

**ATTENDENCE**

Mayor Barry Dooley  
Councillor Kelly Loch  
Councillor Glenn Clarke

Deputy Mayor Jennifer Moores  
Councillor Sharon Snooks  
Shelly Butt, Town Clerk/Manager

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS**

Mayor Dooley called the meeting to order at 7:00 p.m. No delegates or groups scheduled.

**ADOPTION OF THE AGENDA: October 5, 2021****Motion 2021-200 Loch/Clarke**

Be it resolved Council adopt the agenda for the Regular Council Meeting of October 5, 2021, as submitted.

**Favour 5; Opposed 0; Carried**

**MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / September 14, 2021:**

Regular Council Meeting Minutes: September 14, 2021. *No noted errors or omissions.*

**Motion 2021-201 Snooks/DM Moores**

Be it resolved that Council adopt the minutes of the regular meeting of Council of September 14<sup>th</sup>, 2021.

**Favour 5; Opposed 0; Carried**

**FINANCIAL / COMM. / DEPT. & STAFF REPORTS**

• Bill/Accounts: Total \$53, 418.33 & Payroll Sept 5-25, 2021, \$19,601.75

**Motion 2021-202 Loch/Clarke**

Be it resolved Council approve to pay the accounts payable bills for \$53,418.33 and resolved to approve the town's Payroll from Sept. 5 – 25, 2021, totaling \$19,601.75 as presented.

**Favour 5; Opposed 0; Carried**

• Human Resource Information, re: Privileged Information

**Motion 2021-203 Loch/DM Moores**

Be it resolved Council convene into a Privileged Meeting to discuss Human Resource matter, re: Employee 1012 at 7:05 p.m.

**Favour 5; Opposed 0; Carried**

**Motion 2021-204 Clarke/Snooks**

Be it resolved Council reconvene into the regular meeting of Council at 7:15 p.m.

**Favour 5; Opposed 0; Carried**

• Town Clerk's Report: Dated, Sept. 13 – Oct. 1, 2021

**Motion 2021-205 DM Moores/Loch**

Be it resolved Council accept and approve the Town Clerk Manager's Action Report for September 13 – Oct 1, 2021, as submitted.

**Favour 5; Opposed 0; Carried**

• Permit Registry, #372 - #381

**Motion 2021-206 Clarke/DM Moores**

Be it resolved, Council approve permits #372 - #381, pending work is completed in compliance with the Town of Victoria's Municipal Plan & Development Regulations and any other applicable policies, regulations or stipulations that may be applicable.

**Favour 5; Opposed 0; Carried**

Sentiments exchanged by all Councillors elected from 2017-2021 for the dedication shown during the past 4-year term, with best wishes extended to outgoing Councillor Kelly Loch.

**NEW COUNCIL SWEARING IN CEREMONY**

Delegation of family/friends present for ceremony. Mayor Dooley thanked everyone for their support during the past four years, as did all Councillors. Mayor Dooley then turned the meeting over to the Town Clerk/Manager-Returning Officer.

The Town Clerk/Manager-Returning Officer began the swearing-in ceremony by expressing gratitude on behalf of herself and all staff to the outgoing Council for their accomplishments and support during the past four years before vacating their council seats. Highlighted some major projects completed during 2017-2021 and briefly covered some expectations of being an effective Council as stated within the Municipalities Act and Rules of Procedure.

### Swearing-In of Newly Elected Council

The TCM-RO conducted the Swearing-In Ceremony, with all elected officials taking/signing the Oath of Office as follows:

Dion Penney, Councillor	Art Kelloway, Councillor
Glenn Clarke, Councillor	Jim Layden, Councillor
Sharon Snooks, Councillor	Jennifer Moores, Councillor
Barry Dooley, Mayor	

The first regular meeting was called to order at 8:30 p.m. with the Town Clerk/Manager-Returning Officer calling for nominations for the Deputy Mayor's position.

### Nomination of Deputy Mayor.

Councillors Clarke/Snooks nominated Jennifer Moores to carry out the Deputy Mayor's position; nomination accepted. After three consecutive calls for nominations for the position, nominations ceased with the TCM-RO acclaiming Jennifer Moores as Deputy Mayor for the Town of Victoria. TCM-RO turned the meeting over to Mayor Dooley.

Invited guests, family & friends left the meeting and the regular council meeting resumed.

### CORRESPONDENCE FOR INFORMATION/DISCUSSION

- TOV's Audited Financial Statements for the year ended December 31, 2020. Representation Letter & Year-End Journal Entries; signatures required. Draft copy previously adopted, copies available upon request.
- Property Owner, #56 Penney's Hill, re: Claims of impediment by both on & off-road vehicles, pedestrians & town equipment, on corner of property from width of pavement at intersection of Penney's Hill/Gully Path Rd. *Discussed and all agreed property owner is responsible for addressing any impediment upon private property.*
- VVFD. Re: Request for return of Ladies Auxiliary Equipment/Paperwork; package returned by former President.
- Residential, (#394 Hwy East) request for copy of test result taken by BioMaxx August 5, 2021, in conjunction with the Town of Salmon Cove; *all councillors in agreement.*
- Municipal & Provincial Affairs, Circular, DOC/2021/05245, re: National Day for Truth & Reconciliation.
- Municipal & Provincial Affairs, Circular COR/2021/02987, re: Canada Community Building Fund now includes eligibility of Fire Station Infrastructure.
- Dept. of Transportation & Infrastructure, re: Vehicles/Equipment Disposal, deadline to submit written request Thursday, Oct. 14, 2021.
- Gas Tax Funding, 14A – 16B, Received/Deposited in account, \$346,333.00.
- Dept. of Environment & Climate Change, re: Replies to Questions regarding town's wastewater treatment plan. *Council reviewed/discussed all associated details, with TCM directed to request information and associated costs with conducting a Feasibility Study of the town's wastewater treatment system and Mayor Dooley to contact Mayor of Salmon Cove to set up a meeting when requested information has been received from Haseen Khan, P.Eng., Director of Water Resources Management Division, Department of Environment and Climate Change.*
- BioMaxx, re: September 2021 Wastewater Sampling & Final Acute Lethality Report.
- Municipalities Newfoundland & Labrador, (MNL) official notice of 2021 Annual General Meeting, etc.

- Ronald MacDonald Donation Certificate for recent financial donation.

### CORRESPONDENCE FOR ACTION

MNL Nominations Now Open for President, Vice-President, Urban Municipalities Director & Small Town's Director. No expression of interest.

Councillor Orientation Training – Fall 2021, In-Person Nov 10, 2021, Spaniards Bay, Virtual Dec. 7/2021 & Municipal Budget Training, Friday, October 15/2021, closest location. All Councillors to attend Councillor Orientation Training, In-Person Nov 10, 2021, Spaniards Bay, NL.

Municipal Assessment Agency, re: Call for Nominations – Avalon Regional Director, deadline 4:00 pm Oct 28/21; deferred.

Crown Land Application, re: 11110 Newfoundland Limited, (Noel) for Grant, Use: Extension to take access road to existing commercial grant.

#### **Motion 2021-207 Clarke/Kelloway**

Be it resolved Council approve the Crownland Grant application as submitted, with no deviation from purpose which the application has been submitted and pending approvals are granted by all other departments/agencies listed. **Favour 7; Opposed 0; Carried**

2<sup>nd</sup> Letter, re: Concerned Citizen at #256 Main Highway, regarding flooding of vacant land on Ash's Lane from recent capital works project. Councillor Layden declared a conflict-of-interest position, as per the Municipalities Act, 1999, Section 207, 1 & 2 leaving the meeting at 9:58 p.m.

#### **Motion 2021-208 Snooks/Penney**

Be it resolved, Council approve to issue a letter to the property owner, advising Council will be responsible for any future flooding due to the removal of culvert from Ash's Lane during project MA 17-gi-21-00073, as advised by Harris & Associates, however, Council will not assume responsibility should flooding occur from any other circumstances than that associated with the removal of the culverts in Ash's Lane.

**Favour 6; Opposed 0; Carried** C/Layden returned at 10:00 p.m.

Land-clearing/Building Application, re: Omiachi Meat Shop. Requesting permission to clear land for new cattle farm and barn. *Councillor Penney declared a conflict-of-interest position, as per the Municipalities Act, 1999, Section 207, 1 & 2 leaving the meeting at 10:01 p.m.*

#### **Motion 2021-209 Clarke/Layden**

Be it resolved Council approve the Development Application as submitted, pending compliance with Municipal and Provincial regulations/legislation. **Favour 6; Opposed 0; Carried** C/Penney returned at 10:03 p.m.

### NEW BUSINESS

- Request for Dogs to be permitted to walk on town boardwalk; deferred for future review. TCM to inquire to the town of Carbonear to obtain information on their dog park.
- Request for review of 3-Way Stop-Sign on Church Road. (Reviewed at CM Sept. 14/2021); deferred to new committee.
- Continuous damage to Gazebo at the Recreation Complex. Discussed relocating fire-pit; no decision made. Reviewed ideas of hiring security company to monitor area, agreed to include funds in 2022 Budget.
- GMC Dump Truck, 1999, not in service and cannot be used for the collection of ice-control material this winter. Staff working to get prices to complete this work. SSSP will have to be changed to reflect this change. Discussed alternate accommodations to continue service of using a town truck for shingle replacement to town

residents; all councillors agreed to provide 2014 Dodge Ram only for this service until such time vehicle is fitting for winter ice-control equipment.

**ADJOURNMENT OF MEETING**

Next Regular Council Meeting: October 26, 2021

**Motion 2021-210 Snook/Clarke**

Be it resolved to adjourn the meeting at 10:55 p.m.

**Favour 7; Opposed 0; Carried**

**Signed:**

**Signed:**

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**Barry Dooley**  
Mayor

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**Shelly Butt**  
Town Clerk/Manager