

6. Quote, re: Repair replacement pump for Church Rd Lift Station. Deferred, check with Canoe Procurement for more possible quotes for same or similar item.

CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION

1. BioMaxx Environmental, re: 1st Qtr. 2023 Sewer Sampling Influent and Effluent sample results.
2. Municipal Awareness Week Proclamation, May 8 -12, 2023. Signed by Mayor
3. Dept of MAPA Letter, re: COR/2022/03708-02 2023 Municipal Budget Submission.
4. Dept. of Transportation & Infrastructure, re: Circular, Changes to Master Specification & Other Updates from Dept. of Municipal Infrastructure.
5. Canadian Heritage, Celebrate Canada Funding Application, re: Approval Letter.

Mayor Dooley left the chair to speak on the Notice of Motion, with Deputy Mayor Moores assuming the chair at 7:38 p.m. Brief discussion on Rules of Procedure re: previous motions returning to Council and how to address them when being brought back for discussion.

C/Clarke declared conflict of interest due to residence located on intersection of the only 3-way stop signs in Victoria, as per the Municipal Conduct Act SNL2021 Chapter M-20.01 An Act Respecting The Conduct Of Municipal Officials Sections 5 & 6. Conflict of interest re: councillors and left the meeting at 7:41 p.m.

NOTICE OF MOTION: Removal of 3-Way Stop Signs Church Road & Marsh Road Intersection, previously approved by motion of Council. *Written motion not received for distribution.*

Motion 2023-109 Dooley/Layden

Be it resolved Council authorize the removal of two (2) stop signs directly on Church Road that formed part of a 3-way stop at the intersection of Church Road/Marsh Road and further resolved the signs will not be removed until such time an alternate solution is approved by Council to the 3-way stop signs.

Favour 5; Opposed DM Moores; Carried

Notice of Motion: DM Moores requesting Council to produce an alternate solution to the 3-way stop to ensure safe access to the Recreation Complex and its facilities. *C/Clarke returned to the meeting at 8:01 p.m.*

GENERAL / NEW BUSINESS

Civic Function Committee, re: Canada Day/Victoria Day & Volunteer Appreciation Day. Civic Function's Committee will meet and review these items.

C/Clarke: Emergency Preparedness Plan to be revamped. All Councillors requested to consider this topic.

Notice of Motion: *C/Clarke* – Plant more flowers in all town planter boxes including reinstating hanging baskets on utility poles around town, all managed/maintained by outside town staff.

Mayor Dooley mentioned a letter received Monday, May 8th, 2023, from the owner of property at #177 Old Track Road. TCM advised no work has been done relating to the letter because of the date it was received. Mayor Dooley provided a brief overview of the letter, stating it's a request to have culverts put back through the track and reroute the water from its current drainage point in relation to owner's vacant land. Deemed as new information, noting the matter could not be given due consideration without being properly investigated for possible solutions to the inquiry. Passed to the Public Works Committee for review and input with any recommendations brought forward to the next Council meeting.

PRIVILEGED MEETING: Human Resources matters, re: Employee 1270 considered private in nature. DM Moores asked Council to decide if she was in a conflict-of-interest position due to distant family relations with the employee. Council declared unanimously that DM Moores was *not* in a conflict of interest regarding this matter.

Motion 2023-110 Dooley/Kelloway



Be it resolved, due to the nature of the business and subject matter, Council approve to convene into a Privileged Meeting at 8:35 p.m.

Favour 7; Opposed 0; Carried

Motion 2023-111 Snooks/Kelloway

Be it resolved, having dealt with the privileged business, Council reconvene into a regular meeting at 9:04 p.m.

Favour 7; Opposed 0; Carried

Noted: DM Moores and the TCM to carry out previous approved arrangement.

ADJOURNMENT OF MEETING

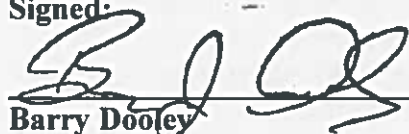
Next Council Meeting: May 23, 2023

Motion 2023-112 Snooks/Layden

Be it resolved Council approve the regular council meeting adjourn at 9:12 p.m.

Favour 7; Opposed 0; Carried

Signed:


Barry Dooley
Mayor

Signed:


Shelly Butt
Town Clerk/Manager

ATTENDENCE -

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney

Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS: No Registered Delegates

ADOPTION OF THE AGENDA: May 2, 2023

Motion 2023-97 Layden/DM Moores

No additions or deferments

Be it resolved Council adopt the agenda for the Regular Council Meeting of May 2, 2023, as presented.

Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / April 11, 2023

Noted error- seconder missing from **Motion 2023-90**, confirmed moved by C/Snooks and seconded by C/Layden

Motion 2023-98 Snooks/Layden

Be it resolved Council adopt the minutes of the regular Council meeting of April 11, 2023, including correction of Motion 2023-90.

Favour 7; Opposed 0; Carried

FINIANCIAL / COMM. / DEPT. & STAFF REPORTS

Bill/Accounts \$35,751.35 & Payroll: Total \$10,944.78

Councillors Layden/Penney, (Victoria Volunteer Fire Dept. Members), declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, accounts payable invoices #1-#9, both left the meeting chambers at 7:02 p.m.

VVFD Accounts Payable #1-#9.

Motion 2023-99 Snooks/DM Moores

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, as listed #1-#9 for \$8,669.63.

Favour 5; Opposed 0; Carried C's Layden/Penney returned at 7:03

p.m.

Trio Benefits Insurance, Employee Ins. April 2023, Item #10

Councillor Clarke, (Trio Board Member), declared a conflict-of-interest as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6 for accounts payable invoices items #10, leaving the meeting at 7:03 p.m.

Motion 2023-100 Penney/Layden

Be it resolved Council approve payment for accounts payable invoice #10, Trio Benefits (Employee Benefits), for March 2023 totalling \$272.50 as presented.

Favour 6; Opposed 0; Carried C/Clarke returned at 7:04 p.m.

Remaining Payable \$26,809.22 & Payroll: Total \$10,944.78

Motion 2023-101 Snooks/Layden

Be it resolved Council approve to pay the remaining accounts payable invoices listed #11-# 29 totalling \$26,809.22 and resolved to approve #30, Payroll Period: 04/02/23 to 04/22/23 for \$10,944.78 as presented.

Favour 7; Opposed 0; Carried

Working Foreman to check condition of Swansea Road regularly, re: road grading.

Town Clerk's Report: Dated: April 10 - 28, 2023

Motion 2023-102 Snooks/DM Moores

Be it resolved, Council approve the Town Clerk Manager's Report for April 10 - 28, 2023, as submitted.

Favour 7; Opposed 0; Carried

Permit Registry to April 28/2023: #549 - #556

Motion 2023-103 Clarke/Penney

Be it resolved, Council approve permit #549 - #556, pending business/work is completed/carried out in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations, if attached.

Favour 7; Opposed 0; Carried

CORRESPONDENCE & OTHER ITEMS FOR ACTION

C/Penney, (relative of applicant), declared a conflict of interest for item #1, as per SNL2021 Chapter M-20.01 Municipal Conduct Act, Sections 5 & 6, leaving the meeting at 7:18 p.m.

1. Single Family Dwelling Building Application/ Final Approval, re: 78-102 Swansea Road.

Motion 2023-104 Snooks/Clarke

Be it resolved; Council grant final approval for the general building application pending work is completed in compliance with details on the application and comply with the Town of Victoria's Municipal Plan & Development Regulations, permit specification, and any other applicable policies or regulations, and resolved that water/sewer shall be installed to obtain optimum gravity flow, with site elevation shots recommended and the existing ditch running through this land shall remain in place and open to optimize maximum flow of natural water run-off, any water issues is the owners responsibility to manage and further resolved the development of the property shall not cause flooding of the railway track.

Favour 6; Opposed 0; Carried C/Penney returned at 7:19 p.m.

2. Re-tabled – Building Application, (Double Dwelling, 2-rental units), re: 3-5 Priddle's Road, April 11/2023, (previously approved for single family dwelling .

Motion 2023-105 Snooks/Layden

Be it resolved; Council grant approval of the building application for a Double Dwelling, (2-rental units), pending work is completed out in compliance with details of the application and comply with, but not limited to, the Town of Victoria's Municipal Plan & Development Regulations, permit specification, other agencies policies or regulations, and further resolved water/sewer shall be installed to obtain optimum gravity flow, with site elevation shot recommended.

Favour 7; Opposed 0; Carried

Mayor Dooley, declared a conflict-of-interest as per the Municipal Conduct Act SNL2021 Chapter M-20.01 An Act Respecting The Conduct Of Municipal Officials Sections 5 & 6. Conflict of interest re: councillors, for item #3, leaving the meeting at 7:28 p.m.

3. Affidavit- Non-Business, re: Gemini Interior Decorating/Design #211 H/E(#112536).

Motion 2023-106 Clarke/Layden

Be it resolved Council accept the signed non-operational business affidavit relating to Gemini Interior Decorating/Design Business, #211 Highway East and resolved to remove the business taxes charged to account #112536.

Favour 6; Opposed 0; Carried M/Dooley returned

7:29 p.m.

4. Affidavit- Non-Business, Alleged Hair Salon Business, #4 King's Road, (#110561).

Motion 2023-107 Penney/Clarke

Be it resolved Council accept the signed non-operational business affidavit relating to alleged Hair Salon Business, from #4 King's Road and resolved to remove the business tax charged to account #110561.

Favour 7; Opposed 0; Carried

5. Affidavit- Non-Business House Cleaning (Off-Site) Business #15 Jobs Pond, (#112497).

Motion 2023-108 Layden/DM Moores

Be it resolved Council accept the signed non-operational business affidavit relating to House Cleaning (Off-Site) Business by resident of #15 Jobs Pond and resolved to remove the business tax charged to account #112497.

Favour 7; Opposed 0; Carried