

**ATTENDENCE**

**Mayor Barry Dooley**  
**Councillor Kelly Loch**  
**Councillor Glenn Clarke**

**Deputy Mayor Jennifer Moores**  
**Councillor Sharon Snooks**  
**Shelly Butt, Town Clerk/Manager**

**CALL MEETING TO ORDER / WELCOME / DELEGATIONS** *No Registered Delegates*

Mayor Dooley called the meeting to order at 7:00 p.m. in compliance as per Provincial Health Authorities Alert Level 5 and the Dept of ECCM.

**ADOPTION OF THE AGENDA:** March 23, 2021 *No Additions or Deletions***Motion 2021-45 Loch/DM Moores**

Be it resolve that Council adopt the agenda for the Regular Council Meeting of March 23, 2021 as presented.  
**Favour 5; Opposed 0; Carried**

**MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / March 2, 2021:****Motion 2021-46 Snooks/DM Moores**

Be it resolved with no errors or omissions noted, Council adopt the minutes of the regular meeting of Council of March 2, 2021.  
**Favour 5; Opposed 0; Carried**

**Business Arising:** Discussed the T'Railway Group's objective to acquire Council's support to allow off-road vehicles to use Old Track Road, development of a review committee, traffic laws, etc. As requested, information was provided from the Dept. of Transportation regarding the intersection of Old Track Rd and Highway East (Route 70). Council acknowledged the possible negative effects it would have on the citizens of Victoria, specifically those living on Old Track Road, should consideration be given to this objective. It was further stated that until such time provincial traffic laws/legislations are changed, Council could not condone use of town roads by off-road vehicles. Reply to be sent stating consideration may be given to any other proposed alternate routes around Victoria.

**FINIANCIAL / COMM. / DEPT. & STAFF REPORTS** *Information Previously Circulated*

• **Bill/Accounts** = \$25,077.43 & **Employee Payroll** Feb. 21 - March 13, 2021 = Total \$10,710.88  
*Councillor Clarke declared a conflict-of-interest position, as per Section 207 of Municipalities Act, 1999, (Members of both the Joint Council of CBN & Trio Board), leaving the meeting at 7:20 p.m. for bills #1 Joint Council #2 Trio Benefits for March 2021.*

**Motion 2021-47 Snooks/DM Moores**

Be it resolved Council approve to pay the accounts payable bills #1 Joint Council \$200.00 and #2 Trio Benefits for March 2021 totalling \$1,486.23, as submitted. **Favour 4; Opposed 0; Carried** *C/Clarke returned 7:22 p.m.*

Remaining Bills/Accounts & Employee Payroll

**Motion 2021-48 Loch/DM Moores**

Be it resolved Council approve payment of the remaining accounts payable bills for \$23,391.20 and resolved to approve the employee payroll from Feb. 21 - March 13, 2021 for \$10,710.88. **Favour 5; Opposed 0; Carried**

**General Bank Account Reconciliation** – Balanced to February 2021

**Motion 2021-49 Snooks/Clarke**

Be it resolved, Council acknowledge and confirm the town's General Operating Bank Account as reconciled for February 2021. **Favour 5; Opposed 0; Carried**

**VVFD Financial Statement** to March 3, 2021

**Motion 2021-50 Dm Moores/Loch**

Be it resolved, upon review of the Victoria Volunteer Fire Department's Financial Report to March 3, 2021, Council approve to adopt the report as submitted. **Favour 5; Opposed 0; Carried**

Noted: Purchase Order Numbers are to be used for all purchases and reimbursements for purchases must be changed.

**VVFD Remuneration 2020** Disbursement to VVFD Members – *Privileged Information, Council agreed to reserve discussion in a Privileged Meeting after all other business on the agenda has been dealt with.*

**VVFD Annual General Meeting** Minutes January 15/2021

**Motion 2021-51 Snooks/Loch**

Be it resolved, upon review of the VVFD AGM Minutes, Council approve to accept the minutes as submitted.

**Favour 5; Opposed 0; Carried**

**Final Report Reconciliation**, Dept. of ECCM, Employment Support Program re: CEEP Grant 2020/2021.

**Town Clerk's Report:** Dated March 1-19, 2021

**Motion 2021-52 Clarke/DM Moores**

Be it resolved Council accept the Town Clerk Manager's Report for the period March 1-19, 2021 as stated.

**Favour 5; Opposed 0; Carried**

**Working Foreman's Report:** Written report not available. Verbal Report given by TCM - Snow-clearing, ice control measures, clearing hydrants, inspection of town's water/sewer systems and fixing up some gravel roads.

**Permit Registry (1) - #270 – Major House Renovation, #270 Highway East**

**Motion 2021-53 Snooks/DM Moores**

Be it resolved, having confirmed compliance with the Town of Victoria's Development Plan & Regulations, Council approve the Permit Registry as listed for Permit #270.

**Favour 5; Opposed 0; Carried**

**CORRESPONDENCE FOR INFORMATION/DISCUSSION**

› MNL Notifications: Notice of Motion re: Moved to hold meetings of the membership by electronic means and notice of upcoming 2020 AGM/Symposium online May 6-8, 2021.

› MNL, 1<sup>st</sup> & 2<sup>nd</sup> Call for Resolutions.

› X-ZAM Laboratories, re: VVFD Bldg Air Quality Test Results. Inquire if tested for radon gas.

› Dept. of ECCM, re: Summer 2020 Drinking Water Quality Data available online at <https://www.gov.nl.ca/eccm/waterres/quality/drinkingwater/chemical/>; samples are excellent.

› Mr. C. Morris, Superintendent of Operation, DOTW, email information, re: Reply to questions on closure of east-end of Old Track Rd/Highway East and reason for guardrail being installed, (email - March 9/2021).

› Dept. of ECCM, re: Circular, COR/2021/00486, Updates to Municipal Water, Sewer & Roads Master Construction Specifications, March 8/2021. Copy sent to Harris & Assoc's, Carbonear.

› Dept. of ECCM, re: Circular, COR/2021/00402, re: Reminder of Procurement Record Requirements under the PPA, 2018.

› Dept. of ECCM, re: COR/2021/00387, Approval to Call Public Tender, Ash's Lane Water & Sewer Extension & Drainage Improvements. Copied to Harris & Associates Ltd., Carbonear.

› Dept. of ECCM, re: Permit to Construct, Ash's Lane Water/Sewer Improvements Project.

› FCM, Funding Application Update, March 3/2021.

› Municipal Assessment Agency Update, Betty Moore, Avalon Director, March 3/2021.

### **CORRESPONDENCE FOR ACTION**

VVFD 2021 FES Firefighting Equipment Program Application; approval required.

#### **Motion 2021-54 Clarke/Loch**

Be it resolved, that on behalf of the Victoria Volunteer Fire Department, Council approve to submit a Fire Protection Financial Assistance Grant Application for firefighting equipment, as per attached details, for \$16,008.00, HST included, to the Fire and Emergency Services of ECCM and further resolved the cost-shared portion be taken from the 2021 Operating Budget approved for the VVFD. **Favour 5; Opposed 0; Carried**

Re-tabled: Gas Tax Funding Paving Project. Previous request to submit individual selection of roads for this proposed project was not received for this meeting; Council agreed to defer for further consideration.

### **NEW BUSINESS**

MNL Nominations for MNL Board of Directors Positions; no expression of interest.

Re-tabled: Application/Permission to permit a Sea-Can on #6 Dean's Road, information from Urban/Rural Planning Division relating to the town's plan and regulations was provided and reviewed. Information provided indicated there are four other residential properties that have these units placed on their property without Council permission. It was agreed by Council to inquire if the structure was temporary or permanent. If temporary, inquire as to the duration. If permanent, cannot be approved by Council due to non-compliance with the town's development plan/regulations but would not be required to be removed, shall be located and compatible with allowable residential development in the general vicinity of the structure and in accordance with the requirements established by the Town.

*Note:* TCM advised such structures/units contravene the Town of Victoria's adopted Town Development Plan/Regulations and would require an amendment to allow for this structure, in addition to setting precedent that permission from Council is not required to place such structures within Victoria.

Advisory of Light Mechanics & Sales Business operating from #32-36 Rattle's Road. Information was provided confirming business activity which provides goods or services was operating from this location, (Facebook photos, listed pricing, etc.). It was acknowledged the property is in a Residential Zone, which does not allow or permit business activity of this type. Council Instruction: Issue letter to the property owners regarding this matter, with a deadline to respond prior to the next meeting of Council before other action is considered.

**Remaining Items deemed Privileged Information, re: Human Resources** – VVFD Remuneration and concerns of Employee #1012 availability for work. *No public attendance to the meeting.*

#### **Motion 2021-55 Snooks/Loch**

Be it resolved, due to the nature of the remaining business of Council relating to Human Resource matters, and in compliance with ATIPPA Legislation and the Municipalities Act, 1999 Section 213, Council approve to move into a privileged meeting at 8:45 p.m. to discuss the remaining items. **Favour 5; Opposed 0; Carried**

#### **Motion 2021-56 Clarke/DM Moores**

Be it resolved, having dealt with the Human Resource matters, Council approve to reconvene to the regular public Council Meeting at 9:26 p.m. **Favour 5; Opposed 0; Carried**

VVFD Remuneration 2020 Disbursement to VVFD Members; reviewed and acknowledged by council. Mayor and Town Clerk Manager will meet with employee #1012 Wednesday, March 24, 2021 to discuss concerns.

C/Clarke inquired if the illegal remote cabin built on Rocky Pond adhered to Council's direction; statements made it was removed. TCM to inquire of progress to date and report at the next council meeting.

**ADJOURNMENT OF MEETING**

Next Scheduled Regular Council Meeting: **April 13/2021 @ 7:00 p.m.**

**Motion 2021-57 Snooks/DM Moores**

Be it resolved Council approve to adjourn the council meeting at 9:30 p.m. **Favour 5; Opposed 0; Carried**

Signed:

Signed:

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Barry Dooley, Mayor

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Shelly Butt, Town Clerk Manager