

ATTENDENCE -

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney

Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS. No Registered Delegates

Mayor called the meeting to order at 7:30 p.m.

ADOPTION OF THE AGENDA: March 5, 2024**Motion 2024-48 DM Moores/Layden**

Be it resolved Council adopt the agenda for the Regular Council Meeting of March 5, 2024, as presented.

Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / February 13, 2024**Motion 2024-49 Snooks/DM Moores**

No Errors or Omissions Noted

Be it resolved Council adopt the minutes of the regular Council meeting of February 13, 2024, as recorded.

Favour 7; Opposed 0; Carried

BUSINESS ARISING: Garbage Collection concerns regarding ERSB with implementing new streamlined collection processes.

FINIANCIAL / COMM. / DEPT. & STAFF REPORTS

Bill/Accounts \$53,867.95 & Payroll: \$19,359.82

Councillors Layden/Penney, (Victoria Volunteer Fire Dept. Members), declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, re: accounts payable invoices #1 - #6 & left the meeting chambers at 7:41 p.m.

Victoria Volunteer Fire Department.

Motion 2024-50 Snooks/Kelloway

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1 - #6 totalling \$3,431.59.

Favour 5; Opposed 0; Carried C's Layden/Penney returned 7:45 p.m.

Travel Expense/MNL Registration/Trio Benefits Insurance, Invoice #7 - #9

Councillor Clarke, (Personal Incurred Expenses/Trio Board Member), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Sections 5 & 6 for accounts payable invoice item #7-#9, left the meeting at 7:45 p.m.

Motion 2024-51 Snooks/Layden

Be it resolved Council approve payment for accounts payable invoices #7 - #9, (Travel Expenses/MNL Registration Fee/Trio Benefits), for March 2024, totalling \$790.78.

Favour 6; Opposed 0; Carried C/Clarke returned at

7:47 p.m.

Remaining Accounts Payables Listed #10 - #26. Payroll #27 Feb 4 - 24, 2024. Capital Works Invoice #28.

Motion 2024-52 Penney/Layden

Be it resolved Council approve to pay the remaining accounts payable invoices listed #10 - #26 totalling \$49,645.58 and resolved to approve item #27 Payroll Period: Feb 4 - 24, 2024 total \$19,359.82, Capital Works – SV Claim #3 \$10,750.06.

Favour 7; Opposed 0; Carried

Finance Presentations, re: 2022 Financial Audit, Gas Tax Expenditures Report, Project Revision, re: 17-GI-23-00072 financial obligation/commitment & ERSB Financial Commitment.

Motion 2024-53 Snooks/Layden

Be it resolved Council accept and adopt the Audited 2022 Municipal Consolidated Financial Statements for the Year Ending December 31, 2022, completed, prepared by Beacon Accounting Professional Corp.

Favour 7; Opposed 0; Carried

Motion 2024-54 Kelloway/Snooks

Be it resolved Council, adopt the Annual Gas Tax Expenditure Report to year end December 31, 2022, as prepared by Beacon Accounting Professional Corp.

Favour 7; Opposed 0; Carried

Discussion, re: Council's decision to move to Eastern Regional Service Board for the collection of Solid Waste in Victoria in lieu of Around The Bay Disposal's contract resignation letter.

Councillor Clarke, (ERSB Board Member), declared a conflict-of-interest in compliance with NL2021 Chapter M-20.01, Municipal Conduct Act, Section 6, left the meeting at 8:15 p.m.

ERSB 3-year Contract Committee and 8-Week Interim Financial Commitment. NL Schools has private garbage contract for all schools on the Avalon, except for Persalvic School & can be added to their list of schools for garbage collection; TCM to contact school board to advise TOV will no longer collect garbage at noted school.

Motion 2024-55 Layden/Penney

Be it resolved, Council agrees and approves their decision to avail of the Eastern Regional Service Board's Solid Waste Collection Services and resolved, to pay the 8-week intern fee of \$2071.00 per week, starting March 18/2024, and resolved, Victoria will be prorated to the end of 2024 regarding the annual fee of \$200 per household, and further resolved that Council agrees for the Town of Victoria to be included in the ERSB's 3-year solid waste collection contract tender.

Favour 6; Opposed 0; Carried C/Clarke returned 8.:30 p.m.

C/Clarke asked Council to decide whether he was in a conflict position in relation to the PW Report

Recommendation #2; Mayor, Deputy Mayor, Councillors: Snooks, Kelloway, Layden & Penney agreed C/Clarke was not in a conflict position.

Public Works Committee Report - February 19, 2024, presented, reviewed, and discussed.

Motion 2024-56 Kelloway/Layden

Be it resolved Council accepts the Public Works Committee Report of February 19, 2024, and resolved to approve the recommendations: 1. to combine any paving projects as proposed and to utilize new gas tax funding for 2023-2028, once amount is known and 2. to put Old Track Road Project #17-GI-23-00072 on hold and reallocate the approved funding, (less incurred expenses for OTRP), to install a new main water line, and main sewer line, including other details of scope of work, the same distance of 1070 meters, to cross Big Brook/Powell's Bridge and extend up Main Hwy, (ridge area), however, if necessary, the distance to be reduced to compensate for added cost of paving, if it should become a monetary issue.

Favour 7; Opposed 0; Carried

Project Revision, re: 17-GI-23-00072 financial obligation/commitment.

Motion 2024-57 Kelloway/Layden

Be it resolved Council agrees and commits to fund the Ultimate Recipient's 10% Share of the new revised scope of work relating to Project 17-GI-23-00072.

Favour 7; Opposed 0; Carried

Town Clerk's Report: Dated Feb.12 – Mar 1, 2024.

Motion 2024-58 Snooks/Penney

Be it resolved, Council approve the Town Clerk Manager's Report for Feb.12 – Mar 1, 2024, as submitted.

Favour 7; Opposed 0; Carried

Working Foreman's Report: Dated Feb.12 – Mar 1, 2024.

Motion 2024-59 Snooks/Clarke

Be it resolved, Council approve the Public Worker's Report for Feb.12 – Mar 1, 2024, as submitted.

Favour 7; Opposed 0; Carried

CORRESPONDENCE &/OR OTHER ITMES FOR ACTION

1. Request For Signs, Children at Play/Private Driveway. Not approved, C/Snooks will reply to sender.
2. Donation Request, re: Use of VCC for Fundraiser.

Motion 2024-60 Clarke/DM Moores

Be it resolved; Council approve the request for use of the Victoria Community Center for a Fundraiser for town resident with known serious illness. **Favour 7; Opposed 0; Carried**

3. Financial Donation Request, re: Cee Bees Minor Hockey; not approved.

4. BGAB Draft Report, (re-tabled & previously circulated), looking to set up an agreeable date to review study. Noted: Evenings and weekends are not an option for CBCL; TCM to contact for dates/time.

5. TCM hiring authority for Snow Clearing Contractors, (No Correspondence)

Motion 2024-61 DM Moores/Layden

Be it resolved, Council approve for the TCM to hire a contractor with the sufficient means to carryout snow clearing, in times when the volume of snowfall supersedes town staff's ability and equipment to clear snow after a severe snowstorm/blizzard in a reasonable timeframe.

Favour 7; Opposed 0; Carried

6. VVFD, re: Fire Fighting Program Applications, (2) SCBA's and New Fire Truck.

Councillors Layden/Penney, (Victoria Volunteer Fire Dept. Members), declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, & left the meeting chambers at 9:29 p.m.

Application #1 SCBA's

Motion 2024-62 Clarke/DM Moores

Be it resolved, Council approve the VVFD's Funding Application, including quote from Martin's Fire & Safety, to be submitted before month end. **Favour 5; Opposed 0; Carried**

6.b Application #2; re: New Fire Pumper – Passed to Finance to Review.

7. VVFD By-Laws (Updated) and Standard Operating Guidelines. Request For Meeting To Discuss Any Questions. All councillors requested to review new proposed By-Laws/SOG's, with any questions brough forward to the next Council meeting. *Councillors Layden/Penney returned at 9:35 p.m.*

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

1. Dept. of Transportation & Infrastructure, re: COR/2024/01624
2. MAPA, COR/2024/00171-01
3. Eastern Regional Service Board, re: Welcome Aboard Town of Victoria Pamphlet.
4. Rules of Procedure, revised. TCM advised ROP needs to be updated to comply with the Municipal Conduct Act and Municipal Conduct Regulations.

NOTICE OF MOTION

Deputy Mayor Moores, re: Provide total revenues received year to date to the Finance Chair for Budget Analysis Transparency, this is to be reoccurring every month. Previously approved to be quarterly.

GENERAL / NEW BUSINESS:

- MNL Avalon/Eastern Meetings held in Clarenville, March 1-2, 2024. C/Clarke attended and gave verbal overview of a list of discussed topics, including the new Towns & Local Service Districts Act, with emphasizes on changes to all meeting types, taxation, etc.
- Warming Center, & Emergency Management Plan; held for further review.
- 100 Years of Pentecostal Assemblies Anniversary; TCM to obtain details.

PRIVILEGED INFORMATION

1. Disclosure Statement (2024), re: DM Moores & in addition, her review of all other councillor's declaration forms.
2. OIPC Information. (Privileged)

Motion 2024-63 Snooks/Layden 9:47

Be it resolved; Council approve to convene into a Privileged Meeting at 9:47 p.m. **Favour 7; Opposed 0; Carried**

Motion 2024-64 Snook/Clarke

Be it resolved; Council approve to reconvene into a Regular Council Meeting at 9:57 p.m.

Favour 7; Opposed 0; Carried

ADJOURNMENT OF MEETING

Next Council Meeting: March 26, 2024

Motion 2024-65 Snooks/Layden

Be it resolved, having addressed all agenda items, the Council meeting adjourn at 10:00 p.m.

Favour 7; Opposed 0; Carried

Signed:



Barry Dooley
Mayor

Signed:



Shelly Butt
Town Clerk/Manager