

## IN ATTENDANCE -

Mayor Barry Dooley  
Councillor Sharon Snooks  
Councillor Art Kelloway  
Councillor Dion Penney

Deputy Mayor Jennifer Moores  
Councillor Jim Layden  
Councillor Glenn Clarke  
Shelly Butt, Town Clerk/Manager

## CALL MEETING TO ORDER / WELCOME / DELEGATIONS:

Mayor Dooley called the meeting to order at 7:00 p.m. Meeting held via Zoom due to positive test in town hall for COVID19 on this date which compromised an in-person meeting.

## ADOPTION OF THE AGENDA: February 7, 2023

**Motion 2023-16 Kelloway/Layden** *No additions or deferments*

Be it resolved Council adopt the agenda for the Regular Council Meeting of February 7, 2023, as presented.

**Favour 7; Opposed 0; Carried**

## MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / January 17, 2023

**Motion 2023-17 Snooks/DM Moores**

Be it resolved Council adopt the minutes of the regular meeting of Council of January 17, 2023, as submitted.

**Favour 7; Opposed 0; Carried**

*Councillors Layden/Penney, (Victoria Volunteer Fire Dept. Members), declared a conflict-of-interest as per Section 6. Conflict of interest re: councillors NI2021 Chapter M-20.01, Municipal Conduct Act Chapter M-20.01 for the Meeting Report dated Feb. 1/23 and accounts payable invoices #1 - #8 totalling \$6,628.98 leaving the meeting at 7:10 p.m.*

**Council/VVFD Meeting Report Wed, Feb. 1/2023 – Members of the VVFD & Council.**

**Motion 2023-18 Snooks/Clarke** *No Error or Omissions Noted*

Be it resolved Council adopt Council/VVFD Meeting Report of Wed, Feb. 1/2023 as submitted.

**Favour 5; Opposed 0; Carried**

## FINIANCIAL / COMM. / DEPT. &amp; STAFF REPORTS

## Bill/Accounts

VVFD Payable Invoices #1 - #8

**Motion 2023-19 Snook/DM Moores**

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#8 for \$6,628.98, as presented. **Favour 5; Opposed 0; Carried** C's Layden/Penney returned at 7:22 p.m.

*Councillor Kelloway, (Victoria Heritage Society Member), declared a conflict-of-interest as per Section 6. Conflict of interest re: councillors NI2021 Chapter M-20.01, Municipal Conduct Act Chapter M-20.01 for accounts payable invoices items #9, leaving the meeting at 7:22 p.m.*

**Victoria Heritage Society, NL Power Inc invoices for January 2023.**

**Motion 2023-20 SnookS/Layden**

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VHS, listed as #9 for \$499.76, as presented. **Favour 6; Opposed 0; Carried** C/ Kelloway returned at 7:29 p.m.

*Councillor Clarke, (Trio Board Member), declared a conflict-of-interest as per Section 6. Conflict of interest re: councillors NI2021 Chapter M-20.01, Municipal Conduct Act Chapter M-20.01 for accounts payable invoices items #10, leaving the meeting at 7:29 p.m.*

**Trio Benefits Insurance, Employee Ins. Jan 2023**

**Motion 2023-21 Snooks/DM Moores**

Be it resolved Council approve payment of accounts payable invoice #10, Trio Benefits (Employee Benefits), for January 2023 totalling \$912.97 as presented. **Favour 6; Opposed 0; Carried** C/Clarke returned at 7:32 p.m.

**Remaining Payable \$36,482.84 & Payroll: Total \$12,614.44**

**Motion 2023-22 Snooks/Layden**

Be it resolved Council approve to pay the remaining accounts payable invoices listed #11- #22 totalling \$36,482.84 and further resolved to approve #23, Payroll for Period: 01/08/23 to 01/28/23 as presented.

**Favour 7; Opposed 0; Carried**

**Town Clerk's Report:** Dated, Jan. 16 – Feb 3, 2023

Motion 2023-23 DM Moores/Penney

Be it resolved, Council approve the Town Clerk Manager's Report for Jan. 16 – Feb 3, 2023, as submitted.

**Favour 7; Opposed 0; Carried**

**Permit Registry, re: 1-Permit Issued re: #541 Business Permit.**

**Motion 2023-24 Snooks/DM Moores**

Be it resolved, Council approve permit #541, pending business/work is completed/carried out in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations, if attached.

**Favour 7; Opposed 0; Carried**

#### **CORRESPONDENCE & OTHER ITMES FOR ACTION**

1. Business Operation Affidavit, Draft.

**Motion 2023-25 Snooks/DM Moores**

Be it resolved, Council approve the new Affidavit for Business Closures & Non-Operational Businesses, including noted revisions to include option of "N/A" from #1-#6.

**Favour 7; Opposed 0; Carried**

2. Wooden Tables in VCC Shed, request to be made into shelving for the storage in the shed. Council Agreed

**Motion 2023-26 Clarke/Snooks**

Be it resolved Council approve to convert all old wooden tables currently stored in the community centre shed into shelving for community shed to avail of more usable storage space.

**Favour 7; Opposed 0; Carried**

3. Oliver Controls & Electric Inc., #303 Old Track Road re: Business Application & reply from Local Governance & Land Use Planning, Department of MAPA regarding zone location of business & residential concern.

**Motion 2023-27 Clarke/DM Moores**

Be it resolved Council grant approval pending all business activity is completed/carried out in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations relating to an Off-Site Business.

**Favour 7; Opposed 0; Carried**

4. Heritage Day/Week Proclamation 2023.

**Motion 2023-28 Snooks/Clarke**

Be it resolved Council recognize Heritage Day Monday, February 20, 2023, as Heritage Day, and February 20 – 26, 2023 as Heritage Week and further resolved for Mayor Dooley to sign the proclamation to this effect.

**Favour 7; Opposed 0; Carried**

5. Meeting Request, re: Mayor of the Town of Salmon Cove requesting a meeting to discuss fire depts working together with Mayor and Fire Dept. Liaison from TOV.

**Motion 2023-29 Snooks/Kelloway**

Be it resolved Council agree to a meeting with the Town of Salmon Cove Mayor, Councillor/Liaison to each town's Fire Dept and to include the Fire Chief of each town, to discuss the possibility of the Victoria Volunteer Fire Dept. and the Salmon Cove/Perry's Cove Fire Dept. working together.

**Favour 7; Opposed 0; Carried**

6. Request by property owner to park RV on vacant land.

**Motion 2023-30 Clarke/Kelloway**

Be it resolved Council defer item #6 until more information can be provided in relation to the town's Municipal Plan and Development Regulations and Urban and Rural Planning Act, 2000 in relation to the request.

**Favour 7; Opposed 0; Carried**

7. Donation Request, re: Tae Kwon Do Academy, Parental Committee. Discussed, not approved.

Mayor Dooley, declared a conflict-of-interest as per the Municipal Conduct Act N12021 Chapter M-20.01 An Act Respecting The Conduct Of Municipal Officials Section 6. Conflict of interest re: councillors, for item #8, leaving the meeting at 8:54 p.m.

8. Business Closure Notice, Account #112494 Highway East. Discussed and agreed to defer until new Affidavit for Business Closures & Non-Operational Businesses is signed and resubmitted for Council's consideration.

*Mayor Dooley returned at 9:02 p.m.*

9. Development Application, re: Cabot Massage & Lymphatic Clinic, occupancy in commercial building at #26 Highway East. Deemed compliant with the Municipal Town Plan and Development Regulations within a Mixed Development Zone.

**Motion 2023-31 Clarke/DM Moores**

Be it resolved Council approve the development application for Cabot Massage & Lymphatic Clinic business, occupying commercial space at #26 Highway East, pending all business activity is carried out in compliance with details of the application and the Town of Victoria's Municipal Plan & Development Regulations.

**Favour 7; Opposed 0; Carried**

*Councillor Clarke, (Owner of vacant land on identified development of section of Old Track Rd), declared a conflict-of-interest as Municipal Conduct Act N12021 Chapter M-20.01 An Act Respecting The Conduct Of Municipal Officials Section 6. Conflict of interest re: councillors, for item #10 leaving the meeting at 9:05 p.m.*

10. Dept. of Transportation & Infrastructure, Office of the Minister, re: Project Approval Letter, 17-GI-23-00072.

**Motion 2023-32 DM Moores/Snooks**

Be it resolved that, we the Ultimate Recipient for the Town of Victoria accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated the 6<sup>th</sup> day of February 2023, Project number 17-GI-23-00072, Old Track Road West to Main Highway Water/Sewer Extension & Road Upgrading with a total project value of \$1,314,419 and further resolved, this Council agrees to provide the Ultimate Recipient share value of \$ 119,196.00 in funding for this project and authorizes the Mayor and Town Clerk Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Victoria.

**Favour 6; Opposed 0; Carried** *C/Clarke returned at 9:10 p.m.*

**CORRESPONDENCE & INFORMATION FOR REVIEW/DISCUSSION**

1. Asset Management Capital Program, re: Tract Consulting, FCM Funded Project; copy previously emailed.
2. MAPA #DOC/2023/00200, re: Municipal Conduct Code of Conduct Reminders and Compliance Form.  
New 2023 Schedule for training; details previously issued by email.
3. Dept. of Environment & Climate Change, re: Release of Climate Change Flood Risk Mapping Study, including Victoria.
4. MAA, Notice of New Employee, re: Manager of Assessment Operations.
5. Dept. of Justice & Public Safety, Fire Services Division, re: Permit for Deputy/Assistant Fire Chief of VVFD to install a Red Light & Siren on current private vehicle as identified.

**GENERAL / NEW BUSINESS**

Persalvic School Family Literacy Day, re: Thank-you for Participation, Mayor Dooley.

**ADJOURNMENT OF MEETING**

Next Regular Council Meeting: February 28, 2023

**Motion 2023-33 Snooks/Layden**

Be it resolved Council approve the regular council meeting adjourn at 9:11 p.m. **Favour 7; Opposed 0; Carried**

Signed:



**Barry Dooley**  
Mayor

Signed:



**Shelly Butt**  
Town Clerk/Manager