ATTENDENCE -

Mayor Barry Dooley
Councillor Kelly Loch (*by Facetime/Left at 8:54 p.m.*)
Councillor Glenn Clarke
Deputy Mayor Jennifer Moores
Councillor Sharon Snooks
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:03 p.m. as per Provincial Health Authorities, Alert Level 2 and the Dept of Municipal Affairs and Environment with Social Distancing practiced all in attendance.

CALL MEETING TO ORDER / WELCOME

ADOPTION OF THE AGENDA: July 14, 2020

Motion 2020-97 DM Moores/Snooks

Be it resolve that Council adopt the agenda for the Regular Council Meeting of July 14, 2020 as presented.

Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / June 23, 2020

Motion 2020-98 Clarke/Loch

Be it resolved that Council adopt the minutes of the regular meeting of Council of June 23, 2020.

Favour 5; Opposed 0; Carried

Business Arising: None

FINIANCIAL / COMM. / DEPT. & STAFF REPORTS

Bill/Accounts & Payroll Summary, re: Accounts Payable - $42,007.47 & Payroll Summary Total - $23,579.12

Motion 2020-99 Clarke/DM Moores

Be it resolved Council approve to pay the Accounts Payable Invoices totalling $42,007.47 and further resolved to approve the Town Employee's Weekly Payroll June 7 – July 4, 2020 totalling $25,107.75 as submitted.

Favour 5; Opposed 0; Carried

Bronco Sign – Discussed what to do with the sign and/or where it should be placed. Temporarily placed in the Community Centre. Some ideas were mentioned; Council to review at a later date.

Town Clerk's Report: Dated June 21 – July 10, 2020

Motion 2020-100 Snooks/DM Moores Discussed aspects of the report.

Be it resolved Council accept the Town Clerk Manager's Report dated June 21 – July 10, 2020, including recommendation for William Finn Law to proceed and represent the Town of Victoria for the Small Claims Court Case, relating to damage claim, #23 King's Road. **Favour 5; Opposed 0; Carried**

Dean's Road Project, #17-GI-20-00028, re: Discussed width of pavement to be installed under the project schedule of quantities of 4-meters (13-ft) as it relates to the 40-ft road reservation and considered to narrow.

Motion 2020-101 Clarke/DM Moores

Be it resolved, Council approve to obtain an estimate from Harris & Assoc's to expand the pavement width from four (4) meters to six (6) meters, where possible, on the town's forty (40) foot road reservation for Dean's Road Project #17-GI-20-00028 and to approve a work change-order to use the remaining project funding, no to exceed the amount of $114,143.00. **Favour 5; Opposed 0; Carried**

Civic Functions Committee, re: Canada Day Celebrations update.

Civic Functions Committee, re: Canada Day Celebration Plans. C/Loch reviewed details of virtual plans and prizes when over very well. Some preparation has commenced for Victoria Day.

Municipal Affairs & Environment / Ultimate Recipient Infrastructure Agreement, Amendment #2, for 2017-2020 MYCW, re: Reallocate funding from #17-MYCW-18-00053 to Unallocated Project Amount.

Motion 2020-102 DM Moores/Clarke

Be it resolved that Council approve the 2017-2020 Multi-Year Capital Works Agreement, Amendment #2 between the Department of Municipal Affairs & Environment and the Town of Victoria for the amount not to exceed the authorized funding of $599,612 as per the approval letter dated July 14, 2020 and further resolves to authorize the Mayor and Town Clerk Manager to enter into this funding agreement with the Department of Municipal Affairs and Environment on behalf of Victoria. **Favour 5; Opposed 0; Carried**

Paving Estimates, re: 2017-2020 MYCW Paving Project prepared by Harris & Associates Ltd as requested.

Forest Pond Road, Paving - 100 m x 6.0 m,	**$30,906.25**
Powerhouse Road, Pulverize & Repave/Paving - 160 m x 5.0 m + 140 m x 6.0,	**$64,595.50**
Old Track South, Paving - 100 m x 6.0 m + 170 m x 6.0 m,	**$50,927.75**
Hillview Crescent, Paving - 185 m x 6.0 m,	**$44,844.25**
Wildberry Lane, Recap/Pave/Repave, 100 m x 7.0 m + 75 m x 7.0 m + 90 m x 7.0 m	**$76,095.50**
Swansea Road, Paving -1500 m x 7.0 m	**$391,770.50**
Total	**$659,139.75**

DM Moores declared a conflict of interest position as per Section 207-1 a/b of Municipalities Act, 1999, before the discussion on Hillview Crescent, a road on which she resides, and left the meeting at 8:23 p.m.

Estimate for Hillview Crescent from Intersection of Station Road, west to Intersection of Hillview Drive.

Motion 2020-103 Loch/Snooks

Be it resolved Council accept the paving estimate as specified for Hillview Crescent for $44,844.25 and further resolved to approve that Council's Share will be funded from the town's general bank account.

Favour 4; Opposed 0; Carried / *DM Moores returned 8:25 p.m.*

Estimates for Forest Pond, Powerhouse Rd, Old Track Road South and Wildberry Lane.

Motion 2020-104 Clarke/DM Moores

Be it resolved that Council accept the estimates as stated for Forest Pond Road for $30,906.25, Powerhouse Road for $64,595.50, Old Track South for $50,927.75, Wildberry Lane for $76,095.50 further resolved to approve that Council's Share will be funded from the town's general bank account. **Favour 5; Opposed 0; Carried**

Motion 2020-105 Snooks/Clarke

Be it resolved Council approve to apply to the Dept. of Municipal Affairs & Environment for a Paving Project to use the remaining 2017-2020 Multi-Year Capital Works funding in conjunction with the Town of Victoria and further resolved to approve to pay the Municipal Share, and any amount exceeding the 2017-2020 MYCW funding from the town's General Bank Account. **Favour 5; Opposed 0; Carried**

Request Ministerial Approval to finance Council's Share and the GST Rebate Portion from the town's General Bank Funds for the proposed 2017-2020 MYCW Paving Project.

Motion 2020-106 Clarke/Snooks

Be it resolved Council request approval from the Minister of Municipal Affairs & Environment to utilize funds from the Town of Victoria's General Bank Account, #93-05319, for $185,272.25 and GST Rebate amount of $8,411.00, to finance a proposed 2017-2020 MYCW Paving Project. **Favour 5; Opposed 0; Carried**

Permit Log from Jan-June 2020, re: Permit #116-196, with exception of noted unused numbers.

Motion 2020-107 Clarke/DM Moores

Be it resolved, Council approve the Permit Log, #116-196 as presented. **Favour 5; Opposed 0; Carried**

CORRESPONDENCE FOR ACTION

2- Business Applications: Both classified as Home-Based and are permitted in a Mixed Development Zone.

Rocky's Auto Detailing Business Application to operate from #36 Highway East.

Motion 2020-108 Clarke/DM Moores

Be it resolved, having met all town development regulation, Council approve the business application for Rocky's Auto Detailing Business to operate from #36 Highway East as presented.

Favour 5; Opposed 0; Carried

Denise's Recreational Sewing & More Business Application to operate from #225 Highway East.

Motion 2020-109 Clarke/Snooks

Be it resolved, having met all town development regulation, Council approve the business application for Denise's Recreational Sewing & More to operate from #225 Highway East as presented.

Favour 5; Opposed 0; Carried

Notice of Project Approval received from MAE, re: Investing in Canada Infrastructure Program relating to Application # AP-MCW-19205, (new MAE #17-GI-21-00073), re: Ash's Lane Water & Sewer Extension & Drainage Improvements for total project cost $454,726.

Motion 2020-110 Snooks/DM Moores

Be it resolved that Council accept the cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated July 2, 2020 to complete Ash's Lane Water & Sewer Extension & Drainage Improvements for total project cost $454,726. The Town of Victoria agrees to provide their Municipal Share of $41,236 in funding for this project and authorizes the Mayor/Town Clerk Manager to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of Victoria.

Favour 5; Opposed 0; Carried

Prime Consultant, re: Ash's Lane Water & Sewer Extension & Drainage Improvements Project - MAE #17-GI-21-00073. Original Motion November 28/17, (2017-206) as part of Small Communities Funding Application.

Motion 2020-111 Clarke/Snooks

Be it resolved that Council approve for Harris & Associates to be the Town of Victoria's Prime Consultants for the Ash's Lane Water & Sewer Extension & Drainage Improvements Project - MAE #17-GI-21-00073.

Favour 5; Opposed 0; Carried

Request for MAE Approval to Borrow, re: Ash's Lane Water & Sewer Extension & Drainage Improvements Project - MAE #17-GI-21-00073 for the Ultimate Recipients, (Municipal) Share of $41,236.00 and for the GST-PST Rebate Bridge Loan for $42,365.00, as defined in the Investing In Canada Infrastructure Program Agreement between the Minister of Municipal Affairs & Environment and the Town of Victoria.

Motion 2020-112 Clarke/DM Moores

Be it resolved to request approval from the Minister of Municipal Affairs & Environment to borrow funds from the Canadian Imperial Bank of Commerce, Mount Pearl, NL to finance the Ultimate Recipient's Contribution of $41,236.00 repayable and amortized over a term of 180 months, (15-Years) and the GST/PST Rebate portion of $42,365.00 repayable within a 12-month period from project completion, with both loans at the interest rate of prime plus .50% (3.20%) for the Ash's Lane Water & Sewer Extension & Drainage Improvements Project - MAE #17-GI-21-00073.

Favour 5; Opposed 0; Carried

Request for MAE Approval to Borrow, re: Dean's Road Project, #17-GI-20-00028 for the Ultimate Recipients, (Municipal) Share of $41,849.00 and for the GST-PST Rebate Bridge Loan for $42,995.00, as defined in the Investing In Canada Infrastructure Program Agreement between the Minister of Municipal Affairs & Environment and the Town of Victoria.

Motion 2020-113 Snooks/Clarke

Be it resolved to request approval from the Minister of Municipal Affairs & Environment to borrow funds from the Canadian Imperial Bank of Commerce, Mount Pearl, NL to finance the Ultimate Recipient's Contribution of $41,849.00 repayable and amortized over a term of 180 months, (15-Years) and the GST/PST Rebate portion of $42,995.00 repayable within a 12-month period from project completion, with both loans at the interest rate of prime plus .50% (3.20%) for the Dean's Road Project, #17-GI-20-00028. **Favour 5; Opposed 0; Carried**

CORRESPONDENCE FOR INFORMATION/DISCUSSION

- Teamsters Union Local 855, requesting a date/time to meet to resume Union Contract Negotiations. TCM to review status to date and report to the Negotiating Committee for discussion/review, after which will contact Union with a date/time for consideration.
- Copy Letter, re: Re-allocation of 2017-2020 MYCW Funds for Proj#17-MYCW-18-00053.
- Copy Letter, re: Harris & Assoc's request for Engineering Cost Revision relating to the Municipal Garage Project #17-MYCW-18/00052.
- MAE Circular, re: ICIP Signage & Project Photographs, COR/2020/01586.
- Tract Consulting – Asset Management Planning & FCM Funding; no discussion.

NEW BUSINESS

Small Warf - Beaver Pond; discussion deferred. ***(C/Loch left the meeting at 8:54 p.m.)***

Snow Clearing & Fence Regulations; TCM advised regulations need to be updated and presented for approval.

Mayor Dooley: Complaints of messy properties along Highway East; TCM to issue notices.

Residents from #42 Burnt Woods Road complaining of noisy neighbour at #48 Burnt Woods Road. Discussed all details including permit issued to property owners at #48 BWR, verified compliant with the Town's Development Plan. Mayor/Councillors/Staff addressed repetitive complaint, along with speaking with, and visited both parties on several occasions, with complainants advised to contact the Urban and Rural Division of MAE for concerns to be addressed. Conclusion: Concerns deemed a civil issue and cannot be resolved by Council.

ADJOURNMENT OF MEETING

Next Meeting – August 25, 2020

Motion 2020-114 Clarke/Snooks

Be it resolved, with no other business on the agenda, Council adjourned the meeting at 9:08 p.m.

Favour 4; Opposed 0; Carried

Signed:

Barry Dooley, Mayor

Signed:

Shelly Butt, Town Clerk Manager