

**ATTENDENCE -**

Mayor Barry Dooley  
 Councillor Sharon Snooks  
 Councillor Art Kelloway  
 Councillor Dion Penney

Deputy Mayor Jennifer Moores  
 Councillor Jim Layden  
 Councillor Glenn Clarke  
 Shelly Butt, Town Clerk/Manager

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS.**

Mayor Dooley brought the meeting to order at 7:00 p.m.

Property Owner 24-32 King's Road, re: Resident asked if Council reviewed the information submitted for the Council meeting and questioned why snow was pushed up against fence during snow clearing efforts of most recent heavy snow fall in March. Noted: Severe Winter snow fall warnings and advisories with total snowfall recorded at 79 centimeters for Victoria. A brief discussion of concerns took place. Resident submitted quotes for materials and labour costs for repairs to fence. Matter was passed to the Finance Committee for review.

**ADOPTION OF THE AGENDA: March 26, 2024****Motion 2024-66 Layden/Penney**

Be it resolved Council adopt the agenda for the Regular Council Meeting of March 26, 2024, as presented.

**Favour 7; Opposed 0; Carried**

**MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / March 5, 2024****Motion 2024-67 DM Moores/Layden**

*No Errors or Omissions Noted*

Be it resolved Council adopt the minutes of the regular Council meeting of March 5, 2024, with Motion 2024-61 ending at the word "timeframe"

**Favour 7; Opposed 0; Carried**

**EMERGENCY MEETING REPORT- March 18/2024****Motion 2024-68 Snooks/Kelloway**

*No Errors or Omissions Noted*

Be it resolved Council adopt the Emergency Meeting Report of March 18, 2024, including recommendations as recorded.

**Favour 7; Opposed 0; Carried**

**FINIANCIAL / COMM. / DEPT. & STAFF REPORTS**

1. Bill/Accounts \$68,015.10 & 1.b Payroll: \$18,131.54

*C's Layden/Penney declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #10 & left the meeting chambers at 7:15 p.m.*

Victoria Volunteer Fire Department. Addition: Payout of funds for Annual Ball \$2,500 & Fire Prevention \$500.00 = \$3,000.00

**Motion 2024-69 Snooks/Kelloway**

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#10 & further resolved to include payout of \$2,500.00 re: VVFD Annual Ball and \$500.00 re: Fire Prevention Week related expenses, totalling \$12,207.01. **Favour 5; Opposed 0; Carried** *C's Layden/Penney returned 7:19 p.m.*

Victoria Heritage Society, NL Power Inc invoices for February 2024, Invoice #11.

*C/Kelloway, (member of the VHS), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, for VHS, leaving the meeting at 7:19 p.m.*

**Motion 2024-70 Layden/Penney**

Be it resolved; Council approve payment of the VHS accounts payable invoice item #11 for \$409.95.

**Favour 6; Opposed 0; Carried**

Items #12 & #13 (Hotel Expenses & Trio Benefits Employee For April 2024).

*Councillor Clarke, (MNL Meetings Clarenville-Hotel Expenses/Trio Board Member), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 for accounts payable invoice items #12 - #13, left the meeting at 7:24 p.m.*

**Motion 2024-71 Snooks/Kelloway**

Be it resolved Council approve payment for accounts payable invoices #12, re: MNL Meetings Clarenville-Hotel Expense and #13, re: Trio Benefits for April 2024, totalling \$537.55. **Favour 6; Opposed 0; Carried** *C/Clarke returned at 7:26 p.m.*

Remaining Bills/Account & Payroll



**Motion 2024-72 Layden/DM Moores**

Be it resolved Council approve to pay the remaining accounts payable invoices listed #14 - #30 totalling \$57,860.59 and resolved to approve item #31 Payroll Period: Feb 25 to March 16, 2024, for \$18,131.54. **Favour 7; Opposed 0; Carried**

2. a VVFD By-Laws (Updated) & Standard Operating Guidelines. Deferred to next meeting.
- 2.b VVFD, re: Fire Fighting Program Applications Vehicle Replacement; re-tabled, no action taken.
- 2.c Update on Honeywell Products; on-hand products will not be serviced or newly available after Dec. 31, 2024. Briefly discussed regionalization of services with neighboring towns and need to initiate discussions to obtain perspectives, pros/cons, etc., with item's 2b & 2c included in such discussions.

- 2.d Request To Avail of Town's Emergency Preparedness & Response Budgeted Funding 2.0/2.2; not approved. Such items will be reviewed during future discussions on a warming center and emergency funding will continue to be reserved for use as Council deems necessary.

*Mayor requested C's Penney/Layden to report Council's position back to the Fire Department.*

3. Town Clerk's Report: Dated Mar 3 -22, 2024. CBCL moved to April 19/2024 at 2:30 p.m. TCM to check into new phone line services, i.e.: separate phone lines selections for office, garbage, etc.

**Motion 2024-73 Snooks/DM Moores**

Be it resolved, Council approve the Town Clerk Manager's Report for Mar 3 -22, 2024, as submitted.

**Favour 7; Opposed 0; Carried**

4. Working Foreman's Report: Dated Mar 3 - 22, 2024.

**Motion 2024-74 Layden/DM Moores**

Be it resolved, Council approve the Public Worker's Report for Mar 3 - 22, 2024, as submitted.

**Favour 7; Opposed 0; Carried**

**CORRESPONDENCE &/OR OTHER ITMES FOR ACTION**

5. Crown Land Referral Application, re: 162428

*DM Moores & C/Penney, (Related/Close Affiliation with applicant), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6, left the meeting at 8:15 p.m.*

**Motion 2024-75 Clarke/Layden**

Be it resolved, Council approve Crown Land Referral Application #162428, pending approval by all other government departments and agencies. **Favour 5; Opposed 0; Carried** *DM Moores & C/Penney returned at 8:17 p.m.*

6. TOV's Emergency Management Plan, re: Request for Partnership Review.

**Motion 2024-76 Kelloway/Layden**

Be it resolved; Council agree to enter in an equal based partnership, for with proponent to use the town's current Emergency Management Plan as course curriculum for a critical review, gap analysis, identification of vulnerabilities and development of requirements to adhere to leading practices and legislation.

**Favour 7; Opposed 0; Carried**

7. NL Power Inc., re: Remove Penstock Powerhouse Rd; reviewed/deferred for receipt of more details of plans and other relevant information, i.e.: Future development of penstock, and reply from Local Governance & Land Use Planning and related permits, if any.

8. Englobe Corp. re: Change Order #1 (17-GI-23-00072)

**Motion 2024-77 Kelloway/Snooks**

Be it resolved; Council approve Change Order #1 for Project #17-GI-23-00072 for additional engineering project design cost of \$2,875.00 associated with the new scope of work change.

**Favour 7; Opposed 0; Carried**

9. Gas Tax Applications, re: Mini-Split for Fire Bay, requesting approval to submit. Gas Tax 2019-2024, re: Usage of Remaining Balance \$4,805.87 as stated in letter COR/2024/00171-01. *C's Layden/Penney declared a conflict of interest as per NL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, & left the meeting chambers at 8:28 p.m.*

**Motion 2024-78 Snooks/DM Moores**

Be it resolved, Council approve to submit a Gas Tax Application to install a mini-split in the Fire Bay of the Victoria Fire Hall using the remaining funding available in the Town of Victoria's Gas Tax Funding 2019-2024 allotment and further resolved that approval be granted to pay or budget the remaining cost, if necessary.

**Favour 5; Opposed 0; Carried** C's Layden/Penney returned at 8:35 p.m.

10. ATV Connector Routes To Access Trails. Discussed the government legislation presently in place. TCM asked to contact neighbouring towns to inquire if they have designated town roads/areas, if/how it is working, pros/cons, etc., to report back to next regular Council meeting.

#### CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

11. Dept. of T&I Mun. Infrastructure, re: COR/2024/02043 & 11.b COR/2024/02166.
12. MYCW Funding 2023-26.
13. Municipal Assessment Agency, Update, dated: 03-20-2024.

#### NOTICE OF MOTION - None

#### GENERAL / NEW BUSINESS:

- ▶ Question for review, &/or direction: What is deemed an emergency, in snow/blizzard; it was agreed to follow weather storm warnings, government issued warnings, including NL511.
- ▶ Request to donate use of the Community Center to host Kindergarten Graduation Celebration; All In Agreement.
- ▶ Town Buildings w/other occupancies, re: #of Units relating to garbage collections (ERSB), town hall is classes as one unit with the same collection guideline in place, (i.e.- limit of 5 garbage bags). It was agreed that the town will not take on any extra units for garbage collection, i.e.: NL Library Board, Cadets, etc., to advise they are responsible to contact the ERSB to have garbage collected.

**Damage Claim, re: Resident's Fence 24-32 King's Road**, quotes for materials/labour to repair/replace fence. Passed to Finance Committee for review. Noted: Request for Staff to clear crushed stone off bench and end of land at intersection of King's Rd/OTR west. *Resident left the meeting at 8:50 p.m.*

#### PRIVILEGED INFORMATION

Human Resources and Request For Information.

#### **Motion 2024-79 Snooks/Layden**

Be it resolved; Council approve to convene into a Privileged Meeting at 8:50 p.m.

**Favour 7; Opposed 0; Carried**

#### **Motion 2024-80 Snook/Penney**

Be it resolved; having discussed the privileged matters, Council approve to reconvene into a Regular Council Meeting at 9:11 p.m.

**Favour 7; Opposed 0; Carried**

#### ADJOURNMENT OF MEETING

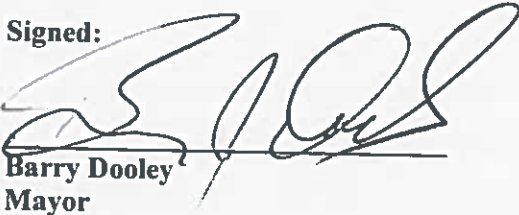
Next Council Meeting: April 16, 2024

#### **Motion 2024-85 Penney/Layden**

Be it resolved, having addressed all agenda items, the Council meeting adjourn at 9:12 p.m.

**Favour 7; Opposed 0; Carried**

Signed:



Barry Dooley  
Mayor

Signed:



Shelly Butt  
Town Clerk/Manager