ATTENDENCE

Mayor Barry Dooley
Councillor Jennifer Moores
Councillor Sharon Snooks
Shelly Butt, Town Clerk/Manager
Deputy Mayor Gord Ash - *Regrets*
Councillor Kelly Loch
Councillor Glenn Clarke

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:05 p.m. Observers from: 13B Cole's Road.

ADOPTION OF THE AGENDA: March 10, 2020 - *Previously Circulated / No additions or deletions*

Motion 2020-34 Loch/Snooks

Be it resolved Council adopt the agenda as submitted for the Regular Council Meeting of March 10, 2020.

Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / February 11, 2020 - *Previously Circulated*

Motion 2020-35 Snooks/Moores *No Errors or Omissions Noted*

Be it resolved Council adopt the minutes of the regular meeting of Council of February 11, 2020.

Favour 5; Opposed 0; Carried

BUSINESS ARISING – None

FINIANCIAL / COMM. & STAFF REPORTS *Previously circulated to Council*

Bill/Accounts: CBN Joint Council Membership Fees, Trio Benefits (Employee Benefits) March 2020, Expenditure Reimbursement, Remaining Payable: $63,791.44 & Town Employee Weekly Payroll dated 02/02 – 02/29, 2020 Total $22,872.97.

Councillor Clarke declared a conflict of interest position, as per Section 207-d of Municipalities Act, 1999, for Bills 1 & 2 (CBNJC Chairperson & Trio Board Member), leaving the meeting at 7:07 p.m.

Motion 2020-36 Loch/Moores

Be it resolved Council approve to pay the CBNJC Membership Fees for $200.00 and be it further resolved Council approved to pay the March 2020 Trio Benefits (Employee Benefits) for $1,433.89.

Favour 4; Opposed 0; Carried - C/Clarke returned at 7:08 p.m.

Councillor Expense Reimbursement

Councillor Moores declared a conflict of interest position, as per Section 207-b of Municipalities Act, 1999, leaving the meeting at 7:08 p.m.

Motion 2020-37 Snooks/Clarke

Be it resolved that Council approve to pay the incurred expenses to C/Moores as per town policy for attendance to the NL Quarry comprehensive review of the legislation that regulates the province's quarry resources.

Favour 4; Opposed 0; Carried - C/Moores returned at 7:09 p.m.

Remaining Accounts Payables: $63,791.44 & Town Employee Weekly Payroll dated 02/02 – 02/29, 2020 Total $22,872.97. Some discussion on vehicle repairs. Council to review the purchase of a second new vehicle similar to the 5500 Truck Series or equivalent.

Motion 2020-38 Snooks/Loch

Be it resolved Council approve to pay the remaining bills totalling $63,791.44 and be it further resolved to approve the Payroll Report 02/02 – 02/29, 2020 to the total of $22,872.97 as submitted.

Favour 5; Opposed 0; Carried

Town Clerk's Report: Dated Feb 10 – March 6, 2020

Motion 2020-39 Clarke/Moores

Be it resolved Council accept the Town Clerk Manager's Report dated Feb 10 – March 6, 2020 as submitted.

Favour 5; Opposed 0; Carried

Working Foreman's Report: Dated Feb 10 – March 6, 2020

Motion 2020-40 Loch/Snooks

Be it resolved Council accept the Working Foreman's Report dated Feb 10 – March 6, 2020 as presented.

Favour 5; Opposed 0; Carried

CORRESPONDENCE FOR ACTION

Building Application, re: Erect Fence at #11 Bear Freeway.

Motion 2020-41 Clarke/Moores

Be it resolved, that being compliant with the Town Plan Development Regulations, Council approve the property owner's building application to erect a fence not to exceed beyond the back surveyed boundary line.

Favour 5; Opposed 0; Carried

Building Application, re: Convert existing single-family dwelling into Double Dwelling, #211 Highway East. Application reviewed against the town's Development Regulations and by the Urban & Rural Planning Division, under the Dept of MAE and confirmed compliant as submitted. Noted: All buildings, including extension, near maximum allowable lot coverage of 33% for all structures for this lot.

Motion 2020-42 Snooks/Moores

Be it resolved, considering all requirements in the town's Development Regulations have been met and confirmed by the Urban & Rural Planning Division, of the Dept of MAE, Council approve the building application to convert the single family dwelling into a double-dwelling. **Favour 5; Opposed 0; Carried**

Building Application, re: Single Dwelling, #45-51 Highway East. DOTW approved highway access with stipulations. Application reviewed by staff and deemed compliant with town development regulations.

Motion 2020-43 Snooks/Moores

Be it resolved, having met the town's development regulations, including the Dept of Transportation & Works Regulations, that Council approve the single-family building applications as submitted.

Favour 5; Opposed 0; Carried

Quote – Provincial Fencing Ltd, re: Operator & Cantilever Gate for Town Yard. *Refer to Finance Committee.*

Security Camera Information, re: Town Hall, Garage & Yard. Discussed several available options from purchase out right and install to security companies with monthly plans, etc. *Refer to Finance Committee.*

CEEP Grant-20-123, re: Final Report Accepted and Remaining Funding Balance Received; confirmation on file.

Garbage Boxes & Fence Damage Claims – Recommend following policy, any discrepancies-pass to committee. Garbage Boxes #229 Highway East & #279 Main Highway both in town road reservation, #16 Evely's Lane – snow pushed beyond a regular distance onto private property causing damage. Fence, (old-fashion railing), pushed down due to snow-clearing. Council advised TCM to follow adopted policy for all claims.

CIBC Updated Credit Agreement, Mayor signature required. Signed by Mayor and witnessed by TCM.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

- Victoria Recreation Commission, re: Clarification of Alternative Storage Space Options. VCC Shed to be cleaned out and review for VRC Storage. Mayor-C/Clarke to attend the next VRC meeting.
- MAE, re: 2020 Budget Submission Review by the town's Municipal Affairs Analyst; No Material Deficiencies.
- Municipal Infrastructure, MAE, re: Approval of Harris & Assoc.'s as Prime Consulting Firm, Dean's Rd Proj.
- Notice, re: Provincial Government Announces Increases to Minimum Wage. April 1, 2020 - 25¢, Oct. 1/20 50¢, April 1/21 25¢ & Oct. 1/21 25¢
- NL911, re: New PSAP Boundary with all areas west of Salmonier Line handled by Corner Brook PSAP.
- Water Resources Div. Spring 2019 Drinking Water Quality Data https://www.mae.gov.nl.ca/waterres/whatsnew
- NL Power Inc., re: Utility Easement through town yard.
- AIM Network's Second Asset Management Cohort Program. *Refer to Public Work Committee.*
- MAE, Fire, Emergency & Corporate Services Circular, re: Information Related to COVID-19 Outbreak.

NEW BUSINESS

- Poseidon Swim Club, re: Presentation of Approved Donation; C/Moores. Thank-you Note Received.
- MNL Meet/Greet - Physician Leadership Team of Eastern Health Rural Avalon. C/Clarke attended and briefed Council on discussed topics.
- TOV Emergency Management Plan – Started to update name changes and contact information. TCM will continue to update contact information, if known, etc.
- Persalvic Elementary School – Family Day of Literacy Day, March 12/20 @ 2:00 p.m. *Mayor to attend.*

PRIVILEGED MEETING

Privileged Meeting *Observer dismissed as per Municipal Legislation*

Motion 2020-44 Snooks/Loch

Be it resolved that Council convene into a Privileged Meeting at 8:36 p.m. for discussion of Human Resource and other related items. **Favour 5; Opposed 0; Carried**

- VVFD – Application for Not-For-Profit Moose Licence; requesting Council's support.
- Union Agreement 2020-2024. Contract meeting details reviewed by Negotiating Committee.
- Resignation Letter, re: Deputy Mayor Gord Ash resignation letter, coming into effect Friday, March 13, 2020.

Motion 2020-45 Snooks/Moores *No Observer Remaining*

Be it resolved to reconvene into regular public council meeting at 9:35 p.m. **Favour 5; Opposed 0; Carried**

VVFD – Re: Moose Licence Application for Not-For-Profit for fundraising purposes; approved.

Proposed Union Contract reviewed, including letters of understanding as well as request from union employees regarding current RRSP Contribution between Council/Union Staff. Negotiation Committee to meet Friday March 13/20 @ 10:30 a.m. to review discussed items in Union Contract and set up meeting with Union.

By-Election for two-vacancies.

Motion 2020-46 Snooks/Loch

Be it resolved Council agree to hold By-Election on Tuesday, April 21, 2020. **Favour 5; Opposed 0; Carried**
Town Clerk Manager advised timeframe the chosen date was not possible to meet the requirements in the Municipal Elections Act and including a By-Election.

Motion 2020-47 Clarke/Loch

Be it resolved, Council rescind the motion to hold the By-Election on April 21, 2020 and further resolved to hold the By-Election on May 5, 2020 with one day to receive nominations. **Favour 5; Opposed 0; Carried**

Motion 2020-48 Snooks/Clarke

Be it resolved; that upon the date of Deputy Mayor Gord Ash's resignation coming into effect March 13, 2020; Councillor Moores resume the Deputy Mayor position to the end of this elected term of office.
C/Moores accepted the position & thanked everyone for their support. **Favour 4; Opposed 0; Carried**

ADJOURNMENT OF MEETING

Next Regular Council Meeting – March 31, 2020.

Motion 2020-49 Clarke/Loch

Be it resolved the regular public Council meeting adjourn at 9:55 p.m. **Favour 5; Opposed 0; Carried**

Signed:
Barry Dooley
Mayor

Signed:
Shelly Butt
Town Clerk Manager

