

ATTENDENCE -

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney, via Zoom

Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS

Mayor Dooley called the meeting to order at 7:00 p.m. No attendees or registered delegate/s. C/Penney in attendance via remote meeting policy due to illness.

ADOPTION OF THE AGENDA: March 22, 2022

Request for Addition: Bank Reconciliation February 2022 & Take Charge of Your Town 2022 Funding Opportunity.

Motion 2022-49 Clarke/Layden

Be it resolved Council adopt the agenda as presented and to include the February 2022 Bank Reconciliation and Take Charge of Your Town 2022 Funding Opportunity, for the Regular Council Meeting of 03/22/2022.

Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / March 1, 2022:**Motion 2022-50 Snooks/Kelloway**

No Errors/Omissions

Be it resolved that Council adopt the minutes of the regular meeting of Council of March 1, 2022.

Favour 7; Opposed 0; Carried

BUSINESS ARISING: DM Moores asked for an update on the list of miscellaneous saleable items; Mayor Dooley stated this will be done once staff return to full-time work later in the Spring and submitted to Council for review.

FINANCIAL / COMM. / DEPT. & STAFF REPORTS

• Bill/Accounts \$36,241.68 & Payroll: Total \$11,676.26

A/P Invoices Victoria Volunteer Fire Dept. itemized from #1 - #6

Councillors Layden/Penney, (Captain/Member - Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed items #1-#6 leaving the meeting at 7:08 p.m.

Motion 2022-51 Snooks/DM Moores

Be it resolved Council approve payment of the accounts payable invoices incurred by the VVFD totalling \$3,522.63.

Favour 5; Opposed 0; Carried C's-Layden/Penney returned at 7:09 p.m.

Councillor Kelloway, (member - Victoria Heritage Society), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed item #7, leaving the meeting at 7:09 p.m.

Victoria Heritage Society, re: Operates Heritage Park, re: NL Power Inc. Heritage Fire Hall/Park totalling \$123.45.

Motion 2022-52 Snooks/DM Moores

Be it resolved Council approve payment of the accounts payable invoices incurred by the VHS totalling \$123.45.

Favour 6; Opposed 0; Carried C/Kelloway returned at 7:11 p.m.

Councillor Clarke, declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for listed item #8, leaving the meeting at 7:11 p.m.

MNL Symposium Registration Fee \$300.00, re: C/Clarke

Motion 2022-53 DM Moores/Layden

Be it resolved Council approve payment of the accounts payable from MNL, for C/Clarke's registration fee to attend the MNL Symposium from May 5-7 for the 2022 Municipal Symposium, Gander, NL.

Favour 6; Opposed 0; Carried C/Clarke returned 7:12 p.m.

Remainder of Accounts Payables, \$32,295.60 listed #9-#25 & Payroll from Feb 20 – March 12, 2022, for \$11,676.26

Motion 2022-54 Snooks/Layden

Be it resolved Council grant approval to pay the remaining accounts payable invoices listed #9-#25 totalling \$32,295.60 and approve payroll for Feb 20 – March 12, 2022, totalling \$11,676.26 as presented.

Favour 7; Opposed 0; Carried

Bank Reconciliation Report, re: February 2022

Motion 2022-55 Clarke/Snooks

Be it resolved Council acknowledges the General Bank Account for February 2022 is reconciled with town records.

Favour 7; Opposed 0; Carried

Councillors Layden/Penney, (Captain/Member - Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for VVFD Financial Report/VVFD Minutes, etc., both leaving the meeting at 7:22 p.m.

• **VVFD Financial Report** to March 17, 2022.

Motion 2022-56 DM Moores/Snooks

Be it resolved Council accept the VVFD Financial Report to March 17, 2022. **Favour 5; Opposed 0; Carried**

TCM to find the minutes when the notice was given about spending authority and resubmit to VVFD Executive for immediate action.

• **VVFD Emails** – March 2 & 7/2022, Minutes from Nov 17/21 to Feb.16/22 (6-in total) & Updated Membership contact list, Air Quality Safety Analysis Report

Motion 2022-57 Snooks/Dm Moores

Be it resolved Council acknowledge emails, minutes from Nov. 17 – Feb. 16, 2022, membership update & Air Quality Safety Analysis Report. **Favour 5; Opposed 0; Carried** C's-Layden/Penney returned at 7:50 p.m.

• **Town Clerk's Report:** Dated Feb 28 - March 18, 2022

Motion 2022-58 Layden/ DM Moores

Be it resolved, Council approve the Town Clerk Manager's Action Report for Feb 28 - March 18, 2022, as submitted.

Favour 7; Opposed 0; Carried

Agenda Item: TCM stated concerns of customers entering the town hall for customer service and following the COVID19 Health Guidelines with personal concerns for staff safety of contracting the virus if restrictions are not implemented as a requirement for staff/customers; Council agreed to continue to apply all up to date health guidelines/restrictions, including wearing masks when entering town buildings.

• **Permit Registry:** Issued to March 18, 2022, #411- #415

Motion 2022-59 DM Moores/Layden

Be it resolved, Council approve permits issued from Jan. 2 – March 1, 2022, identified as #411-#415, pending work is conducted in compliance with the details of the application/permit, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations or stipulations if attached.

Favour 7; Opposed 0; Carried

• **Notice of Motion** to Canada Day/Victoria Day to be held on July 1-4, 2022

Motion 2022-60 Clarke/DM Moores

Be it resolved Council approve that July 1-4, 2022 be designated for Come Home Year Celebrations, to incorporate Canada Day & Victoria Day celebrations during these dates with all Councillors participating on an Ad-hoc Come Home Year Celebrations Committee with Mayor Dooley as chairperson & further resolved, that an invitation be extended to all town organizations/groups requesting a member to volunteer to serve on the stated committee for the development of celebrations and events agenda. **Favour 7; Opposed 0; Carried**

TCM to issue letter to all organizations/group currently on file. C/Kelloway will report this information to the Victoria Heritage Society for discussion and will report back to Council.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

1. Eastern Regional Service Board, re: Opportunity for Volunteer groups to access and dispose of waste collected during community clean-up events; passed to the VVFD for review/consideration.
2. Drinking Water Quality Summary-Public Water Supplies in NL Summer 2021 Drinking Water Quality Data. Details of water sampling results NL Water Resources Portal (NLWRP). <https://maps.gov.nl.ca/water/index.aspx>
3. Dilapidated Bldg, #1 Highway East, notice issued of section of building collapsed and residential complaint relating to same.

CORRESPONDENCE FOR ACTION

1. DOTI, Municipal Infrastructure, King's Road Project #17-MYCW-22-00045, re: Approval Letter MICOR/2021/04518-002 Municipal Infrastructure Funding Agreement, MYCW reallocation of unallocated funds.

Mayor Dooley declared a conflict-of-interest position as per the Municipalities Act 1999, Section 207-a and left the meeting with Deputy Mayor Moores assuming the chair at 8:22 p.m.

Motion 2022-61 Snooks/Penney

Be it resolved that, Council for the Town of Victoria, the Ultimate Recipient, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 9th day of March 2022, for the King's Rd Water/Sewer Lines Upgrades to Existing Infrastructure, re: Project #17-MYCW-22-00045, with a revised total project value of \$429,836. This council agrees to provide the Ultimate Recipient share value of \$38,979.00 in funding for this project and authorizes the Deputy Mayor and Town Clerk Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Victoria.

Favour 6; Opposed 0; Carried

- 1.b Motion Required to accept financial responsibility for excess estimated cost above approved Provincial Funding for \$18,245.00

Motion 2022-62 Snooks/Clarke

Be it resolved that Council acknowledges and agrees to pay the estimated surplus project cost of \$18,245.00 as stated as the total estimated project cost for King's Road Project #17-MYCW-22-00045.

Favour 6; Opposed 0; Carried / Mayor Dooley returned at 8:36 p.m.

2. Development Application, re: Business Sign at #133 Highway East on private property, markers not identified in time for meeting with notice received on today's date; deferred to another meeting.
3. MNL President, Amy Coady, requesting support to spread the word of benefits of regionalization. Discussion took place of pro/cons, however; no consensus reached, establishing more information is required before Council has any in-depth discussions on this subject matter.
4. Take Charge NL deadline April; 8/2022. TCM presented a proposed plan for consideration; Council agreed to apply for funding as presented.

REGULATIONS/POLICY

Pre-Operational Vehicle Inspection/Checklist & Defect Report for Vehicles <4500-kgs & >4500-kgs

Motion 2022-63 Snooks/Layden

Be it resolved that Council adopt the revised Pre-Operational Vehicle Inspection/Checklist & Defect Report for Vehicles <4500-kgs & >4500-kgs and further resolved the previous Pre-Operational Vehicle Inspection/Checklist & Defect Report for Vehicles <4500-kgs & >4500-kgs is repealed.

Favour 7; Opposed 0; Carried

NEW BUSINESS

Raising of the Ukraine Flag, Wednesday March 9, 2022 @ 3:00 p.m. with Nadiya Butt-Velychko, (family originally from Ukraine), on hand to raise the Ukraine Flag. Expressions of gratitude extended to everyone, noting it was a nice gesture extended on behalf of all Councillors, staff, and town residents.

C/Layden stated he will be returning to work and is requesting to attend remotely, if unable to attend in person; Council agreed in compliance as per the town's adopted Remote Meeting Policy.

C/Clarke doing some inquiries, about a dedicated dump-truck F650 is equal to a 5-ton with bigger box & 36" side, gas opposed to diesel, hydraulic dump. Stated the vehicle will not be used for haul ice-control materials which will continue contract out for that service go forward. Council agreed for C/Clarke to compile specifications for both F-650 &/or other similar vehicle types for review/consideration.

Mayor called a Privileged Meeting, re: All items pertained to the Victoria Volunteer Fire Dept. which financial items relevant to the department. No attendees or registered delegate/s present.

Councillors Layden/Penney, (Captain/Member - Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for VVFD Financial Report/VVFD Minutes, etc., both leaving the remainder of meeting at 9:35 p.m.

Motion 2022-64 Clarke/Snooks

Be it resolved that due, to the subject matter to be discussed relating to the Victoria Volunteer Fire Department, Council convene into a privileged meeting at 9:35 p.m. **Favour 5, Opposed 0, Carried**

Motion 2022-65 Snooks/Clarke

Be it resolved having dealt with items deemed as privileged information, Council reconvene into a regular meeting at 10:33 p.m. **Favour 5, Opposed 0, Carried**

Council agreed, going forward, the Finance Committee will review the town's financial status, including bank reconciliation statements during committee meetings and provide status reports back to Council.

ADJOURNMENT OF MEETING

Next Regular Council Meeting: April 12, 2022

Motion 2022-66 Snooks/DM Mayor

Be it resolved Council approve the regular council meeting be adjourned at 10: 35 p.m.

Favour 5; Opposed 0; Carried

Signed:

Signed:

Barry Dooley, Mayor

Shelly Butt, Town Clerk Manager