCE &/OR OTHER ITMES IN CONSIDERATION OF ACTION

13. Final Draft, re: Project #17-MCW-23-00015.

Motion 2024-241 Kelloway/Layden

Be it resolved Council accept and approve the Final Draft Report associated with Project #17-MCW-23-00015 as developed and prepared by CBCL

Favour 6; Opposed 0; Carried

14. Town of Deer Lake, re: Letter of Support to advocate for better cellular services across the regions.

Motion 2024-242 Layden/Penney

Be it resolved Council approve for Mayor Dooley to sign the Letter of Support for the Town of Deer Lake.

Favour 6; Opposed 0; Carried

15. Harris & Associates, Paving Project Tender Results, re: PN 24-103.

Motion 2024-243 Layden/Penney

Be it resolved Council accept the Paving Tender Results for Project #PN-24-103 and resolved to award the tender to Concord Paving Ltd, for \$457,274.50, and Engineering Cost of \$68,310.00, for a total not to exceed \$525,584.50.

Favour 6; Opposed 0; Carried

16. Beacon Accounting, re: 2023 Municipal Audit, Engagement Ltr.

Motion 2024-244 Penney/Layden

Be it resolved Council engage the services of Beacon Accounting to complete a Municipal Audit of the town of Victoria's Financial position to year end, December 31, 2023.

Favour 6; Opposed 0; Carried

17. Tax Recovery Plan December 2023; compliance with Community Sustainability Partnership Requirements.

Motion 2024- 245 Penney/DM Moores

Be it resolved Council approve and adopt the Tax Recovery Plan Dated December 31, 2023, as presented.

Favour 6; Opposed 0; Carried

18. Site Specific Health & Safety Plan 2024-25. 18 b Concord Paving Ltd., to collect/deliver Ice Control Material

Motion 2024-246 Penney/Clarke

Be it resolved that Council approve the Town of Victoria's 2024-2025 Site-Specific Health & Safety Plan for the collection of Ice Control Materials, at the Dept. of Transportation & Works Depot, Heart's Content, NL and collected/delivered by a Concord Paving Ltd., a CORE Certified Contractor to the town yard.

Favour 6; Opposed 0; Carried

19. Dept of Justice & Public Safety, re: FES 2024/25 Fire Protection Financial Asst. Grant, Prj #FES-SA240036.

C's Layden/Penney (VVFD members), declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, & left the meeting chambers at 8:24 p.m.

Motion 2024-247 DM Moores/Clarke

Be it resolved Council accept the letter of approved FES 2024/25 Fire Protection Financial Asst. Grant, for the purchase of protection equipment as described therein.

Favour 4; Opposed 0; Carried

20. VVFD, Donation Increase Request, re: Loot Bags for Christmas Parade.

Motion 2024-248 Kelloway/DM Moores

Be it resolved Council approved an increase of \$250.00, for a total donation not to exceed \$750.00 towards the cost of Loot-bag items for the VVFD's Christmas Parade.

Favour 4; Opposed 0; Carried *Councillors Layden/Penney returned 8:34 p.m.*

21. Royal Canadian Legion Br. 23, Annual Donation to Poppy Campaign. Mayor's Invitation to Banquet Nov. 16, 2024.

Motion 2024-249 Layden/Kelloway

Be it resolved Council approve a financial donation of \$200.00 towards the Royal Canadian Legion, Br. 23's Annual Poppy Campaign, 2024.

Favour 6; Opposed 0; Carried

NOTICE OF MOTION – None

GENERAL / NEW BUSINESS:

- Newfoundland Power Inc. Proclamation Energy Efficiency Week Oct 1-7/2024. Mayor provided an update.
- Bethel Pentecostal Church 100th Anniversary Celebration. Mayor provided an update.
- Victoria United Church, re: Verbal request to meet with Mayor and Town Clerk Manager. Council requesting a written letter with an agenda of items requiring a discussion.
- King's Road Bridge, RFP for Repairs Update.
- NEW, Canada Day Celebration Funding Application 2025, Completed/Submitted Oct/08/2024, for \$11,300.
- Notice: VVFD Christmas Parades - Day Parade taking place Dec. 7, 2024, & Night Parade, Dec 14, 2024.

PRIVILEGED INFORMATION: Update on Privileged Information from Sept 17/2024 CM, re: Letters from Law Firm - 110631.

Motion 2024-250 DM Moores/Layden

Be it resolved; Council approve to convene into a Privileged Meeting at 8:54 p.m. **Favour 6; Opposed 0; Carried**

Motion 2024-251 Kelloway/Layden

Be it resolved; Council approve to reconvene into a Regular Meeting at 9:08 p.m. **Favour 6; Opposed 0; Carried**

ADJOURNMENT OF MEETING

Next Council Meeting, (13th): October 29, 2024.

Motion 2024-252 Layden/Penney

Be it resolved; the Council meeting adjourn at 9:08 p.m.

Favour 6; Opposed 0; Carried

Signed:

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk Manager