ATTENDENCE

Mayor Barry Dooley **Deputy Mayor Jennifer Moores**
Councillor Kelly Loch **Councillor Sharon Snooks**
Councillor Glenn Clarke **Shelly Butt, Town Clerk/Manager**

CALL MEETING TO ORDER / WELCOME / DELEGATIONS

Mayor Dooley called the meeting to order at 7:05 p.m.
Registered Delegate: Resident of 335-337 Highway East, re: New CBN T'Railway Proposal to Council; sent regrets.
Non-Resident with Travel Trailer place on land at #152 Church Rd; not in attendance.

ADOPTION OF THE AGENDA: May 25, 2021

Motion 2021-101 Loch/DM Moores

Be it resolve that Council adopt the agenda for the Regular Council Meeting of May 25, 2021, as presented.

Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / SPECIAL MEETINGS

Regular Council Meeting Minutes, re: May 6th, 2021

Motion 2021-102 Clarke/Snooks

Be it resolved that Council adopt the minutes of the regular meeting of Council of May 6th, 2021.

Favour 5; Opposed 0; Carried

2. Ash's Lane Engineering & Design Meeting, April 19/21

Motion 2021-103 Snooks/Loch

Be it resolved, Council adopt the report of the Ash's Lane Engineering & Design Meeting, April 19/21.

Favour 5; Opposed 0; Carried

3. Special Meeting, May 10, 2021, Meeting w/ Property Owner of #23-#29 Ash's Lane, re: Ash's Lane Project.
Mayor Dooley stated there may be another property in the immediate area that may be of interest to Council regarding land easement and the project with all details provided and discussed by Council. Mayor Dooley was granted permission to proceed with the inquiry on behalf of Council. It was further stated that the town's heavy equipment operators may be of assistance with carrying out some work, if deemed necessary. Mayor Dooley took a poll regarding this new information and was unanimously endorsed.

Motion 2021-104 DM Moores/Loch

Be it resolved, having polled all Councillors present rendering unanimous agreement, the report for the Special Meeting, May 10, 2021include that Council reserves the right to approach any private property owner/s in the immediate area in addition to the property owner of #23-29 Ash's Lane or avail of any other options that may become known that is deemed in the best interest to Council to ensure Ash's Lane Project 17-GI-21-00073 is carried out to completion without any interruptions or complications. **Favour 5; Opposed 0; Carried**

Question Raised: Does Recreation Commission have hours of operations, unknown. Contact and ask what the hours of operations and what they would like to see implemented by Council.

4. Special Meeting, May 13, 2021, Meeting w/Town's engineering firm, Harris & Assoc's, re: Ash's Lane.

Motion 2021-105 Loch/DM Moores

Be it resolved, Council adopt the report from the Special Meeting of May 13, 2021 with the inclusion that Council reserves the right to approach any private property owner/s in the immediate area in addition to the property owner of #23-29 Ash's Lane or avail of any other options that may become known that is deemed to be in the best interest to Council to ensure Ash's Lane Project 17-GI-21-00073 is carried out to completion without any interruptions or complications. **Favour 4; Opposed 1 C/Clarke; Carried**

Noted: Should one or more existing culverts be deemed to be replaced along Ash's Lane during the scope of the project be retrieved and installed in Samuel Clarke's Brook at the end of Ash's Lane to direct water in the natural path of the brook to alleviate water from running over private property.

Ratified

FINIANCIAL / COMM. / DEPT. & STAFF REPORTS

1. **Bill/Accounts** totaling $29, 752.71 **&** Payroll 04/25/21 – 05/15/21 totaling $11,543.84.
Motion 2021-106 Snooks/Loch
Be it resolved that approval is given to pay the accounts payable bills totalling **$**29,752.71 and further resolved to approve the town's Payroll 04/25/21 – 05/15/21 totaling $11,543.84 as presented. **Favour 5; Opposed 0; Carried**

2. **Town Clerk's Report**: Dated May 3-21, 2021
Motion 2021-107 Clarke/DM Moores
Be it resolved Council accept the Town Clerk Manager's Report for the period May 3-21, 2021, as submitted.
Favour 5; Opposed 0; Carried

3. **Working Foreman's Report**: Dated April 1- May 21, 2021
Motion 2021-108 Clarke/Snooks
Be it resolved; that Council accept the Working Foreman's Report dated April 1- May 21, 2021, as submitted.
Favour 5; Opposed 0; Carried

4. **Permit Registry**
Deputy Moores declared a conflict-of-interest position regarding Permit #296 as per the Section 207-1b of the Municipalities Act 1999 and left the Council Meeting at 8:09 p.m. / **returned at 8:10 p.m.**
Motion 2021-109 Loch/Clarke
Be it resolved, having confirmed compliance with the Town of Victoria's Municipal Plan & Development Regulations, Council approve permit #296. **Favour 4; Opposed 0; Carried**/*DM Moores returned 8:10 p.m.*

4.b Permit Registry (Remaining Permits Issued #287-#295 & #297-#306)
Motion 2021-110 Loch/Snooks
Be it resolved that having been confirmed compliant with the Town of Victoria's Municipal Plan & Development Regulations, Council approve the remaining permits issued from #287-#295 & #297-#306**.**
Favour 5; Opposed 0 Carried

5**. Civic Functions Committee, (Verbal)**: Canada Day, TOV 50th Anniversary & Victoria Day Celebrations. Discussed Canada Day and agreed to have the same as 2020, to purchase prizes from town businesses, discussed fireworks and get 3 entrance signs for 50th Anniversary. Civic Functions to come up with ideas to give out trinkets. Victoria Day combined with Canada Day/TOV 50th Ann.
Motion 2021-111 Loch/Snooks
Be it resolved, that Council agree to combine Canada Day Celebrations, Victoria's 50th Anniversary of Incorporation and Victoria Day in one event, and to carry out all events virtually due to current COVID19 health restrictions, and agreed the Civic Functions Committee to finalize all advertising, schedule virtual events, purchase prizes including a souvenir in keeping with celebrating Victoria's 50th Anniversary of Incorporation, and resolved associated cost to be covered by the town's 2021 Public Relations Budget and Canadian Heritage Grant of $1,500.00 for 2021.
Favour 5; Opposed 0 Carried

6. **VVFD**, Ladies Auxiliary By-Laws submission. Previously Circulated and Reviewed by Council.
Motion 2021-112 Snooks/Clarke
Be it resolved, as the Victoria Ladies Auxiliary Committee is an Arm-Committee created by the Victoria Volunteer Fire Department, that Council recognizes and deems the Victoria Volunteer Fire Department responsible to provide leadership, guidance, and direction, including the administration of Standard Operating Guidelines and/or By-Laws for the Victoria Ladies Auxiliary. **Favour 5; Opposed 0 Carried**

7. **VVFD**, requesting a new 8-foot main entrance door and a locked-box be installed on front of bldg. Will be reviewed by Public Works Committee but replace lock on main door immediately. No discussion on locked-box.

CORRESPONDENCE FOR INFORMATION/DISCUSSION
1. M&P Affairs, DOC/2020/06973-03, re: TOV 2021 Municipal Budget.

2. Eastern NL Regional Appeal Board, Hearing Notice re: Order for Removal of Inappropriate Signage.
3. Dept. of Mun/Prov Affairs, re: Capital Investment Plan Approval. Gas Tax Paving Project: Will Council pay cost out of Town Coffers or take out a loan?
4. Email Reply from Apartment Owner #346 Highway East, re: Garbage & Discarded Drug Needles around property.
5. ServiceNL Laboratory Reports, dated Mar/Apr/21 re: Water Samples at locations in Victoria; All Satisfactory
6. Trio Board, notice of NLMEB Special Meeting & NLMEB AGM, June 8/21 facilitated by Zoom.
7. Information from the Local Governance & Planning Div., of the Dept. of Mun. & Prov. Affairs, re: Home-Based Business and Council's Discretionary Authority.
8. Community Sustainability Partnership Accountability Measures & Exemption.
9. MNL, Memo, re: Acclaimed President Amy Coady-Davis & Vice-President Trina Appleby to Nov/21.
10. Municipal Assessment Agency, 2022 Assessment Roll re: Notice of expected changes to residential values of -1.7% with over-all total taxable values changed by -0.8% in Victoria.
11. MAA, re: 2021 Clar Simmons Scholarship Application / Process; open to elected officials & staff.
12. Victoria Recreation Commission, re: Bank Statement for April 2021, balance on hand $21,125.58.

CORRESPONDENCE FOR ACTION

1. Proclamation, re: RecreationNL, Wellness Supporters, to proclaim the month of June as Recreation Month 2021.

Motion 2021-113 Clarke/ DM Moores

Be it resolved that Council recognize June 2021 as Recreation Month in support of RecreationNL and for Mayor Dooley to sign the proclamation on behalf of the Town of Victoria. **Favour 5; Opposed 0; Carried**

2. Letter, Concerned Citizen, #301 OTR, re: Water Drainage Concerns associated with development of #298B OTR. Discussed, with Council stating they will address any concerns if any should arise, and if deemed Council is at fault, problems will be addressed.

3. Note from Resident at #17 Murray's Hill, re: Reoccurring complaint from neighbours with concerns of garbage/junk at rental property #15 Murray's Hill. TCM write the owner of the rental property with a deadline to have the property cleanup.

4. Re-Tabled: Business Application, #32 Rattle's Rd. Final Approval at the discretion of Council, regulation 101. No Written Concerns Received. DM Moores

Motion 2021-114 Clarke/Loch

Be it resolved, approved the business, with stipulations that area must be kept always cleaned up.

Favour Clarke/Loch/Snooks; Opposed DM/Dooley 0; Carried

5. Victoria Heritage Society, re: To submit an EnviroFest Application 2021 and requesting in-kind assistance various group and would like Council's support.

Motion 2021-115 Loch/Snooks

Be it resolved; Council approve the Victoria Heritage Tourism Society's request to provide in-kind support as part of a proposal for an EnviroFest Grant (2021) via Newfoundland Power Inc. **Favour 5; Opposed 0; Carried**

6. Donation Request, re: The Poseidon Swim Club "Swim for Hope 2021" in aid of the Dr. Bliss Murphy Cancer Care Foundation.

DM Moores declared a conflict-of-interest position, as per Section 207-B of Municipalities Act, 1999, (child participating in stated fundraising event), leaving the meeting at 9:05 p.m.

Motion 2021-116 Loch/Snooks

Be it resolved that Council approve a $100.00 donation to the Swim for Hope Fundraiser, 2021.

Favour 4; Opposed 0; Carried *C/Moores returned at 9:06 p.m.*

7. Donation Request, re: Make-A-Wish Canada 25th Annual "Run the Rock" from Port Aux Basques to St. John's; not approved.

NEW BUSINESS

1. Wharf for Beaver Pond to launch boats of all types. A person requested for Council to place a wharf on the east-end of Beaver Pond for the public to launch canoes, paddle boats, etc. Questions Raised: Is Council responsible to approve a wharf? Will motored watercrafts be included, if considered? Who carries liability should an incident/accident occur when using something built by the town? Insurance liability was questioned. Noted: Vale Inc.'s salmon rehabilitation inlet areas, (entrance to Beaver Pond/King's Rd Bridge). Would Environment/DFO need to be contacted and Insurance Liability. C/Loch to research and report back to Council when completed.

2. Flowers for town planters. (Perennial Plants (Hosta Varieties) purchased/planted 2020). Should consideration be given to add some annuals with perennials? C/Loch to get cost quotes and bring forward for consideration.

3. Metal Sharps Boxes, re: Safe disposal of used drug-injection needles. Council address similar content and deemed to be an attraction for drug usage. Many questions were asked about liability, would a qualified company have to pickup/replace containment units. Recalled property owners' concerns with placing same type of units at his apartment complex on Highway East, due to garbage contractor refusing to pickup garbage because of needles around his property and garbage boxes. C/Loch requested to contact other towns in immediate area if their Council have been requested to give this item consideration. Council was asked to give some consideration to this item.

4. CBN T'Railway Assoc. re: Chairperson suggested adjusting the bridge on the west end of Old Track Road, (adding handrails, widen to an 80" inner width to accommodate larger ATV & UTV models, use the rocks to prevent water crossing). Council discussed details, noting bridge repairs were not necessary at this time and would be completed by town staff when needed. Suggestions were made to recommend the CBN T'Railway Group to use Old Salmon Cove off Main Highway and Council to give in-kind contribution. Mayor Dooley polled all Councillors individually for there decision on the request to alter the bridge on the west-end of OTR. Result: Loch/Clarke/ Snooks/Dooley/against; Moores/for. It was agreed that no further discussion was necessary on this subject matter unless an alternate route was received from the chairperson of the CBN T'Railway Group, as was previously requested.

5. Residents selling homemade good/crafts/etc., via Facebook and Sidewalk Vending. Business Tax vs. Sidewalk Vending Fee. (Sidewalk Vendors Selling All Year). Definition defined in the Municipalities Act, 1999, (c) "business" includes, (iii) an activity which provides goods or services, whether or not it is for profit. If selling from the side of the road or another property not registered to the seller, is classified as Side-Walk-Vending.

6. Town of Victoria's engineering firm, Harris & Assoc's, approached by a private developer to design a proposed Subdivision Development Plan in Victoria. Questioned, should this happen, was there any cause for concern regarding Council and the private developer using the same engineering firm. Councillors were asked to give this matter some thought.

7. Annual Flushing of Town Main Waterlines request to consider changing time of year to better suit town residents and staff; discussed and confirmed by Council to administer when staff deem time more suitable.

ADJOURNMENT OF MEETING

8th Regular Scheduled Council Meeting: June 15, 2021

Motion 2021-117 Snooks/Loch 9:54 p.m.

Be it resolved that the 7th Regular Council meeting for May 25th, 2021, be adjourned at 9:54 p.m.

Favour 5; Opposed 0; Carried

Signed:

_____

Barry Dooley, Mayor
Mayor

Signed:

_____

Shelly Butt, Town Clerk Manager
Town Clerk Manager