ATTENDENCE – *Expected*

Mayor Barry Dooley - *regrets*
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney
Deputy Mayor Jennifer Moores, *Presiding*
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS.
Deputy Mayor Moores brought the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA: May 7, 2024
Motion 2024-103 Clarke/Layden
Be it resolved Council adopt the agenda for the Regular Council Meeting of May 7, 2024, as presented.
Favour 6; Opposed 0; Carried

Registered Delegates:
#1. VVFD Chief, not in attendance.
#2. Several Residents from Job's Pond with complaints/concerns of the gravel section of Swansea Road to agriculture bridge. Councillor Penney, (resident of Swansea Rd), declared uncertainty if a conflict existed due to his residency relating to the subject matter before Council and requested their decision as per the Municipal Conduct Act, Section 6.5.
Motion 2024-104 Clarke/Snooks
Be it resolved that Council finds Councillor Penney not in a conflict-of-interest position pertaining to the matter before the Council. **Favour 5; Opposed 0; Carried –** *C/Penney did not speak to or vote on this motion.*

Residents expressed concerns, (no regular routine maintenance, grading, scarifying, what work is done does not last more than a week to two-weeks.) Also, mentioned difficulty for school bus to drive over road, and fire/emergency response times due to condition of the gravel road. Resident #25 Job's Pond became out of order and was asked to leave the meeting: left at 7:23 p.m. It was agreed the matter would be passed to Public Works Committee for review. All residents in attendance regarding this matter left at 7:27 p.m.

#3. Property Owner #24-38 King's Road, re: Fence Damage Claim, awaiting Finance Committee Report; report not available for this meeting. Resident left at 7:29 p.m.

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / April 16, 2024
Motion 2024-105 Snooks/Penney *No Errors or Omissions Noted*
Be it resolved Council adopt the minutes of the regular Council meeting of April 16, 2024, as recorded.
Favour 6; Opposed 0; Carried

FINIANCIAL / COMM. / DEPT. & STAFF REPORTS

1. Bill/Accounts $49,213.32 & 1.b Payroll 04/07-26/24: $12,552.91
1.a: Invoices #1 - #7, re: Victoria Volunteer Fire Department.
C's Layden/Penney (VVFD members),declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #7 & left the meeting chambers at 7:33 p.m.
Motion 2024-106 Clarke/Snooks
Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed *#1-#7 for* expenses, totalling $3,832.34. **Favour 4; Opposed 0; Carried** / *C's Layden/Penney returned at 7:34 p.m.*

1.b: Invoice #8, re: Victoria Heritage Society
C/Kelloway,(VHS board member), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, for VHS item #8, left the meeting at 7:34 p.m.
Motion 2024-107 Snooks/Penney
Be it resolved Council approve payment of the VHS accounts payable invoice item #8 for $265.84.
Favour 5; Opposed 0; Carried / *C/Kelloway returned at 7:35 p.m.*

1.c: Invoices #9 & #10, re: Trio/MNL Symposium 2024

C/Clarke, (Expense Claim - MNL 2024 Municipal Symposium /Trio Board Member), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 for invoices #9 & #10; left meeting at 7:35 p.m.

Motion 2024-108 Layden/Penney

Be it resolved Council approve payment for accounts payable invoices #9, re: Expense Claim re: MNL 2024 Municipal Symposium for $665.4 and #10, re: Trio Benefits for May 2024 for $235.88.

Favour 5; Opposed 0; Carried *C/Clarke returned at 7:36 p.m.*

1.d: Invoices, (#11- #16 & #18 - #23) & Payroll (#24) Dates: 04/07/24 – 04/27/24.

Motion 2024-109 Snooks/Layden

Be it resolved Council approve to pay the payable invoices listed #11-#16 and #18-#23 totalling $24,645.86 and resolved to approve item #24 Payroll 04/07/24 – 04/27/24: $12,552.91. **Favour 6; Opposed 0; Carried**

Invoice #17

C/Clarke, (ERSB Board Member), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 for these invoices, leaving the meeting at 7:44 p.m.

Motion 2024-110 Kelloway/Snooks

Be it resolved Council approve payment for accounts payable invoice #17 for $16,568.00.

Favour 5; Opposed 0; Carried *C/Clarke returned at 7:45 p.m.*

2. CBCL, re: Draft Project Update; reviewed and accepted by Council.

3. Memo, Update Provided to VVFD, re: Responses to Items – RCM, March 26/2024.
   Reviewed and discussed. Noted: All SCBA's currently on hand to stay in service and used by the VVFD to the end of their life expediency or expiration date for parts/servicing.

4. Town Clerk's Report: Dated April 15 – May 3, 2024.
   Motion 2024-111 Layden/Snooks
   Be it resolved Council approve the Town Clerk Manager's Report for April 15 – May 3, 2024, as submitted.
   Favour 6; Opposed 0; Carried
5. Working Foreman's Report: Dated April 15 – May 3, 2024.
   Motion 2024-112 Layden/Snooks
   Be it resolved Council approve the Working Foreman's Report for April 15 – May 3, 2024, as submitted.
   Favour 6; Opposed 0; Carried
6. Permit Registry to April 12, 2024, #681 - #687
   Motion 2024-113 Snooks/Layden
   Be it resolved, Council approve permits #681 to #687 pending business/work is completed/conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached. **Favour 6; Opposed 0; Carried**

CORRESPONDENCE &/OR OTHER ITMES FOR ACTION

7. NL Power Inc., re-tabled: Application To Remove Penstock Powerhouse Rd, re-tabled. Deferred until other relevant information is received. Request meeting to discuss any possible long-term plans.

8. Dept. of Transportation & Infrastructure, re: Ice Control Material Cost 2024-2025; proceed as per usual and obtain savings.

9. Proclamation - Municipal Awareness Week, May 5-11, 2024
   Motion 2024-114 Layden/Snooks
   Be it resolved Council acknowledges Municipal Awareness Week May 5-11, 2024, and hereby authorizes DM Moores to sign the Municipal Awareness Proclamation for 2024 on behalf of the Town of Victoria.
   Favour 6; Opposed 0; Carried

10. Royal Canadian Legion, re: Memorial Day Parade 2024; pass to the Victoria Memorial Library Board.

11. Business Application, re: Loader/Snow Clearing Operation, Landscaping & Topsoil Business. Advertising requirement, property may be in both a Residential Zone as well as a Rural Zone. Deferred and submit to the Local Governance & Land Use Planning Division for review of compliance.

12. Business Closure Affidavit for 2024, re: Account #112546 location, #11 Burnt Woods Road.
Motion 2024-115 Clarke/Kelloway
Be it resolved Council accept the Non-Operational Business Affidavit for Business Account #112546, #11 Burnt Woods Road and resolved 2024 business tax not exempted. **Favour 6; Opposed 0; Carried**

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

13. Dept. of T&I, Municipal Infrastructure, (re-tabled) re: Mult-Year Capital Works Allocation 23-26. MI has advised funding must be allocated to a project, with an application submitted as soon as possible.
14. Canadian Heritage, re: Celebrate Canada Funding Approval Ltr.; grant application approved; $3000.00.
C/Snooks verbally submitted her resignation as member of the Civic Functions Committee.
15. Municipal & Provincial Affairs, re: DOC/20 24/01244. Notice of Municipal Operating Grant increases.
16. Municipal & Provincial Affairs, re: DOC/2023/03770-03 (Noted: MAPA DOC/2024/01244 advised of increase in MOG per municipality).

NOTICE OF MOTION – Strike an Ad-Hoc Council Committee For The Development of Regionalizing Services With Other Surrounding Municipalities. Brief discussion, recommended for Mayor and DM to represent the TOV.

GENERAL / NEW BUSINESS:
Spring Symposium Information, deferred to next council meeting.
Harris & Associates request for interest in combined paving project; pass to Public Works Committee for review.
Extension of Western Municipal Boundary; agreed to renew perusing this process.

PRIVILEGED INFORMATION: OIPC Information and Human Resources Item - VVFD. *No Visitors remaining.*
Motion 2024-116 Kelloway/Layden
Be it resolved; Council approve to convene into a Privileged Meeting at 9:30 p.m. **Favour 6; Opposed 0; Carried**
Motion 2024-117 Snooks/Kelloway
Be it resolved; Council approve to reconvene into a Regular Meeting at 9:55 p.m. **Favour 6; Opposed 0; Carried**
Council agreed for TCM to set up meeting with VVFD Fire Chief at an agreeable date/time with Mayor and DM.

ADJOURNMENT OF MEETING
Next Council Meeting: May 28, 2024
Motion 2024-118 Layden/Snooks
Be it resolved, having addressed all approved agenda items, the Council meeting adjourn at 9:57 p.m.
Favour 6; Opposed 0; Carried

Signed:
Jennifer Moores
Digitally signed by Jennifer Moores
Date: 2024.05.30 09:18:52 -02'30'
Jennifer Moores
Deputy Mayor

Signed:
Shelly Butt
Town Clerk/Manager