

**ATTENDENCE -****Mayor Barry Dooley****Councillor Kelly Loch** - *Joined Virtual at 7:56 p.m.***Councillor Glenn Clarke****Deputy Mayor Jennifer Moores****Councillor Sharon Snooks****Shelly Butt, Town Clerk/Manager****CALL MEETING TO ORDER / WELCOME / DELEGATIONS** – No registered attendees  
7:06**ADOPTION OF THE AGENDA:** December 8th, 2020**Motion 2020-215 Clarke/DM Moores**Be it resolved Council adopt the agenda, for the regular Council Meeting, December 8<sup>th</sup>, 2020.**Favour 4; Opposed 0; Carried****MINUTES / COUNCIL MEETING** / November 17, 2020:**Motion 2020-216 Snooks/Clarke**

Be it resolved Council adopt the minutes of the regular meeting of Council of November 17, 2020 as submitted.

**Favour 4; Opposed 0; Carried****FINANCIAL / COMM. / DEPT. & STAFF REPORTS**• **Accounts Payable** \$172, 128.96 • **Payroll:** Total \$21,326.93**Motion 2020-217 DM Moores/Clarke**

Be it resolved Council approve to pay the Accounts Payable Invoices totalling \$172,128.96 and resolved to approve the Town Employee's Payroll from November 8 - 28, 2020 for \$21,326.93 as submitted.

**Favour 4; Opposed 0; Carried**• **Town Clerk's Report:** Dated November 16<sup>th</sup> – December 4<sup>th</sup>, 2020**Motion 2020-218 Snooks/Clarke**Be it resolved Council accept the Town Clerk Manager's Report dated November 16<sup>th</sup> – December 4<sup>th</sup>, 2020 as submitted.**Favour 4; Opposed 0; Carried**• **Working Foreman's Report:** Dated October 26<sup>th</sup> – December 4<sup>th</sup>, 2020**Motion 2020-219 DM Moores/Snooks**Be it resolved Council accept the Working Foreman's Report dated October 16<sup>th</sup> – December 4<sup>th</sup>, 2020 as submitted.**Favour 4; Opposed 0; Carried**• **Permit Registry:** No permits issued up to this date.**CORRESPONDENCE FOR INFORMATION/DISCUSSION**

- 1). Residential Concerns, #343 Highway East, re: Concern of high number of RCMP visits to Station Lounge Apartment Complex Area. Council concurs that extra RCMP presents is a good thing and pleased to see.
- 2). COVID-19 Stimulus Program, (CSP) Funding Information. Reviewed and discussed all information.
- 3). Dept of ECCM, re: Municipal Infrastructure Website Relocation
- 4). MNL BAM Training 2021
- 5). Service NL, re: Town Water Laboratory Testing Results for November 18, 2020. All Satisfactory Allan Smith tested positive for e-coli. Staff to check water residuals
- 6). Spring 2020 Drinking Water Quality Data available on the Department's webpage via:  
<https://www.gov.nl.ca/eccm/waterres/quality/drinkingwater/chemical/>
- 7) Residential Inquire/Response, re: Inquiry regarding parking work vehicles/trailers and/or to build a garage/shed on vacant land next to resident at corner of Cole's Place/Highway East, Victoria.
- 8). Safe Restart Funding for Municipalities, Victoria allocation of \$105,775.62 received and put under 5.0 Other Transfers, 5.1. Operating Surplus of Prior Year.

**CORRESPONDENCE FOR ACTION**

1. Business Closure, re: Zumba Instruction Classes.

**Motion 2020-220 Snooks/Clarke**

Be it resolved, Council accept the written notification of the Business Closure, and remove Account #112329 from Taxation Year 2021.

**Favour 5; Opposed 0; Carried**

**NEW BUSINESS**

Department of Environment, Climate Change and Municipalities Presentation of 16-Years of Municipal Service, re: Mayor Dooley. Congratulations and appreciation extended from the Minister of ECCM on achieving this award for many dedicated years of municipal service and contributions to municipal government. Deputy Mayor Moores presented Mayor Dooley with his 16-Years of Service Award on behalf of Dept. of ECCM. Congratulations extended from all council members and staff present.

2020 Christmas Lighting – Virtual, Friday, Dec. 18/20 @ 5:30 p.m. Put lights on Maple Tree next to town hall and put sleigh/reindeer on lawn, if possible. Christmas Carol Song Night – Facebook Live Sat., Dec 12, 2020.

Fed/Prov. Safe Restart Funding, the Town of Victoria allotment of \$105,755.62 received and deposited in Town's General Bank Account and carried forward to 2021 Budget in 5.1. Operating Surplus of Prior Year.

VVFD requested Extension and Renovations to existing Fire Hall & COVID-19 Stimulus Program Application. Discussed by Council and agreed CSP Application not preferred for upgrades to Fire Hall due to stipulations attached to funding; agreed to defer further discussions in the new year, 2021.

Crawford's Construction, re: Renovations to Recreation Bldg. Advised materials received; however, contractor advised that work cannot start until after the Christmas holidays; Council agreed to carry forward to 2021.

**Municipal Budget 2021 Review & Associated Items, Council Committee Reports, Human Resources Item PRIVILEGED MEETING: Human Resources Items** *No Visitors or Delegations Present***Motion 2020-221 Clarke/DM Moores**

Be it resolved, due to the nature of the remaining items on the agenda relating to Human Resource business and in compliance with ATIPPA Legislation, Council move into a privileged meeting at 8:22 p.m.

**Favour 5; Opposed 0; Carried**

**Motion 2020-222 Snooks/DM Moores**

Be it resolved, having dealt with the Human Resources or other related items, etc., Council reconvene to the regular Council Meeting at 9:25 p.m.

**Favour 5; Opposed 0; Carried**

2021 Municipal Budget Meeting Report November 24, 2020

**Motion 2020-223 Loch/Clarke**

Be it resolved, having reviewed the 2021 Municipal Budget Meeting Report from November 24, 2020, that Council accept and approve the report as presented.

**Favour 5; Opposed 0; Carried**

Finance / Negotiating Committee Meeting Report December 4, 2020

**Motion 2020-224 DM Moores/Clarke**

Be it resolved, having reviewed the Finance/Negotiating Committee Meeting Report from December 4, 2020, that Council accept and approve the report as presented.

**Favour 5; Opposed 0; Carried**

Town of Victoria & Teamsters Union Agreement 2021-2024, Management & Other Town Staff Pay Incentives Report.

**Motion 2020-225 DM Moores/Clarke**

Be it resolved, having reviewed all details of each item as stated and presented for consideration, that Council accept and approve the Town of Victoria & Teamsters Union Agreement 2021-2024, the Management and Other Town Staff Pay Incentives Report as presented. **Favour 5; Opposed 0; Carried**

VRC & VHS 2021 Funding Grant Requests & VVFD 2021 Budget Funding Requests all reviewed by Council.

**2021 Town Tax Structure, 2021 Tax Policy and 2021 Municipal Operating Budget** presented in consideration of Council approval. All related documents previously distributed.

2021 Town Tax Structure

**Motion 2020-226 DM Moores/Clarke** as presented including amendments.

Be it resolved that Council adopt the 2021 Tax Structure as presented.

**Favour 5; Opposed 0; Carried**

2021 Town Tax Policy

**Motion 2020-227 Snooks/Loch**

Be it resolved that Council adopt the 2021 Tax Policy as presented.

**Favour 5; Opposed 0; Carried**

Town of Victoria Municipal Budget-2021 presented in consideration of approval.

**Motion 2020-228 DM Moores/Clarke**

Be it resolved to accept and adopt the balanced 2021 Municipal Budget for the Town of Victoria.

**Favour 5; Opposed 0; Carried**

2021 Remuneration Payments for Councillor; Motion required as per Section 3 of the Municipal Councillor Remuneration and Reimbursement Regulations, 2001 within the Municipalities Act, 1999.

**Motion 2020-229 Clarke/Snooks**

Be it resolved that Council approve the Remuneration as defined in the 2021 Municipal Budget under General Government, Part 1.0 for \$29,077.64 as per Section 3 of Municipal Councillor Remuneration and Reimbursement Regulations, 2001.

*No vote called for the motion*

Discussed wording of the motion to define amounts paid to each Councillor in 2021, noting Municipal Election in September 2021. TCM requested to research wording used for Budget Year 2020, as well as motion made to pay remaining unused remuneration in 2020 per Councillor.

Adoption of the latest Edition of the National Building Code and National Fire Code, both of Canada for 2021

**Motion 2020-230 Clarke/Snooks**

Be it resolved Council adopt the latest Edition of the National Building Code and National Fire Code and annexed to all permits approved by motion of Council in 2021.

**Favour 5; Opposed 0; Carried**

*Councillors/Staff wished everyone a very safe and happy Merry Christmas and Healthy New Year.*

#### **ADJOURNMENT OF MEETING**

Next Regular Council Meeting: January 19, 2021

**Motion 2020-231 DM Moores/Loch**

Be it resolved Council approve the regular council meeting adjourn at 9:40 p.m.

**Favour 5; Opposed 0; Carried**

Signed:

Signed:

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Barry Dooley, Mayor

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Shelly Butt, Town Clerk Manager