

IN ATTENDANCE

Mayor Barry Dooley
Councillor Kelly Loch
Councillor Glenn Clarke

Deputy Mayor Jennifer Moores
Councillor Sharon Snooks
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME / DELEGATIONS

Mayor Dooley called the meeting to order at 7:04 p.m., in compliance as per Provincial Health Authorities, Alert Level 2 and the Dept of ECCM, with Social Distancing practiced by all in attendance.

Registered Delegate: agreed by attendee to reschedule.

ADOPTION OF THE AGENDA: January 19, 2021**Motion 2021-01 Snooks/Loch**

Be it resolved Council adopt the agenda, for the 1st regular Council Meeting, January 19, 2021.

Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / OTHER MEETING MINUTES

Council Minutes, re: Regular Meeting December 8, 2020

Motion 2021-02 Clarke/DM Moores

Be it resolved Council adopt the minutes of the regular meeting of Council of December 8th, 2020 as submitted.

Favour 5; Opposed 0; Carried

BUSINESS ARISING FROM THE MINUTES - December 8, 2020

Motion 2020-229 call for the question incomplete, with decision to acquire more information for further discussion at the next regular Council meeting. Information provided relating to motion made in 2020 relating to Councillor Remuneration Payments.

Motion 2021-03 Snooks/Clarke

Be it resolved, Council approve the amount not to exceed \$29, 077.64 as stated in the Town of Victoria's 2021 Municipal Budget for Councillor's Remuneration Payments, to be issued in conjunction with the NL Regulation 89/01, Municipal Councillor Remuneration and Reimbursement Regulations, 2001 under the Municipalities Act, 1999 and paid out as: Mayor's position a total of \$5,233.98 (18%), DM Mayor's position a total of \$4,361.65 (15%), and 5-Councillor positions a total of \$3,896.40 each, totalling \$19,482.01 (67%).

Favour 5; Opposed 0; Carried

Special Meeting Minutes, re: Jan. 7, 2021**Motion 2021-04 Snooks/Loch**

Be it resolved Council adopt the minutes of the Special Meeting Jan 7, 2021. **Favour 5; Opposed 0; Carried**

BUSINESS ARISING, re: Special Meeting Jan. 7, 2021 – None**Council/VVFD Executive Meeting Jan. 11, 2021****Motion 2021-05 Loch/DM Moores**

Be it resolved Council adopt the minutes of the Council/VVFD Executive Meeting Jan 11, 2021

Favour 5; Opposed 0; Carried

BUSINESS ARISING, re: Council/VVFD Executive Meeting Jan. 11, 2021– None

Disclosure Statements for 2021, in conjunction with the Municipalities Act 1999, Section 210 and all its parts. Councillors and TCM submitted completed forms being circulated and reviewed prior to the regular public meeting of Council on Jan 19, 2021 as per Section 210 (5) and submitted to the Town Clerk Manager for filing.

FINIANCIAL / COMM. / DEPT. & STAFF REPORTS

Bill/Accounts: Total \$430,837.67. Payroll Nov 29/20 – Jan 2/21 \$54,994.13

Councillor Clarke declared a conflict-of-interest position, as per Section 207-d of Municipalities Act, 1999, (Trio Board Member), leaving the meeting at 7:38 p.m. for bill #1 Trio Benefits for January 2021.

Motion 2021-06 Snooks/DM Moores

Be it resolved Council approve to pay the Trio Benefits (Employee Benefits) for January 2021 for \$1,465.01.

Favour 4; Opposed 0; Carried - C/Clarke returned at 7:39 p.m.

Remaining Accounts Payable Invoices submitted in consideration of Council approval.

Motion 2021-07 Snooks/DM Moores

Be it resolved Council approve to pay the Accounts Payable Invoices totalling \$429,372.66 and further resolved to approve the Town of Victoria's Employee Payroll from Nov. 29/20 – Jan 2/21 for 54,994.13 as submitted.

Favour 5; Opposed 0; Carried

Motion Request: To authorize payment of all monthly &/or quarterly reoccurring invoices during 2021.

Motion 2021-08 DM Moores/Loch

Be it resolved Council grant approval to the TCM to make and authorize payment for regular monthly reoccurring expenditures as per Section 58 of the Municipalities Act, 1999 as stated with all such expenditures listed submitted to a regular public council meeting for approval.

Favour 5; Opposed 0; Carried

Town's Financial Statement to November 30, 2020

Motion 2021-09 Loch/Snooks

Be it resolved, Council acknowledge and accept that the town's General Operating Bank Account is reconciled for November 2020.

Favour 5; Opposed 0; Carried

VVFD Financial Report Final Quarter 2020.

Motion 2021-10 Snooks/DM Moores

Be it resolved, upon a complete review of the Victoria Volunteer Fire Department's Final Quarterly Report for 2020, Council approve to adopt as submitted.

Favour 5; Opposed 0; Carried

- VVFD Email, re: Statement on Council's approved 2021 Operating Budget; acknowledged by Council
- Victoria Recreation Commission, December 2020 Financial Statement; acknowledge by Council.

Adoption required re: 2021 Regular Council Meeting Schedule.

Motion 2021-11 Snooks/Loch

Be it resolved that upon reviewing the 2021 Regular Council Meeting schedule, Council approve to adopt as presented.

Favour 5; Opposed 0; Carried

Town Clerk's Report: Dated Dec 6/20 – Jan 15/21

Motion 2021-12 DM Moores/Snooks

Be it resolved Council accept the Town Clerk Manager's Report dated Dec 6/20 – Jan 15/21 as submitted.

Favour 5; Opposed 0; Carried

Noted: TCM to issue letter to resident identified as burning toxic and hazardous materials at 139- 201 Salmon Cove Road, Victoria and anyone with complaints related to burning of same to call 911 for immediate assistance.

Working Foreman's Report: Dec. 6, 2020 - Jan 14, 2021

Motion 2021-13 DM Moores/Loch

Be it resolved Council accept the Working Foreman's Report Dec. 6, 2020 - Jan 14, 2021 as submitted.

Favour 5; Opposed 0; Carried

Permit Registry from Jan 1-15, 2021

Motion 2021-14 Clarke/Loch

Be it resolved that, as compliance was confirmed with the Town of Victoria's Development Plan & Regulations, Council approve the Permit Registry as presented and listed as Permit #268 - #269 issued Jan 1-15, 2021.

Favour 5; Opposed 0; Carried

CORRESPONDENCE FOR INFORMATION/DISCUSSION

Email from ECCM, re: By-Election & Letter issued to Minister Bennett regarding same.
Provincial Gov. can use the building; 100% liable for using the building.

Motion 2013-15 Clarke/Snooks

Be it resolved, Council agrees to allow the Provincial Government to utilize the town's Community Center as per the request from Elections NL with a signed statement that it is agreed to indemnify, defend, and hold harmless the Town of Victoria, including their employees and agents of all liabilities, claims, actions, sickness, disease (COVID-19 or All Other) or damages arising from the use of the Victoria Community Center by the User and further resolved that the Town of Victoria is not responsible for cleaning before, during or after the Provincial Election has taken place.

Favour 5; Opposed 0; Carried

Expenditure Report, re: Accounts Payable expenses associated with Newfoundland Power Inc. during 2020 totalling \$110,476.04; acknowledge by Council.

Transport & Allied Workers Local Union 855, re: Distribution of Collective Agreement Booklets 2020-2024

Council Notes: •Advise Work Supervisor not to call in any employee unless a minimum of 3-hours of work is available. •Any employee/s in disagreement of the contract are to follow the contract grievance process. •Council reiterated the TCM manages all staff and if the work supervisor is not available the TCM will deem if a replacement is required or necessary.

Fire Services Division, re: Payment received for VVFD's 2020 FES approved cost-shared funding application.

Fire Services Division, re: Notice - 2021 Cost Shared Equipment & Vehicle Application Period is now open.

Local Gov. & Land Use Planning Div., re: Notice of Appeal published Jan. 16/21.

Cal-Legrow Insurance & Fin. Group, re: MNL – Municipal General Insurance Policy Details.

Dept of ECCM, re: Notice the TOV's 2021 Municipal Budget has been received and is under review.

Dept of ECCM, re: Municipal Infrastructure Master Specification Front End Website Relocation notice.

MNL, re: Wastewater Update to Members.

MNL, re: Yearly Update & Info relating to 2021 MNL/PMA Fee Structure.

Heritage NL, re: Support to Increase Prov. Gov. Grant Funding to Heritage NL. Sent to Victoria Heritage

VVFD notification of renovations of the Fire Hall. Previously Email to Councillors

MAA Memo, re: Update on the Municipal Assessment Agency to December 2020.

Quarry Legislation Review - What We Heard document.

Digital Gov & Service NL, re: Final Sewage System Approval for #421 Swansea Road.

Digital Gov & Service NL, re: Final Sewage System Approval for Winterhouse Farm, Swansea Road.

CORRESPONDENCE FOR ACTION

Bill C-213, an Act to Enact the Canada Pharmacare Act

Motion 2021-16 Clarke/Snooks

Be it resolved that, whereas Members of Parliament are seeking municipal support for Bill C-213, which seeks to establish a universal, publicly administered pharma-care program based on the same principles as Canada's universal health care program; and whereas it is appropriate to support the request by adopting to support Bill C-213, An Act to enact the Canada Pharmacare Act, Council approve to support said Bill C-213.

Favour 5; Opposed 0; Carried

Statistics Canada / gov. of Canada requesting assistance for town citizens to participate in the 2021 Census of Population; agreed to post on the town's Facebook Page.

Motion 2021-17 Snooks/Clarke

Be it resolved that; Council of the Town of Victoria support the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca. for accurate and complete census data support programs and services that benefit our community. **Favour 5; Opposed 0; Carried**

Residential Concern, re: Request for Council to provide access to side/back yard of Wildberry Lane.

Motion 2021-18 DM Moores/Snooks

Be it resolved, that due to applicable town policy, Council deny the request. **Favour 5; Opposed 0; Carried**

Crown Land License to Occupy, re: Pastureland License #116005 held by the TOV.

Motion 2021-19 Snooks/Loch

Be it resolved, that due to the Victoria Horsemen's Assoc. being dissolved, as well as the conditions and accountability associated with the operation and control of pastureland within the boundary of Victoria, Council agree not to renew the Crown Land Application License-to-Occupy, Pastureland #116005.

Favour 5; Opposed 0; Carried

Council Resolution for FCM Funding Application, re: Tract Consulting Assist Management Planning.

Motion 2021-20 Clarke/DM Moores

Be it resolved that Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities (FCM) Municipal Asset Management Program for the Asset Management Initiative: Asset Register, Asset Prioritization, and Strategy; be it therefore resolved that the Town of Victoria commits to conducting the following activities in its proposed project submitted to the FCM's Municipal Asset Management Program to advance our asset management program: Phase 1: Introduction to Asset Management and Asset Register, Phase 2: Asset Prioritization, Phase 3: Capital and Operational Strategies and Policy

Be it further resolved the Town of Victoria commits a maximum of \$12,000 plus HST from its budget toward the costs of this initiative. **Favour 5; Opposed 0; Carried**

Letter from Resident of #196 Old Track Road, re: Concerns of Use of Fireworks within boundary of Victoria.

Noted Fireworks sold at all local stores and are rated for Residential Use and current Noise Regulations. Resident to be advised of applicable town regulations/policies, post notice on town's Facebook and issue reply to resident. Council will review periods of time noise regulations come into effect for fairness to all citizens within Victoria.

NEW BUSINESS

- ▶ Winter Work Schedule/Hours. Defer for later discussion
- ▶ Wintertime Projects for Springtime. Defer for further discussion.
- ▶ Review flowers for coming summer, consideration to be given to installing another flagpole next to town hall.
- ▶ Email Complaint from resident in Salmon Cove, re: Request to remove guardrail from end of Old Track Road. Reviewed and discussed; issue reply advising why guardrails are installed.
- ▶ Employee Near Miss Incident, January 13, 2021. Reviewed details of report, WorkplaceNL forms submitted. Reiterated that at no time should heavy equipment operate while any person is in the immediate area and a daily risk-assessment must be conducted prior to commencing any work while in the employ of the Town of Victoria. TCM to conduct a follow-up with the Working Foreman regarding same.
- ▶ VVFD request to complete ongoing renovations, no written request in prior to meeting. Discussed and evaluated the work that has been done. Council's decision to issue notice to the Fire Chief of VVFD that Council approved only the work that was identified as being previously started to be completed and any plans or recommendations for improvements to the Fire Hall be sent in writing for Council's consideration.
- ▶ Items for next meeting:
 - Consideration of rescinding previous motion to install the 3-way sign on Church Road,
 - Possible relocation of town speed indicator sign on Route 74.

ADJOURNMENT OF MEETING

Next Regular Council Meeting - February 9, 2021

All business of the Town of Victoria Council complete for Jan. 19, 2021

Motion 2021-21 DM Moores/Loch

Be it resolved Council approve the regular council meeting adjourn at 9:57 p.m.

Favour 5; Opposed 0; Carried

Signed:

Signed:

Barry Dooley, Mayor

Shelly Butt, Town Clerk Manager

RAITHELED