Regular Meeting
February 18th, 2002

A regular meeting of Council took place on the above date at 7:30 p.m. with Mayor Arthur Burke presiding and the following members of Council in attendance:

Councillors **Lynn Burke Evely**
Frank Clarke
Vivian Hiscock
Robert Clarke

Deputy Mayor Barry Dooley and Councillor Ingemar Dean was absent due to work commitments.

VISITORS BUSINESS
None

The minutes of Feb. 4th, 2002 were read and with no errors and omissions, it was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke that the minutes be adopted as read.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

BUSINESS ARISING FROM MINUTES

Councillor Vivian Hiscock; He asked if the Working Foreman checked on the **easement given by Mrs. Mary Butt** and regarding **her request to have a barrier placed across the easement to prevent trikes, etc. from using this road.** He was told that Mrs. Butt was written as instructed from the last meeting, advising her that Council would look at this matter this coming Spring when Welcon Construction is finishing the trunk sewer project.

2. He asked if **Mr. Ross Payne of Credit Recovery** was invited out to a meeting to discuss **Mr. Fred Murray's account** along with the collections for the Town as a whole. The Clerk stated that she faxed Mr. Payne and he did not contact her. She called him back today and apparently

he was not in the office last week but, he told her that Mr. Murray's account can be reinstated with the Court and he will contact her on this matter. Also, himself or a representative of the company will let us know if they can attend a meeting in the near future.

Councillor Lynn Burke Evely; She mentioned **Mr. Gary Swain** and she asked if Department of Environment was called regarding the vehicle wrecks on Mr. Swain's property on Ash's Lane. Mr. Chris Blanchard of Department of Environment was called and returned the message. He is requesting copies of all the correspondence between the Town and Mr. Swain including the letter from his lawyer. Mr. Blanchard will give his opinion on this matter.

WORKING FOREMAN'S REPORT

This report was reviewed by Council. It was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely that this report be accepted by Council.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment

Irving Oil Limited	$1,109.57
Newfoundland Power	$3,695.57
Clarkes Supply Limited	$986.31
Newtel Communications	$50.77
East-Chem Inc.	$211.66
Morneau Sobeco	$747.11
Credit Recovery Limited	$28.05
Victoria Irving	$21.55
Air Liquide	$179.29
C.B.N. Joint Councils	$125.00
Victoria Carpet Shoppe	$589.63
Penney's Courier	$62.79
C.B.N. Incinerator Assn.	$1,423.25
Newtel Mobility	$28.69
Baccalieu Trail Animal Hospital	$30.19
W. G. Garland Limited	$998.90
Frank's Auto Repairs	$280.60
Tyco Capital	$74.58
Dicks & Co. Limited	$992.26

Bills and Accounts cont'd:

Elihu Antle	$75.00
Total	$11,710.95

It was moved by Councillor Vivian Hiscock and seconded by Councillor Robert Clarke that the bills be paid as presented to Council.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

CORRESPONDENCE

The following correspondence was received for consideration by Council:

C.B.N. INCINERATOR ASSOCIATION; An **invitation for two members of Council** to attend the **Annual Dinner Meeting of Shareholders** to be held on Feb. 19th, 2002 at 7:30 p.m. at the Victoria Lions Club. Discussion was held and it was decided that Mayor Burke and Councillor Frank Clarke will attend on behalf of Council. Councillor Robert Clarke is the representative of Council on this Association and will also be attending this meeting.

KNIGHTS OF COLUMBUS, DALTON ASSEMBLY FOURTH DEGREE, HARBOUR GRACE; They are participating in the Fourth Degree Public Speaking Contest for Newfoundland and Labrador. They are asking for a donation of $30.00 to help make the contest a success. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve to donate $30.00 to this organization.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

NEWFOUNDLAND AND LABRADOR FEDERATION OF MUNICIPALITIES INFONOTE; The **Newfoundland Environmental Industry Association** is sponsoring a **workshop on February 28th to March 1st., 2002** regarding **Waste Management, Water Distribution Systems, etc..** Discussion was held and it was decided not to send anyone to this workshop.

MRS. CAROL PARSONS; Regarding the **street light she paid for from July 6th 2001 to Feb. 4th, 2002 and the amount is $105.49.** She stated that because Council moved the light from the pole outside her property, **she had to have a light installed** and had to pay the $105.49. Then Council decided to move the light back to its original position and she was told by the Committee responsible, that it was their mistake and she should not have had to pay for the street light. Discussion was held and it was decided to re-table this piece of correspondence at the next meeting.

THE HON. PAUL MARTIN, MINISTER OF FINANCE; He stated in his letter that he received a copy of the **letter sent by Council** on November 15th, 2001 and **regarding equalization payments to the Provinces.** He stated that the Equalization program is reviewed extensively prior to the five-year legislative renewal. During this review, which is now underway, the government welcomes suggestions for changes and improvements to the program. New legislation must be in place prior to April 1, 2004.

DEPARTMENT OF GOVERNMENT SERVICES AND LANDS, SURVEYS AND MAPPING DIVISION; The **cost estimate for mapping for the Town** and the cost is **$34,495.00** which would be cost shared 50/50 by the Province. The **cost to the Town** would be **$17,247.50** which is more than Council can afford at the present time. Discussion was held and it was decided to defer this until another time.

SARGENT ARTHUR KELLOWAY, RCMP HARBOUR GRACE; The **Mayor's Report for 2000 and 2001 for the Harbour Grace-Trinity Conception District**. It shows statistics on different aspects of the Criminal Code. It indicates that traffic violations were up in 2001 compared to 2000 with liquor violations down in 2001 compared to 2000. The total under the Criminal Code shows a decrease in 2001 compared to the year 2000. Discussion was held and Councillor Hiscock asked for a copy of this report.

HON. OLIVER LANGDON, DEPARTMENT OF MUNICIPAL AND PROVINCIAL AFFAIRS; Approval of $3,500.00 under a Job Creation Grant which is employing two residents of Victoria.

VICTORIA LIONS CLUB; Asking for a letter of support from Council which will be attached to an **application to HRDC for a grant to carry out major exterior renovations to their building.** They are also **asking for any in-kind contribution, such as use of equipment,** that they could use in their proposal. Discussion was held and it was **approved to write a letter** of support and also **approved to give an in-kind contribution** of use of equipment for the proposed project. The Clerk will write the letter of support to the Lions Club.

MR. ALBERT DEAN; He is **appealing his 2002 property tax bill** and **appealing the increase of $20.00.** Discussion was held and the Clerk was asked to **write Mr. Dean** explaining to him why the minimum property tax for 2002 increased from $200.00 to $220.00. He cannot appeal to have this amount lowered because this is set by Council and for all residents paying the

minimum amount.

MR. DARROCH VOKEY OF GOVERNMENT SERVICES CENTRE IN HARBOUR GRACE; The **results of water testing at the Town hall and another area of Town** which shows that the **water is satisfactory**. The date that the water was collected was Jan. 24, 2002.

COMMUNITY SERVICES COUNCIL, NEWFOUNDLAND AND LABRADOR; A two-day workshop and consultation on behalf of the Voluntary Sector Initiative will be held at the **Battery Hotel in St. John's on February 25th and 26th, 2002.** Discussion was held and it was **approved for Councillor Frank Clarke** to attend because he has already been involved with this group. The Clerk will call in and register him for the workshop.

MR. JEFFERY COLE AND MRS. JOYCE BUTTON; Applications for exemption from Poll tax; Mr. Cole from 1997 to 2000 and Mrs. Button for 2002. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Vivian Hiscock to approve to exempt the above applicants as requested.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

REPORTS OF COMMITTEES

Councillor Vivian Hiscock of the Town Planning Committee told Council that there will be a **meeting very soon to discuss the Town Plan and Regulations.**

Councillor Lynn Burke Evely of the **Victoria Recreation Commission** mentioned that they have **approval to use Persalvic school for a Walking Program** and which they are presently getting underway. They are also sending out a **survey to residents of the Town** asking them what they would like to see **regarding recreation in the Town.** They are also hoping to recruit new members with this survey.

2. She mentioned that the Commission members have also reviewed the **request from Mrs. Helen Higdon to have the playground on Marsh Road named in memory of Ada B. Clouter.** Councillor Burke told Council that this was **rejected by the Commission** and they have suggested **Bonny Rock as a name for the playground.** Councillor Frank cautioned the Commission to research this because the name is associated with a rock in the area and it was known as Bonner Rock and history relates that a murder was committed which gave the rock its name. Councillor Evely stated that she will bring this back to the Commission and they will try to come up with a more suitable name and maybe get input from students at Persalvic School and residents of the Town. The Councillors were asked also to consider a name for the playground.

3. Councillor Evely also told Council that **Mrs. Edna Moores is now the Vice-Chairperson of the Recreation Commission.** The Clerk was asked to write a letter of congratulations

4.She told Council that **letters have been sent out to some individuals of Victoria inviting** them to become a **member the Tidy Towns Committee** and to date she has had one response.

Councillor Robert Clarke of the **Victoria Economic Development Committee** told Council that the **workshop scheduled for Holyrood on Feb. 8th and 9th was cancelled due to the weather.**

NEW BUSINESS

Councillor Vivian Hiscock; He asked if a **meeting** is set with **Mr. Tom Harris of Harris and Associates** to **discuss the Lagoon** and was told it will be held **tomorrow at 2:00 p.m..**

2. He mentioned the **pumps and equipment from the lift stations on Main Highway, Bottom Loop and Highway East** and have we received **prices to sell them**. It was decided to mention this tomorrow at the meeting with Mr. Tom Harris.

Councillor Lynn Burke Evely; She mentioned that **light installed at the intersection of Bottom Loop Road** and in the **vicinity of Mr. Job Snow's property**. She was told **by Mrs. Snow to thank Council** for having the light installed in this location. It is the policy of Council to install street lights at street intersections.

2. She asked if the **Victoria Community Development Corporation** are **still active** in the Town and was told by Councillor Vivian Hiscock, who is a member, that they are very active. **They have several programs ongoing for this coming Summer**. Discussion was held and it was decided to **write Mrs. Jill Hiscock, Chairperson of the VCDC and invite her or a representative of the Corporation to the next meeting** to discuss what they are doing at the present time and to find out their plans for the future.

Councillor Frank Clarke; He mentioned the **Victoria Horsemen Association** and that **they are looking to be incorporated.** They have had problems in the past obtaining grant funding because they are considered as part of the Victoria Cattlemen and Horsemen Association which is not in Victoria but, in Carbonear. They want to be incorporated as the Victoria Horsemen Association as they were known in the past. The papers are here to be completed but, the **registration cost is $70.00.** He asked if Council will be paying this cost for the Association. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Vivian Hiscock to **approve to pay the $70.00 registration fee to incorporate this Association, which is an arm of Council.**

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE

COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

Councillor Frank Clarke will look after this for the Horsemen Association.

2. He **requested the old dot matrix printer** which is no longer in use by the Clerk, **for the Victoria Archives Committee**. It was moved by Councillor Vivian Hiscock and seconded by Councillor Lynn Burke Evely to **approve to give the Archives Committee the old printer.**

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

3. Councillor Clarke also mentioned the **computer system in the Town office.** The system is outdated and some new equipment is needed to carry out the business of Council. Also, this was budgeted for this year. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Vivian Hiscock to **approve to purchase the new computer system.**

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

MAYOR ARTHUR BURKE; He told Council that he spoke with the Working Foreman regarding a **complaint from a residents that an area on King' Road is being plowed for Penney's Courier truck.** The **Working Foreman is plowing the area in question to park the Town truck**.

2. He told Council that the **Town bulletin board is completed** and the **album stand for the lobby of the Town Hall is presently being made.**

3. **Quotes for the 2002 Audit** and should this be tendered out this year. The **deadline is August 1st., 2002 to appoint an Auditor.** Discussion was held and it was decided to call Hubert Burden along with some other companies for prices.

The Clerk mentioned that she received a call from **Mrs. Tiny King in Perry's Cove** and she is interested in **purchasing Roadside Takeout** and wondered about a **tax break for business tax for one year.** Neither of the previous owners received this status because it was not a policy of Council at the time. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Vivian Hiscock to **approve in principle to grant a business tax break**

for one year to Mrs. King if she purchases the above business.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

2. She also mentioned **Baldwin's Taxi** and that she **called the Towns of Carbonear and Harbour Grace to find out their tax policy for taxis.** They are charging taxi businesses the minimum business tax, the same as any other business that is being operated from a resident's home. Discussion was held and it was decided that the **Finance Committee will discuss this and make a recommendation for the next meeting.**

With no other business, it was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke that the meeting adjourn at 9:30 p.m..

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE- ALL VOTED IN FAVOUR OF THE MOTION

SIGNED:

ARTHUR BURKE
MAYOR

SHARON SNOOKS
TOWN CLERK

REGULAR MEETING
FEBRUARY 4TH, 2002

A regular meeting of Council took place on the above date at 7:30 p.m. with Mayor Arthur Burke presiding and the following members of Council in attendance:

Deputy Mayor	Barry Dooley
Councillor	Robert Clarke
Councillor	Vivian Hiscock
Councillor	Ingemar Dean
Councillor	Lynn Burke Evely

Councillor Frank Clarke was absent from the meeting.

VISITORS BUSINESS

There were no visitors at the meeting.

The minutes of January 21st., 2002 were read and the following error and omissions were noted:

1. Omission; Page 1, Councillor Frank Clarke was absent from the meeting.
2. Omission; Page 8, Clerk to write former Chief Eugene Cole and his Executive.
3. Error, top of page 7, Victoria Day Celebrations, not Canada Day Celebrations.

With no other errors or omissions, it was moved by Councillor Ingemar Dean and seconded by Councillor Lynn Burke Evely that the minutes be adopted as read.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF MOTION

BUSINESS ARISING FROM MINUTES

COUNCILLOR ROBERT CLARKE; He mentioned the Economic Development Workshop being held in Holyrood on Feb. 8th and 9th and which himself and Councillor Hiscock were approved to attend on behalf of Council. There are no vacancies at the motel and bed &

breakfast in Holyrood. It was decided that the Clerk will contact Newfoundland and Labrador Federation of Municipalities to see if there are other places to stay in that area.

COUNCILLOR VIVIAN HISCOCK; He mentioned Mr. Clarence Baldwin and he asked if Mr. Baldwin applied for a permit to operate a taxi in the Town. The Clerk stated that no permit was issued to Mr. Baldwin. This has not been a policy of Council in the past to issue permits for such a business. Discussion was held and the Clerk was asked to contact Municipal Affairs regarding this matter.

COUNCILLOR INGEMAR DEAN; He asked if Department of Municipal Affairs was called regarding Newfoundland Power and the Town charging them for pole and anchor installation. The Clerk stated that she called Mr. David Clarke of Municipal Affairs. Newfoundland Power is refusing to pay these bills to all towns who are charging them. They are saying that the 2.5% utility tax covers all business done in the town including the installation of poles and anchors. The only way to challenge them, is to take court action and this would mean that the Town would have to hire a lawyer which would be very costly. No decision was made regarding this issue.

WORKING FOREMAN'S REPORT

This report was reviewed by Council. It was moved by Councillor Vivian Hiscock and seconded by Councillor Ingemar Dean that this report be accepted and approved.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF MOTION

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

Newtel Communications	$195.57
Welcon (1996) Limited	$483.00
Avalon Industrial & Marine Limited	$207.10
Steele Communications	$115.00
BMS Extinguishers	$38.07
Atlantic Technical Sales	$2,421.64
Municipal Assessment Agency	$5,338.13
Irving Oil Limited	$931.45
Dicks & Co. Limited	$12.06
Accutest Laboratories	$217.63

Ikon Office Solutions		$50.84
East-Chem Inc.		$211.66
Newfoundland Power		$2,511.51
	Total	$12,733.66

It was moved by Councillor Lynn Burke Evely and seconded by Deputy Mayor Barry Dooley that the bills be paid as presented to Council.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF MOTION

CORRESPONDENCE

BLACKHAWK SAFETY; Price for Cigarette Disposal Unit which the Clerk suggested would be suitable for the outside of the fire hall. At the present a bucket is being used for cigarette butts and this is unsightly. It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Vivian Hiscock to approve to purchase the Unit at a cost of $99.95 plus tax.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF MOTION

HARRIS AND ASSOCIATES;

Regarding the easement on the property of Mrs. Mary Butt on Old Track Road. She is concerned that because of the closeness of the easement to her rental property on Main Highway, ATV's and snowmobiles will be using this easement to gain access to the Old Track Road.. She is asking that a suitable barrier be placed across the easement to prevent this happening so close to her property. Discussion was held and the Working Foreman was asked to check this out. Also, the Clerk will write Mrs. Butt advising her that Council will look at placing a barrier in this area this coming Spring.

FEDERATION OF CANADIAN MUNICIPALITIES; A special one-time offer on 25 months of membership for $100.00 plus 10.5 cents per capita and the deadline is February 28th, 2002. It was decided not to become a member.

MR. ROSS PAYNE, CREDIT RECOVERY LIMITED; Responding to the letter sent to them dated January 18th, 2002 and regarding the account of Mr. Fred Murray and that the Clerk was suppose to appear in Court on December 12th, 2001 to give evidence. Discussion was held and it was decided to invite Mr. Payne or another representative from Credit Recovery to the next meeting to discuss this matter.

MRS. DOROTHY TROOP; A thank you to Council for the hours of work which enabled her to qualify for EI benefits.

CARBONEAR COLLEGIATE; Students have registered to compete in the 9th Annual Canada First Robotic Games. They are looking for sponsorship/mentorship support. The cost per sponsorship would be from $100.00 to $1,000.00 and they are asking all businesses in the area to contribute to this project. Discussion was held and it was decided not to contribute. There is a policy of Council regarding donations and there are only a few organizations that Council donate too and they are budgeted for each year.

MUNICIPAL ASSESSMENT AGENCY; They are hosting a seminar on February 21st., 2002 at 7:00 p.m. in the Carbonear Town Hall and the subject is Property Assessment, a Guide for Elected Municipal Officials. Discussion was held and Mayor Burke, Deputy Mayor Dooley and Councillors Evely and Dean will be attending this seminar on behalf of Council. The Clerk will confirm this with Assessment Division.

MR. ARVO McMILLAN; He is a planning consultant from St. John's and is prepared to carry out a municipal plan review for the Town for approximately $10,500.00 plus HST. Discussion was held and it was decided to contact Mr. McMillan and invite him out to discuss this matter. The Clerk will contact Mr. McMillan after the Town Planning Committee have met to go over the Town Plan and Development Regulations.

DEPARTMENT OF GOVERNMENT SERVICES AND LANDS; Acknowledging receipt of the Crown land application submitted by the Town and regarding the land on Burnt Woods Road and which is required for the sewer line easement. They are assessing the application and will make a final decision when recommendations have been received from Mr. Doug Furlong, Land Management Officer, Urban & Rural Planning, Water Resources, and Govt. Service Centre St. John's.

MR. FLOYD BARNES, DEPARTMENT OF ENVIRONMENT, WATER RESOURCES MANAGEMENT DIVISION; The copies of the drinking water quality data reports for the Town. The report summarizes the results of water quality testing carried out by this Department during August 2001. He stated that a preliminary review of the laboratory data shows that all parameters with health effects are less than the recommended Maximum Allowable Concentrations of the Guidelines for Canadian Drinking Water Quality.

DEPARTMENT OF CANADIAN HERITAGE; Application form for Canada Day

Celebrations Grant funding. This was passed to Councillor Lynn Burke Evely of the Civic Functions Committee to look after for Council.

REPORTS OF COMMITTEES

DEPUTY MAYOR BARRY DOOLEY OF THE TOWN MANAGEMENT COMMITTEE mentioned the letter from the residents of Dean's Road asking Council to move the poles that are protruding out in the road. He stated that he is having a problem getting in touch with Newfoundland Power regarding the easements they have signed on Dean's Road where the poles are located. He stated that he will contact them again this week.

2. He stated that he checked out the vehicle wrecks on the property of Mr. Gary Swain on Ash's Lane. They are covered with a tarpaulin but, even this looks unsightly. Discussion was held on this matter and regarding the letter from Mr. Swain's lawyer last Fall. Further discussion was held on the Town retaining a lawyer for such issues. It was decided that Mayor Burke will call Mr. Bill Finn and the Clerk will remind him. The Clerk was also asked to call Department of Environment to see where Council stands on this matter.

COUNCILLOR INGEMAR DEAN OF THE COMMUNICATIONS COMMITTEE presented a report of the meeting held January 28th, 2002. He listed all the groups and organizations from Victoria that were written inviting them to a meeting to be held on February 11th, 2002. This meeting will be held to discuss the Victoria Day Celebrations this Summer. He also including with the report a copy of the letter that was written. He told Council that 22 letters were sent out and he is hoping for a good turn out.

NEW BUSINESS

COUNCILLOR ROBERT CLARKE mentioned the 50th Anniversary of the Queen's Coronation and suggested that a letter of congratulations be sent to her. The Clerk was asked to write the letter to Queen Elizabeth.

COUNCILLOR VIVIAN HISCOCK; He mentioned the street lights approved by Council last Fall. The Clerk stated that these requests were sent to Newfoundland Power last week and the work should be done very soon.

2. He told Council that the Fire Department is sponsoring a First Aid Course in the near future and it will be presented by Mr. William Hiscock. He stated that the Working Foreman should take this course. Mr. Clifford Harris already has the course but, the Working Foreman should also be able to administer First Aid. Discussion was held and the Clerk told Council that she would like to take this course again. Discussion was held and it was approved for the Clerk and the Working Foreman to take the First Aid Course when it is available at the Fire Hall.

Councillor Robert Clarke and Deputy Mayor Barry Dooley stated that they would also like to

take this course. It was decided to find out from Chief Hiscock what the course cost.

COUNCILLOR INGEMAR DEAN; He told Council that the Fire Department would like a new camera. Discussion was held and he was told that the Fire Department can purchase a camera and bring in the bill or the Clerk will purchase the camera for them. The Clerk will mention this to the Chief Hiscock.

DEPUTY MAYOR BARRY DOOLEY; He talked with Mrs. Clarence Sturge and she is complaining that the plow is tearing up her lawn. The Clerk will mention this to the Working Foreman.

2. He also mentioned that he spoke with Mr. Philip Priddle and he is wondering why King's Road is being plowed for Penney's Courier truck. Discussion was held and the Clerk will mention this to the Working Foreman.

MAYOR ARTHUR BURKE; He mentioned the tax arrears and cutting water to properties this time of the year. Discussion was held and it was decided that the Clerk will remind those that have not paid that their water will be turned off if the arrears are not paid.

2. He also mentioned Robina Cole who is presently working on the Job Creation Grant. She will still need 28 hours after she is finished on the grant because the 28 hours she had with the Town in 2000 has run out. Discussion was held and it was approved to give her the hours.

With no other business on the agenda, it was moved by Councillor Robert Clarke and seconded by Councillor Vivian Hiscock that the meeting adjourn at 10:05 p.m.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR INGEMAR DEAN
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF MOTION

SIGNED:

ARTHUR BURKE
MAYOR

SHARON SNOOKS
TOWN CLERK

TOWN OF VICTORIA
REGULAR MEETING
JANUARY 7TH, 2002

A regular meeting of Council took place on the above date at 7:30 p.m. with the following members in attendance:

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR ROBERT CLARKE

VISITORS BUSINESS

The **Most Creative Properties Contest for Christmas 2001.** There were six winners and they are; **Mr. & Mrs. Roy Baldwin, Mr. & Mrs. Charlie Johnson, Mr. and Mrs. William Parsons, Mr. and Mrs. Gerald Clarke, Mr. and Mrs. Scott Penney and Mrs. Darlene Hennessey**. Mr. Roy Baldwin, Mrs. Vera Johnson, Mrs. Renee Clarke and daughter Christina and Mrs. Della Penney and her two children were at the meeting. Mrs. Darlene Hennessey was not in attendance because of illness. Those in attendance were presented with their $50.00 prize by the Chairperson of the Civic Functions Committee, Councillor Lynn Burke Evely and pictures were taken of the presentations. Mr. & Mrs. William Parsons presented their cheque to Council as a gift to the Victoria Volunteer Fire Department and the winners left the Chambers.

Mr. Donald Barrett was at the meeting regarding the **road to his sawmill on the Ridge** and **Council's decision not to plow businesses driveways this Winter.** He also has a letter in correspondence. He stated that when Council gave him permission to operate the sawmill in this area of Town, he was promised that the road would be plowed because of the distance from Main Highway. Discussion was held and he was told that this matter would be discussed when his letter was read from correspondence and a decision would be made at that time. Mr. Barrett left the meeting.

Mr. Edward Pottle and Ms. Janie Rose were also at the meeting. Their company, Pottle's Disposal submitted a tender for the Town's Garbage Collection for 2002 and was not the successful tender. Mr. Pottle asked why his company was not chosen even though they were the

lowest tender. Mayor Burke explained to him why Lynch's Trucking was the successful tender and that Council had no problem with Mr. Lynch in the last two years since he had been picking up garbage in Victoria. He told Mr. Pottle that Council should not have tendered but, should have called the companies in the area to send in a quotation for the 2002 Garbage Collection. Further discussion was held and Mr. Pottle and Ms. Rose left the meeting. Mr. Pottle told Council that he would be checking on the Tendering Act and will be back to the next meeting if he is required to do so. Mayor Burke thanked them for attending the meeting and they left the Chambers.

The minutes of the Council meeting held December 17th were read and the following error and omissions were noted:

Omission: top of page 2, should be Snowclearing of Businesses.

Omission: page 6, after the recommendation from the Finance Committee on the Town of Salmon Cove Water Agreement, should be Councillor Vivian Hiscock arrived at the meeting at 9:15 p.m.

Error; page 9, regarding Mr. Harold Evely. Mr. Evely stated that his backhoe can only tow so much, not, that the his backhoe can only tow so much.

With no other errors or omissions, it was moved by Councillor Vivian Hiscock and seconded by Deputy Mayor Barry Dooley that the minutes be adopted as read.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK - THEY ALL VOTED FOR THE MOTION

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes of December 17th, 2001.

WORKING FOREMAN'S REPORT

This report was reviewed by Council. It was moved by Councillor Vivian Hiscock and seconded by Councillor Ingemar Dean to accept the Working Foreman's Report.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY

COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK - THEY ALL VOTED FOR THE MOTION

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

Avalon Industrial & Marine	$353.76
Victoria Carpet Shoppe Limited	$667.47
Simms Garage Limited	$98.04
Canadian Tire Corp.	$374.27
BMS Extinguishers Limited	$38.07
Steele Communications	$356.50
C.B.N. Incinerator Assn.	$1,423.25
Robinson Blackmore	$212.52
W. G. Garland Limited	$8.91
Newfoundland Power	$2,523.62
Total	$6,056.41

It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke that the bills be paid as presented.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK - THEY ALL VOTED FOR THE MOTION

CORRESPONDENCE

The following correspondence were received for consideration by Council:

NEWFOUNDLAND AND LABRADOR FEDERATION OF MUNICIPALITIES
INFONOTE: It outlined the criteria established for the 2002 Municipal Infrastructure Program. There are three priorities: water & sewer. regional waste management and local road improvement.

MR. DOUGLAS MOORES OF MOORES, ANDREWS, COLLINS; Regarding Mr. Gary Swain and the letter sent to him by Council dated December 20th, 2001. In the letter Mr. Swain was told to have the vehicle wrecks removed from his property on Ash's Lane. He was given two weeks to remove the wrecks and if they were not removed, Council would be instructing the Working Foreman to remove them and Mr. Swain would be charged for the expenses incurred by the Town. Mr. Moores stated in his letter that section #404 (1) (1) of the Municipalities Act as cited in the letter to Mr. Swain. was clearly not intended to be used in the present circumstances. As a result. Mr. Swain will commence legal action against the Town for trespass and damage to his property should Council attempt to interfere with his vehicles. Discussion was held and it was decided that the Town Management Committee will look at this and bring back a recommendation to the next meeting.

MR. ARTHUR KELLOWAY; He would like to donate one Clydesdale Horse along with one complete harness set to the Victoria Heritage Barn at the market value of $1,200.00. He is looking for an official receipt for this donation. Discussion was held and it was decided to invite Mr. Roland Burke and Mr. Arthur Kelloway to the next Council meeting to discuss this item along with the status of the Newfoundland Pony Association in Victoria.

MR. SIDNEY ANTLE; Regarding the 4th quarter of remuneration for 2001 and he believes that he is entitled this money. Discussion was held and it was decided to write Mr. Antle and advise him that Council is aware of all the matters expressed in his letter and also that no motion was made by Council not to pay the 4th quarter remuneration to the three former Councillors.

MR. DONALD BARRETT; Regarding Council not plowing the road to his business on the Ridge in Victoria. Mr. Barrett is operating a sawmill and it is located off Main Highway. This item was discussed with Mr. Barrett earlier in the meeting. Discussion was held by Council and it was decided to leave the plowing of this road to the discretion of the Working Foreman. He stated that he is not plowing this road regularly but, only when the road is not passable and Mr. Barrett needs to get to the mill.

NEWFOUNDLAND BROADCASTING COMPANY; A thank you to Council for the support of NTV's new CRTC licence application.

OFFICE OF THE PRIME MINISTER; Acknowledging receipt of Council's letter regarding Canada's Equalization Program and specifically supporting Premier Roger Grimes stand on this program.

REPORTS OF COMMITTEES

The Clerk mentioned that she received the cost for 7 sets of business cards from the Hub. The price is $30.00 for each set of 250 cards and $37.50 for each set of 500 cards. Discussion was held and it was decided not to order the business cards.

Deputy Mayor Barry Dooley of the Town Management Committee mentioned the new Hyundai loader. He stated that it has been received and is working well. He also stated that he gave the Working Foreman approval to begin construction of an office for the basement of the Municipal building.

Councillor Lynn Burke Evely of the Victoria Recreation Commission mentioned that she has received a letter from Mrs. Trudy Dean and Mrs. Dean is resigning as Vice-Chairperson of the Commission.

NEW BUSINESS

Deputy Mayor Barry Dooley; He mentioned Mr. Glen Rose and that Mr. Rose now owns the property on Burnt Woods Road previously owned by Mr. Chesley J. Dean. There are arrears owing on the property which Mr. Rose must pay but. he is concerned about being charged water and sewer for 2002 even though the building is vacant and he is in the process of tearing it down. The Clerk mentioned that she spoke with Mr. Rose and informed him of Council's policy and that water and sewer will be charged on this building until it is completely torn down at which time the account will be adjusted for the months the property was demolished.

Councillor Vivian Hiscock; Sewer for Mr. Cyril Whyte Jr. and he asked if it will be done immediately. Discussion was held and the consensus of Council was to wait until this Spring to do this work and it will be done by the Town employees.

2. The small graveyard on Gully Path Road and that the fence needs repairs. Discussion was held and the Working Foreman was told to construct a new fence around the site.

3. Name for the playground on Marsh Road and the request from Mrs. Helen Higdon. The Clerk was asked to give a copy of the letter received from Mrs. Higdon to Councillor Lynn Burke Evely of the Victoria Recreation Commission.

4. Welcon Construction Limited and the trunk sewer project. He asked if the work is completed and was told by Mayor Burke that there are several things that will need to be completed by them this coming Spring, including upgrading the road.

Discussion was held on the lift stations that were removed from Main Highway and Bottom Loop Road. The lift station on Highway East in the vicinity of Maple Manor was also discussed.. It was decided to write Newfoundland Power to officially cut the power to the three stations. The Working Foreman will be asked to dismantle the equipment from the lift station on Highway East and the equipment from the three stations will be sold.

5. Credit Recovery Limited and the account of Mr. Fred Murray. There was a court date set for December 12th 2001 but, nobody from Credit Recovery appeared on behalf of the Town therefore, the case was thrown out. Discussion was held and it was moved by Councillor Frank

Clarke and seconded by Deputy Mayor Barry Dooley to go after Credit Recovery for the taxes owed by Mr. Fred Murray.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK - THEY ALL VOTED FOR THE MOTION

COUNCILLOR LYNN BURKE EVELY; She mentioned that a complaint has been received from Mr. Gerald Clarke Jr. about the potholes on Church Road and that he has damaged his vehicle from the holes. Discussion was held and the Working Foreman will be asked to check this out.

COUNCILLOR FRANK CLARKE; He told Council that he will be applying for a grant to put all Council minutes since 1971, on the computer. This was approved by Council.

MAYOR ARTHUR BURKE; Complaints about the vehicles parked on the side of the road in the vicinity of Mr. Kevin Parsons property on Church Road. The Clerk called and spoke with his mother and the Working Foreman stated that no vehicles have been parked on the side of the road since the call was made. It was decided that if this happens again in the future, the RCMP will be called to ticket the vehicles parked illegally on the road.

With no other business on the agenda, it was moved by Councillor Lynn Burke Evely and seconded by Councillor Frank Clarke that the meeting adjourn at 10:55 p.m.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR INGEMAR DEAN
COUNCILLOR FRANK CLARKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR VIVIAN HISCOCK - THEY ALL VOTED FOR THE MOTION

Signed:

Arthur Burke
Mayor

Sharon Snooks
Town Clerk

TOWN OF VICTORIA
REGULAR MEETING
DECEMBER 17TH, 2001

A regular meeting of Council took place on the above date at 7:30 p.m. with Mayor Arthur Burke presiding and the following members of Council in attendance:

DEPUTY MAYOR	**BARRY DOOLEY**
COUNCILLORS	**ROBERT CLARKE**
	W. VIVIAN HISCOCK
	FRANK CLARKE
	LYNN BURKE EVELY

Councillor Ingemar Dean was absent due to work commitments.

VISITORS BUSINESS

Mr. Sidney Antle was at the meeting regarding the **last quarter of remuneration for 2001 and which he believes he is entitled to.** Mayor Burke read an infonote from Department of Municipal and Provincial Affairs with the changes to Councillor Remuneration Regulations. The change to the act will read "Notwithstanding section 5, a councillor shall not be entitled to be paid remuneration in any quarter if he or she attends less than half of the regularly scheduled meetings held during that quarter but he or she shall be entitled to have the full amount of the annual remuneration made up at the end of the fiscal year if he or she has attended not less than half of the regularly scheduled meetings held during the year". The new legislation will, in effect, eliminate the possibility of full payment at the end of the fiscal year if not less than half of the meetings have been attended. Therefore, three former Councillors who were not elected to Council in September will not be entitled to remuneration for October, November and December 2001.

Mr. Antle also mentioned that the road sign for Antles Road is missing. The Working Foreman was asked to have another sign installed on the road. He also mentioned the street light for the intersection of Bottom Loop and Main Highway in vicinity of Mr. Job Snow. Mayor Burke told Mr. Antle that it was approved by Council to install a light in this area of Town. With no further business, Mr. Antle left the meeting.

The minutes of December 3rd., 2001 were reviewed by Council. The following error and

omission were noted:

1. Page 7, omission; motion regarding Snowclearing, Councillor Vivian Hiscock declared a Conflict of Interest, he left the meeting and did not speak or vote on the motion.

2. Page 5, error: should be Municipal Park on the Ridge, not of the Ridge.

With no other errors or omissions, it was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke that the minutes of December 3rd., 2001 be adopted as read.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

WORKING FOREMAN'S REPORT

This report was reviewed by Council. It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to accept the Working Foreman's Report.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

Deputy Mayor Barry Dooley arrived at the meeting at 8:00 p.m..

Mayor Burke mentioned the Job Creation Project which began December 17th, 2001 with 13 people hired. They started work at the Lagoon, cutting brush and some are working at the Heritage Park cutting brush.

BUSINESS ARISING FROM MINUTES

MAYOR ARTHUR BURKE; The Town Management Committee Report dated November 6th, 2001 and specifically the recommendations approved by Council regarding street lighting. The Clerk was asked to write Newfoundland Power and advise them to do the work in January 2002.

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

Dicks and Co. Limited	$96.02

East-Chem Inc.	$211.66
Victoria Irving	$740.16
Newtel Mobility	$165.08
Victoria Carpet Shoppe Limited	$157.14
Govt. of Newfoundland and Labrador	$1.15
Brookside Flowers	$37.89
Simms Garage Limited	$112.13
Credit Recovery Limited	$116.17
Govt. of Newfoundland and Labrador	$10.00
Clarkes Supply Limited	$243.08
Baccalieu Trail Animal	$64.69
K & D Pratt	$1,180.48
Newfoundland Power Inc.	$3,431.82
Conception Bay North Inc.	$1,423.25
Penney's Transport	$100.24
Pitney Works	$15.00
Robinson Blackmore	$154.56
Speedy Auto	$81.65
Pitney Bowes Leasing	$144.73
W. G. Garland Limited	$42.63
Avalon Industrial	$408.92
Frank's Auto Repairs	$645.71
Canadian Tire Corp.	$75.87
Morneau Sobeco	$747.11
Butt's Trucking	$379.50
Moore Business Supplies	$544.71
Steele Communications	$448.50
Total	$11,779.85

It was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely that the bills be paid as presented.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

CORRESPONDENCE

The following correspondence was received for consideration by Council:

MR. CLIFFORD BUTT; The land at #38-48 Powerhouse Road and he is giving the land over to the Town for the Victoria Heritage/Tourism Society. He is asking Council to forgive the arrears on the land in exchange for giving over the land to the Town. Discussion was held and it was approved to accept this land. The Clerk will delete the arrears on this account in 2002 and also write Mr. Butt of Council's decision.

HARRIS AND ASSOCIATES; The cost to install sewer to Whites Road and the cost is approximately $25,000.00. Discussion was held and it was decided not to go ahead with the work under this proposal. It was moved by Councillor Frank Clarke and seconded by Deputy Mayor Barry Dooley to approve to install sewer to Whites Road but, it will be done by Council employees as per original proposal done up by the Working Foreman. Mr. Tom Harris of Harris and Associates will include the cost for this work from the 2001 Sewer Project.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

VICTORIA VOLUNTEER FIRE DEPARTMENT LADIES AUXILIARY; A Christmas greeting to Council and Staff.

NEWFOUNDLAND STUDIES; The cost for these publications is $20.00 per year. It was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely to approve to purchase the one year subscription for the Library.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

DEPARTMENT OF MUNICIPAL AND PROVINCIAL AFFAIRS; They have work term students employed and they are creating digital models of the Town of Victoria's water and sewer infrastructure. As-Built data for some of the projects are not available through Municipal and Provincial Affairs and they are requesting copies. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve to give the plans for the projects as outlined in the letter to this Department.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE

COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

RPM-REBUILT PUMPS AND MOTORS LIMITED; The price for supplying and installing duplex pump controller complete with parts and labour and the price is $2,300.00 tax included. It was moved by Deputy Mayor Barry Dooley and seconded by Councillor Frank Clarke to approve to do the work on the pumphouse on Penney's Hill as per the above quotation.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

MR. LOYOLA HEARN, MP; A thank you to Council for sending him a copy of the letter to Hon. Jean Chretien where Council supports the Province's request to have changes made to the Equalization Program.

REPORTS OF COMMITTEES

COUNCILLOR FRANK CLARKE OF THE FINANCE COMMITTEE presented a report dated December 17th, 2001. The following are the recommendations of the Committee:

1. **Mr. Cyril Whyte;** He owes $2,543.94 for Poll Tax with $2,041.70 of the balance being interest that has accumulated on this account. He also owes $2,953.37 in Property and Water taxes. It is proposed that Council forgive the interest of $2,041.70 on the Poll Tax account. He will be responsible to pay the $502.24 owing on the Poll Tax arrears and he must pay all the Property and Water taxes of $2.953.37. Mr. Whyte must enter into a three year contract to pay $50.00 per month when he is not working and $200.00 per month when he is working. This would liquidate his arrears in three years. His current taxes, Property and Water would have to be paid on time each year and should he default, services would be terminated immediately.

Discussion was held on #1 recommendation and it was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve #1 proposal.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

2. **Credit Recovery Limited;** It is recommended that Council continue to employ this company to collect difficult accounts. It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve to accept #2 recommendation.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

3. **Town of Salmon Cove Water Agreement;** It is recommended that the Agreement with the Town of Salmon Cove be extended until December 31, 2002 with no increase. It was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely to approve #3 recommendation.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

4. **Pay Increase; Ms. Shelly Butt's request for an increase in her salary.** She felt that she had not received a raise as the other employees did and that when she fills in for the Town Clerk, she should receive her rate of pay. When Shelly received her last raise, she was given all of her increases up front and thus received a raise in higher percentage proportion than other employees who had their raise spread over the term of their contract. With regards to receiving the Town Clerk's salary when she fills in for vacation, etc. this is common practise in a few organizations, but, it is not common with Municipalities in the area or in the province in general. The Committee feel that this matter, along with any other staff increases, be dealt with at the time of negotiations.

It was moved by Councillor Frank Clarke and seconded by Deputy Mayor Barry Dooley to approve #4 recommendation and defer Ms. Butt's request for a pay increase until the end of this year when negotiations will take place for all employees.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

COUNCILLOR FRANK CLARKE OF THE FINANCE COMMITTEE presented the 2002 Budget. Copies were passed around to all Councillors and each section of the budget was reviewed. The 2002 Tax Structure and the 2002 Tax Policy were also reviewed by Council. It

was noted that an increase of $20.00 per household for water, a $20.00 increase in the minimum Property Tax and Business Tax and change to water rates for schools and personal care homes are required to balance the 2002 Budget.

It was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely to accept and approve the 2002 Budget and 2002 Tax Structure as presented to Council with an increase of $20.00 per household per year on Water Tax billing, increase of $20.00 per year on the minimum Property Tax and increase of $20.00 per year on minimum Business Tax. Schools and Personal Care Homes are charged $320.00 minimum water/sewer plus 4 mills o assessed value.

MOTION CARRIED

MAYOR ARTHUR BURKE
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR VIVIAN HISCOCK - THEY OPPOSED THE MOTION

The new rate for water will be $260.00 per household per year, water/sewer $320.00 per household per year, $220.00 minimum Property Tax and $220.00 minimum Business Tax.

It was moved by Councillor Frank Clarke and seconded by Councillor Lynn Burke Evely to approve the 2002 Tax Policy as presented.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

Copies of the 2002 Tax Structure and 2002 Tax Policy are attached to these minutes.

The 2002 Budget for the Victoria Volunteer Fire Department was also presented to all Councillors to review. The 2002 Revised Budget as revised by the Finance Committee was also presented to all Councillors to review. It was moved by Councillor Frank Clarke and seconded by Councillor Robert Clarke to approve the 2002 Revised Budget for the Victoria Volunteer Fire Department.

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE

COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

A copy of the 2002 Revised Fire Department Budget is attached to these minutes.

As noted in the 2002 Tax Structure, Newfoundland Power will be charged in 2002 ; $50.00 for each pole and each anchor they install in the Town. Discussion was held and it was decided to write them advising them of the fees for 2002.

COUNCILLOR LYNN BURKE EVELY OF THE CIVIC FUNCTIONS COMMITTEE reported on the Annual Christmas Tree Lighting which was held on December 10th, 2001. She stated that there was an excellent turn out and everybody seemed to have enjoyed themselves.

2. The Best Hand-made Christmas Tree Decoration Contest was also a success with 10 prizes awarded for different age categories. They are displayed on the Christmas Tree in the lobby of the Town hall and will be for years to come.

3. She presented a 2001 Financial Statement for the Victoria Recreation Commission which shows that they have $1.028.58 on hand in their bank account. There is still the $600.00 Government Grant that is available to the Commission and being held by the Town. This funding is available when needed by them.

4. She asked if the Victoria Recreation Commission was covered under the Town's insurance. She was told that the building was covered and the Commission can be covered under the Town's insurance for functions and for their Summer Recreation program.

5. She mentioned that the Recreation building needs to be cleaned. It was approved to send two of the workers from the Job Creation Grant over to the building to clean and paint.

COUNCILLOR VIVIAN HISCOCK OF THE TOWN PLANNING COMMITTEE; Committee Report from meeting held December 11th, 2001 and the following are the recommendations of the committee:

1. The Development Regulations for sub-divisions that were sent from Harris and Associates and being used by the Town of Carbonear. There was no decision to use these regulations. Discussion was held and Councillor Hiscock was told to bring this up in 2002.

2. The Town Plan will be reviewed for changes in 2002.

3. The lift station pumps being removed during the trunk sewer project. The Working

Foreman will look at selling them and Welcon Construction Limited will be disposing of the stations at Main Highway and Bottom Loop.

The Town Planning Committee Report dated December 14th, 2001;

1. The meeting with Mr. Harold Evely to check out his equipment and his operator to see if they meet the Town's requirements. Towing with the backhoe, Mr. Evely stated that the his backhoe can only tow so much. He stated that he has other commitments in the mornings, and cannot leave the backhoe in the Council yard to load sand into the dump truck. His backhoe can reach to a depth of 12 feet with a 12 inch ditching bucket and an 18 inch loading bucket. Also, his son Neil is the operator of the backhoe and he is a good operator.

   Discussion was held on the tender for backhoe services for 2002. It was moved by Councillor Vivian Hiscock and seconded by Councillor Frank Clarke to approve to give the 2002 backhoe services to Welcon Construction Limited.

   MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR VIVIAN HISCOCK
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

The Working Foreman will be told to give Halco Construction the opportunity to do some backhoe work for the Town next Summer if Welcon is not available.

NEW BUSINESS

COUNCILLOR VIVIAN HISCOCK; Mr. Tom Badcock and burning boughs on his property on Main Highway. Residents in the area are complaining about the smoke from the fire. He was told that this property has been cleaned up.

DEPUTY MAYOR BARRY DOOLEY; He asked if the Council plow was on the property of Mr. Arthur Peach on Highway East spreading shale for him. The Clerk was asked to mention this to the Working Foreman.

COUNCILLOR LYNN BURKE EVELY; She mentioned the old track and an idea for a walking trail down towards the track from the area behind the Lions Club and going down the road created during the trunk sewer project. Councillor Frank Clarke mentioned that there are extensive walking trails in Victoria at the present time but, this is an excellent idea. Mayor Burke told Councillor Burke that this idea will be looked into.

Mayor Burke thanked Council for their support in 2001 and wished everyone a Merry Christmas and a Happy New Year.

With no other business on the agenda, it was moved by Councillor Robert Clarke and seconded by Councillor Lynn Burke Evely that the meeting adjourn at 10:35 p.m..

MOTION CARRIED

MAYOR ARTHUR BURKE
DEPUTY MAYOR BARRY DOOLEY
COUNCILLOR ROBERT CLARKE
COUNCILLOR FRANK CLARKE
COUNCILLOR LYNN BURKE EVELY
COUNCILLOR LYNN BURKE EVELY - ALL VOTED IN FAVOUR OF THE MOTION

SIGNED:

ARTHUR BURKE
MAYOR

SHARON SNOOKS
TOWN CLERK