

**ATTENDANCE - Expected**

Mayor Barry Dooley  
Councillor Sharon Snooks  
Councillor Art Kelloway  
Councillor Dion Penney

Deputy Mayor Jennifer Moores  
Councillor Glenn Clarke  
Shelly Butt, Town Clerk/Manager

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS** – No registered delegates or presentations. Mayor Dooley called the virtual meeting, (via Zoom), to order at 7:00 p.m. (*All COVID19 Health Guidelines followed*)

**ADOPTION OF THE AGENDA** – January 18, 2022**Motion 2022-01 Snooks/DM Moores**

Be it resolved, Council adopt the agenda for the Regular Council Meeting of January 18, 2022, as submitted.  
**Favour 6; Opposed 0; Carried**

**MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES**

Minutes of Regular Council Meeting December 7, 2021

Update Noted - Page 4 Bill-22 was passed mid November 2021 however, no regulations in place to date.

**Motion 2022-02 Penney/Kelloway**

Be it resolved that Council adopt the minutes of the regular Council meeting of December 7, 2021.  
**Favour 6; Opposed 0; Carried**

Mayor Dooley updated Council on the Prov./Municipal/TOSC Meeting of December 16, 2021, re: Lagoon & Proposed Blue-Green Algae Bloom Study, recommending that Council absorb the full cost of Municipal Share of the Study. Question for Application - What caused the BGAG in Forest Pond?

**Motion 2022-03 Snooks/Kelloway**

Be it resolved Council approve to submit a funding application to the Dept. of Municipal & Provincial Affairs to complete a study of what caused the Blue-Green Algae Bloom in Forest Pond 2021, at the cost shared ratio of 90/10 Prov./Mun., if it is to the benefit of the TOV/TOSC, with the Municipal portion equally shared.  
**Favour 6; Opposed 0; Carried**

Special Meeting Report, January 13, 2022, re: 2022 Tax Structure/Tax Policy, etc.

**Motion 2022-04 DM Moores/Snooks**

Be it resolved Council adopt the Special Meeting Report and further resolved to approve of the 2022 Town Tax Structure and 2022 Town Tax Policy.  
**Favour 6; Opposed 0; Carried**

**FINIANCIAL / COMM. / DEPT. & STAFF REPORTS** (*All previously circulated for review*)**Bill/Accounts**

A/P Victoria Heritage Tourism Society invoices #1 & #2 totalling \$1,354.84

*Councillor Kelloway, (member of the Victoria Heritage Tourism Society), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for items #1 & #2, leaving the meeting at 7:54 p.m.*

**Motion 2022-05 Snooks/Penney**

Be it resolved Council approve to pay invoices #1 & #2 totalling \$1,354.84 and deducted from the approve grant for the Victoria Heritage Tourism Society. **Favour 5; Opposed 0; Carried** C/Kelloway returned at 7:56 p.m.

A/P Invoices Victoria Volunteer Fire Dept. itemized from #7 - #16

*Councillor Penney, (member of the Victoria Volunteer Fire Dept.), declared a conflict-of-interest as per the Municipalities Act, 1999, Section 207-1, for items 7-16 leaving the meeting at 7:57 p.m.*

**Motion 2022-06 Clarke/Kelloway**

Be it resolved Council approve payment for invoices itemized #7 - #16 as incurred by the VVFD totalling \$6,989.74.  
**Favour 5; Opposed 0; Carried** C/Penney returned at 7:59 p.m.

Remaining Bills, \$90,406.40, Payroll to Jan8/22 & General Bank Account Statement for November 2021

**Motion 2022-07 Penney/DM Moores**

Be it resolved that Council approve payment of the remaining Bills totalling \$90,406.40, Payroll from Nov. 28/21 - Jan 8/22 for \$41,066.48 and further resolved to acknowledge the town's General Bank Account to be balanced to November 30, 2021, as presented. **Favour 6; Opposed 0; Carried**

**Town Clerk's Report:** Dated Dec. 5/21 – Jan 14/22

**Motion 2022-08 Snooks/DM Moores**

Be it resolved, Council approve the Town Clerk Manager's Action Report for Dec. 5/21 – Jan 14/22, as submitted. **Favour 6; Opposed 0; Carried**

**Permit Registry, re: Permits issued from Dec 7 – 20, 2021**

**Motion 2022-09 Clarke/Penney**

Be it resolved, Council approve permits #409-#410 issued Dec 7–20, 2021, pending work is conducted in compliance with the details of the permit/application, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations or stipulations if attached. **Favour 6; Opposed 0; Carried**

**CORRESPONDENCE FOR INFORMATION/DISCUSSION**

1. Provincial Court of NL, re: Antle v. Victoria 2022 NLPC 0520C00020 result; previously circulated. Agreed Fence Regulations need to be reviewed.
2. Court Appearance date resident causing Mischief relating to War Memorial, & Failure to comply with Probation Order.
3. Affidavit, Victoria & Property Owners of #23-29 Ash's Lane & update by C/Kelloway.
4. Snow Clearing Inquiry, re: Property Owners #103 Main Highway, Victoria.

**In-Camera Meeting Called:** Items #3 - Affidavit, Victoria & Property Owners of #23-29 Ash's Lane & #4 - Snow Clearing Inquiry, re: Property Owners #103 Main Highway, Victoria, deemed a personal/private nature & to be compliant with ATIPPA Legislation.

**Motion 2022-10 Clarke/Penney** *No delegates present at the meeting.*

Be it resolved, due to items #3 & #4 being deemed of a personal/private nature, that Council convene into an in-camera meeting for review/discussion of the stated items at 8:11 p.m. **Favour 6; Opposed 0; Carried**

**Motion 2022-11 Snooks/Penney**

Be it resolved, that having reviewed/discussed items #3 & #4, Council reconvene into regular meeting. **Favour 6; Opposed 0; Carried**

- Private Property #23-#29 Ash's Lane: Council acknowledged update provided and action taken to date.
- Snow Clearing Inquiry, re: Property Owners #103 Main Highway, Victoria; Council agreed to continue current operations in area of #103 Main Highway until inspection is conducted of paperwork/minutes on file, with findings submitted to Council for review when complete.

5. Eastern Health, re: Cyber-Attach Impact Statement on Critical IT Systems Supporting Health-Care Providers
6. ServiceNL, Hr. Grace, re: Regular water samples results to Nov 2021; stamped satisfactory.

**CORRESPONDENCE FOR ACTION**

1. Epilepsy Proclamation - Purple Day March 26, 2022

**Motion-2022-12 Snooks/Penney** to sign the proclamation.

Be it resolved, Council declare March 26, 2022, as Purple Day for Epilepsy and further resolved for Mayor Dooley to sign the Proclamation on behalf of Council. **Favour 6; Opposed 0; Carried**

2. Email Request, re: Property owner #24 King's Rd requesting copies of minutes for stated dates, TCM has been advised of proper process several times as per the Municipalities Act 1999; TCM to continue to follow protocol as outlined in the MA1999, Section 215.

3. Business Closure Notice, re: Property Address #185-#187 Highway East, Account #111724.

**Motion 2022-13** Snooks/DM Moores

Be it resolved Council accept the business closure notice from owners of #185-187 Highway East & close account #111724.

**Favour 6; Opposed 0; Carried**

4. New Infrastructure Project, re: Sewer Lagoon Landscaping Upgrades & Cost Estimates. (Approval Required)

**Motion 2022-14** DM Moores/Penney

Be it resolved that Council approve to submit the Sewer Lagoon Upgrades/Improvements Project at the estimated cost of \$126,625.90 under Municipal Infrastructure MSIS as per the 2020-2023 Multi-Year Capital Works Program.

**Favour 6; Opposed 0; Carried**

5. Provincial Ready-Mix Inc. re: Email notification to decline award of Solid Waste 3-Yr Contract & request return of Bid Bond. Requires discussion.

**Motion 2022-15** Kelloway/Snooks

Be it resolved that, upon receiving notification from Provincial Ready Mix, (lowest tender), they declined award of the 3-Year Solid Waste 3-Yr Collection tender, Council approve to return their Bid Bond of \$16,500.00.

**Favour 6; Opposed 0; Carried**

6. Financial Donation Requests: (1) Avalon North Wolverines Search & Rescue. (2) The Splash Centre, put on file.

**Motion 2022-16** Clarke/Kelloway

Be it resolved Council approve to donate \$100.00 to Avalon North Wolverines Search & Rescue.

**Favour 6; Opposed 0; Carried**

7. Town of Salmon Cove, re: Email request for copy of TCM report of privileged meeting held November 22/21; declined due to in-house report and noted TOSC had five Councillors and Town Clerk present at the meeting taking notes.

Noted: Council agreed to a public statement advising that both towns met on two occasions and TOV, on the advice of the Prov. Gov, will submit a funding application for a study to be completed to find out what caused the BGAB in Forest Pond, with a copy shared with the TOSC to post on the same day as TOV.

8. Tender, re: Salter/Sander results opened Dec. 9/21 @ 1:10 p.m.

- Atlantic Trailer & Equipment, V-Box Spreader = \$15,456.00 (Specs Met)
- H & H Auto Western Tornado = \$14,599.25 (Specs Met)
- Western Hydraulic 2000 Ltd, Salt Dogg Series = \$9,775.00 (Specs Not Met)

**Motion 2022-17** Clarke/Penney

Be it resolved that, Council award the tender to purchase/install 1-Salter/Sander as specified to H & H Auto for a total of \$14,599.25.

**Favour 6; Opposed 0; Carried**

9. Town Council Regular Meeting Schedule – 2022

**Motion 2022-18** Clarke/Penney

Be it resolved Council adopt the 2022 Regular Council Meeting Schedule as reviewed and revised.

**Favour 6; Opposed 0; Carried**

10. Motion Request: To authorize payment of all monthly &/or quarterly re-occurring invoices during 2022 in advance of scheduled meetings to avoid overdue charges/fee and avail of possible discounts, ie: NL Power, Bell Aliant/Mobility, Around the Bay Disposal, Cal Legrow Insurance (monthly bank deduction), etc.

**Motion 2022-19** Snooks/Kelloway

Be it resolved Council grant approval to the TCM to make/authorize payment for regular monthly reoccurring expenditures as per Section 58 of the Municipalities Act, 1999 as stated with all such expenditures listed submitted to a regular public council meeting for approval. **Favour 6; Opposed 0; Carried**

Councillors Penney (VVFD member)/Kelloway (VHS member), declared a Conflict-of-Interest in relation to voting on the 2022 Municipal Budget due to funding allocations for both groups, & left the meeting at 9:42 p.m. 11. Town of Victoria 2022 Municipal Budget; motion require. (*Previously circulated*)

**Motion 2022-20** DM Moores/Clarke

Be it resolved Council approve and adopt the balanced 2022 Municipal Budget for the Town of Victoria. **Favour 4; Opposed 0; Carried**

**NEW BUSINESS** – Municipal Budget, Section 1.1.1 Remuneration for Councillors (2022) motion required to be approved at the next Council meeting.

**ADJOURNMENT OF MEETING**

Next Regular Council Meeting: February 8, 2022

**Motion 2022-21** Snooks/DM Moores

Be it resolved Council approve the regular council meeting be adjourned at 9:50 p.m. **Favour 4; Opposed 0; Carried**

Signed:

Signed:

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Barry Dooley, Mayor

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Shelly Butt, Town Clerk Manager