

ATTENDENCE - Expected

Mayor Barry Dooley
Councillor Kelly Loch
Councillor Glenn Clarke

Deputy Mayor Jennifer Moores
Councillor Sharon Snooks
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS – No Registered Delegates

Mayor Dooley called the meeting to order at 7:00 p.m., by teleconference, in compliance as per Provincial Health Authorities, Alert Level 5 and the Dept of ECCM.

ADOPTION OF THE AGENDA: March 02, 2021**Motion 2021-33 Loch/Snooks**

Be it resolved; Council adopt the submitted agenda for the Regular Council Meeting of March 02, 2021.

Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES / February 9th, 2021**Motion 2021-34 Snooks/ DM Moores**

Be it resolved; Council adopt the minutes of the regular meeting of Council of February 9th, 2021 with noted word changes; Page 1, Mayor's Closing Remarks words "*would not*" changed to "*may not*" and "*cannot*" changed to "*should not*."

Favour 5; Opposed 0; Carried

BUSINESS ARISING: Review of development of proposed CBN T'Railway Trail discussion. Deputy Mayor Moores requested information to be provided as to why the east-end of Old Track Rd intersecting with Highway East (Route 70) cannot be opened and used by vehicle traffic, TCM will provide before next council meeting. DM Moores requested to add new item to the agenda: Discussion of developing an Ad-hoc Trail Committee; Council agreed.

FINANCIAL / COMM. / DEPT. & STAFF REPORTS

Bill/Accounts: Total \$35,736.67 and Employee Payroll from 01/31/21 to 02/20/21 for \$13,017.86.

Councillor Clarke declared a conflict-of-interest position, as per Section 207-d of Municipalities Act, 1999, (Trio Board Member), leaving the teleconference meeting at 19:36:28. for bill #1 Trio Benefits for February 2021.

Motion 2021-35 Snooks/DM Moores Trio Benefits

Be it resolved Council approve to pay the Trio Benefits Invoice for January 2021 for \$1,507.45.

Favour 4; Opposed 0; Carried

C/Clarke returned to the teleconference meeting at 19:37:42.

Remaining Bills/Accounts & Employee Payroll

Motion 2021-36 DM Moores/Loch

Be it resolved Council approve payment of the remaining accounts payable bills for \$34,229.22 and resolved to approve the employee payroll from 01/31/21 to 02/20/21 for \$13,017.86.

Favour 5; Opposed 0; Carried

Residential sewer problem at #133 Highway East, with town accused of being at fault. Affected residents requested for town intervention and was proven town was not at fault and sewer blockage was on the resident's side with the town incurring an expense.

Motion 2021-37 Snooks/DM Moores

Be it resolved, that due to the persistent claim that the town was at fault for causing a blockage in the personal sewer line caused by a sag in the town's main sewer line by the property owner of #133 Highway East and further insisting the town fix the problem, with the town having stated they were not at fault and therefore having to hire Afonso Group to complete a second inspection of the town's main sewer line whereby it was proven the town's main sewer line was clear of any debris and functioning properly, whereby it was confirmed the sewer blockage was in the resident's personal sewer line, Council approve to invoice the property owner of #133

Highway East for the incurred expense of hiring Afonso Group on Feb 23/2021 at the cost of \$1,621.50 as per invoice #25528. **Favour 5; Opposed 0; Carried**

Concerns were stated that the owner may attempt to clear the sewer blockage without Council's knowledge or consent whereby the material blocking the personal sewer line may be pushed or caused to be pushed out into the town's main sewer line which may cause a blockage in the town's main sewer line. The TCM was instructed to issue a letter stating that a permit must be obtained from the town to carry out any work in compliance with the Town of Victoria's Development Regulations Part I - General Regulations Reg #7. Compliance with Regulations & #8. Permit Required.

General Bank Account Reconciliation Report, re: January 2021

Motion 2021-38 Snooks/Loch

Be it resolved, Council accept and acknowledge the town's General Operating Bank Account is reconciled for January 2021. **Favour 5; Opposed 0; Carried**

Town Clerk's Report: Dated Feb 8-26, 2021

Motion 2021-39 Clarke/Snooks

Be it resolved Council accept the Town Clerk Manager's Report for the period Feb 8-26, 2021 as stated. **Favour 5; Opposed 0; Carried**

Working Foreman's Report: Written report not available. Verbal Report given by TCM - Snow-clearing and ice control measures. Clearing hydrants, inspection of town's water/sewer systems.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

- Circular, Municipal Affairs Branch, DOC/2021/00723, re: 2020 Ultimate Recipient Audited Annual Expenditure Report for Gas Tax; sent to town's auditing firm to be completed.
- Circular, Municipal Infrastructure, COR/2021/00380 re: Deadline for Year-End Claims for Municipal Infrastructure Programs, March 31, 2021; forwarded to town's engineering firm, Harris & Associates.
- Rock Networks Inc., re: Letter of Support for Rural Broadband for a project to bring accessible, reliable, cost-effective, and high-speed internet to all rural communities in NL. New Business Competitor
- Information relating to Court Case, re: Fence Damage Claim. Pkg received from plaintiff; forwarded to Wm. Finn Law Firm. Copies available upon request.
- Eastern Regional Service Brd, re: Application of New Alert Level 5 Measures.
- Court Case results, re: Vandalism & Property Damage to Recreation Bldg, Marsh Rd.
- Recreation NL, COVID-19 Update, February 26, 2021
- BioMaxx Environmental, re: Federal ERRIS Report completed, submitted, and approved within the Federal WSER System; included sewage test results for Oct – Dec. 2020 and forwarded to the Dept. of Environment.
- Community Enhancement Employment Program, (CEEP), Final Report approved with final payment received.
- COVID-19 Workplace Information, Guidance on Personal Protective Equipment (PPE) for Employers, & Physical Distancing Guidelines for Business, Re-Issued by the Provincial Dept., of Health & Comm. Services.
- Eastlink, re: Gross Revenue report for 2020; Business Tax for 2021 \$5,851.46, up \$92.01 from 2020.

CORRESPONDENCE FOR ACTION

Re-tabled: Application/Permission to erect a Sea-Can container unit on vacant land located at #6 Dean's Road. Information from Urban/Rural Planning Division relating to the town's plan and regulations previously provided for review. Deferred for further review of all information.

Re-tabled: Business Application, re: ATV/Bike Repairs and Parts Sale Business, #11 Burnt Woods Road; Residential Zone. Council reviewed all information received from the Urban & Rural Planning Div., as well as information within the town's adopted development plan and associated regulations whereby; it was determined

the applicant's property is zoned residential which do not allow for the stated type of business and could not be approved. It was further stated that the applicant can apply to Council to have the property rezoned to Mixed Development, at no cost to the town.

Re-tabled: Remote Meeting Attendance Policy

Motion 2021-40 Loch/DM Moores

Be it resolved, Council approve and adopt the Remote Meeting Attendance Policy Number: RMA – 1 as presented and coming into effect on March 2, 2021.

Favour 5; Opposed 0; Carried

Gas Tax Proposed Project, re: Estimate Summary for Street Rehabilitation and Paving Project 2021. Deferred with councillors asked to review and submit their own list of proposed roads to be considered and at such time, the same roads stated by the majority will be selected.

Epilepsy NL, re: 2021 Proclamation to recognize March 26/21 as Purple Day for Epilepsy.

Motion 2021-41 Snooks/Loch

Be it resolved, Council declare March 26, 2021 as Purple Day for Epilepsy and further resolved for Mayor Dooley to sign the Proclamation on behalf of Council.

Favour 5; Opposed 0; Carried

Quote, DEL Equipment Ltd, re: Hot Water Pressure Washer for town garage.

Motion 2021-42 DM Moores/Clarke

Be it resolved, Council accept the quote from DEL Equipment Ltd #021721TV for \$6,622.85, HST included, and purchase 1-hot water pressure washer to be installed in the municipal garage.

Favour 5; Opposed 0; Carried

Letter from Resident at #180 Old Track Road, re: Reply to Advertisement of Light Industrial/Mechanical Business operating from this location.

Motion 2021-43 Snooks/Loch

Be it resolved, Council accept the letter and stated information from the property owner of #180 Old Track Road, Victoria and further resolved to remove the minimum business tax charge with the matter considers resolved.

Favour 5; Opposed 0; Carried

NEW BUSINESS

- ▶ Possible relocation of town speed indicator sign on Route 74. Deferred for future discussion.
- ▶ 2009 Silverado, interest expressed by resident as to Council's intentions for this vehicle; discussion deferred.
- ▶ Working Foreman attending regular council meetings. Previously discussed/approved by Council on February 11/2020 whereby it was deemed it was not mandatory for the Working Foreman to attend meetings. Discussed and reviewed again; the TCM was requested to review and discuss this item with the Working Foreman and report back to Council.
- ▶ Crawford's Construction, re: Requested by the Victoria Recreation Commission to install/build steps in front of ramp to main entrance door. Work/Materials would be done free of charge, if approved. Previous request from VRC to have steps installed was denied. Discussed by Council and it was reiterated that due to safety concerns of individuals with disabilities in a wheelchair entering/existing the door with the possibility of rolling out over the steps, the request was not approved.
- ▶ Accident involving town Loader. Reported to Cal Legrow Insurance. Loader slipped across the road, damaging a parked vehicle on Swansea Road, Victoria while carrying out routine snow clearing operations. Employee involved to complete an accident report for town records.

► Agriculture License to Occupy 116005, Deanne McCarthy advised there was a group of beef farmers interested in occupying this parcel of land and asked if Council was receptive to the proposal; Council to review the Crown Land application when received.

► MNL Board Positions, nominations accepted up to April 7/2021 and include most Director positions with a term to MNL's 2022 AGM. The Small Towns Director position will terminate at the November 2021 AGM. Standard procedures are required with proper forms accepted no later than April 7/2021.

► MNL Symposium & MNL 2020 AGM. Both events scheduled to be conducted online from May 6-8, 2021, with online voting capabilities for various items.

► Complaint of town employee leaving snow on the roads at intersections around town; TCM advised to pass concern onto the Working Foreman to ensure all operators clear snow from all road intersections as it is dangerous to the motoring public.

DM Moores advised she had to leave the meeting; noting time of logging off the teleconference call at 21:50:51.

► Consideration of developing an Ad hoc Trail Group Committee; no discussion.

► Next Regular Council Meeting: **March 23, 2021 at 7:00 p.m.**

ADJOURNMENT OF MEETING

Motion 2021-44 Clarke/Loch

Be it resolved Council approve the regular council meeting adjourn at 9:51 p.m.

Favour 5; Opposed 0; Carried

Signed:

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk Manager