

**ATTENDENCE -**

Mayor Barry Dooley  
Councillor Sharon Snooks  
Councillor Art Kelloway  
Councillor Dion Penney

Deputy Mayor Jennifer Moores  
Councillor Jim Layden – *Virtual-Late*  
Councillor Glenn Clarke  
Shelly Butt, Town Clerk/Manager

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS:** No registered delegates

**ADOPTION OF THE AGENDA:** May 24, 2022. *No additions or deletions to the agenda*

**Motion 2022-109 Moores/Penney**

Be it resolved Council adopt the agenda as presented for the Regular Council Meeting of 05/24/2022.

**Favour 6; Opposed 0; Carried**

**MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES**

Minutes re: Regular Council Meeting of May 3, 2022.

**Motion 2022-110 Snooks/Kelloway**

Be it resolved that Council adopt the minutes of the regular meeting of Council of May 24, 2022, as presented.

**Favour 6; Opposed 0; Carried**

**BUSINESS ARISING:** None

**FINANCIAL / COMM. / DEPT. & STAFF REPORTS**

**Bill/Accounts** \$43,928.64 (*Review for possible conflicts of interest*) & **Payroll:** Total \$14,035.67

A/P Invoices Victoria Volunteer Fire Dept. itemized from #1 - #6

*Councillor Penney, (Captain/Member - Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed, leaving the meeting at 7:03 p.m.*

**Motion 2022-111 Snooks/Kelloway**

Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed as #1-#6, for \$2,758.64.

**Favour 5; Opposed 0; Carried** C/Penney returned at 7:04 p.m.

*Councillor Kelloway, (member - Victoria Heritage Society), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed item #7, leaving the meeting at 7:04 p.m.*

Victoria Heritage Society, re: Operates Heritage Park, re: 76 NL Power Inc. Heritage Fire Hall/Park totalling \$117.49.

**Motion 2022-112 Snooks/DM Moores**

Be it resolved Council approve payment of accounts payable invoice #7, incurred by the VHS totalling \$117.49.

**Favour 5; Opposed 0; Carried** C/Kelloway returned at 7:05 p.m.

*Councillor Clarke, (member – Trio & MNL Symposium 2022 Expenses), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed item #7, leaving the meeting at 7:05 p.m.*

**Motion 2022-113 Snooks/Penney**

Be it resolved Council approve payment of accounts payable invoice #8-#10, Trio Benefit for June/July/2022 & MNL Symposium 2022 related expenses

**Favour 5; Opposed 0; Carried** C/Clarke returned at 7:07 p.m.

Remainder of Accounts Payables, \$38,014.64 listed #8-#29 & #30 Payroll/April 24 - May 14, 2022, \$14,035.67

**Motion 2022-114 Snooks/Penney**

Be it resolved Council grant approval to pay the remaining accounts payable invoices listed #8-20 totalling \$38,014.64 and approve payroll for April 24 - May 14, 2022, for \$14,035.67 as presented.

**Favour 6; Opposed 0; Carried**

**Town Clerk's Report:** Dated May 4 - 20, 2022

**Motion 2022-115 Clarke/Penney**

Be it resolved, Council approve the Town Clerk Manager's Action Report for May 2-20, 2022, as submitted.

**Favour 6; Opposed 0; Carried**

Noted: C/Clarke provided an overview on some sessions held at the 2022 MNL Symposium. Council agreed to sign up to the Canoe Procurement Canada if it is of benefit to the town.

PMA Convention 2022, Gander, NL June 8-10, 2022.

Motion 2022 Snooks/Penney

Be it resolved that Council approve the TCM to attend the 2022 PMA Convention as stated, including incurred expenses as per the town's accommodation/travel/meal allowance policy. **Favour 6; Opposed 0; Carried**

**Working Foreman's Report**, Dated April 11-May 20, 2022

**Motion 2022-116 DM Moores/Kelloway**

Be it resolved, Council approve the Working Foreman's Report for April 11 - May 20, 2022, as submitted. **Favour 6; Opposed 0; Carried**

Noted: Advise WF personal names not to be included in report.

Councillor Layden joined the meeting at 7:55 p.m.

*Councillors Penney/Layden, (Captain/Member - Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for 2-items relating to VVFD, leaving the meeting at 7:55 p.m.*

**VVFD/Council Meeting Report** May 11, 2022

**Motion 2022-117 Clarke/Kelloway**

Be it resolved, Council accept and approve the VVFD/Council Meeting Report for May 11, 2022, as presented. **Favour 5; Opposed 0; Carried**

Council reviewed the possibility of engaging a discussion with TOSC regarding sharing fire protection services; Council agreed for Mayor Dooley to contact Mayor of TOSC regarding this item.

**VVFD**, re: Request for approval to purchase a 50kg Ruth lee Rescue Manikin, & Bluetooth Headset, Martin's Fire Safety 3/Kraken Exo Hose 1.75"x 50' - Purple & 4/Kraken Exo Hose 1.75"x 50' Clear/White, all quotes on file.

**Motion 2022-118 Clarke/Snooks**

Be it resolved that Council approve the VVFD's request to purchase a 50kg Ruth lee Rescue Manikin, & Bluetooth Headset, Martin's Fire Safety 3/Kraken Exo Hose 1.75"x 50' - Purple & 4/Kraken Exo Hose 1.75"x 50' Clear/White as per lowest quotes. **Favour 5; Opposed 0; Carried C/Penney/Layden returned at 8:21 p.m.**

**Permit Registry**, Issued from May 2-20 /2022 from 427-442. (Review for Possible Conflict)

*Councillor Clarke, (personal permit # 441), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed item #7, leaving the meeting at 8:22 p.m.*

**Motion 2022-119 Snooks/DM Moores**

Be it resolved, Council approve permit #441 as issued, pending work is conducted in compliance with details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations, if attached.

**Favour 6; Opposed 0; Carried Clarke returned 8:23 p.m.**

**Motion 2022-120 Snooks/Penney**

Be it resolved, Council approve permits issued from May 2-19, 2022, identified as #427- #440 & #442, pending work is conducted in compliance with the details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations, or stipulations, if attached.

**Favour 7; Opposed 0; Carried**

**Come Home Year Committee Report**: 2nd Meeting Monday, May 9/22

**Motion 2022-121 Snooks/Kelloway**

Be it resolved Council accept the CHY Committee Report, including all recommendations as presented and next meeting will take place on Monday, May 30, 2022 @ 7:30 p.m. as presented. **Favour 7; Opposed 0; Carried**

Noted: C/Penney advised the VVFD will lead the parade and put off fire works. Council approved to get quotes for new banners and purchase when received. TCM to proceed with purchasing Canada Day foods, prizes, etc.

### **CORRESPONDENCE FOR INFORMATION/DISCUSSION**

1. Harassment Investigation, re: Consideration of publishing outcomes for town citizen awareness.  
Mayor to contact OHS regarding making a public statement of the HI Outcomes.
2. Stop Sump-pumps depositing into town wastewater system - letter to residents. Discussed and agreed to publish a notice/flyer to be put on the town's Facebook and in all mailboxes in Victoria.
3. Investigate Manholes/Other possible accesses for leaks/seepage to eliminate unnecessary water from entering in the town's wastewater system. Town staff to check and complete repairs if required.
4. Town of Salmon Cove Water Agreement & Fee Structure Review. Mayor to contact Mayor TOSC for accurate numbers of household connect to Victoria's water supply, to be included in 2023 Budget.
5. Come Home Year, re: 2nd Funding Application – re: Recreation Bldg Major Upgrades not approved.  
Council discussed moving forward with Shingle Replacement, re: Recreation Bldg., (Note: CHY Funding \$2000) & include Lagoon/Blower Buildings.

#### **Motion 2022-122 Clarke/DM Moores**

Be it resolved that Council approve to issue a request for proposals from qualified businesses to remove existing shingles and any associated materials, and to supply and install new shingles and any associated required materials in the scope of the work on the Recreation Building and Lagoon/Blower Buildings.

**Favour 7; Opposed 0; Carried**

6. Petition, re: Install 3-Speed Bumps from #201 Church Rd to #236 Church Rd, distance 0.72km.  
Noted need to develop a "No Speedbump Policy." Council discussed details of the request and accompanying petition, however; request not approved. C/Clarke will bring speeding concerns to the table at CBNJCA.  
Council decided to issue request to the Harbour Grace RCMP Detachment, requesting surveillance with a radar for the minimum of 1-month to reduce speeding issues in the identified area.
7. Digital Gov. & Service NL, re: #387 Swansea Road, Final Approval Certificate, (well & septic systems).
8. DOTI, re: Information Circular, Changes at Tendering & Contract Division.
9. Municipal Assessment Agency, Memo: 2023 Assessment Roll Changes.
10. TC Placentia Health Foundation, re: 2nd Annual TCP Trails Challenge & Make-A-Wish Foundation – 27th Run-The-Rock; place on file.
11. Service NL, re: Water Test Results for April 7/19 & May 11, 2022, All Satisfactory.
12. Permits Received, Dept. of ECCC, WRMD
  - ▶ ) Water Use Licence by NL Power Inc, Victoria Hydroelectric Power Generating Station,
  - ▶ ) Town of Victoria, (Job's Pond) – Swansea Road Bridge Installation.

### **CORRESPONDENCE FOR ACTION**

1. SSSP Plan 2022-23, re: Ice-Control Material Pickup Hearts Content Depot.

#### **Motion 2022-123 DM Moores/Penney**

Be it resolved that Council approve the 2022-2023 Town of Victoria's Site-Specific Health & Safety Plan for the collection of Ice Control Materials, at the Dept. of Transportation & Works Depot, Heart's Content, NL.

**Favour 7; Opposed 0; Carried**

2. Community Sustainability Partnership Accountability Measures & Exemptions, re: Tax Recovery Plan to December 31, 2020 & Tax Receivable Summary, year ending December 31, 2020.

**Motion 2021-124 Penney/Snooks**

Be it resolved that Council adopt and approve the Tax Recovery Plan Dated December 31, 2021, and the Tax Receivable Summary for the Municipal Fiscal Year 2021 as presented. **Favour 7; Opposed 0; Carried**

3. Consulting Services, re: Approval To Enter Into PCA Contract – Dynamic Engineering Ltd.

*Mayor Dooley declared a conflict of interest, (private water/sewer connect directly to King's Road) & left the meeting at 10:05 p.m.*

**Motion 2022- 125 Clarke/Penney**

Be it resolved that Council approve to enter into the Project Consultation Agreement with Dynamic Engineering Ltd. as submitted for the engineering development for scope of work associated with the King's Road Water/Sewer/Rd Upgrading Project # 17-MYCW-22-00045.

**Favour 6; Opposed 0; Carried** *Mayor Dooley returned 10:08 p.m.*

4. General Building Application, re: Construct a Single-Family Dwelling at #32 Country Rd, checked/verified compliant with Town Regs/Plan, etc.

**Motion 2022-126 Snooks/Kelloway**

Be it resolved that, the building application for #32 Country Road having met the town's development regulations requirement for the construction of a single-family dwelling in a Residential Zone, Council approve the building application as presented. **Favour 7; Opposed 0; Carried**

5. Application For Crown Land – Referral, re: Grant for Residential Use, Freshwater Rd, Victoria.

**Motion 2022-127 Penney/Snooks**

Be it resolved that, based on application status not being for a major comprehensive development, Council reject Crown Land Grant Application Number: 159658. **Favour 7; Opposed 0; Carried**

6. Email: K. Tucker, Regional Support Supervisor of Digital Government and Service NL, re: Town Bulletin Board located at intersection of Route 70/74 must be removed by June 3, 2022; if not will be removed by Transportation. Council directed town staff remove the sign as requested and bring to town yard.

**GENERAL / NEW BUSINESS:**

Re-tabled: A&M Electrical & Construction Ltd, quote for upgrades to lagoon blower compressors; hold until Lagoon upgrades &/or consider for 2023 Budget items.

No Idling Policy (Draft), provided in consideration of review and recommendations; Council agreed to review policy and resubmit to next council meeting. More discussion on installing GPS systems on all vehicles as an available option and has proven to be a great serve in monitoring idling to cut fuel wastage.

No Mow May, re: Save the Bees (Pollinators); no discussion.

C/Clarke gave a verbal update, advised upon through research and conversing with the town's Working Foreman, to pursue the purchase of a new 5+ tonne dump truck may not be the best in the town's best interest at this time. Also advised he would continue to obtain specification on a mini-excavator and trailer; this was agreed to by all remaining Councillors.

*DM Moores left at 10:49 p.m. left the meeting in the middle of this discussion.*

*Councillor Layden left after this discussion at 10:59 p.m.*

Notice to Council, re: Written Complaint received Tuesday, May 24, 2022. Residential concerns/complaint of Industrial business operating in a Residential Zone, on #64-#66 Swansea Rd, Victoria. Discussed with reference to social media advertising, (Facebook posts & sharing), the business with a Victoria address. Information was

provided of a letter & emails sent to the business owner/operator, and one that including a development application and business tax invoice, as directed by a Council decision. Council directed the TCM to issue a Stop-Work Order immediately and to check with the appropriate gov dept/agency regarding the activities carried out in a Residential Zone.

Masks/Social Distancing relating to all town buildings; Council reiterated to keep current status quo in place until further notice.

**ADJOURNMENT OF MEETING**

Next Regular Council Meeting: June 14, 2022

**Motion 2022-128 Snooks/Clarke**

Be it resolved Council approve the regular council meeting be adjourned at 11:20 p.m.

**Favour 7; Opposed 0; Carried**

**Signed:**

**Signed:**

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**Barry Dooley**  
**Mayor**

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**Shelly Butt**  
**Town Clerk/Manager**