

ATTENDENCE -

Mayor Barry Dooley - Regrets
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney

Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS

Expected delegate from # 321-323 Old Track Road not in attendance. No visitors present for the meeting. Deputy Mayor Moores welcomed everyone and called the meeting to order at 7:03 p.m.

ADOPTION OF THE AGENDA: September 20, 2022**Motion 2022-207 Penney/Layden**

Be it resolved Council adopt the agenda with addition for the Regular Council Meeting of 09/20/2022.

Favour 6; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / August 30, 2022:**Motion 2022-208 Snooks/Layden**

Be it resolved, with no errors/omission, Council adopt the minutes for regular Council meeting held August 30, 2022, as presented

Favour 6; Opposed 0; Carried

BUSINESS ARISING – None**Privileged Meeting** September 14, 2022. Decision/Discussion requires a motion.

Councillors Layden/Penney, (Captain & Fire Dept Member - Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, via email prior to the meeting having taken place. 7:42 p.m.

Privileged Meeting held Sept. 14, 2022, re: Discussion of 2007 Rescue Truck & unauthorized expenditures.

Motion 2022-209 Clarke/Kelloway

Be it resolved that as per the decision of Council from the Privileged Meeting held Sept. 14, 2022, notice be hereby given to the VVFD Fire Chief, that the Ford F-150 Rescue Truck shall be brought to the minimum of three qualified mechanic garages, i.e.: Brookside Service Station, Bay Roberts, Frank Oates Garage, Victoria, Advanced Auto, Carbonear, etc., to acquire quotes to complete all work that is required to be done on this vehicle and further resolved that all quotes shall be given to the Town Clerk Manager to be presented to Council for consideration.

Favour 4; Opposed 0; Carried

Victoria Volunteer Fire Department, re: Operating Status under Council & Email sent from VVFD Chief.

Discussed the current and future operating status/structure of the VVFD vs becoming Incorporated or operating independent of Council like some other towns across NL in addition to discussing recent events and concerns.

Council agreed that a meeting with the VVFD Executive was necessary to discuss these matters; TCM to set up a meeting as soon as possible. The Dept of Municipal & Provincial Affairs is available to meet with Council and the VVFD regarding proper procedures and authorities under Municipal Legislation, and other applicable regulations to ensure both parties understand their respective roles; Council agreed a meeting may be necessary.

Note: Ford F-150 Rescue Truck went to NL Light Bars, St. John's to have lighting/bar wiring issues repaired but would not be back in Victoria until Friday, Sept. 23, 2022, because of staffing issues repairs take longer than normal to complete.

Motion 2022-210 Kelloway/Snooks

Be it resolved Council acknowledges that the Ford F-150 Rescue Truck 247 will not return from NL Light Bars, St. John's until Friday, September 23, 2022.

Favour 4; Opposed 0; Carried

FINANCIAL / COMM. / DEPT. & STAFF REPORTS

Bill/Accounts \$33,458.78. Payroll Aug 21- Sept. 10, 2022, \$18,326.64

A/P Invoices Victoria Volunteer Fire Dept. itemized from #1 - #11

Motion 2022-211 Clarke/Snooks

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed #1-#15, for \$3,679.45. **Favour 4; Opposed 0; Carried C's Layden/Penney returned at 7:58 p.m.**

Councillor Kelloway, (member - Victoria Heritage Society), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed item #12, leaving the meeting at 7:58 p.m.

Victoria Heritage Society, re: Operates Heritage Park, re: NL Power Inc. Heritage Fire Hall/Park totalling \$119.34.

Motion 2022-212 Clarke/DM Moores

Be it resolved Council approve payment of accounts payable invoice #12, incurred by the VHS totalling \$119.34. **Favour 5; Opposed 0; Carried C/Kelloway returned at 8:00 p.m.**

Remainder of Accounts Payables, \$28,959.99. Payroll Aug 21- Sept. 10, 2022, \$18,326.64.

Motion 2022-213 Penney/Layden

Be it resolved Council grant approval to pay the remaining accounts payable invoices listed #13-28 totalling \$28,959.99 and approve payroll for Aug 21- Sept. 10, 2022, \$18,326.64 as presented.

Favour 6; Opposed 0; Carried

Town Clerk's Report: Dated August 29 – September 16, 2022

Motion 2022-214 Kelloway/Clarke

Be it resolved, Council approve the Town Clerk Manager's Action Report for August 29 – September 16, 2022, as submitted. **Favour 6; Opposed 0; Carried**

Working Foreman's Report: Dated August 29 – September 16, 2022

Motion 2022-215 Snooks/Kelloway

Be it resolved, Council approve the Working Foreman's Report for August 29 – September 16, 2022, as submitted. **Favour 6; Opposed 0; Carried**

Permit Registry, Permits Issued from August 25 – Sept 16, 2022, #507- #514

Motion 2022-216 Clarke/Snooks

Be it resolved, Council approve permit #507- #514 as issued, pending work is conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations, if attached. **Favour 6; Opposed 0; Carried**

CORRESPONDENCE FOR ACTION

1. Culverts Installed in town ditch, in front of #42 Gully Path Road. Noted all work was carried out without application or approval of Council.

Motion 2022-217 Kelloway/Layden

Be it resolved, that due to the property owner of #42 Gully Path Road, Victoria knowingly having carried out the identified work in a town owned and maintained ditch without obtaining &/or submitting a development application for Council's consideration in compliance with the town's adopted Municipal Plan & Development Regulation, in conjunction with Section 196 of the Municipalities Act, 1999, including the Urban and Rural Planning Act, Council hereby directs the owner of #42 Gully Path Road, that except for the pre-existing driveway culvert, all other culverts installed in the town's ditch along the identified property on June 27, 2022, shall be removed immediately and the ditch restored as an open ditch, prior to this work being done.

Favour 5; Opposed 1-Penney; Carried

2. List of Roads in consideration of a Paving Project. Council agreed to defer consideration of any paving until 2023 and any paving project to be included in the town's 2023 municipal budget.

3. Site Specific Health & Safety Plan, 2022-2023, re: TOV's Plan to collect Ice Control Materials.

Motion 2022-218 Layden/Penney

Be it resolved that Council approve the Town of Victoria's 2022-2023 Site-Specific Health & Safety Plan for the collection of Ice Control Materials, at the Dept. of Transportation & Works Depot, Heart's Content, NL.

Favour 6; Opposed 0; Carried

4. TCP Health Foundation, 33rd Annual Telethon, October 16, 2022, Harbour Breeze, Hr. Grace 10 a.m. – 8 p.m.

Motion 2022-219 Clarke/Snooks

Be it resolved Council approve to donate \$500.00 to the 33rd Annual Trinity Conception Placentia Health Foundation Telethon.

Favour 6; Opposed 0; Carried

5. Letter of Concern/Complaint, re: Residential concerns of dilapidated property on Vaters' Road. TCM directed to contact some family members to inquire about the status land and house.

6. Municipal Conduct Act, Regulations & Municipal Conduct – Councillors/Officials Templates.

Motion 2022-220 Clarke/Snooks

Be it resolved that Council direct the Town Clerk Manager to arrange all mandatory training for Council and any other personnel directly affected under the Municipal Conduct Act with the Town of Victoria.

Favour 6; Opposed 0; Carried

CORRESPONDENCE/INFORMATION FOR REVIEW/DISCUSSION

1. Gov. Service NL Water Sample Results as August 28, 2022.
2. Safety Lab Plus Inc., re: Air Quality Analysis Report, Victoria Fire Department.
3. VVFD, re: Invitation to their Annual Fire Fighters Ball, (previously emails to all council members).
4. Town of Winterton, re: Invitation to attend official opening of their new Municipal Complex, Friday, October 7/2022 from 2-4 p.m.

GENERAL / NEW BUSINESS

Review of Town Plan & Development Regulations. All councillors requested to review the plan/regs and bring forward any parts of the TP&DR that may need to be revised, removed and/or added to the next meeting.

Reminder: TCM stated funding was budgeted for this purpose and recommended Council consider going for an RFP for a certified consulting planner to get this process underway; no decision.

Residential request to clean out stretch of brook between Clarke's Gully to bridge. Town staff directed to clean out the grass, etc., and no heavy equipment to be used.

Rocks/Rebar Installed at #24 at #24 King's Road. C/Kelloway asked Council to remove him from this situation due to the Victoria Heritage Society that has a connection with this property; agreed by Council. C/Layden stated he met with the property owner and reviewed all paperwork in relation to the land, fence, town's claimed road reservation. There may be sufficient information for the property owner to take further action against the town. Paperwork not provided for Council/staff review. Discussed some snow-clearing practice alternative for King's Road or the length of the owner's property to avoid any further disputes; no decision was reached.

Notice of Motion: C/Penney advised he will introduce a motion at the next regular council meeting regarding snow-clearing practices and usage of loader-wing on Kings Road for the winter season 2022-2023

Victoria Recreation Commission: C/Kelloway advised he received an email from the VRC with items to bring forward to this meeting, however upon reviewing the requests Council agreed to defer to next council meeting.

ADJOURNMENT OF MEETING

Next Regular Council Meeting: October 11, 2022.

Motion 2022-221 Clarke/Layden

Be it resolved Council approve the regular council meeting adjourn at 9:37 p.m. **Favour 6; Opposed 0; Carried**

Signed:

Jennifer Moores
Deputy Mayor

Signed:



Shelly Butt
Town Clerk/Manager