ATTENDENCE

Mayor Barry Dooley
Councillor Kelly Loch
Councillor Glenn Clarke
Acting - Deputy Mayor Jennifer Moores
Councillor Sharon Snooks - *Regrets*
Shelly Butt, Town Clerk/Manager
Jamie Clarke, Working Foreman - *Regrets*

CALL MEETING TO ORDER / WELCOME

Mayor Dooley to call the meeting to order at 7:04 p.m. No scheduled delegates.

ADOPTION OF THE AGENDA: January 21, 2020

Motion 2020-01 Clarke/Loch *Previously Circulated / No additions or deletions*

Be it resolve Council adopt the agenda for the Regular Council Meeting of January 21, 2020 as presented.

Favour 4; Opposed 0; Carried

MINUTES / COUNCIL MEETING / December 9th, 2019:

Motion 2020-02 DM Moores/Loch

Be it resolved Council adopt the minutes of the regular meeting of Council of December 9th, 2019.

Favour 4; Opposed 0; Carried

BUSINESS ARISING: None

FINIANCIAL & COMM. / STAFF REPORTS

• Bill/Accounts: Trio Benefits $1,429.09 Jan 2020, Remaining Payable: $117,330.03 & Payroll (Town & CEEP Grant Weekly Payroll from 12/08/19 to 01/11/20). All previously circulated for Council review.

Councillor Clarke declared a conflict of interest position, as per Section 207-d of Municipalities Act, 1999, (being a member of the Trio Board), leaving the meeting at 7:06 p.m.

Trio Benefits, re: Employee Benefits for January 2020, $1,429.09.

Motion 2020-03 Loch/DM Moores

Be it resolved Council approve to pay the Employee Benefits for January 2020 at the cost of $1,429.09.

Favour 3; Opposed 0; Carried - *C/Clarke returned at 7:08 p.m.*

Accounts Payables - Remainder Amount $117,330.03 & Payroll Report Dec. 8/19 – Jan. 11/20 for $41,243.53 presented for consideration of Council approval.

Motion 2020-04 DM Moores/Loch

Be it resolved that approval is given to pay the accounts payable bills totalling $117,330.03 and be it further resolved to approve the Payroll Report Dec. 8/19 – Jan. 11/20 as presented for $41,243.53.

Favour 4; Opposed 0; Carried

Motion Request: To authorize the payment of all monthly or quarterly reoccurring invoices such as, Insurance Premiums, Utility & Communication Invoices, Pest Control, BioMaxx for Qrt Effluent Report to Gov of Canada, MAA quarterly assessment fees, Garbage Contract Agreement Monthly Fees with all invoices included on the list presented for Council approval. Please Note: As per Section 58 in the MA, 1999 whereby authorization is granted to the TCM to make and authorize expenditures.

Motion 2020-05 Clarke/Loch

Be it resolved Council grant approval to the TCM to make and authorize payment for regular monthly reoccurring expenditures as per Section 58 of the Municipalities Act, 1999 as stated and listed in an expenditure report submitted to a regular public council meeting for approval. **Favour 4; Opposed 0; Carried**

Motion Required: Adoption of the latest Edition of the National Building Code and National Fire Code.

Motion 2020-06 Clarke/DM Moored

Be it resolved Council adopt the latest Edition of the National Building Code and National Fire Code and annexed to all permits approved by motion of Council in 2020. **Favour 4; Opposed 0; Carried**

Remuneration Payment: Motion Required for unanimous decision of Council approving payout of remuneration balance for 2019 as per information received Monday, December 16, 2019.

Motion 2020-07 Clarke/DM Moores

Be it resolved Council approve to pay out the total remaining amount of the Remuneration approved in the 2019 Municipal Budget, General Government Section 1.0, re: Remuneration for Councillors, in equal payments as per the unanimous decision of elected councillors submitted December 16, 2019. **Favour 4; Opposed 0; Carried**

Adoption 2020 Council Meeting Schedule.

Motion 2020-08 Clarke/Loch

Be it resolved Council approve the 2020 Council Meeting Schedule with noted change for June 2/20 as presented.

Favour 4; Opposed 0; Carried

Town Clerk's Report: Dated Dec. 10/19 – Jan. 19/20

Motion 2020-09 Clarke/Loch

Be it resolved; Council accept the Town Clerk Manager's Report as presented. dated Dec. 10/19 – Jan. 19/20.

Favour 4; Opposed 0; Carried

Working Foreman's Report: Dated Dec. 10/19 – Jan. 16/20

Motion 2020-10 Loch/DM Moores

Be it resolved; that the Working Foreman's Report, dated Dec. 10/19 – Jan. 16/20, be accepted as presented.

Favour 4; Opposed 0; Carried

VVFD Quarter Financial Report to Jan 4/20

Motion 2020-11 Clarke/DM Moores

Be it resolved Council accept and approve the VVFD Quarter Financial Report to Jan 4/20.

Favour 4; Opposed 0; Carried

Noted changes needed to itemized expenditures and/or descriptions details; Mayor to convey to VVFD

VVFD Remuneration Entitlement and Payment as per adopted VVFD By-Laws.

Motion 2020 12 Clarke/DM Moores

Be it resolved that the Victoria Volunteer Fire Department shall submit, to the Town Clerk Manager, a list containing the name and amount/s for each member entitled to a remuneration payment, as described within the adopted VVFD By-Laws, for payment on an annual basis and further resolved the total amount shall not exceed the Remuneration amount, if approved by Council, in the municipal budget. **Favour 4; Opposed 0; Carried**

Union Negotiation Meeting Report Jan 13, 2020 *Human Resources Information*

Dated January 14, 2020. Monday, Jan. 27/20 @ 7:00 p.m.

Motion 2020-13 Loch/Clarke

Be it resolved Council accept and adopt the Union Negotiation Meeting Report of Jan 13, 2020.

Favour 4; Opposed 0; Carried

Privilege Meeting Report January 14, 2020 Report reviewed.

Motion 2020-14 Loch/Clarke

Be it resolved Council accept and adopt the Privilege Meeting Report, dated January 14, 2020 and all recommendations as presented. **Favour 4; Opposed 0; Carried**

CORRESPONDENCE FOR ACTION

2020 Clean & Safe Drinking Water Workshop, Gander March 24-26, 2020. Request Working Foreman attend.

Motion 2020-15 DM Moores/Loch

Be it resolved Council approve for the Working Foreman to attend the 2020 Clean & Safe Drinking Water Workshop, Gander March 24-26, 2020. **Favour 4; Opposed 0; Carried**

NL Power, Bell Canada & Town of Victoria Easement for Right-of-Way for the construction, etc. to provide electrical service on town property to service the town's Municipal Garage Depot.; signature/s required.

Motion 2020-16 Clarke/DM Moores

Be it resolved, Council approve to sign the NL Power, Bell Canada & Town of Victoria Easement for Right-of-Way for the construction, operation, maintenance and replacement of aerial facilities for the transmission of electrical service to the new municipal garage depot through town property at #271 Main Highway, Victoria, NL.

Favour 4; Opposed 0; Carried

Notice of Business Closure in 2018, re: The Treasure Trunk, Church Road. Date notice received – Dec. 7, 2019.

Motion 2020-17 Clarke/DM Moores

Be it resolved, Council approved to accept notice of business closure for 2020 Taxation Year only and further resolved to remove business tax invoiced for 2020.

Favour 4; Opposed 0; Carried

Anonymous Letter, re: Concerns regarding the MNL organization. CBNJCA will address at an upcoming meeting with report to be brought back to Council of any outcomes. Reviewed, no action taken. Place on file.

Transport & Allied Workers Local Union 855, re: Letter advocating support to have PCP's & EMR's classified as essential service employees with petition attached. To be place on town hall.

Swim for Hope 2020 Fundraiser - Invitation to Community Leaders & Partners.

DM Moores declared a conflict of interest position, as per Section 207-B of Municipalities Act, 1999, (child participating in stated fundraising event), leaving the meeting at 8:54 p.m.

Motion 2020-18 Clarke/Loch

Be it resolved that Council approve a $100.00 donation to the 2020 Swim for Hope Fundraiser.

Favour 3; Opposed 0; Carried *C/Moores returned at 8:56 p.m.*

CORRESPONDENCE FOR INFORMATION/DISCUSSION

- Eastern Contracting Ltd., re: Reply to letter issued regarding progress of Municipal Garage vs substantial completion date of Oct 15, 2019.
- BioMaxx Qrt Report Oct – Dec 2019, re: Effluent Regulatory Reporting – Sewage Treatment Plant.
- MAE Circular, re: 2019 Ultimate Recipient Audited Annual Expenditure Report – Gas Tax. Sent to Auditor.
- CEEP, re: Heritage Village Park Deve. Phase 2 Final Report.
- Dept of Children, Seniors & Social Deve. Copy letter, re: Evergreen 50 Plus Club, Victoria funding approval.
- MAE, Office of the Minister, re: Letter of acceptance for Council proposed plan for Municipal Budget & Taxation Structure for 2020
- MAE, Fire Services Division, re: Circular advising Commercial Vehicle Inspection Requirements & Insurance.
- MAE, Eastern Regional Office, re: Acknowledged receipt of the town's 2020 Municipal Budget and is under review with notification issued at latter date of any outcomes.
- MAE, re: Fire Services Division, re: Revoked permit for a Red Light & Siren for former Chief Parsons and Notice of permit issued to 2nd Asst Fire Chief of permission granted to install same lights on personal vehicle.
- Service NL, re: 4-Water Analysis Results dated Dec. 11, 2019, all Satisfactory.
- Transport & Allied Workers Local Union 855, re: Letter of notice to negotiate new union contract.
- MAA Memo, Dec. 16/19 from Betty Moore, Avalon Director, re: Update on Municipal Assessment Agency.
- NL 911, re: Fire Protection Boundary for Victoria Fire Department signed by VVFD Chief & TCM.
- NAIA, re: Letter of notice that public consultation period for the Cleanerfish Hatchery Project received public comments to January 15, 2020.

NEW BUSINESS

- Notice of Motion – Financial Reports, Actual vs Budget to be submitted and reviewed monthly. Discussed and will be review quarterly basis or as deemed necessary upon being submitted by the Finance Committee.
- Emergency Preparedness Plan. Mayor to contact Chief of VVFD for discussion.
- Generator needed for Chlorination Bldg as backup for power outages. Referred to Pubic Works Committee for review and recommendation.

› Provision of Fire Protection Services to Neighbouring Communities, re: Emergencies during Storms/Blizzards, more specifically LSD area. Reviewed Mutual Aid Agreement, no provisions stated for providing emergency response during hazardous conditions. EPP developed solely for Victoria. Concept of shared emergency response services needs to be reviewed; more specifically for safety of staff, volunteers and use of town equipment in neighboring communities and LSD areas.

› Volunteer Appreciation Night, April 2020; reviewed theme details for 2020, "It's time to applaud this country's volunteers" with event to be scheduled for Thursday 16, April 2020 at 7:00 p.m. at the Community Centre.

› Bottom Loop Drainage Update, no issues known at this time.

› Ash's Lane Water/Sewer Project Application Update; was submitted to MAE for consideration, waiting for MAE's approval of the Prime Consultant Agreement; no other information available for this meeting.

› Town Road Pavement Plan for 2020. Reviewed all road upgrading/paving projects completed since 2014 along cost to the town. It was unanimously agreed, until further notice, only Prov-Fed-Municipal cost-shared funded projects as adopted in Victoria's 2020 Municipal Budget that include pavement will be actioned.

› Municipal Boundary Extension and Town Plan Review. Discussed expanding Victoria's western Municipal Boundary to include portion of farmland. Council agreed to start this process by applying to Municipal Affairs for approval and use funding in the 2020 Municipal Budget, re: 5.1-Planning/Zoning to cover the associated cost. Consideration will be given to reviewing the Town Plan once the municipal boundary extension is complete.

› Sliding Security Gate and Surveillance Cameras for town property. Discussed need for automatic gate for town yard and security cameras for Town Hall/Garage/Yard Areas.
Motion 2020-19 Loch/Clarke
Be it resolved Council approve to get quotes for a Sliding Security Gate and Surveillance Cameras for Town Hall/Garage/Yard Areas. Carried

› Flowers/Shrubs to be placed on town properties Spring of 2020. It was reiterated that Council previously committed to planting perennials in all town planters, with quote on file to complete this work. No hanging baskets on utility poles due to safety hazard to employees.

› Monument/Entrance Upkeep & Maintenance. Will be reviewed for maintenance in the coming yea and Wheelchair Accessibility needs to be actioned for the Town Hall. Items will be passed to appropriate council committee once in place for 2020.

› Garbage Contractor Employee brought forward complaint, re: Residents in Whites Subdivision pushing snow out into roads after being cleared by town equipment, making garbage collection hazardous.
DM Moores declared a conflict of interest position on the subject matter and left the meeting at 10:10 p.m.
Discussed various hazards and safety concerns related to pushing snow back into the town's road reservation as well as complaints of residents pushing snow across the roads onto other residential properties. Discussed stopping snow-clearing efforts within this area to deter this practice but noted other areas of town were also cause for concern. *DM Moores returned to the meeting at 10:25 p.m.*

Emphasis placed on Council/Staff adhering to the town's Traffic Control Regulations and Snow-Clearing Policy as adopted. Fines and consequences will be implemented and issued to anyone violating the regulations/snow-clearing policy in any respect; with a letter issued to all residents stating Council's position on these safety concerns.

SB

ADJOURNMENT OF MEETING

Next Regular Council Meeting Date: February 11, 2020

Motion 2020-20 DM Moores/Loch

Be it resolved Council adjourn the regular public council meeting at 10:53 p.m. **Favour 4; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Signed:

Shelly Butt
Town Clerk Manager