

ATTENDENCE -

Mayor Barry Dooley
Councillor Sharon Snooks
Councillor Art Kelloway
Councillor Dion Penney

Deputy Mayor Jennifer Moores
Councillor Jim Layden
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS – None

Mayor Dooley welcomed everyone to the meeting and reviewed expectation of Council and each other over the next 4-year term.

ADOPTION OF THE AGENDA: October 26, 2021**Motion 2021-211 Clarke/Layden**

Be it resolved Council adopt the agenda for the Regular Council Meeting of October 26, 2021, as submitted.

Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / October 5, 2021:**Motion 2021-212 Snooks/DM Moores**

Be it resolved that Council adopt the minutes of the regular meeting of Council of October 5, 2021.

Favour 7; Opposed 0; Carried

FINANCIAL / COMM. / DEPT. & STAFF REPORTS

1. Bill/Accounts: Total \$34,763.87 & Payroll Sept 26 – Oct. 16, 2021, \$15,932.27. *Previously Circulated*

1.a Bill #1 – Trio Benefits-Employee Benefits Nov. & Dec. 2021.

Councillor Clarke declared a conflict-of-interest position, as per Section 207-1 of Municipalities Act, 1999, (Trio Board Member) left the Council meeting at 7:27 p.m.

Motion 2021-213 Snooks/Layden

Be it resolved Council approve to pay the accounts payable bill #1 Trio Benefits for Nov/Dec 2021 totalling \$2,972.46, as submitted.

Favour 6; Opposed 0; Carried *C/Clarke returned at 7:28 p.m.*

Remainder of the B/A & Payroll

1.b Remaining Bills/Accounts & Employee Payroll**Motion 2021-214 DM Moores/Penney**

Be it resolved Council approve to pay the remaining accounts payable bills for \$31,791.41 and resolved to approve the town's Payroll Sept 26 – Oct. 16, 2021, totaling \$15,932.27 as presented.

Favour 7; Opposed 0; Carried

2. Privileged Information – Human Resources Related re: Employee #1021, OHS Harassment Allegations & Councillor's Disclosure Statements.

Privileged Meeting Required

Motion 2021-215 Snooks/Layden

Be it resolved, due to the privacy nature of the business for discussion and review, Council agree to convene into a privileged meeting at 7:32 p.m.

Favour 7; Opposed 0; Carried

Motion 2021-216 Kelloway/Snooks

Be it resolved, having concluded all discussions and reviews, Council agree to reconvene into a Regular Meeting at 7:57 p.m.

Favour 7; Opposed 0; Carried

3. VVFD Financial Report to September 30, 2021. *Previously Circulated* Councillor Layden/Penney declared a conflict-of-interest position as per Section 207-1 of the Municipalities Act, 1999, (both members of the VVFD), and left the meeting at 8:05 p.m.

Motion 2021-217 Snooks/DM Moores

Be it resolved Council knowledge and approve the VVFD Financial Report to September 30, 2021, as submitted.

Favour 5; Opposed 0; Carried Penney/Layden 8:10 p.m.

4. Town Clerk's Report: Dated, Oct. 4 - 22, 2021. *Previously Circulated*

Motion 2021-218 Snooks/Kelloway

Be it resolved, Council approve the Town Clerk Manager's Action Report for Oct. 4 - 22, 2021, as submitted.

Favour 7; Opposed 0; Carried

5. Permit Registry, #382 - #390

Motion 2021-219 DM Moores/Snooks

Be it resolved, Council approve permits #382 - #390, pending work is carried out in compliance with the details of the application, the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations or stipulations that were attached.

Favour 7; Opposed 0; Carried

6. OHS - Harassment Prevention Plan as required under the Occupational Health & Safety

Motion 2021-220 Clarke/Kelloway

Be it resolved, that upon review and found to be satisfactory, Council adopt the Town of Victoria Harassment Prevention Plan, coming into immediate effect, with a signed copy sent to the Occupational Health & Safety Division.

Favour 7; Opposed 0; Carried

7. Bank Reconciliation – General Bank Account - September 2021

Motion 2021-221 Clarke/DM Moores

Be it resolved Council hereby certifies the reconciliation of town's General Operating Bank Account for the month of September 2021.

Favour 7; Opposed 0; Carried

CORRESPONDENCE FOR INFORMATION/DISCUSSION (CFID)

1. Property Owner, #56 Penney's Hill, (2nd request) re: Property impediment claims of vehicles (on-off road), pedestrians & town equipment/staff, on corner of property from width of pavement at intersection of Penney's Hill/Gully Path Rd. No written correspondence for meeting. Noted: Some councillors stated they visited the property but was unable to determine if there was any problem due to owner not having a property survey in place. At the request of same property owner several years ago, Council removed a ditch adjacent to the stated property which may have resulted with the lawn having been extended around the corner of the intersection of Penney's Hill/Gully Path Road. It was also noted that Gully Path Road was paved in 2015 with no complaints or claims of impediment upon the property previous to this concern.
2. MAPA Circular, re: 2022 Municipal Budget Form. As per the Municipalities Act, 1999, Section 77-1, *A town council shall, not later than 90 days after the day on which the council takes office following a general election of councillors and not later than December 1 in each succeeding year, prepare and adopt a budget containing estimates of the revenue and expenditure of the council for the next financial year and a statement showing tax rates that shall be imposed during that year.*
3. DOT&I, re: Call for Application, 2022-2023 Municipal Infrastructure Program, COR/2021/02666, noted application deadline November 19/21. Agreed to hold a COTW Meeting Tuesday Nov 2/21 for discussion. Budget Items Noted: Boundary Extension review: Budget Paving of Ash's Lane. Fire Dept. extension to building, Old Trk Rd W/S, Swansea Rd W/S, etc.
4. DOT&I, re: Circular Asphalt Deadline 2021, COR/2021/03416; copy emailed to Harris & Associates.
5. Eastern Regional Service Brd Nominations, re: Councillor Glenn Clarke nominated, form completed & sent.
6. Municipal Assessment Agency Inc., re: Report of Stakeholders, Nov. 14, 2019.
7. Office of the Premier, Dr. Andrew Furey, re: Letter of Congratulations to Mayor Dooley & Council on their recent election to council for the next 4-years.

8. BioMaxx, re: Federal ERRIS Report submission confirmation and Wastewater Sampling Results.
9. GNL, Mandatory Vaccine Policy, re: NLVaxPass effective Friday, October 22/21. Will a policy be developed & implemented for Council, Staff/Grant Employees, Depts, Affiliated Groups to Council or others associated with Council or use of Council bldgs./properties? Discussion took place with Mayor stating he would send a letter to VRC, VHS, etc., regarding the COVID19, NLVaxPass mandatory responsibilities under the Prov. Gov. Health Guidelines applicable to municipalities and their use/occupancy of their buildings.
10. Email Reply – Deneen Spracklin, re: Wastewater Pilot Project Brief Explanation received.
11. Feasibility Study Inquiry, re: TOV's Wastewater Facility & Concerns over untreated effluent entering Forest Pond as well as neighbouring ponds & public beach in Salmon Cove. Efforts to obtain information from the Provincial Government in relation to the Feasibility Study mentioned by Minister Crocker at a meeting between both the TOV & TOSC on June 30, 2021, but no reply received to date. Council agreed to meet with Salmon Cove for discussion on the town's lagoon system, after which a meeting request will be issued to Crocker/Davis/Rogers for an in-depth discussion on this matter.

CORRESPONDENCE FOR ACTION (CFA)

1. Building Application, re: Single Family Dwelling, #19 Hillview Crescent. Verified building lot & designed building plan compliant with town development regulations.

Motion 2021-222 Clarke/Snooks

Be it resolved, that having met all required town development regulations and municipal town plan, Council approve the building application on located at #19 Hillview Crescent as submitted.

Favour 7; Opposed 0; Carried

2. VVFD, Request for re-instatement of former Chief/Firefighter-R. Parsons. Councillors Layden/Penney provided details and stated majority of members agreed to re-instate former VVFD Chief as a member only. DM Moores and Councillors Snooks, Clarke & Kelloway participated in the discussion. Mayor Dooley left chair 9:21 p.m. to participate in the discussion with DM Moores assuming the chair; Mayor Dooley resumed the chair at 9:28 p.m. Reference to Membership Criteria #7– a within the adopted VVFD By-Laws was reviewed/discussed. Conclusion: Adopted By-Law #7-a shall prevail regarding this matter.
3. VVFD, Training Grounds; Council unanimously agreed to place on hold until more information becomes available from the Provincial Government regarding Regionalization of Services.
4. VVFD: *Evaluating our Shared Service Agreement*, etc.; Council unanimously agreed to place on hold until more information becomes available from the Provincial Government regarding Regionalization of Services.
5. VVFD 2022 Budget Request; will be reviewed during the 2022 Municipal Budget preparations.

6. VVFD, Santa Claus Parade Donation Request Penney/Layden 9:45 p.m.

Councillors Layden/Penney both declared a conflict-of-interest position, as per Section 207-1 within the Municipalities Act 1999 and left the meeting at 9:45 p.m.

Motion 2021-223 Snooks/Kelloway

Be it resolved Council approve the VVFD's donation request towards the 2021 Santa Claus Parade and further resolved to approve a donation of \$500.00.

Favour 5; Opposed 0; Carried

Councillors Layden/Penney returned at 9:47 p.m.

7. Request for Service Quote for a Designed Plan, - Darrell Peddle, P. Eng., re" VVFD Bldg Extension; deferred to next meeting.
8. Solid Waste Disposal 3-Year Contract ending December 31, 2021. Consideration to tender or renew contract as per provision #11.

Motion 2021-224 Penney/Layden

Be it resolved Council agree to tender for a 3-year contract, 01/01/2022 - 12/31/2024, for the weekly collection and disposal of Solid Waste for the Town of Victoria. **Favour 7; Opposed 0; Carried**

9. Town of Salmon Cove request for meeting with Council, re: Lagoon concerns; TCM advised to arrange a meeting convenient for both towns and respond back to council with date/time.
10. Ice Control Material Pickup/Delivery from Heart's Content Depot to Victoria Town Yard Quotes:
Welcon Construction Ltd. \$1200.00 + HST per 100-tonnes.
Concord Paving Ltd. \$450.00 + HST per 100-tonnes.
SP Construction Limited \$599.99 + HST per 100-tonnes.
- Motion 2021-225 Kelloway/Clarke**
Be it resolved Council accept and approve the quote from Concord Paving Ltd of \$450.00 plus HST per 100-tonnes per trip to collect and deliver ice-control material from Heart's Content Depot to Victoria Town Yard. **Favour 7; Opposed 0; Carried**
11. Victoria Recreation Commission, re: Request for Council to address list of items over their next 4-year term, along with a request to use any remaining 2021 granted funding to purchase a new storage shed, bouncy-castle and new home-plate w/anchor. Reviewed/discussed new storage shed; not approved at this time. TCM to request VRC to provide accurate figures for bouncy-castle and home-plate for the next meeting.
12. Inquiry, re: Resident of #211 Highway East banned from posting on Town Facebook Page. Council reviewed submission of inappropriate comments, avoiding public debates, current Social Media policy, and update on the development of the town's new website. It was the general consensus of Council to unban the resident and it was unanimously agreed to put a Disclaimer in place on the town's Facebook Page or any other town social media forums, whereby if it is contravened, it will be just cause for being banned or blocked from posting.
13. Persalvic School, Christmas in the Valley Arts & Craft Fair Fundraiser, re: Request for use of 20 tables to be delivered/pickup by town staff. #2 request to advertise flyer on town's social media platform.

Motion 2021-226 Snooks/Penney

Be it resolved Council approve to lend 20-tables from the town's community center and delivered Friday, November 19, 2021, then retrieved Monday, November 22, 2021, by town staff to Persalvic School to assist with their Christmas-in-the-Valley Arts & Craft Fair Fundraiser and further solved to advertise on the town's Facebook Page. **Favour 7; Opposed 0; Carried**

14. Community Sustainability Partnership Accountability Measures & Exemptions, re: Tax Recovery Plan to December 31, 2020 & Tax Receivable Summary, year ending December 31, 2020.

Motion 2021-227 DM Moores/Layden

Be it resolved that Council adopt and approve the Tax Recovery Plan Dated December 31, 2020, and the Tax Receivable Summary for the Municipal Fiscal Year 2020 as presented. **Favour 7; Opposed 0; Carried**

15. Occupational Health & Safety Inspections Branch, Gov. of NL Service NL, re: Order Form, Inspection/Officer's Report; previously covered in the meeting.

NEW BUSINESS (NB)

1. Victoria Recreation Commission AGM & Membership. Questions raised regarding membership status due to recent posts on the VRC's Facebook page confirming a resident was accepted as a new member outside of their adopted constitution and officially announced their AGM was postponed to sometime in 2022. Other residents expressed interest in joining but not accepted in the same way.

2. CBN Joint Council Representatives. All Councillors were asked to consider putting themselves forward as a representative on this organization. Councillor Clarke noted he will continue as a member and attend their meeting scheduled for Thursday Oct. 28/21.
3. Appointment of councillors to committees of Council and liaison to other town affiliated organizations:
Finance: DM Moore-Chair, Councillor Clarke & TCM.
Public Works Councillor Layden-Chair, Councillor Kelloway, Working Foreman & TCM
Civic Function – Councillor Penney-Chair, Councillor Snooks & TCM

Victoria Volunteer Fire Dept: Liaison Councillor Clarke
Victoria Heritage Society: Liaison Councillor Penney
Victoria Recreation Commission: Councillor Kelloway
4. CBC Report of continuous damage to Gazebo at the Recreation Complex; Mayor Dooley was credited for an excellent job presenting the concern on behalf of the town.
5. Request for Council to grub off land next to property at # 208 Main Hwy; not approved.
6. Street Light Requests, re: #405 & #421 Swansea Road; TCM advised to follow town streetlight policy.

ADJOURNMENT OF MEETING

Motion 2021-228 Clarke/DM Moores

Be it resolved the Council meeting adjourn for October 26, 2021, at 11:22 p.m. and that Council will meet for their next regular meeting on November 16, 2021.

Favour 7; Opposed 0; Carried

Signed:

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk/Manager