ATTENDENCE -

Mayor Barry Dooley **Deputy Mayor Jennifer Moores -***Virtual*
Councillor Sharon Snooks **Councillor Jim Layden -** *Regrets*
Councillor Art Kelloway **Councillor Glenn Clarke**
Councillor Dion Penney **Shelly Butt, Town Clerk/Manager**

CALL MEETING TO ORDER / WELCOME / DELEGATIONS: Two registered delegates.
Residents from #36 & #50 Ash's Lane, discussion, re: past/current condition of Ash's Lane.
Resident from #50 Ash's Lane considers work done on gravel portion of road to be a temporary fix after project finished. Ash's Lane never graded and indicated it should be done to level out the road.

Resident from #36 Ash's Lane stated the road is not wide enough for a vehicle entering/existing at the same time. Further stated the road is incredibly soft on ditch side causing only one vehicle to drive at a time. Ask if culverts installed in Ash's Lane during the recent project were permanent.

Mayor Dooley stated the following:
Road width has not changed because of the recent project. Road is gravel and is in excellent condition at the present time, staff will be instructed to monitor the condition of gravel road. Acknowledged the culverts recently installed on Ash's Lane during Prj. 17-GI-21-00073 back in December 2021 will not be removed, with more installed, if necessary. Discussion concluded with a commitment that things will be taken care off but need more time to get things completed. Both residents left the meeting.

TCM asked if Council considers the project finished or if more work is required regarding the scope of the project completed to date, including road work. Mayor passed inquiries to Public Works Committee for review, with their findings &/or recommendation/s, if any, submitted to Council for consideration.

Noted: WF to inspect gravel portion of Ash's Lane to see if grading is required & monitor road regularly.

ADOPTION OF THE AGENDA: May 3, 2022
Motion 2022-88 Clarke/Penney
Be it resolved Council adopt the agenda as presented for the Regular Council Meeting of 05/03/2022.
Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES
Council Minutes re: April 12, 2022
Motion 2022-89 Snooks/Kelloway
Be it resolved that Council adopt the minutes of the regular meeting of Council of April 12, 2022.
Favour 5; Opposed 0; Carried

BUSINESS ARISING: None

FINIANCIAL / COMM. / DEPT. & STAFF REPORTS
Bill/Accounts $29,760.32 **& Payroll** from April 3-23, 2022, totaling $17,029.21.
A/P Invoices Victoria Volunteer Fire Dept. itemized from #1 - #5
Councillor Penney, (Captain - Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed, leaving the meeting at 7:26 p.m.
Motion 2022-90 Snooks/Clarke
Be it resolved, Council approve payment of the accounts payable invoices incurred by the VVFD, listed as #1-#5, totalling $3,015.67. **Favour 5; Opposed 0; Carried** *C/Penney returned at 7:27 p.m.*

Councillor Kelloway, (member - Victoria Heritage Society), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed item #6, leaving the meeting at 7:27 p.m.

Victoria Heritage Society, re: Operates Heritage Park, re: #6 NL Power Inc. Heritage Fire Hall/Park totalling $127.89.

Motion 2022-91 Clarke/Penney

Be it resolved Council approve payment of accounts payable invoice #6, incurred by the VHS totalling $127.89.

Favour 5; Opposed 0; Carried *C/Kelloway returned at 7:28 p.m.*

Remainder of Accounts Payables, $26,616.76 listed #7-#20 & Payroll from April 3-23, 2022, for $17,029.21

Motion 2022-92 Clarke/Snooks

Be it resolved Council grant approval to pay the remaining accounts payable invoices listed #7-20 totalling $26,616.76 and approve payroll for March 13-April 2, 2022, totalling $17,029.21 as presented.

Favour 6; Opposed 0; Carried

Town Clerk's Report: Dated April 11 -29, 2022

Re: Noise Complaint/Electric Service Hookup

Motion 2022-93 Clarke/Snooks

Be it resolved Council approve for the TCM to contact the previously approved business operator advising the electrical equipment must be removed from the town's pole by a specified date and resolved to approve for Alf's Chip Truck to use of the town's pole for an electrical service while in operation and further resolved that upon closure of the said business, the owner shall remove all personal equipment from the town's pole.

Favour 6; Opposed 0; Carried

Speed Solar Panel Replacement

Motion 2022-94 Snooks/Clarke

Be it resolved Council approve to purchase a replacement solar panel at the quoted maximum cost of $610.00 and further resolved to relocate the sign closure southward into Victoria via Route 74 to assist with reducing excessive speeding.

Favour 6; Opposed 0; Carried

Track Consulting, re: Copies of project As-Builts, maps & other relevant information of all projects.

Motion 2022-95 DM Moores/Penney

Be it resolved Council approve to acquire the services of Harris & Assoc's to obtain copies of past completed projects in available digital format to move forward with supplying necessary information to Track Consulting in association with the development of an Asset Management Plan for the Town of Victoria.

Favour 6; Opposed 0; Carried

Motion 2022-96 Snooks/Kelloway

Be it resolved, Council approve the Town Clerk Manager's Action Report for April 11 -29, 2022, as submitted.

Favour 6; Opposed 0; Carried

Councillor Penney, (Captain - Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for 4-items relating to VVFD, leaving the meeting at 7:48 p.m.

VVFD, re: FES Funding Application, requires approval of Council.

Motion 2022-97 Snooks/Clarke

Be it resolved Council approve the submission of the funding application for the quoted equipment, on behalf of the Victoria Volunteer Fire Department to the Fire & Emergency Services. **Favour 5; Opposed 0; Carried**

Discussed matters of interest before Council relating to the Victoria Volunteer Fire Department, including the roles & responsibilities of Council vs VVFD.

Motion 2022-98 Kelloway/DM Moores

Be it resolved Council agree to send a letter to the Victoria Volunteer Fire Dept. Chief, advising a meeting will take place with the VVFD Executive 7:30 p.m. Wednesday, May 11/22 downstairs at the Community Center.

Favour 5; Opposed 0; Carried

· VVFD requesting approval to purchase a 50kg Ruth lee Rescue Manikin, & Bluetooth Headset, all quotes on file. Martin's Fire Safety 3/Kraken Exo Purple Hose 1.75"x 50' & 4/Krake Exo Clear/White Hose 1.75"x 50'; discuss at meeting.
· Membership Contact & Staffing List; review at meeting.
Mayor to compile a list of items for discussion. VVFD to compile an inventory list. C/Penney returned at 8:19 p.m.

Permit Registry, Issued from April 11-29/2022
Motion 2022-99 DM Moores/Penney
Be it resolved, Council approve permits issued from April 11-29/2022, identified as #420-#425, pending work is conducted in compliance with the details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations or stipulations if attached.
Favour 6; Opposed 0; Carried

Come Home Year Committee, (CHY) Report: 1st Meeting Monday, April 25/22
Motion 2022-100
Be it resolved Council accept the CHY Committee Report, including all recommendations as presented and next meeting will take place on May 10, 2022 @ 7:30 p.m. **Favour 6; Opposed 0; Carried**

CORRESPONDENCE FOR INFORMATION/DISCUSSION
1. Active NL Fund, re: Letter of Approval -$7,500.00 for repairs/upgrades to Clarke's Gully Boardwalk; received Monday, April 11/22; applied for $15K.
2. MAPA, re: Letter to confirm 2022 Budget Submission revealed no material deficiencies, except for adoption date as per MA1999, Section 77.1; received Monday, April 11/22.
3. FES, re: Fire & Emergency Services Training School, Clarenville, June 4-10/2022; forwarded to VVFD.
4. Government Service Centre, re: Water Sample Results for Oct 2021 & Jan 2022; all Satisfactory.
5. Canadian Heritage, re: Canada Day Celebrations Funding Application Approved for $4,000 & received.
6. Climate Change Flood Risk Mapping Study for Victoria, Draft Flood Map Review Meeting with the Town of Victoria April 25, 2022.
7. *Mayor Dooley declared a conflict-of-interest position for his private property is serviced by town water/sewer off King's Rd & directly affected by this approved project &left at 8:27 p.m.; DM Moores assumed the Chair's position for this matter.*

RFP Consultant Fee Proposal Tender Results, re: Design of King's Rd Water/Sewer Upgrades Project. Five Proposals received, with Dynamic Engineering Ltd (TB) listed as the lowest tender.
Motion 2022-101 Snooks/Kelloway
Be it resolved that Council accept the RFP Consultant Fee Proposal Tender results, with Dynamic Engineering Ltd being the lowest tender for the engineering design of King's Road Water/Sewer Upgrading Project.
Favour 5; Opposed 0; Carried *Mayor returned at 8:30 p.m. & resumed as chair of the meeting.*

CORRESPONDENCE FOR ACTION
Item #1- Councillor Kelloway, (member - Victoria Heritage Society), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed item #9, leaving the meeting at 8:30 p.m.
1. Victoria Heritage Society, re: Build Sign holder to erect a new sign on Main Hwy across from Irving. Application must be submitted to the Dept of Highway requesting permission to erect/install.

Motion 2022-102 Clarke/Penney
Be it resolved Council approve to submit the required application on behalf of the Victoria Heritage Society and further resolve if approved, town staff build holder for their new sign.
Favour 5; Opposed 0; Carried *C/Kelloway returned at 8:34 p.m.*

2. Proclamation, re: World Ovarian Cancer Day, May 8/2022.

Motion 2022-103 Clarke/Penney
Be it resolved Council approve for Mayor Dooley to sign the World Ovarian Cancer Day, May 8/2022 Proclamation on behalf of Council for the Town of Victoria. **Favour 6; Opposed 0; Carried**

3. Proclamation, re: Municipal Awareness Week May 9-13, 2022

Motion 2022-104 Clarke/Penney
Be it resolved Council approve for Mayor Dooley to sign the Municipal Awareness Week May 9-13, 2022 Proclamation on behalf of Council for the Town of Victoria. **Favour 6; Opposed 0; Carried**

4. Re-Tabled, Single Family Dwelling Application, #28 Gulf Avenue. Response received from Local Governance & Land Use Planning to inquiries.

Motion 2022-105 Snooks/Kelloway
Be it resolved Council approve the Single-Family Dwelling Application at #28 Gulf Avenue, with attached stipulation that the existing apartment shall be decommissioned as a livable space once dwelling is constructed and occupied. **Favour 6; Opposed 0; Carried**

5. Town of Salmon Cove, re: Names to represent a member of their Council and a town representative for the Ad-hoc Forest Pond Water Quality Committee 2022, re: Councillor Roydon Case and Mr. Carl Peach.

Motion 2022-106 Kelloway/Snooks
Be it resolved Council accept and approve Councillor Roydon Case and resident, Mr. Carl Peach to represent the Town of Salmon Cove on the Ad-hoc Forest Pond Water Quality Committee 2022.
Favour 6; Opposed 0; Carried

DM Moores left the meeting at 8:46 p.m. due to problems with the internet service provider at her place of work.

6. Business Tax Exemption Request, re: Account #111609, owner deceased in 2020, business did not operate in 2021, previously advised business would continue to operate but could not come to an agreement.

Motion 2022-107 Snooks/Penney
Be it resolved that with respect to Account #111609 and having received a signed document confirming the business did not operate in 2021, Council approve to remove the 2021 business tax, interest charges and to close the account. **Favour 5; Opposed 0; Carried**

7. Owner of vacant land located at #24 King's Road has place rocks the side of the road and are within the town's road reservation measuring 22.5ft from center of road. Noted: Rocks removed Monday, May 2, 2022.

8. Property Owner, #26-34 Ash's Lane, re: Letter with concerns/inquiries to Council regarding flooding of the owner's vacant land because of pre-existing culverts removed from road during project #17-GI-21-00073. TCM confirmed a letter was previously issued on October 18, 2021, regarding same concerns, with Council confirming the letter still stands in effect. In the event, the property owner's land floods because of work conducted with Ash's Lane, the property owner can submit a statement of claim for damages.

GENERAL / NEW BUSINESS:
1. CBN Joint Council Assoc. re: Council Representative. Discussed and Councillors Clarke/Kelloway both volunteered to represent the Town of Victoria.

2. A&M Electrical & Construction Ltd, quote for upgrades to lagoon blower compressors; approx. $20-$25K. TCM asked to consult with the WF before Council considers this item. Noted: WF must review & know all aspects, manuals, functions, and correct operations of the town's water/sewer systems, etc.

ADJOURNMENT OF MEETING
Next Regular Council Meeting: May 24, 2022

Motion 2022-108 Snooks/Penney

Be it resolved Council approve the regular council meeting adjourn at 9:15 p.m.

Favour 5; Opposed 0; Carried

Signed:

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Barry Dooley, Mayor

Signed:

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Shelly Butt, Town Clerk Manager