

ATTENDANCE - Expected

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney

Deputy Mayor Jennifer Moores
Councillor Jim Layden, *Regrets*
Councillor Glenn Clarke – *Attending via Zoom*
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS: None

ADOPTION OF THE AGENDA: June 13, 2023**Motion 2023-139 Penney/Kelloway***No additions or deferments*

Be it resolved Council adopt the agenda for the Regular Council Meeting of June 13, 2023, as presented.

Favour 6; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / May 23, 2023**Motion 2023-140 Snooks/Penney***No Error or Omissions Noted*

Be it resolved Council adopt the minutes of the regular Council meeting of May 23, 2023, as recorded.

Favour 6; Opposed 0; Carried

FINANCIAL / COMM. / DEPT. & STAFF REPORTS

1. Bill/Accounts \$49,955.90 & Payroll: May 14 – June 3, 2023, Total \$15,737.17

Councillor Penney, (Victoria Volunteer Fire Dept. Member), declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, accounts payable invoices #1-#12, left the meeting chambers at 7:01 p.m.

Motion 2023-141 DM Moores/Clarke

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1 - #12 totalling \$10,384.83.

Favour 5; Opposed 0; Carried C/Penney returned 7:02 p.m.

C/Kelloway, (member of the VHS), declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, for VHS accounts payable invoice #13, & left the meeting at 7:02 p.m.

Motion 2023-142 Snooks/Penney

Be it resolved Council approve payment of the VHS accounts payable invoices #item 13 from Newfoundland Power Inc for \$134.05.

Favour 5; Opposed 0; Carried C/Kelloway returned 7:03 p.m.

Trio Benefits Insurance #14, Employee Ins. Item #15 June 2023, Councillor –Hotel Expense, and Item #22 Concord Paving Ltd.

Councillor Clarke, declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, for accounts payable invoices (#13 Brd Member, #14 Travel Expense & #22 Relative Employed), leaving the meeting at 7:03 p.m.

Motion 2023-143 Penney/DM Moores

Be it resolved Council approve payment for payable invoices #14 Trio Benefits June 2023(Employee Benefits) for \$1492.70, #15, MNL Symposium Hotel Expenses \$500.25 and #22 Concord Paving Ltd for 3422.4.

Favour 5; Opposed 0; Carried C/Clarke returned 7:04 p.m.

Remaining Payable \$34,021.67, excluding #7 & Payroll: Total \$14,737.17

Motion 2023-144 Penney/DM Mayor Moores

Be it resolved Council approve to pay the remaining accounts payable invoices listed #16 - #21 and #23 - #34 totalling \$34,021.67 and resolved to approve #35, Payroll Period: 05/14/23 – 06/03/2023 for \$14,737.17 as presented.

Favour 6; Opposed 0; Carried

2. Public Works Committee Report, re: Recommendation for Paving – *Verbal*

Public Works Committee visited/reviewed the listed of roads for consideration. The Committee noted the list included dead ended areas, no town infrastructure or are not owned by the town with consideration of being removed which would include snow-clearing. A written report will be drafted with recommendations, reasoning, and provided back to Council for consideration.



3. Town Enhancement Report, May 30, 2023, Cost Quote will be provided during the meeting. Suggested concrete pads for all planters; no decision made, will be considered later.

Motion 2023-145 DM Moores/Snooks

Be it resolved the Town Enhancement Report and Proposed Recommendations, dated May 30, 2023, be accepted, and resolved to include all revisions. **Favour 6; Opposed 0; Carried**

4. Town Clerk's Report: Dated: May 23 – June 9, 2023

Motion 2023-146 Snooks/DM Moores

Be it resolved, Council approve the Town Clerk Manager's Report for May 23 – June 9, 2023, as presented. **Favour 6; Opposed 0; Carried**

Wearing Masks in Town Buildings relating to COVID19 Provincial Health Requirements.

Motion 2023-147 Snooks/Kelloway

Be it resolved, in conjunction to the COVID19 Provincial Health Regulations, Council revise the town's mandate of wearing a mask requirement to "it is a personal preference to wear a mask" in all town owned buildings. **Favour 6; Opposed 0; Carried**

Dodge Truck – Fuel Emission Filter 100% Full. Truck can not be driven until sensors are fixed for speed sensor and turbo. Truck not available for shingle removal. Emissions cleared, and truck will need to idle more then 10 minutes before and after use. Truck must be taken for a good highway run once a month to help clear off emissions. Estimated quote can not be made until truck is looked at by mechanic and see what parts are needed. Council agreed to get a quote on repairs.

5. Public Worker's Report, May 1 – June 8, 2023

Motion 2023-148 DM Moores/Penney

Be it resolved, Council approve the Public Worker's Report, May 1 – June 8, 2023, as presented and to include new tires for the Ford F-250 Pickup Truck. **Favour 6; Opposed 0; Carried**

6. Permit Registry to May 23 - June 9, 2023: #571 - #585

Motion 2023-149 Snooks/DM Moores

Be it resolved, Council approve permit #571 - #585, pending business/work is completed/carried out in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached. **Favour 6; Opposed 0; Carried**

CORRESPONDENCE & OTHER ITEMS FOR ACTION

1. Building Application, Final Approval, re: Property #177 Old Track Road - Garage w/Upper Floor Apartment.

Motion 2023-150 Snooks/Penney

Be it resolved, Council grant final approval of the development application for the construction of a Garage w/Upper Floor Apartment located at #177 Old Track Road, pending work is completed/carried out in compliance with details of the application as presented, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, and permit stipulations attached. **Favour 6; Opposed 0; Carried**

Deputy Mayor Moores, (Applicants - Brother/Sister In-law) declared a conflict-of-interest as per the Municipal Conduct Act SNL2021 Chapter M-20.01 An Act Respecting The Conduct Of Municipal Officials Sections 5 & leaving the meeting at 7:56 p.m.

2. Building Application, #15 Hillview Drive; verified compliant with town plan/development regulations.

Motion 2023-151 Snooks/Penney

Be it resolved, Council grant approval of the development application for the construction of a Single-Family Dwelling located at #15 Hillview Drive, pending work is completed/carried out in compliance with details of the application as presented, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, and permit stipulations attached. **Favour 6; Opposed 0; Carried DM Moores returned 8:00 p.m.**
Guardrail for 1st turn by Rebecca Whiffen

3. Building Application, #326 Old Track Road; verified compliant with town plan/development regulations.

Motion 2023-152 Snooks/Penney

Be it resolved, Council grant approval of the development application for the construction of a Single-Family Dwelling located at ##326 Old Track Road, pending work is completed/carried out in compliance with details of the application as

presented, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, and permit stipulations attached.

Favour 6; Opposed 0; Carried

4. Development Application, re: Driveway Extension #28 Gulf Avenue. Existing 20

Motion 2023-153 Snooks/Penney

Be it resolved, Council grant approval of the development application to extend existing driveway access 10-ft not to exceed a maximum of 30-ft, with applicant responsible for all associated costs to install culvert extension of 10-ft, pending work is completed/carried out in compliance with details of the application/permit as presented, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, and permit stipulations attached.

Favour 6; Opposed 0; Carried

TCM inquired to Council regarding approved extension to existing driveways, new and/or installing additional driveways to same properties, etc., as well as replacement of damaged/deteriorated culverts of a 20-ft driveway verses one with approved 10-ft extension to 30-ft. It was reiterated, Council is only responsible for original driveway and only 20-ft but recognized the policy needs to be updated or completely revamped.

General Application, re: #1 Highway East, Major Renovations to Existing Bldg.

Motion 2023-154 Penney/DM Moores

Be it resolved, Council grant approval of the development application to renovate existing building at #1-Highway East, pending work is completed/carried out in compliance with details of the application/permit as presented, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations attached, including, stipulations assigned to the property owner by the Dept. of Transportation & Infrastructure and Digital Government and Service NL, if applicable.

Favour 6; Opposed 0; Carried

Mayor Dooley, declared a conflict-of-interest, (Close Personal Friend), as per the Municipal Conduct Act SNL2021 Chapter M-20.01 An Act Respecting The Conduct Of Municipal Officials Sections 5 & leaving the meeting at 8:15 p.m. DM Moores assumed chair of the meeting.

Affidavit - Alleged Vehicle Mechanic Business Activities at #69 Swansea Road

Motion 2023-155 Penney/Kelloway

Be it resolved Council accept the signed non-operational business affidavit relating to an alleged Vehicle Mechanic Business to be operating from #69 Swansea Road and resolved to remove the business taxes/other charges/fees charged to account #111886 for 2022/23.

Favour 5; Opposed 0; Carried Mayor Dooley returned 8:19 p.m.

Highway Maintenance HQ, re: Pre-Order of Ice Control Materials 2023-2024.

Motion 2023-156 Kelloway/Dm Moores

Be it resolved Council approve to pre-order 300 tons of Sand/Salt Mixture to be taken before 12/31/2023 at the cost of \$82.00 per tonne (75% Sand / 25% Salt) and further resolved to be collected/delivered by a CORE Certified Contractor.

Favour 6; Opposed 0; Carried

Site Specific Health & Safety Plan, SSSP 2023-24, TOV or Contractor Pickup. Copy Emailed

Motion 2023-157 DM Moores/Penney

Be it resolved that Council approve the Town of Victoria's 2023-2024 Site-Specific Health & Safety Plan for the collection of Ice Control Materials, at the Dept. of Transportation & Works Depot, Heart's Content, NL and collected/delivered by a CORE Certified Contractor to the town yard.

Favour 6; Opposed 0; Carried

Request for No Dumping Signs, Swansea Road

Motion 2023-158 Kelloway/DM Moores

Be it resolved Council approve to install one (1) No Dumping Sign at or near the intersection of Fisherman's Road and Swansea Road on the left-hand side of the road and one (1) at the School Bus Turn-Around before the Agriculture Bridge also on the left-hand side of Swansea Road.

Favour 6; Opposed 0; Carried

Donation Request, re: Persalvic School, Victoria, in support of Mental Awareness & Wellness.

Motion 2023-159 Clarke/Penney

Be it resolved Council approve the donation request from Persalvic School, Victoria and resolved to donate \$200.00 towards Mental Awareness & Wellness.

Favour 6; Opposed 0; Carried

Quotes, re: Fire Hydrant Markers. Briefly discussed, with all in agreement to obtain a sample before making any decision to purchase. TCM will request a sample for the next council meeting.

Quotes, re: Crosswalk Safety Signs/Signals

Councillor Clarke, declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, due to personal residence located at the only 3-way stop signs in Victoria, leaving the meeting at 8:42 pm

Construction Signs Ltd., - Regular Metal Crosswalk Signs & Arrows \$676.20 HST incld.

Construction Signs Ltd., - Flashing Sign & All Hardware \$9,142.50 HST incld.

ACE Inc., NL - Flashing Sign & All Hardware \$8,619.25 HST incld.

Motion 2023-160 Penney/DM Moores

Be it resolved Council approve to purchase from Construction Signs Ltd – 2 - Regular Metal Crosswalk Signs & Arrows for a total cost not to exceed, \$676.20 HST included. **Favour 6; Opposed 0; Carried** *Clarke returned at 8:56 p.m.*

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

1. Dept. Children, Seniors & Social Development Memo: Requirement of Public Entities to Develop & Implement Accessibility Plans/Accessibility Plan Session. Accessibility Plan Guide Attached In Meeting Pkg.

2. Water Resources Management Div., ECCC, re: Permitting Requirements Associated With Work In & Near Waterbodies.

3. Meeting Request from the Town of Salmon Cove, re: To discuss Water Rates and Fire Dept.

Councillor Penney, (Victoria Volunteer Fire Dept. Member), declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, and left the meeting at 9:03 p.m.

PRIVILEGED MEETING: Privileged Information from Mayor Dooley, re: Victoria Volunteer Fire Department.

Motion 2023-161 Snooks/DM Moores

Be it resolved, due to the nature of the information and subject matter, Council approve to convene into a Privileged Meeting at 9:03 p.m. **Favour 5; Opposed 0; Carried**

Council agreed, to prepare and provide accurate information on both topics, they want written details and list of questions for each topic in advance, for their review prior to meeting with TOSC's Council, on an agreed date/time.

Motion 2023-162 Kelloway/Snooks

Be it resolved having dealt with the privileged business, Council reconvene into a regular meeting at 9:17 p.m.

Favour 5; Opposed 0; Carried *C/Penney returned at 9:17 p.m.*

4. Dept. of Tourism, Culture, Arts & Recreation, re: Program Funding Approval to the VRC.

5. Victoria War Memorial Library Board Annual Service Sunday, June 25, 2023, 11:40 a.m. at the War Memorial Site, next to the Town Hall.

6. Victoria War Memorial Library Board request for minor cosmetic upgrades to library.

Motion 2023-163 Snooks/DM Moores

Be it resolved Council approve the request to pay for paint and related supplies for the Victoria Library Board to complete the necessary upgrades. **Favour 6; Opposed 0; Carried**

7. North Atlantic Clean Fuel Regulations, effective date July 1, 2023 & will cause unknown cost increases.

8. North Atlantic Gas Pollution Pricing Act, re: Federal Fuel Charge on Fossil Fuel, starting July 1, 2023.

9. Cal-LeGrow Insurance, re: Insurance Validation Program.

10. Dept. of Transportation & Infrastructure, COR/2023/05638, re: 2023-2026 MYCW Program.

11. Public Procurement Agency, re: Public Procurement Agency Compliance Review.

12. MNL, re: Wastewater Systems Effluent Regulations, (WSER), Amendment Info Session, Date: June 14/2023 7:00 p.m., must register individually.
13. Rules of Procedure, re: Request Council to review, revise, and update, if deemed necessary. Copy Already Provided.
14. Eastern Regional Service Board, re: Notice of transition to clear bags beginning Jan. 1, 2024. What will towns and businesses do with all the dark plastic bags already on hand?
15. Code of Conduct Mandatory Training for Council & Officials.
Motion 2023-164 DM Moores/Penney
Be it resolved Council approve to engage Hounsell Municipal Consulting to conduct the Code of Conduct Mandatory Training for Council & Officials. **Favour 6; Opposed 0; Carried**
16. Regular Council Meeting Schedule adopted for 2023.
Motion 2023-165 Snooks/DM Moores
Be it resolved Council approve to revise the 2023 Regular Council Meeting Schedule so as the 10th Regular Council Meeting shall be held on August 15th/23, the 11th Regular Council Meeting shall be held on Sept 26th/23 and the remaining scheduled Council meetings for 2023 renumbered from 12-15. **Favour 6; Opposed 0; Carried**

NOTICE OF MOTIONS: None

GENERAL / NEW BUSINESS

1. Victoria Army Cadets, 45th Year Celebration and Annual Ceremonial Review; Mayor Dooley attended.
2. C/Penney, re: Complaint/s received relating to a newly installed fence & gate at 437-439 Swansea Road. The concern/s relates to where part of the fence/gate is installed is blocking, what is believed to be, a public access to Job's Pond and not the owner's property. Other details were given however, Council stated the concerns may be a civil matter. The TCM was asked to contact the property owner for details and report back to Council when received.

ADJOURNMENT OF MEETING

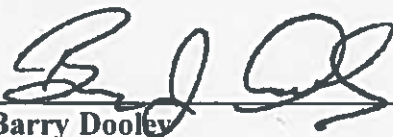
Next Council Meeting: July 4, 2023

Motion 2023-166 Snooks/DM Moores

Be it resolved Council adjourn the regular council meeting at 9:52 p.m.

Favour 6; Opposed 0; Carried

Signed:


Barry Dooley
Mayor

Signed:


Shelly Butt
Town Clerk/Manager

