

**ATTENDENCE -**

Mayor Barry Dooley  
Councillor Kelly Loch  
Councillor Glenn Clarke

Deputy Mayor Jennifer Moores - *Regrets*  
Councillor Sharon Snooks  
Shelly Butt, Town Clerk/Manager

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS**

Mayor Dooley called the meeting to order at 7:00 p.m. No Registered Delegates.

**ADOPTION OF THE AGENDA: November 17, 2020****Motion 2020-202 Loch/Clarke**

Be it resolved Council adopt the agenda, for the regular Council Meeting, November 17, 2020.

**Favour 4; Opposed 0; Carried**

**MINUTES / COUNCIL MEETING / October 27, 2020**

*All Previously Circulated*

**Motion 2020-203 Snooks/Clarke** *Errors/Omissions - None*

Be it resolved Council adopt the minutes of the regular meeting of Council of October 27, 2020 as submitted.

**Favour 4; Opposed 0; Carried**

**FINIANCIAL / COMM. / DEPT. & STAFF REPORTS**

**Accounts Payable** \$45,493.49 / **Payroll** - Total \$17,002.79

**Motion 2020-204 Clarke/Snooks**

Be it resolved Council approve to pay the Accounts Payable Invoices totalling \$45,493.49 and resolved to approve the Town Employee's Payroll from September 27 - Oct.17, 2020 for \$17,002.79 as submitted.

**Favour 4; Opposed 0; Carried**

MicMac Fire & Safety Invoice, re: Fire Protection Financial Assistance Grant Project #FES-SA0022 previously approved via correspondence dated August 18/2020.

**Motion 2020-205 Clarke/Loch**

Be it resolved Council approve payment of MicMac Fire & Safety invoice# NL-00878023 for \$15,789.50 relating to Fire Protection Financial Assistance Grant Project #FES-SA0022, as per the funding approval agreement conditions.

**Favour 4; Opposed 0; Carried**

**Town Clerk's Report:** Dated October 26<sup>th</sup> – November 13<sup>th</sup>, 2020

**Motion 2020-206 Clarke/Loch**

Be it resolved Council accept the Town Clerk Manager's Report dated October 26<sup>th</sup> – November 13<sup>th</sup>, 2020 as submitted.

**Favour 4; Opposed 0; Carried**

**Working Foreman's Report:** No report available for the meeting.

**Permit Registry for the period of Oct 26 – Nov. 13, 2020****Motion 2020-207 Snooks/Loch**

Be it resolved, being verified compliant with the Town of Victoria's Development Plan & Regulations, Council approve the Permit Registry as listed from #262 - #265 for the period of Oct 26 – Nov. 13, 2020.

**Favour 4; Opposed 0; Carried**

**Budget 2021** - Financial Information & Funding Source Decisions Required. Council agreed to lay on the table for discussion later in the meeting.

**CORRESPONDENCE FOR ACTION**

1). Town Property inquiry, re: Request for Council to consider sale of land at #43A Swansea Road. Land previously conveyed to the town by owner February 8, 2001. Noted, no legal survey or land description on file and land may have been a former Salvage Yard. Council was reminded of Municipal legislation pertaining to an

amendment to the Municipalities Act 1999, re: Authority to Sell, Lease or Dispose of Municipal Property that received Royal Assent December 16, 2014 and that the current Municipalities Act is being rewritten which may contain new legislation relating to a Council's authority relating to this subject matter. Upon review, Council agreed to defer discussions on this request until such time more information becomes available and/or the new Municipalities Act is legislated.

2). Wilsons Quote, re: Security Cameras for Town Hall & Recreation Bldg. Detailed information received.

**Motion 2020-208 Clarke/Loch**

Be it resolved; Council accept and approve the quote received from Wilsons Security for the purchase and installation of CCTV IP security cameras/door intrusion system for the Town Hall at \$4,769.15 plus HST and monthly monitoring fee of \$39.95 plus HST and further resolved to purchase and install CCTV IP security cameras/door intrusion system for the Recreation Building at \$3,974.25 plus HST and monthly monitoring fee of \$39.95 plus HST, as submitted.

**Favour 4; Opposed 0; Carried**

3). VVFD, re: Fire Station Upgrade Request. Agreed to lay this item on the table for discussion during the 2021 Municipal Budget review.

4). Draft Copy - Request for Proposal, Limited Call for Professional Services, re: Municipal Boundary Extension (Western) in the Planning Area Boundary.

**Motion 2020-209 Snooks/Clarke**

Be it resolved Council approve to proceed with the Request for Proposal, Limited Call for Professional Services, re: Municipal Boundary Extension (Western) in the Town of Victoria's Planning Area Boundary.

**Favour 4; Opposed 0; Carried**

5). Streetlight Requests, re: 1) Isaac Cole's Lane, off Burnt Woods Road. 2) Intersection of Dean's Road and Old Track Road. 3) Removal of two lights.

**Motion 2020-210 Snooks/Clarke**

Be it resolved, Council approve to follow the adopted Street Light Policy for the installation of a 100 Watt, LED streetlight on a 6' arm on pole #8134736 and a 100 Watt, LED streetlight on a 6' arm on pole #9280934 and further resolved to remove two existing streetlights identified as light #1244601 on pole #9280975 and light #123653 on pole #6418016.

**Favour 4; Opposed 0; Carried**

6). Access to Information & Protection of Privacy Act Statutory Review 2020; seeking input for municipalities.

7). Royal Canadian Legion Branch 23 Carbonear, re: Annual Poppy Campaign 2020.

**Motion 2020-211 Clarke/Loch**

Be it resolved Council approve to donate \$200.00 to the Royal Canadian Legion, Branch 23 Carbonear towards their 2020 Poppy Campaign Fundraiser.

**Favour 4; Opposed 0; Carried**

8). Fed/Prov. Announcement Information, re: Safe Restart Funding for Municipalities, Victoria allocated \$105,775.62 based on a per-capita bases, to be distributed in 2020. Full Agreement Detail available at <https://www.canada.ca/en/intergovernmental-affairs/services/safe-restart-agreement.html>

**CORRESPONDENCE FOR INFORMATION/DISCUSSION**

1). Victoria Horsemen's Assoc., Inc. re: Board Resignations and all funds, material, etc., brought to town office. Issue Thank-you and Appreciation letters to the members for their years of service and dedication to this association. Council to review Crown Land Lease for horse pastureland upon renewal date.

2). Eastern Regional Service Board, re: Regional Waste Management Facility, Robinhood Bay 2021 Fee Structure; Landfill-bound materials up from \$75 to \$82 per metric tonne & recyclables remains at \$22 per metric tonne.

- 3). Dept of Justice, Fire Services Div. re: Request for Commercial Vehicle Inspection Requirements & Insurance; sent in on behalf of VVFD.
- 4). VVFD - Santa Claus Parade Update, VVFD Committee considering Santa to visit each street on Dec 12/20 via assistance by the Fire Dept.
- 5). Dean's Road Reservation and Survey, re: email regarding concerns of lack of shoulder to right-side of road going south as pavement is to edge of existing ditch; no discussion.
- 6). Mary Oley, B.Sc. LL.B., Director of Local Governance and Land Use Planning Environment, Climate Change and Municipalities, re: Copy of reply to property owner at #65 Highway East requesting Council be directed to approve application for temporary permission to erect unapproved signage at this location. The reply noted Council's authority within their Town Plan & Regulations as having discretionary power to make decisions on such matters in the best interest of the town; Council's decision on the matter remains unchanged.
- 7). NL Power Inc. provision of contact numbers in the event of a power outage.
- 8). VVFD, re: Dismissal Letter issued to FF-Evely.
- 9). Court Date - Notice of Settlement Conference, re: Damage Fence Claim property #24-38 King's Road.
- 10). Public Health Laboratory Reports – Sanitary Report All Satisfactory.
- 11). Request for Review of Town Taxes and response provided, re: Owner of properties located at #94 Highway East and #104 Highway East. Council reviewed inquiry and concurred the TCM's response was compliant with the town's adopted 2020 Tax Structure.
- 12). COVID-19 Health Questionnaire for Staff & Individuals.
- 13). Xylem Sewage Lift Station Inspection Report. To be forwarded to Working Foreman.
- 14). Winter 2020 Drinking Water Quality Data now available on the Dept's webpage via:  
<https://www.gov.nl.ca/eccm/waterres/whatsnew/>

## **NEW BUSINESS**

Business Operator called Nov. 9/20 & in office Nov. 13/20 with inquiries relating to Ash's Lane Water & Sewer Project and asked for an explanation why their property and business is taxed at 31 Ash's Lane, with no lane maintenance or snow-clearing for the property/business, etc. Second inquiry received from brother relating to same subject matter. It was noted that project cost-shared funding application criteria is set by the Provincial/Federal Governments and is not an option for a municipality. Further discussion noted that business tax is defined in the Municipalities Act, 1999 and is charged to allow a business to operate within a town and not in exchange for services such as snow-clearing or property maintenance, etc. Council requested a copy of a valid permit/licence to operate a Metal/Scrapyard at #31 Ash's Lane, Victoria and Business Registration Number from Service NL, Registry of Companies.

Resident from #29 Slade's Road requesting Council to find a solution to natural water run-off and freezing over an area on Slade's Road which is causing concerns, more specifically during the winter season. Council to review and bring forth recommendations in the coming year.

Victoria Recreation Commission, (VRC), re: Cost of Concrete and Pea-Stone to install Playground Equipment. Council reviewed all relevant information received from the VRC, including their October 2020 bank statement; Council concurred the VRC is responsible for the incurred expenses as originally proposed.

Request from Head of the CBN, seeking support/approval to expand the CBN Trailway through Victoria – re: Trussell Bridge Upgrades, Use of Town Roads, Removal of Guardrail end of Old Track Road, etc. All information was discussed, and Council agreed they cannot authorize Off-Road Vehicles to travel on Provincial

&/or Town owned and maintained roads or authorize work or changes to town property; Mayor stated he would respond accordingly.

Town Christmas Decorations. Council was advised the existing decorations are in disgraceful condition and need to be replaced. TCM requested approval to purchase new Christmas Signs from Clarke's Creations, Victoria at a cost of \$55.00 per sign; Council agreed to the purchase and town staff to install.

**PRIVILEGED MEETING: Human Resources Items** *No Visitors or Delegations Present*

**Motion 2020-212 Snooks/Loch**

Be it resolved, due to the nature of the remaining items on the agenda relating to Human Resource business and in compliance with ATIPPA Legislation, Council move into a privileged meeting at 10:02 p.m.

**Favour 4; Opposed 0; Carried**

Discussed Union Negotiation information received and all other town staff negotiations.

Discussed Council/Staff Christmas Incentives and Closure during Christmas week.

C/Clarke, re: Requested council consideration purchasing face masks for all town residents to be distributed by Council. Noted, cost may be approximately \$7,000 to \$8,000; passed to Civic Functions Committee to 76543 research852 all necessary information and report to Council as soon as possible.

**Motion 2020-213 Snooks/Loch**

Be it resolved, having dealt with the Human Resources related items, etc., Council reconvene to the regular Council Meeting at 10:34 p.m.

**Favour 4; Opposed 0; Carried**

**ADJOURNMENT OF MEETING**

Next Regular Council Meeting Scheduled for December 8, 2020

**Motion 2020-214 Loch/Snooks**

Be it resolved Council approve to adjourn the regular Council meeting at 10:35 p.m.

**Favour 4; Opposed 0; Carried**

Signed:

Signed:

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Barry Dooley, Mayor

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Shelly Butt, Town Clerk Manager