TOWN OF VICTORIA
REGULAR MEETING
DECEMBER 3rd., 2001

A regular meeting was held at 7:30 p.m. and the following were in attendance:

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE

Mr. Elihu Antle was at the meeting and he took pictures of the new Council for the Chambers wall.

VISITORS BUSINESS

Mr. Harvey Priddle was at the meeting regarding his proposed sub-division for Old Track Road. He wants to install a 4 inch plastic water line to the lots in this area. Mr. Priddle has a letter in correspondence with a copy of a drawing for this development. A copy was given to all Councillors to review. Discussion was held on this request and he was told that it would be discussed later in the meeting.

Mr. David Lynch was also at the meeting regarding the tender for Garbage Collection for 2002. It was decided to open the tenders and they are as follows:

LYNCH'S TRUCKING	**$26,312.00 tax included**
POTTLES DISPOSAL	**$24,000.00 tax included**

Discussion was held and Mr. Lynch was told that the tenders would be discussed later in the meeting.

The minutes of November 19th were reviewed and the following error was noted:

1. Page 2 . second last paragraph should be find, not first.

It was moved by Councillor Vivian Hiscock and seconded by Councillor Lynn Burke Evely that the minutes be adopted as read.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

BUSINESS ARISING FROM MINUTES

COUNCILLOR LYNN BURKE EVELY; She asked if Mr. Gary Swain has removed the parts and vehicle wrecks from his property on Ash's Lane. Mayor Burke stated that he spoke with Mr. Swain and was told by him that the wrecks are used as parts for his antique car. He was wondering if he can cover the wrecks with a tarpaulin. Discussion was held and it was decided to write Mr. Swain advising him to have the parts and wrecks removed immediately.

2. She asked if the door was installed at the Recreation building. The Working Foreman stated that he secured the building and had intended to install the door next Spring. Discussion was held and he was told to install the door as soon as possible.

COUNCILLOR INGEMAR DEAN; He asked if fill was spread on the track in the vicinity of the trestle bridge. The Working Foreman told him that this was done last week.

MAYOR ARTHUR BURKE; He mentioned the Tidy Towns Committee and asked Deputy Mayor Dooley to set on the Committee along with the Chairperson, Councillor Evely. Councillor Dooley agreed to set on this Committee again.

WORKING FOREMAN'S REPORT

This report was reviewed by Council. The sewer project was mentioned and specifically the work done at the lift station on Main Highway. There is no light at this construct site on Main Highway and this could be dangerous to traffic in this area. The Working Foreman will contact Welcon Construction.

It was moved by Councillor Lynn Burke Evely and seconded by Councillor Ingemar Dean to accept the Working Foreman's Report.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

BILLS AND ACCOUNTS

The follo ving bills and accounts were presented to Council for payment:

Credit Recovery Limited	$120.75
CIBC Visa	$3,441.14
Newtel Communications	$949.37
Ikon Office Solutions	$85.58
Robinson-Blackmore	$77.28
Ed Layman (Jem Signs)	$90.00
RPM Limited	$391.00
The Computer Gallery	$125.33
Concord Paving Limited	$223.56
Newfoundland Power	$2,543.32
Issac Wilson & Co. Limited	$423.20
Total	$8,470.53

The phone bill for the Victoria Heritage/Tourism Society and specifically the Archives room was discussed and whether Council will continue to pay the bill. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Deputy Mayor Barry Dooley to approve to pay the phone bills for the Victoria Heritage/Tourism Society.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Frank Clarke to approve to pay the above bills and accounts.

MOTION CARRIED

MAYOR ARTHUR BURKE

DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

CORRESPONDENCE

The following correspondence was received for consideration by Council.

TENDERS FOR GARBAGE 2002; Discussion was held on the tenders opened earlier in the meeting. It was moved by Councillor Vivian Hiscock and seconded by Councillor Ingemar Dean to approve to give the Garbage Collection tender for 2002 to Lynch's Trucking.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION
DEPUTY MAYOR BARRY DOOLEY - OPPOSED THE MOTION

MR. HARVEY PRIDDLE; He is requesting to place a 4 inch line down Old Track Road to develop building lots. Discussion was held and it was moved by Councillor Ingemar Dean and seconded by Councillor Vivian Hiscock to approve for Mr. Priddle to install a 4 inch temporary plastic water line to the building lots down Old Track Road but, he will have to take full responsibility for the maintenance for the life of the line.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

The Clerk will write a letter to Mr. Priddle.

MEMORIAL UNIVERSITY OF NEWFOUNDLAND AND LABRADOR; Information on he publication "Newfoundland Studies" and the related costs. Discussion was held and it was decided to check with the Library to see if they receive this publication and also contact the Victoria Heritage/Tourism Society.

DEPARTMENT OF MUNICIPAL AND PROVINCIAL AFFAIRS; Approval to borrow for the $43,000.00, Council share of the financing for the purchase of a new loader. It was moved by Councillor Vivian Hiscock and seconded by Deputy Mayor Barry Dooley to approve to borrow from the Canadian Imperial Bank of Commerce in Carbonear, $43,000.00 for the purchase of a new loader.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

Mayor Burke stated that the loader will arrive by the middle of December 2001.

2. Reply to Council's letter, where a request was made for additional funding in the amount of $60,000.00 to install a pH correction system. They regret that there is no funding available at this time but, they will give this project consideration under next years CNIP program.

HARRIS AND ASSOCIATES; An application for Crown Lands to be completed by the Clerk and approved by Council. This application is for crown land located on the proposed sewer line route from Route 70 to Burnt Woods Road and the cost to process the application is $115.00. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Deputy Mayor Barry Dooley to approve to send in the Crown land application and the $115.00.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

G. M. FITZGERALD LIMITED; An estimate to complete the crown land survey for the proposed Municipal Park of the Ridge and the cost will be between $3,000.00 to $3,500.00 plus HST. It was moved by Councillor Frank Clarke and seconded by Councillor Vivian Hiscock to approve to get the survey done as soon as possible but, payment will be made to G.M. FitzGerald Limited in 2002.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE

COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

GORDON NAGLE APPRAISALS; Offering their appraisal services regarding insurance coverage on all buildings and equipment. It was decided not to use the services of this company.

PREMIER ROGER GRIMES; Reply to Council's letter regarding equalization payments to the Provinces from the Federal Government and thanking Council for their support on this issue.

R.C.M.P. CHILDREN'S WISH CHRISTMAS TREE; Asking for Council's support towards their Children's Wish Christmas Tree. The official lighting ceremonies will be held at the RCMP Detachment in Harbour Grace at 7:00 p.m. on Sunday, December 9th, 2001. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Deputy Mayor Barry Dooley to approve to light up two bulbs at a cost of $100.00.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT and sec
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

PAUL AND DEBBIE KING; Application to construct a house on Old Track Road. It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Ingemar Dean to approve the building application for Mr. and Mrs. King.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

NEWFOUNDLAND AND LABRADOR FEDERATION OF MUNICIPALITIES; A thank you to Council for the generous donation towards the Opening Night of the Annual Convention-Eastern Newfoundland Night.

WASTE MANAGEMENT ADVISORY COMMITTEE; The Public Consultation on waste management that was dated October 2001. This was passed on to Councillor Robert Clarke to

read and review for Council.

Chief Eugene Cole arrived at the meeting and invited all Councillors to the Fire Department Christmas Dinner which will be held on Friday, December 21st., 2001. Mayor Burke thanked Chief Cole and he left the meeting.

REPORTS OF COMMITTEES

DEPUTY MAYOR BARRY DOOLEY; He presented a Town Management Committee Report dated November 6th, 2001. The following are the recommendations of the Committee:

1. **Snowclearing;** it is the committee's recommendation to use snowclearing equipment to do private driveways in case of emergencies only!

Discussion was held on the Town's Snowclearing Routes and Regulations for 2001 and 2002. It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Vivian Hiscock to approve #1 recommendation of the Town Management Committee Report with "businesses" in #5 of the Regulations deleted and #7 to read "The plow will not operate during severe storms, but in the event of an emergency after working hours, you can call 596-2860 or 596-6515. Council will only plow private driveways if an emergency arises."

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

2. **Street lights;**
   (a) At the intersection of Bottom Loop and Ridge Road, they suggest to move the existing light that is on the same pole with a private light just above the intersection. to be moved down to the right side of the intersection.

   (b) Bear Freeway and the light that is presently being paid by Melvin and Carol Parsons. The Committee recommends that it be reclaimed by the Town under the "Dead End Light" policy. Also, to relocate the light on the intersection of Bear Freeway and Gulf Avenue up one pole towards King's Road.

   (c) Murray's Hill. They recommend that the light on the lane heading towards Danny Mercer's property be reclaimed by the Town. This light has no obvious benefit to any one particular resident in this area. For this reason, they feel that Mr.

Mercer

should not be paying for this light since it seems that it serves more than him alone.

(d) Main Highway; (Rattles Road to Tony Harris' area). With the relocating of two and possible installation of one light, they feel that the lighting problem in this area would be drastically reduced.

(e) King's Road. They recommend the installation of one light on the pole occupying Mr. Cory Clarkes lawn. This would eliminate a very dark area on this road.

(f) They believe that due to Town policy, a light should be installed at the intersection of the Main Highway and Clarkes Road (Alfred Clarke Jr.). This would also rectify a problem of a poorly lit area on Highway East.

3. **Wooden Bookcase for Town Hall Lobby;** They are presently awaiting some prices from some local woodworkers.

4. **TV, VCR. and/or DVD. Player;** They feel that the Mayor, Councillors and Staff do not require this type of equipment at the present time.

5. **Bulletin Board for Civic Functions;** They recommend that the Town purchase the supplies and have the Town employees build the board on any spare time they may have during their regular hours.

6. **Sound System for Outside Functions;** This will be looked at and a report done at a later date.

7. **Policy for cutting pavement across Main Highway;** They recommend that all applications for this procedure be done here at the Town Hall in the future.

8. **Aerial Photo shots of the Town;** They recommend to purchase the colour shots as per the information presented to Council at the meeting held on November 5th, 2001. Due to consultation with a Carbonear Councillor, they stated that actual coloured aerial shots would cost thousands of dollars.

9. **Adjustment to "Children at Play" signs;** They feel that Council should leave these signs as they are, and deal with any problems arising from them individually if need be.

Discussion was held on the above report. It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Ingemar Dean to approve A,B,C,E and F of #1 recommendation. The

Committee will look at street lighting again on Main Highway from Rattles Road in towards Mr. Tony Harris' property.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

It was moved by Councillor Frank Clarke to approve for Council to purchase the TV, VCR and/or DVD player. There was no seconder for the motion.

It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Ingemar Dean to approve to have a bulletin board constructed to advertise civic functions.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION
COUNCILLOR ROBERT CLARKE - OPPOSED THE MOTION

A Sound System for outside functions. Mayor Burke stated that the present system was checked out and is adequate for the functions organized by the Town.

The policy for cutting pavement in the Town and crossing the Main Highway. It was decided to leave the present policy in place for contractors, where they must get their permit from Department of Works. Services and Transportation in Heart's Content.

The aerial photos of Victoria; it was decided to defer this item. The C.B.N. Joint Councils Assn. will be having meetings in the area soon to discuss aerial photos for each individual town and to see what Towns are interested in getting this work done. It was noted that if a number of Towns in the area were to have aerial mapping done, it would be cheaper on each individual Town.

It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Vivian Hiscock to approve #9 recommendation regarding the signs "Children At Play".

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY

COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

The Clerk will advertise the Routes and Regulations for 2001/2002 in the Compass.

Councillor Vivian Hiscock of the Town Planning Committee told Council that he will have a report for the next meeting.

Councillor Lynn Burke Evely of the Civic Functions Committee mentioned the Annual Christmas Tree Lighting sponsored by the Town which will be held on December 10th, 2001. She told Council that all preparations have been made for this function and it will began at 6:30 p.m..

Councillor Ingemar Dean of the Communications Committee presented his report from the meeting held November 8th, 2001. They met to discuss plans for a Victoria Day Celebration in 2002 . It was decided at the meeting to approach the different groups in Victoria and discussion was held on how to get them involved in the Victoria Day Celebrations. A letter was drafted which would be sent to all the groups and which will be presented to Council for approval. Councillor Dean listed the groups and individuals who should be asked to participate in this celebration.

Councillor Frank Clarke of the Finance Committee reported on the tax arrears accounts of Mr. Cyril Whyte Jr.. He stated that this account should be looked at as a bad debt. Discussion was held and it was decided that Mayor Burke will talk to Mr. Whyte about his Poll, Property and Water tax arrears.

Councillor Clarke also told Council that a Budget meeting will be held Wednesday night at 7:00 p.m..

NEW BUSINESS

COUNCILLOR ROBERT CLARKE; He mentioned the boughs left on the property of Avalon Theatre Consultants which is owned by Mr. Tom Badcock. There are still complaints about the property being unsightly because of the boughs strewn around. Discussion was held and it was decided to call Mr. Badcock asking him to remove the boughs or Council will remove them and he will be billed for the cost.

2. He stated that he has received calls from residents of Victoria who need weeks of work to qualify for Employment Insurance. He was told by them that Council will be receiving a grant to create this work.. He stated that he was not aware that Council will be receiving funding to

create employment. Mayor Burke explained that there is no grant forthcoming but, that names of those from Victoria who need work, was sent out to Ms. Mary Short of the Trinity-Conception Community Development Corp.. She will be looking after funding from Mr. George Sweeney if any is allocated for this area to create the must needed employment.

COUNCILLOR LYNN BURKE EVELY; She mentioned that the first meeting of the Victoria Recreation Commission was held last week. The following are the names of the new Executive:

CHAIRPERSON	**DANA ROSE**
VICE-CHAIR	**TRUDY DEAN**
SECRETARY	**LYNN BURKE EVELY**
TREASURER	**CRAIG EVELY**

Councillor Evely mentioned that two items on the Constitution of the Recreation Commission needs to be amended, namely:

#4(b) should read; The Commission shall consist of not less than seven (7) and not more than twenty-four (24).

#5(b) should read; To be eligible for election, individuals must be residents of the community and sixteen (16) years of age or older.

It was moved by Councillor Lynn Burke Evely and seconded by Councillor Frank Clarke to approve the above amendments to the Victoria Recreation Commission Constitution.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

2. Councillor Evely also mentioned the operating budget for 2002. She was told that the $600.00 grant from the Provincial Government has been received by the Town and is available to the Recreation Commission when they require it. She told Council that meetings of the Recreation will be held the second Wednesday of every month.

COUNCILLOR INGEMAR DEAN; He told Council that Darren Torraville needs more fill for his backyard. Mayor Burke talked with Mr. Tom Harris and was told that Mr. Torraville has been given 32 loads of fill already and this is all that is required under the Sewer Project. Discussion was held and it was decided to give Mr. Torraville 2 to 3 more loads and he will be told that this is the limit. Mr. Wally Green of Harris and Associates will be asked to look after this on behalf of Council.

2. He mentioned business cards for Councillors. Discussion was held and Councillor Evely mentioned that card stock can be purchased to make cards on the computer. The Clerk was asked to check this out for Council.

COUNCILLOR FRANK CLARKE; He mentioned the pictures of all Town Mayors in the Chambers and that they need to be lined up on the wall. The Clerk will get the Working Foreman to fix the pictures.

The Clerk mentioned that Mr. Lloyd Rossiter of the Bayshore Literacy Council in Carbonear called the office. He is asking Council to consider allowing them to include with the 2002 bills going out to residents, a flyer outlining what this organizations has to offer. Discussion was held and it was decided to approve this request.

2. Mr. Hayward White and the proposed sub-division that he wants to develop on Highway East. Mr. White has not officially applied to Council for this development. Discussion was held and the Clerk was asked to call his office and advise his secretary of the subdivision application that must be completed and approved by Council.

3. Victoria Heritage/Tourism Society is asking Council to accept cash and land on their behalf and to issue official receipts. Discussion was held and the Finance Committee was asked to check out and see how receipts can be issued for land donations.

4. Intrusion Alarm for the Recreation Centre building. Discussion was held and it was decided that Council will not be purchase an alarm for the building because it was felt that this alarm would not solve the problem of vandalism at the Complex.

MAYOR ARTHUR BURKE; Christmas Bonuses for staff. Discussion was held and it was moved by Deputy Mayor Barry Dooley and seconded by Councillor Lynn Burke Evely to approve to give the following:

David King $100.00 & turkey
Sharon Snooks $100.00 & turkey
Clifford Harris $75.00 & turkey
Shelly Butt $75.00 & turkey

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION
COUNCILLOR VIVIAN HISCOCK - OPPOSED THE MOTION

2. Christmas Dinner for Councillors and their spouses. Discussion was held and it was moved by Councillor Barry Dooley to approve for Councillors to go out for a Christmas Dinner. There was no seconder for the motion.

3. He mentioned the Backhoe Quotes for 2002 and specifically Mr. Harold Evely's quote. Discussion was held and the Town Planning Committee was asked to meet with Mr. Evely to check out his equipment and his operator to see if they are adequate for the Town's requirements.

4. He also mentioned the Fire Department Christmas Party and that Council should help with the purchase of the food. This was approved by Council.

With no other business on the agenda, it was moved by Councillor Robert Clarke and seconded by Councillor Ingemar Dean that the meeting adjourn at 11:45 p.m..

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

SIGNED:

ARTHUR BURKE
MAYOR

SHARON SNOOKS
TOWN CLERK

REGULAR MEETING
NOVEMBER 19TH, 2001

The meeting was held at 7:30 p.m. and the following were in attendance:

Mayor Arthur Burke
Councillor Frank Clarke
Councillor Lynn Burke Evely
Councillor W. Vivian Hiscock
Councillor Robert Clarke

Deputy Mayor Barry Dooley and Councillor Ingemar Dean was absent due to work commitments.

The minutes of Nov. 5th were reviewed and the following errors were noted:

1. page 1, paragraph 2, should be is showing pressure serging, not is making the pressure serge.

2. page 12. Christmas Tree Lighting is scheduled for Dec. 10th, not Dec. 11th, 2001.

With no other errors and no omissions, moved by Councillor Frank Clarke, seconded by Councillor Vivian Hiscock that the minutes be adopted as read.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

BUSINESS ARISING FROM MINUTES

COUNCILLOR VIVIAN HISCOCK; He asked if the door was installed at the Recreation Centre and the Working Foreman told him that it will be installed this week.

2. The verbal request from Mr. Alton Turnbull for gravel to be placed at the end of the trestle bridge in order for ATVs to get across the bridge. Working Foreman will look at this.

COUNCILLOR LYNN BURKE EVELY; She asked if Mr. Gordon Clarke was contacted about the land he presumably owns along Clarkes Brook and Council's intention to install a board walk along there in the future. The Clerk stated that Mr. Clarke was not contacted. Discussion was held and it was decided to write Mr. Clarke regarding Council's intentions and ask him if he would lease the land to the Town.

COUNCILLOR FRANK CLARKE; He asked if the Town Planning Committee has come up with a policy regarding contractors working in the Town and whether they should receive permits from the Town for cutting the pavement during water and sewer installation. Councillor Hiscock stated that this was not discussed by his Committee. He was told to bring back a recommendation to the next meeting.

2. He asked if any further information was received on aerial photos and mapping for the Town. The Clerk spoke with the Town Clerk of Carbonear. They are presently revamping their Town Plan and are also looking at aerial photos and mapping for their town. It will cost them approximately $35.000.00 for their new plan along with the photos and mapping. They were told by Dept. of Government Services and Lands that, if they could get one or more towns to participate in getting the photos and mapping done at the same time, it would be a lot cheaper. Discussion was held and it was decided to look at this when the 2002 Budget is being completed and also the cost for a new Town Plan.

MAYOR ARTHUR BURKE; He mentioned insurance for 2002 and that no tender has been called to date. The Clerk was talking to some towns in this area and because of the deal the Federation of Municipalities is presently receiving from Baine Johnson Insurance, these towns are not tendering for insurance for 2002. Discussion was held and it was moved by Councillor Robert Clarke and seconded by Councillor Frank Clarke to strike, from the Finance Committee Report on page 14 of Nov. 5th minutes "Insurance Proposals" and "it was decided to advertise in the Evening Telegram, the Compass and through PODS for the Insurance Tender.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

2. The subject of vacation pay for part-time workers. It can be included with their pay each week and this was told by a Revenue Canada employee. Councillor Frank Clarke asked if vacation pay can be held until work terminates for temporary workers. The Clerk will call Revenue Canada again to first this out.

3. The 2001-2002 Snowclearing Routes and Regulations and were they reviewed by the Town Management Committee. The Clerk stated that Deputy Mayor Dooley was called before this meeting and he wants to present the report of the Town Management Committee which includes

these items, at the next meeting.

4. Mr. Cyril Whyte Jr. and his request for Council to install sewer to his property on Whites Road. Discussion was held and Mayor Burke stated that he was told by Mr. Tom Harris that the Trunk Sewer Project cannot be stopped to install this sewer line. Further discussion was held and the Town Planning Committee was asked to check to see if it would be feasible for Council workers to install the sewer as soon as possible or when it can be done. The Finance Committee was asked to check on the tax arrears owed by Mr. Whyte.

The tax arrears account of Mr. Kelloway on which Court Action has been taken. It was approved by the Finance Committee last meeting to forgive this account because Mr. Kelloway is saying that he do not own land in Victoria. The Clerk was asked to call Credit Recovery to find out if Council will be charged commission. She called Credit Recovery and was told that they would not be taking commission on this account but, Council will have to pay the Court charges because the papers were served to Mr. Kelloway.

WORKING FOREMAN'S REPORT

This report was reviewed by Council, moved by Councillor Vivian Hiscock and seconded by Councillor Lynn Burke Evely to accept the report.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

CIT FINANCIAL	$74.58
DICKS & CO. LIMITED	$59.38
ROBINSON BLACKMORE	$48.30
VICTORIA IRVING	$819.71
NEWFOUNDLAND POWER	$5,543.30
SIMMS GARAGE	$129.95
VICTORIA CARPET SHOPPE	$236.67
NEWTEL MOBILITY	$164.39
10871 NEWFOUNDLAND LTD.	$301.88
MORNEAU SOBECO	$693.03
PENNEY'S TRANSPORT & COURIER	$88.16

C.B.N. INCINERATOR ASSN.	$1,423.25
CONCORD PAVING LIMITED	$1,092.50
RPM REBUILT PUMPS & MOTORS LIMITED	$167.14
CLARKES SUPPLY LIMITED	$132.74
TOTAL	$10,974.68

It was moved by Councillor Frank Clarke and seconded by Councillor Vivian Hiscock to approve to pay the above bills and accounts.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

Discussion was held on the Internet being paid each month by the Town. The Clerk stated that she do not use it because she do not have time to learn how and also she do not have a computer at home. It was decided to find out if any courses are being held in Carbonear on the Internet and the cost for the course.

CORRESPONDENCE

MR. SIDNEY ANTLE; He feels that he is entitled to remuneration for the 4th quarter of 2001. He was defeated in the last election. Discussion was held and it was decided to write Mr. Antle and advise him that Council is seeking legal clarification on this matter and he will be notified. Also, inform him that remuneration for the 4th quarter is not due until January 1st., 2002.

VOCM CARES; Asking for Council's support to the T C Square CHVO Happy tree. The money goes to purchase thousands of gifts for needy families in the area. Discussion was held and it was moved by Councillor Vivian Hiscock and seconded by Councillor Robert Clarke to approve to donate $100.00 to the Happy Tree.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION
COUNCILLOR FRANK CLARKE OPPOSED THE MOTION

THE TELEGRAM; They wish to maintain a continuous Newspaper in Education program for the 2001-2002 school year. They are looking for sponsors to pledge financial support and a single school sponsorship for the academic year is $350.00. Discussion was held and it was decided not to participate in this school year.

MRS. THELMA MOORES, CHURCH ROAD; Asking Council to move the street light on the pole in front of the property owned by Mr. Reg Parsons Jr. and which is now vacant, to in front of her house. Discussion was held and the Clerk was asked to write Mrs. Moores informing her of Council's Street Lighting policy and advising her that lights are installed on every fourth pole on every street in Victoria.

MR. TOM HARRIS, HARRIS AND ASSOCIATES; The recommendations regarding the proposed Priddle sub-division. He recommends the following:

1. The water main along Old Track Road be 8" ductile iron and extend to end of the last lot.

2. The road reservation be at least 40 feet wide.

3. The roads in the development be brought to a Class 'A' standard and ditched on both sides.

4. The water main in Phase 2 of this development be 6" ductile iron and the sewer main be 8" P.V.C..

5. The owner of the development obtain the proper permits from the Dept. of Environment and Labour.

Mr. Harris enclosed with his letter for Council to review, subdivision regulations which his company prepared for the Town of Carbonear several years ago. He suggested that Council adopt these regulations for future subdivision development. Mr. Priddle's proposal will be discussed in Reports of Committees later in this meeting.

ROYAL CANADIAN LEGION, CARBONEAR; A thank you to Council for the financial contribution to their Poppy Campaign.

THE MUSIC FESTIVAL ASSOCIATION OF TRINITY-CONCEPTION; Asking Council to once again contribute to their festival which will be held March 9-15, 2002. It was moved by Councillor Lynn Burke Evely and seconded by Councillor Frank Clarke to purchase a $25.00 1/4 page ad in their programme booklet.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

MR. AND MRS. DENNIS SUTTON; Their concerns regarding the work done by the contractor on Old Track Road and the project infringing upon their property. They feel that they should

have been contacted about the work going on before their property was dug up. Discussion was held and the Clerk was asked to write them advising that if it is found that damage was done to their property due to this project, it will be dealt with by Harris and Associates.

MR. DEREK BALDWIN AND THE RESIDENTS OF BALDWIN'S ROAD; Requesting that a street light be installed at the end of the road. It was decided that the Town Management Committee will look at this for Council.

MR. BARRY CLARKE; Writing on behalf of his mother Mrs. Elizabeth Clarke who owns land on Fisherman's Road and the arrears on this account. He is willing to pay the outstanding taxes totalling $968.43 immediately if Council will delete the $240.48 in interest that has accumulated on the account. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely to approve to delete the interest totalling $240.48 on the account of Mrs. Elizabeth Clarke when the balance of $968.43 is paid.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK- ALL VOTED IN FAVOUR OF THE MOTION
COUNCILLOR ROBERT CLARKE OPPOSED THE MOTION

VICTORIA LIONS CLUB; Inviting Council to participate in their annual Santa Claus Parade which will be held on Dec. 15, 2001. Discussion was held and it decided to enter a float in the parade. It was moved by Councillor Vivian Hiscock and seconded by Councillor Robert Clarke to donate $300.00 to the Club to purchase goodies to be given out to the kids while the parade is on route.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION
COUNCILLOR FRANK CLARKE OPPOSED THE MOTION

THE COMPASS; They will be sending a special newspaper to the men and women serving overseas in the Canadian Armed Forces and of which approximately one quarter is from Newfoundland. The theme of the newspaper is that, we are behind them 100% and that they will be in our thoughts and prayers this Christmas. Discussion was held and it was moved by Councillor Vivian Hiscock and seconded by Councillor Robert Clarke to approve space with the Compass for this special newspaper.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY

COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

DEPARTMENT OF JUSTICE; Acknowledging receipt of letter sent for renewal of the Clerk's appointment as a Commissioner for Oaths which will expire on December 31, 2001. The cost for this renewal is $25.00 and an application must be filled out which was attached to the letter. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely to approve to pay the $25.00 fee.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

NEWFOUNDLAND & LABRADOR MUNICIPAL EMPLOYEE BENEFITS INC.; Advising Council that the group insurance program will renew on December 1st. and there will be an overall increase of 8.3% however, the adjustment will vary depending on the municipality's schedule of benefits.

TENDERS OF BACKHOE SERVICES FOR 2002; They are as follows:

BUTT'S TRUCKING	**$37.95 tax included**
WELCON (1996) LIMITED	**$40.25 tax included**
HALCO BUILDERS	**$34.50 tax included**

Discussion was held and the Town Planning Committee was asked to bring back a recommendation to the next meeting.

VICTORIA HERITAGE/TOURISM SOCIETY; An important source of funding for the Heritage Park consists of private donations of money and gifts of land. Many of those gifts are donated by individuals as charitable donations that can be used to reduce the donor's income tax payable. The VHTS has already been approached by donors who would like to give cash and other gifts in kind and in return receive the tax benefit. The Society is requesting that the Town receive the donations mentioned above and future donations on its behalf. This will require the Town to issue official receipts to donors. Also, since the gifts may include gifts in kind, such as land. Council approval for park expansion in such instances would be greatly appreciated. Discussion was held and it was decided to check to see if the Town can issue these receipts and how it is done. The Clerk will call Mr. Hubert Burden to find out this information.

REPORTS OF COMMITTEES

COUNCILLOR VIVIAN HISCOCK; He reported on Mr. Harvey Priddle and Mr. Priddle wants to install a 4 inch water line down Old Track Road to his property. It was decided that Mr. Priddle must write a letter regarding this matter or come to a Council meeting. The Clerk was asked to write him and the Town Planning Committee was asked to discuss this matter before the next meeting.

COUNCILLOR FRANK CLARKE OF THE FINANCE COMMITTEE; The letter from Ms. Pansy Vaters and her request for help with her Property Tax arrears. It is the recommendation of the Committee to delete the interest on this account which totals $ 736.80. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely to approve the above recommendation.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

2. The wate. agreement between the Town of Victoria and the Town of Salmon Cove. It was decided from the meeting held November 15th between both Towns to have another meeting in early December to negotiate the financial aspects of the agreement. The meeting held on the 15th was held to review the current agreement and familiarize the committees with it. A number of changes were proposed by our Finance Committee, as well it was proposed that an extension be granted to the Town of Victoria until the preliminary work has been done.

3. He mentioned the 2002 Budget and advised Council that the Finance Committee will be starting very soon. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to begin the budget on November 26th and finish it by November 29th, 2001.

4. He also mentioned the Finance Committee reviewing the appointments of Town Engineer, Town Auditor and Appeals Commissioner. Discussion was held and it was decided to look at these in 2002.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

5. He stated that Sandra Barry, who is employed with the Victoria Archives Committee have gone through to all the Council records from 1989 to 1994. Councillor Clarke stated that he also has the first page of the Archives Web Site finished.

MAYOR ARTHUR BURKE, COMMITTEE OF THE WHOLE; They met to discuss the recreation situation in the town and what steps could be taken to revitalize it. It was decided to have a meeting on Thursday, November 13th at 8:00 p.m.. It was decided to invite the present Recreation Commission and those who put their names down to join the commission. It was also decided to contact the students from Victoria who attend school at Carbonear Collegiate. Mr. George Pryor and Mr. Larry Baldwin of the Victoria Army Cadets to see if they would be interested in coming to a meeting. It was also suggested that Mr. George Sweeney be contacted to see if there is any funding available to hire a full or part time coordinator. There has been some vandalism at the recreation building and the RCMP should be contacted to see what can be done to correct the problem.

NEW BUSINESS

COUNCILLOR VIVIAN HISCOCK; He presented the Town of Victoria Emergency Preparedness Plan to Council and it was signed by Mayor Burke. It was moved by Councillor Frank Clarke and seconded Councillor Lynn Burke Evely to accept and approve the Plan.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

The Clerk was asked to copy the plan for all Councillors and send one copy to the Fire Commissioners' Office.

2. Councillor Hiscock also mentioned that the Victoria Retired Firemen and the Victoria Emergency Preparedness Program members have received 2001 Year of the Volunteer Certificates. He told Council that they will be presented at the Fire hall on Friday night, November 23rd., 2001. He invited all council members and staff to the presentation and a Jiggs Dinner will be served. It was suggested that Mr. George Sweeney be invited and asked to present the certificates and Mayor Burke was asked to call him. It was also decided that Council will help with the cost of the dinner.

COUNCILLOR LYNN BURKE EVELY; She mentioned the Tidy Towns Committee and asked when it will be formed for 2002. Mayor Burke told her that he was waiting for a Councillor to come forward and submit their name for this committee. Mayor Burke then appointed her as the Chairman of the Tidy Towns Committee and she was told to select the members for the committee She was asked to get residents of the Town to serve.

2. She also mentioned that a shredder is needed for the town office and a recycling depot in the vicinity of the Municipal building. The Management Committee will look at the purchase of a

shredder for Council. She was told that at one time there was a recycling box next to the Town building for recycling and for use by Town residents but, mostly residents placed their weekly garbage in this box. It was decided to look at this idea again.

MAYOR ARTHUR BURKE; He told Council that funding for the pH level regulator was turned down for 2001 but, that the chlorination building will be constructed larger to accommodate this piece of equipment and hopefully funding will be received under the 2002 Capital Works Program.

2. He mentioned the lift station on Burnt Woods Road and that it will not be taken out this year but, next Spring the extra funding from the Canada/Newfoundland Infrastructure Program will be applied for to do this work.

3. He asked the Finance Committee to look at the collections done by Credit Recovery Limited for the Town and to see if it is feasible to remain with them for tax collections.

4. He mentioned the vehicle wrecks on Mr. Gary Swain's property on Ash's Lane and that residents are complaining. Mr. Swain has been written repeatedly and have not removed the vehicle part which is down in the woods or the old car located close to the road. Discussion was held and it was decided to write him asking him to clean up the property or Council will remove the wrecks and bill you for the expense. It was decided to give Mr. Swain two weeks to have this done.

5. Mrs. Ruby Summers called and she is asking Council not to pile any snow this coming Winter on her fence which was installed this past Summer. She stated that there is plenty of space on the other side of the road for the snow to be piled by the Council plow. The Clerk will inform the Working Foreman of this request.

With no other business on the agenda, it was moved by Councillor Robert Clarke and seconded by Councillor Frank Clarke that the meeting adjourn at 11:00 p.m..

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

SIGNED:

ARTHUR BURKE
MAYOR

SHARON SNOOKS
TOWN CLERK

TOWN OF VICTORIA
REGULAR MEETING
NOVEMBER 5TH, 2001

A meeting was held on the above date at 7:30 p.m. with the following Council members in attendance:

Mayor Arthur Burke
Deputy Mayor Barry Dooley
Councillor Frank Clarke
Councillor Ingemar Dean
Councillor Lynn Burke Evely
Councillor Vivian Hiscock
Councillor Robert Clarke

VISITORS BUSINESS

Mr. and Mrs. Steven King were at the meeting regarding their property on Old Track Road. They stated that their property was infringed upon by Welcon Construction during the Trunk Sewer Project. **Trees were uprooted and destroyed plus, the surveyors pegs were taken from the ground.** Mr. Tom Harris was also at the meeting and he told the couple that he would check out their concerns and told them that their property would be restored as before. Mr. and Mrs. King left the meeting.

Mr. Allan Slade was at the meeting regarding the **noise in his water line since the new Water Intake was turned on.** Council is aware of this and Clifford Harris stated that the water hydrants in this area of Town have been opened to release air in the lines but, this did not solve the problem. He stated that the pressure gauge at the Intake is making the pressure serge. Discussion was held and Mr. Harris told Council that he will try to come up with a solution. It was suggested that maybe all the lines in the Town need to be flushed again because residents are complaining that there is also dirt in the water lines.

Mr. Harold Evely and Mr. Neil Evely were at the meeting with complaints about Council loaning out the garbage truck to residents for shingles and construction debris pick up. They believe that their company is being discriminated against and they are not getting business in Victoria because of Council's policy. They were told that this will be discussed by the Town Management Committee and they will bring back a recommendation to Council.

They also mentioned the **water line that they installed for Mr. Barry Lane**. Apparently, he was told that an 8 inch line was needed but, when the work was started, they found out that there was a 10 inch line going down Highway East. Discussion was held and they were told to talk with Mr. Lane because he was told that the water line going down past the old Pentecostal Church was a 10 inch line. If Mr. Lane was given the wrong information, he will have to talk to Council. They also asked why they had to get a **permit to cut the pavement** but, Mr. Byron Clarke had the work done on the approval of Council workers. It was explained that because the work for Mr. Lane was being done by a contractor, the permit had to be given by Dept. of Works, Services and Transportation in Heart's Content. Discussion was held and it was decided that the Town Planning Committee will check on this an will come up with a policy.

Mr. Tom Harris of Harris and Associates was at this meeting regarding the low pH levels in the water in Victoria. He has a letter in correspondence regarding this and the cost associated with alleviating this problem. It was decided to discuss this later in the meeting.

Mr. Harris also mentioned the proposed sub-division proposal from Mr. Harvey Priddle. He told Council that there should be an 8 inch water line installed down Old Track Road and a 6 inch line up through the sub-division. He also stated that Mr. Priddle must have approval from Department of Environment. Mr. Harris told Council that he has done up regulations for the Town of Carbonear and will send in a copy for the Planning Committee.

Mr. Harris was also told about the letter in correspondence from Mr. James Sutton of Ontario and Mr. Sutton owns land which is fronted on Old Track Road. He is concerned about the road being constructed by Mr. Phil Priddle thus placing his property at a lower grade. This will cause an expense to him because he will have to truck materials in to bring his property up to grade. He also stated that the contractor has bulldozed on his property approximately 30 feet without any permission from him and that his surveyors mark has been removed. Discussion was held and the Clerk will write Mr. Sutton advising him to contact Mr. Tom Harris and will give him Harris and Associates' phone number. With no other business, all visitors left the meeting.

The minutes of October 22nd., 2001 were read. There were spelling errors noted on pages 5 and 9 and they will be changed on the original copy of the minutes in the computer and in the vault. The following errors were also noted:

1. Page 7, last paragraph, should be October 17th.
2. Page 9, signs "Caution, Children at Play", Town Management Committee to come up with a policy regarding these signs.

3. Request from Mr. Job Snow, should be Town Management Committee to check on this request.

4. Pages 2, 5, 8, and 9 should be Deputy Mayor Barry Dooley, not Councillor Barry Dooley.

With no other errors and no omissions, it was moved by Councillor Frank Clarke and seconded by Deputy Mayor Barry Dooley that the minutes be adopted as read.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

WORKING FOREMAN'S REPORT

This report was reviewed by Council.

Councillor Hiscock asked if the Chlorination system was up and running. He was told that there is still a boil order in place in Victoria and Salmon Cove and that repairs will be done when the parts are received by Mr. Danny Hynes. Mayor Burke will ask Mr. Tom Harris to try and incorporate the cost for the repairs, into the new Chlorination System Project.

It was moved by Councillor Lynn Burke Evely and seconded by Councillor Ingemar Dean that the Working Foreman's Report be accepted as presented.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

BUSINESS ARISING FROM MINUTES

COUNCILLOR LYNN BURKE EVELY; She asked if there were any Town pins on hand and was told that there are only a few remaining but, that this will be discussed later in the meeting.

2. She mentioned the Victoria Recreation Commission and the new names received from residents wanting to become members. The names are as follows:

Ken Kelloway
Wanda Kelloway

Stephen FitzGerald
Dana Rose
Trudy Dean

Councillors Frank Clarke and Robert Clarke also submitted their names for membership. Discussion was held on the Commission and it was decided to have a Committee Meeting of the Whole of Council to discuss this matter. It was set for Tuesday, November 13th at 8:00 p.m..

COUNCILLOR VIVIAN HISCOCK; He asked if Mr. Gary Swain has removed the vehicle wrecks from his property on Ash's Lane. Mr. Cliff Harris told Council that one wreck has been removed and the one on wheels is being used for parts by Mr. Swain for his antique car.

2. He asked if the door was installed at the recreation building. This door was made by Mr. Phil Hiscock. Mr. Harris was told to get the door and have it installed as soon as possible.

MAYOR ARTHUR BURKE; He stated that the land was checked next to the property formerly owned by Mr. George Snook and this land is owned by Mr. Gordon Clarke. Discussion was held and it was decided to contact Mr. Clarke about the property along Clark's Brook for a boardwalk. It was also decided to look at applying for a grant to do the work.

2. The price charged to the Town by Newfoundland Power for street lights and they are at $13.18 and $16.13. The difference in the price is the wattage. The Clerk will call Newfoundland Power and ask if Council can have all 100 watt lights.

3. The RCMP was called on the vandalism at the Recreation Center and asked to patrol the area. They suggested that the Town install an Intrusion Alarm. Discussion was held and the Town Management Committee was asked to get the cost to install this system.

4. Town of Salmon Cove has called and wants to meet with the Finance Committee and the Mayor to discuss the water agreement. Discussion was held on a convenient time for the meeting and it was decided to have it on Thursday, November 15th at 8:00 p.m. in Victoria.

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

Credit Recovery Limited	$456.85
CIBC Visa	$213.75
Newfoundland Power	$2,523.62
Avalon Industrial	$296.65
Butt's Trucking	$664.13
Welcon Construction	$1,027.81
The Trophy Hut	$32.32

Bills and Accounts cont'd:

Ikon Office Solutions	$41.35
Chester Dawe	$163.53
W. G. Garland Limited	$183.08
Dicks & Co. Limited	$134.19
Steele Communications	$86.35
East-Chem Inc.	$211.66
Newtel Communications	$502.34
Total	$6,537.53

It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve to pay the bills as presented.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

CORRESPONDENCE

The following correspondence was received for consideration by Council:

GOVERNMENT OF NEWFOUNDLAND AND LABRADOR; The Freedom of Information Act, Volumes 1 and 2. This will be available for all Councillors to read.

NEVILLE & BUTLER INC.; Introducing the services of their company and offering consulting and ADR services to the construction/engineering industry and the legal profession. Discussion was held and it was decided that the Finance Committee will look at whether to tender for a new engineering company, for assessment services, the Audit, etc..

HON. OLIVER LANGDON; Congratulating Mayor and Councillors on the recent election.

2. Replying to Mayor Burke's letter of October 10th regarding the Town's share of the Trunk Sewer Project. He stated in his letter that he is unable to provide Council with a more favourable cost sharing ratio on the two-thirds Provincial/Municipal costs. Council is requested to confirm in writing that they will accept the funding of $1,011,200.00 and its share of $130,135.00 to pay back. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve to accept funding of $1,011,200.00 for the Trunk Sewer

System where the Town of Victoria will borrow $130,135.00 for its share of the project.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Ingemar Dean that the Town borrow from the Canadian Imperial Bank of Commerce, $130,135.00 over a 15 year period, to cover Council's share of the Trunk Sewer Project.

MOTION

CARRIED
MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

VICTORIA HERITAGE-TOURISM SOCIETY; They have agreed that the date for the 2002 Sawdust Festival would be moved to coincide with the annual Victoria Weekend Celebrations.

THE SPLASH CENTRE, HARBOUR GRACE; Invitation to Mayor Burke and Councillors to attend the Grand Opening at 4:00 p.m. on Friday, November 9th, 2001.

ROYAL CANADIAN LEGION; Seeking assistance in their annual Poppy Campaign. Mayor Burke mentioned that he attended the dinner on Saturday, November 10th and presented a cheque for $100.00 which is the same amount that was approved last year.

MS. PANSY VATERS; Informing Council that she has taken over the property formerly owned by her brother, Hayward Vaters. There are tax arrears amounting to **$1,761.70** and she is asking Council to consider deleting any or all of this amount which have accumulated on this account. The Finance Committee was asked to check on this request.

INTERNATIONAL COATS OF ARMS; A sample of the Town pins they offer and the cost for the pins. The pins were passed around to all Councillors and it was noted that the price per pin is higher than Athletes Wear, the company who have made Town pins for Council. It was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely to purchase

500 pins from Athletes Wear.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

VICTORIA LIONS CLUB; They are asking permission and help from the Town to develop a site at the old train trestle into a picnic area. The Victoria Lions Club have been using this area since 1996 and have sponsored a walk and boil up each year during the July 1st., celebrations sponsored by the Town. They are asking for fill to be provided by the Town and also help in checking the ownership of the property. The Track from the Recreation Centre up to the site would also need some repairs. They also included a copy of the plan for this site. Discussion was held and it was moved by Councillor Robert Clarke and seconded by Councillor Vivian Hiscock to approve the request of the Victoria Lions Club.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

Councillor Frank Clarke will contact Mr. Elihu Antle and inform him of Council's decision.

VICTIM SERVICES PROGRAM; They will be holding an Open House at the Regional Office in Carbonear on Friday, November 16th from 2- 4 p.m.. They are inviting all Councillors to attend this function.

DEPARTMENT OF GOVERNMENT SERVICES AND LANDS; The prices for aerial photos and mapping of Victoria. It was decided that the Town Management Committee will check this out. Also, the Clerk will call the Town of Carbonear to find out what they are doing regarding aerial photos and mapping.

NEWFOUNDLAND AND LABRADOR PETROLEUM PRODUCTS PRICING COMMISSION; They have enclosed a listing of the Interim Pricing Zones for regulation of petroleum products pricing in Newfoundland and Labrador. These prices became effective on October 15, 2001 and will remain in effect for a minimum of thirty days, after which adjustments may be made.

DEPARTMENT OF MUNICIPAL AND PROVINCIAL AFFAIRS; The 2002 Municipal Budget Submission Form. The deadline for 2002 Budgets to be sent in is December 31, 2001. The Finance Committee was asked to get working on the Budget as soon as possible.

REPORTS OF COMMITTEES

MR. ROBERT CLARKE OF THE ECONOMIC DEVELOPMENT COMMITTEE; The following are the recommendations of the Committee:

1 (a) **Avalon Theater Consultants** and their request to **construct a mini-putt golf attraction** on property they own next to the Town Hall. The committee recommends that Council approve the attraction. They recommend that this facility be given a one year tax exemption as per present policy but, they recommend that the request for further tax exemptions be denied. They further recommend that the request for use of town land for parking be denied. Also, that this group be advised to clean away the boughs piled up at the corner of Gully Path Road. The boughs are unsightly and dangerous.

It was moved by Councillor Robert Clarke and seconded by Councillor Vivian Hiscock that part (a) of #1 recommendation be approved.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

1. (b) Future development permits contain the stipulation that refuse and/or construction waste be disposed of in a timely fashion so that there is no huge pileup. Also, if the sites are not cleaned up regularly, the town will cleanup the mess and bill the owner appropriately.

It was moved by Councillor Robert Clarke and seconded by Councillor Frank Clarke that part (b) of #1 recommendation become a policy of Council.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK

COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

2. **Golf Course Proposal from Mr. Tom Badcock,** the Committee fully supports the idea of a golf course for Victoria. They think that the Rattles area seems appropriate. Therefore, they suggest that when this committee to develop a course is struck; when the plans are presented; when the investors are identified; when the proposal meets environmental approval; and any further town requests are met; then the committee suggests the Town of Victoria can meet with the investors and come up with a fair price for the 60 to 100 acres required. In the interim, they feel that they can give the proposal the go ahead in principle. They recommend that a blanket proposal would be inappropriate at this point. It is recommended that anybody so interested be encouraged to develop plans for a golf course in the Rattles area. The Town of Victoria certainly supports this development.

It was moved by Councillor Robert Clarke and seconded by Councillor Lynn Burke Evely to accept #2 recommendation and write letter regarding same.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

3. **Request from Mr. Don Inniss of the Victoria Community Development Corp.;** The Committee suggests that the town, the VCDC and the Victoria Volunteer Fire Dept. get together to ascertain the feasibility of creating fire breaks for the town.

4. **Newfoundland and Labrador Economic Developers Association;** The Committee have decided to tell the NLEDA that we are interested in supporting the establishment of an association, knowing that this does not make us commit to joining.

5. **Grants** ; Councillors Frank Clarke and Vivian Hiscock will complete a grant request to develop a picnic site at the Trestle before the next July 1st celebrations.

It was moved by Councillor Robert Clarke and seconded by Councillor Vivian Hiscock to accept #'s 3, 4 and 5 recommendations of the Committee.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY

COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

COUNCILLOR VIVIAN HISCOCK, TOWN PLANNING COMMITTEE; The following are the recommendations of the Committee:

The Canada/Newfoundland Infrastructure Program and the list of priorities for the Town and they are as follows:

1.(a) Main Hwy to Carbonear - 340m sewer	$154,000.00	70/30
(b) Old Track Road South - 110m/150mm watermain and 110m/200mm sewer	$77,100.00	70/30
(c) Antles Road to Bottom Loop - 290m/150mm watermain & 240m/200mm sewer	$171,450.00	70/30
2. Gulf Avenue - 150m/150mm watermain	$61,000.00	70/30
3. Gully Path - 310m/150mm watermain and 180m/200mm sewer	$340,000.00	70/30
4. Powell's Road, Snook's Road, Vaters Road, Gulf Avenue, Old Track Road, (Country Road to Gulf Avenue), Deering's Road, Rattles Road, Burnt Woods Road and Whites Road	$341,110.00	50/50

It was moved by Councillor Vivian Hiscock and seconded by Councillor Frank Clarke that #1 recommendation be approved.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

The letter from Paul and Debbie King; It is the recommendation of the committee to write Mr. and Mrs. King advising them that according to their drawing, the parcel of land belonging to Mr. Hunter Dearing has all the services that the Town provides and the parcel of land belonging to Mr. Harvey Priddle will have all the services that the Town provides when he develops that area of the Old Track Road.

It was moved by Councillor Vivian Hiscock and seconded by Councillor Ingemar Dean to approve #2 recommendation of the Committee.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

Request from Mr. Harvey Priddle (Sub-division); It is the recommendation of the committee that phase 1, water line on Old Track Road be a 200mm line. The committee further recommends that Council will help with the cost of the line. They also recommend that Government agencies where applicable be contacted regarding this development.

It was moved by Councillor Vivian Hiscock and seconded by Councillor Frank Clarke that #3 recommendation be approved except the part "Council will help with the cost of the line".

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION
COUNCILLOR INGEMAR DEAN - OPPOSED THE MOTION

Councillor Hiscock was asked to find out the cost of an 8 inch line compared to a 6 inch line and the distance between the lines.

Mr. Wayne Frampton's sewer problem; The Committee feels that this is a private matter.

Town Plan and Development Regulations; The Committee will be meeting very soon to go over the entire Plan and this may take more than one meeting.

COUNCILLOR LYNN BURKE EVELY, CIVIC FUNCTIONS COMMITTEE; The following are the recommendations of the Committee:

1. **VETERAN'S WEEK;** It was decided to commemorate this week by promoting the 2-Minute Wave of Silence on November 11th, 2001 by asking the businesses in the Town to display this on their advertising signs and also to ask both churches to observe the 2 minute of silence. It was also recommended that the Town sponsor a function on November 11th and invite the Royal Canadian Legion members, widows of veterans, parents of those in Victoria who are presently

serving in the military, those in the town who are now retired from the military, Victoria Memorial Library Board, Victoria Army Cadets, Mr. George Sweeney and Clergy. The time will be 2:00 p.m. with a ceremony at the War Memorial and a lunch served afterwards sponsored by the Town and the Library Board.

It was moved by Councillor Lynn Burke Evely and seconded by Deputy Mayor Barry Dooley to approve #1 recommendation of the Committee except the date will be November 12th, 2001 at 2:00 p.m..

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

2. **CHRISTMAS TREE LIGHTING 2001**; It is the recommendation of the Committee to have this function on December 11th, 2001 at 6:30 p.m.. It will be advertised by placing flyers in the Post Office and by asking the businesses to post the notice on their advertising signs. The same routine as last year will apply with carol singing, etc. and everyone going down to the Fire Hall afterwards for refreshments sponsored by the Town.

Councillor Evely also mentioned that it was discussed to have a contest for the school children where they will be asked to make a decoration for a Christmas tree which will be placed in the lobby of the Town hall. Prizes will be given out the night of the Tree Lighting.

It was moved by Councillor Lynn Burke Evely and seconded by Councillor Ingemar Dean to approve #2 recommendation.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

3. **BEST DECORATED PROPERTY CONTEST 2001;** It is the recommendation of the Committee to have 6 prizes of $50.00 each but, they will be chosen as follows:

3 FROM EAST OF MAIN HIGHWAY

3 FROM WEST OF MAIN HIGHWAY

It was also decided that the Contest will be advertised in the flyer going out to all the residences in Victoria and that the judging be done by the committee members.

Councillor Frank Clarke suggested that the contest be called "Most Creative Property".

It was moved by Councillor Lynn Burke Evely and seconded by Deputy Mayor Barry Dooley that #3 recommendation be approved by Council.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

It was also decided that Councillors properties be included for judging in this contest. Councillor Frank Clarke asked that his property not be judged in the contest.

Councillor Evely also mentioned the Victoria Day Celebrations and that all groups must come together in Victoria to make it one big celebration which in turn could be a huge success for all groups and for the Town. The Communications Committee was asked to look at this suggestion and the Civic Functions Committee will look after Council's role in the celebrations.

COUNCILLOR FRANK CLARKE, FINANCE COMMITTEE; The following are the recommendations of the Committee:

1.**REMUNERATION POLICY;** The Remuneration Policy was examined as outlined in the Municipalities Act and the remuneration schedules of all councillors who served since 1997 were also examined. The committee feels that all councillors who served for the period 1997-2001 were paid in full and that the Town does not owe anyone any further remuneration.

It is recommended that a form be created to reflect the following pay periods in the years 2002, 2003, 2004 and 2005. This policy will ensure that at the end of a 4 year term a councillor shall have received 16 cheques. Cheques should be issued by the Town Clerk on January 1st., April 1st., July 1st., and October 1st., or the date nearest to the end of each quarter.

It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve #1 recommendation of the Committee.

MOTION CARRIED

MAYOR ARTHUR BURKE

DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION
COUNCILLOR VIVIAN HISCOCK - OPPOSED THE MOTION

2. **GARBAGE TENDERS**

3. **INSURANCE PROPOSALS**

4. **BACKHOE SERVICES PROPOSALS**

The three items were examined with regards to tendering. It is recommended that policy be made such that in the future the Clerk shall call for Public Tendering for both Garbage and Insurance at a date to be determined. As well, all significant purchases be subject to the Public Tendering Act. The tender for Backhoe services was also included in the report. the Clerk will call the two companies in Victoria namely Welcon Construction, Halco Builders & Construction and Butt's Trucking in Blackhead.

It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve #'s 2, 3 and 4 recommendations of the Finance Committee.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

It was decided to advertise in the Evening Telegram, the Compass and through PODS for the Insurance Tender and through the Compass only for the Garbage Tender. The Clerk will call the two companies in Victoria namely Welcon Construction and Halco Builders & Construction plus Butt's Trucking in Blackhead for their quotes for backhoe services for 2002.

5. **STAFF VACATION;** It is recommended that the employee be granted one week vacation. The money to cover this vacation period to be recovered by withholding overtime pay for a period until such time as the regular week's pay is recovered, as well the 4% vacation pay which the employee receives, will no longer be paid.

It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to accept #5 recommendation of the Committee.

MOTION CARRIED
MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

The Clerk was asked to find out if you can hold vacation pay until the person employed by the company has finished working for them.

6. **MR. JACK KELLOWAY'S REQUEST;** Mr. Kelloway denies that he ever owned the land which have accumulated tax arrears. It was decided to discuss with Credit Recovery the amount that .hey expect to be paid to settle the account. It is recommended that in cases such as this Credit Recovery be asked to forgive the outstanding balance. Further, should Credit Recovery prove to be uncooperative it is recommended that the Town seek another company to carry out collections on our behalf.

It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve #6 recommendation.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

NEW BUSINESS

COUNCILLOR BARRY DOOLEY; He has received complaints about dogs barking in certain areas during the night. Council's Noise Regulations states that dogs must be kept in between the hours of 11:00 p.m. and 8:00 a.m.. He was told to advise the residents concerned that they can call the RCMP and report the owner who has dogs barking during the night.

COUNCILLOR LYNN BURKE EVELY; She asked what the Council thought of using an advertising sign to publicize all events sponsored by Council along with Boil Orders, etc.. Councillor Dean has offered to construct the sign with Council suppling the materials. Discussion was held and it was noted that the concept of a bulletin board for the Town was mentioned several times in the past but, no definite decision was made. It was decided that the Town Management Committee will look at this for the next meeting.

COUNCILLOR INGEMAR DEAN; He has received complaints from residents of Old Track Road and its deplorable condition. Mr. Harold Clarke is also complaining about the ditch in front of his property being closed in. Discussion was held and it was decided that there is nothing that Council can to at the present time. The reason for the condition of the road is because of the Trunk Sewer Project and also the ditch being closed in. These two items will be looked at by Harris and Associates.

2. He asked if Mr. Harold Evely and Mr. Philip Hiscock were getting work from the Town because both are business owners in Victoria. He was told that Mr. Evely was contacted last year to tender for the Town's backhoe work but, he did not send in a proposal. Mr. Hiscock has been given work in the past, welding on the loader, etc.. He was also told that Welcon (1996) Limited currently does backhoe work for the Town and if they are not available, the Working Foreman will contact another company to do the work.

3. Mr. Alton Turnbull is asking that fill be placed in vicinity of the bridge over the trestle for ATVs that travel over the bridge. The Working Foreman will be asked to check this out.

4. He mentioned discarded tires and that it was mentioned at a Convention seminar by Hon. Ralph Wiseman, Minister of Department of Environment that a policy regarding old tires will be forthcoming.

COUNCILLOR FRANK CLARKE; He stated that the Victoria Archives Committee is looking for Council to pay their phone bill each month.

2. He also mentioned the newsletter received from the Provincial Government and specifically the information on Canada's Equalization Program which needs to be changed according to Premier Grimes. Discussion was held and it was decided to write a letter supporting the Province's stand on this issue. The Clerk will write this letter to Premier Roger Grimes with copies to Opposition Leader Danny Williams, Leader of the NDP Jack Harris, Prime Minister Chretien and all the Federal M P's from Newfoundland and Labrador.

MAYOR ARTHUR BURKE; The Snow Clearing Regulations for 2001 - 2002 and will we advertise them again in the Compass. Discussion was held and it was decided that the Town Management Committee will review the regulations and come up with a new policy.

2. Mr. Cyril Whyte Jr. and his request for a sewer line to his property on Whites Road. It was decided that Harris and Associates will look at this but, Council will have to look at the arrears owed by Mr. Whyte; Poll Tax, Property and Water arrears.

With no other business on the agenda, it was moved by Councillor Robert Clarke and seconded by Councillor Vivian Hiscock that the meeting adjourn at 12:10 p.m.

MOTION CARRIED

MAYOR ARTHUR BURKE

DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR FRANK CLARKE
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE - ALL VOTED IN FAVOUR OF THE MOTION

SIGNED:

ARTHUR BURKE
MAYOR

SHARON SNOOKS
TOWN CLERK