Town of Victoria
Regular Meeting
April 20th, 1998

A regular meeting of Council took place on the above date at 7:30 p.m. with Mayor Glenn Clarke presiding and the following members of Council in attendance:

COUNCILLORS

FRANK CLARKE
CLIFFORD HARRIS
NORMAN PENNEY

Councillor Sidney Antle was absent due to a death in his family. Deputy Mayor Clarke arrived at 10:30 p.m. and Councillor Fred Baldwin was late due to other commitments.

VISITORS BUSINESS

Mr. Tom Rogers was at the meeting, but had no business to bring before Council.

The minutes of the last meeting were read and with no errors or omissions, it was moved by Councillor Frank Clarke and seconded by Councillor Norman Penney that the minutes be adopted as read.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

COUNCILLOR CLIFFORD HARRIS; He asked if the Planning Committee had met with Brent Clarke regarding the land he has for sale adjacent to the Town Hall. This will be discussed later in the meeting.

COUNCILLOR FRANK CLARKE; The water testing on Powell 's Brook. He was told that this testing would be done by Dept. of Health before the beginning of Summer.

2. The cost of the telephone system in the Town building. Mayor Clarke read out the cost for each line, Office, Fire Hall and the Town Office. The Clerk was asked to copy this for all Councillors. Also, call Newfoundland Telephone to find out the cost for the phone in the former Town Manager's office and should the phone be disconnected.

3. Priviledged Meeting, second meeting each month. Councillor Clarke will bring this back to the floor when Deputy Mayor Burke and Councillor Baldwin arrives at the meeting.

COUNCILLOR NORMAN PENNEY; The Town on the Internet and done by

Victoria Community Development. He told Councillor Clarke that Don Inniss will be calling him on this very soon.

**MAYOR GLENN CLARKE;** Harold A. Cole spreading chicken manure on land adjacent to Allan Smith, Church Road Extension. He visited the area last week, but by that time the smell from the manure had disappeared. Mr. Cole was written and told not to stock pile or spread this noxious substance on this property anymore. Also, there will be no stock-piling of this substance anywhere in Town.

2. Jeff Clarke and the compensation he is seeking for damage done to a tree on his property by Concord Paving when water and sewer was installed on Pye's Road. The Clerk stated that Mr. Clarke has been compensated by Concord Paving for the amount of $150.00.

3. The garage door that the Town tendered out to sell. Mr. Wayne Rose has paid for the door and taken it from the Town premises.

4. The tender for the dump truck. The Clerk stated that this has been completed and sent to the Evening Telegram.

**BILLS AND ACCOUNTS**

The following bills and accounts were presented to Council for payment:

| | |
|---|---|
| Pitney Bowes | $55.15 |
| G. M. FitzGerald | 862.50 |
| Newtel Mobility | 138.11 |
| Avalon Transfer | 27.60 |
| Pratt Fire & Industrial | 48.30 |
| Dwyers Plumbing | 96.49 |
| Tricon Services | 121.03 |
| Newfoundland Power | 3,823.45 |
| | $5,172.63 |

It was moved by Councillor Frank Clarke and seconded by Councillor Clifford Harris that the bills be paid as presented to Council.

**MOTION CARRIED**

**CORRESPONDENCE**

**THE EAST COAST FISHERY REPORT:** The report of the standing committee on Fisheries and Oceans. This report will be available for any Councillor to read.

**DALE BUTT;** Requesting to pay $70.00 per month on her 1997 tax arrears and 1998 tax bill until her taxes are paid in full. This was moved by Councillor Frank Clarke and seconded by Councillor Norman Penney.

MOTION CARRIED

**MR. WILSON WILCOX;** Regarding flooding on his property, Gulf Avenue due to water drainage from Bear Freeway. He is asking Council to dig a ditch on Bear Freeway to divert the water away from Gulf Avenue and his property. Discussion was held and it was decided to contact Mr. Wilcox and advise that there is funding in the 1998 Budget for this work. Residents of Bear Freeway and Gulf Avenue has previously complained about flooding to their properties. David King and the Town Planning was asked to look at this problem.

**HON. ART REID;** Capital Works funding for the Town for 1998. His Department is allocating $159,840.00 for paving with the Town paying half the cost which will be $79,920.00 and $65,380.00 for the P.R.V. Chamber on Highway East, with the Town paying 25% of the cost which amounts to $16,345.00. Council must decide by next week whether or not to accept this funding. The Clerk was asked to call the Bank of Commerce regarding approval to borrow if Council accepts the funding.

**KINSEMEN, KINETTE CLUB, CARBONEAR;** Their annual Raise the Flag day parade taking place on Sunday, May 3/98 and inviting Council to this event. It was decided that whoever is available on that day will attend on behalf of Council.

**C.B.N. JOINT COUNCIL;** A copy of the teleconference held at the Town Hall, Spaniard's Bay on April 13th at 10:00 a.m. between some members of the Joint Councils and Mr. Tom FitzPatrick from Newtel. This call was concerning the survey to be done in the Conception Bay North area to see who are in agreement with a one dial exchange number for the whole area. Newtel is willing to pay 50% of the cost of the survey with the Towns under the Joint Councils paying the other 50%. Mayor Clarke stated that this would be a good thing for the area, but that Newtel should pay the full cost of the survey because they will benefit the most from this deal.

**ALTERNATIVE MEASURES;** An invitation to attend their annual dinner on Saturday, May 2nd. at the Victoria Lions Club. The Clerk was asked to call Jeanette Penney advising that Mayor Clarke will be attending this dinner.

**DAVID ANTLE;** Application to construct a house on Burnt Woods Road on property owned by his father, Elliott Antle. It was moved by Councillor Frank Clarke and seconded by Councillor Clifford Harris to approve this application if it meets all the requirements of the Town Plan.

MOTION CARRIED

**TODD JONES;** Application to construct a house on Highway East. Mr. Hayward White also has a plot plan in correspondence where he will be installing a new 6" water line and 8" sewer line to accommodate Mr. Jones. It was moved by Councillor Frank Clarke

and seconded by Councillor Norman Penney to approve this application, but to make Mr. Jones aware that he must connect to the Town's water and sewer system.

MOTION CARRIED

Mr. Hayward White must be also made aware that if he is intending to further develop the property as a sub-division, he must submit a complete plot plan to Council for approval with the number of building lots, etc.

**COMPASS;** They are publishing a special booklet in co-operation with Keyin Technical College to commemorate the 10th anniversary of their Carbonear Campus. It was decided not to purchase an ad.

**BACCALIEU TRAIL TOURISM ASSOCIATION;** Regarding a pilot project they would like to get started if funding is available to operate a Producers Market/Information Centre at the R & W Clarke building in Victoria. They are looking for support from Council. Discussion was held and the Clerk was asked to write this association and advise that Council will support this project and also advise that there are no business tax payable for the first year of operation.

**G. M. FITZGERALD SURVEYS LTD.;** Advising that the survey has been completed on the property owned by the Town on Powerhouse Road and attaching a copy of the survey for Council records.

**WILLIAM LAMBERT;** Regarding Poll Tax arrears and stating that he should not have to pay for the years he was charged because he was paying property tax and water and sewer on his mother's house even though it was in her name. She was institionalized at the time, but the bill was in her name and he was paying the taxes. Discussion was held and the Finance Committee was asked to make a recommendation on this matter.

**ANDREW DEAN;** Applying to the Town for employment. The Clerk was asked to place his application on file for future reference.

**REPORTS OF COMMITTEES**

NONE

**NEW BUSINESS**

**COUNCILLOR CLIFFORD HARRIS;** He wanted to know the cost for cutting the pavement on roads owned by the Town for water and sewer installation. The Clerk stated that the cost is $350.00.

2. The propane tanks owned by Victoria Irving and complaints about 50 to 100 teenagers around the tanks at any given time. With teenagers smoking while in the vicinity of the tanks there could be the danger of an explosion. Discussion was held and the Clerk was asked to call the Fire Commissioner's Office and the Fire Chief regarding the regulations for propane tanks.

**COUNCILLOR FRANK CLARKE;** He received a complaint from a resident about a mess behind the premises of Harold Slade's Used Cars. The Clerk will ask David King to check this out for the next meeting.

2. A complaint from Roy Cole about Allan Slade who has dug a ditch on his property and is diverting water to Mr. Cole's property on Cole's Road. The Clerk will ask David King to check this out for the next meeting.

3. Summer Works Program for the Town. The Clerk was asked to get David King to do up this for the next meeting.

4. The job discription for the outside worker. This should be done immediately and placed in all store windows in the Town and also published in the Compass. It was decided that the Town Management Committee will look at this tomorrow night when they have their committee meeting.

5. The report on street lighting and the new lights to be installed and the lights to be moved to other poles. The Clerk stated that this request has been sent to Newfoundland Power for completion.

**COUNCILLOR NORMAN PENNEY;** The map of Victoria being done by the Victoria Lions Club in conjunction with their 25th Anniversary. The cost will be 2,600.00 for 1000 maps, 500.00 of which was committed by Council. He stated that Council can also purchase an extra 500 maps for 500.00 if they so desire. It was decided to first check the minutes to see if and what Council approved towards the maps.

**MAYOR GLENN CLARKE;** Councillor Sidney Antle's brother passed away in Corner Brook and it would be nice to make a donation in his name. It was moved by Councillor Frank Clarke and seconded by Councillor Clifford Harris to donate $50.00 to the charity as specified by the family.

**MOTION CARRIED**

The Clerk was asked to look after this for Council.

2. He received a call from Helen Higdon, Chairperson of the Recreation Commission. They are looking at hiring a Recreation Co-ordinator for this Summer to oversee all sports, etc. for the children this Summer. She will be sending in a letter for the next meeting.

3. A verbal request from the Cadets to connect to the Library phone line. This was approved by Council and the Clerk will call George Pryor tommorrow advising him to go ahead, but that there will be no long distance calls and no interference with the Library.

4. A plaque from the Victoria Army Cadets to Council for the support given to the Corp in 1997.

6. Mayor Clarke mentioned that he will be resigning from Council in June because he has taken on a new job with Newfoundland Tractor and will be moving to Grand Falls, permanently.

The Clerk asked if residents applying for permits to build small greenhouses in their backyards have to pay $25.00 for their permit. Discussion was held and she was told that this kind of construction is the same as extensions, sheds, etc.

2. Do residents have to pay a turn on fee of $25.00 if their water was turned off in 1997 and turned back on in 1998. Discussion was held and it was decided to charge the turn on fee to those affected after the 1998 Budget Tax Structure was completed and approved by Council which was March 1998.

3. Call from Hanson Sutton who has a cabin in the vicinity of Perfect's Pond about the road and can it be upgraded. The Clerk will call Dept. of Agriculture to see if the road will be upgraded this year. This road is considered a berry road.

**DEPUTY MAYOR ARTHUR BURKE;** The Finance Committee Report of April 14/98 and the recommendations of the Committee are as follows:

1. The ABCD and CDC Project where Level 1 students from Victoria can be hired for 30 hours by the Town and it would cost Council $52.50 for each student. It is the recommendation of the Committee to hire the 9 students to clean up around the Town and the cost would be approximately $500.00.

2. Donations made by Council. It is the Committee's recommendation that Council contribute to Trinity Conception Music Festival, R.C.M.P. Wish Tree, Garden of Hope at the H. Bliss Murphy Cancer Centre and the T. C. Health Foundation Telethon.

3. Councillors attending functions on behalf of Council. The Mayor or his designate (Deputy Mayor) will attend, or chairman of the appropriate committee or a member of the committee, but prior approval must be given by Council.

4. Approve the request of E & M Caterers for business tax for 1998 based on 2.5% of their Gross Revenue.

5. Builders Plus and their request for a reduction in their business tax bill because they are a part-time business and do not have a building in the Town where they carry on their business. This has to be looked at again because of a call made to Mr. John Moore of Municipal Affairs.

6. Poll Tax arrears of spouses of property owners prior to 1993. It is their recommendation to delete these accounts from Council records.

Discussion was held on the Finance Committee Report of April

14th and it was moved by Deputy Mayor Arthur Burke and seconded by Councillor Frank Clarke to accept and approve the report as presented to Council.

MOTION CARRIED

2. The Clerk was asked to have a quarterly report done for the next meeting on expenditures to date compared to what was budgetted for in 1998 in each catagory of the 1998 Budget.

3. The Clerk's benefits such as holidays, sick days, statutory holidays, etc. which were recinded by a motion at a meeting last Fall. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Frank Clarke to reinstate the Clerk's benefits as per the Collective Agreement. It is noted that she is not under the Collective Agreement, but is entitled to the benefits the same as David King with the exception of sick leave, she is entitled to 12 days, but will not be paid for them if they are not taken within the year.

MOTION CARRIED

With no other business on the agenda, it was moved by Councillor Norman Penney and seconded by Deputy Mayor Arthur Burke that the meeting adjorn at 10:50 p.m.

SIGNED:

GLENN CLARKE
MAYOR

SHARON SNOOKS
TOWN CLERK

Town of Victoria
Regular Meeting
April 6th, 1998

A regular meeting of Council took place on the above date at 7:40 p.m. with Mayor Glenn Clarke presiding and the following members of Council in attendance:

DEPUTY MAYOR — ARTHUR BURKE
COUNCILLORS — CLIFFORD HARRIS
SIDNEY ANTLE
NORMAN PENNEY
FRED BALDWIN

Councillor Frank Clarke was absent due to illness in the family.

VISITORS BUSINESS

**MR. ALLAN SMITH** was in attendance at the meeting regarding a **flooding problem he is experiencing on his property.** This is due to the ditch in the vicinity of Raymond Trickett being obstructed from water flowing in it. Mr. Trickett has constructed his driveway without a culvert installed underneath for water to flow through. Discussion was held and Mr. Smith was told that this would be looked at when the Summer Works Program is being done.

2. He also had a **complaint about Mr. Harold A. Cole dumping and spreading chicken manure on the property adjacent to him owned by Ethel Cole.** He told Council that the smell is unbearable. Discussion was held and the Clerk was asked to write Mr. Cole and inform him that he must cease dumping and spreading the manure because residents are complaining. This is illegal under section 186 of the Municipalities Act. David King was told to monitor the situation.

**MR. DONALD INNISS** was also at the meeting regarding a **Web Page for the Town of Victoria on the Internet.** Victoria Community Development will be looking after this and Mr. Inniss explained what the page would include. It would have a map of Victoria showing its location relative to Newfoundland and Trinity Conception, Community News, Tourism, how to contact services available and economic developemnt. He stated that it would be done professionally and that all groups in the Town would have imput. Mayor Clarke thanked Mr. Inniss and Victoria Community Development and stated that Council would like to see the information before it is put on the Internet. He also asked Mr. Inniss to check with Persalvic Elementary to see what they put on the Internet about Victoria and to keep in contact with the Clerk and Councillor Frank Clarke about this project.

2. Mr. Inniss also mentioned the EASY AS ABCD & CDC Pilot Project. This project would employ Grade 10 students from

Victoria and the first 10 hours would be free, the second 10 hours would be paid by the employer and the third 10 hours would be paid by Trinity Conception Community Development Corporation. He asked if Council would be interested in hiring on some students and that there are 11 students on the list from Victoria. Discussion was held and it was decided that the Finance Committee would look at this for Council.

**MR. HAROLD ANTLE AND MR. ALFRED CLARKE;** They were at the meeting regarding their business tax billing. They have a letter in correspondence and wants Council to reconsider the amount of taxes they are paying because they are a part-time business and do not have any building in the Town where they carry on their business. They were told that this would be discussed later in the meeting and they would be notified of the outcome.

With no other business, the visitors except Tom Rogers left the meeting.

The minutes of March 23/98 were read and one error was noted on page 7 regarding complaint from Mrs. Blanche Powell regarding stray cats, should read no bylaws for cats, not, they do not include other animals. With no other errors or no omissions, it was moved by Councillor Norman Penney and seconded by Councillor Sidney Antle that the minutes be adopted as read.

**MOTION CARRIED**

**BUSINESS ARISING FROM MINUTES**

**COUNCILLOR NORMAN PENNEY;** Mr. Harold A. Cole and the wrecks on his property, Penney's Hill. There is correspondence from Mr. Cole for later in the meeting.

2. The Emergency funding applied for by the Victoria Fire Department and has a reply been received from Department of Municipal and Provincial Affairs. The Clerk stated that no reply has been received to date.

3. Brent Clarke and the land he has for sale adjacent to the Town Hall. The Planning Committee will be meeting with Mr. Clarke to discuss this sale.

4. The letter to Department of Environment and Lands regarding water testing on Powell's Brook. The Clerk stated that the letter was written and she also spoke with Kevin Brocklehurst. He stated that if this testing is required for recreational purposes, this will be done by Government Services, Dept. of Health.

**COUNCILLOR FRED BALDWIN;** Mr. Jeff Clarke and the compensation he is seeking for damage done to a tree on his property, Pye's Road. The Clerk stated she is waiting to speak with Pat Mullins when he is back from holidays on this matter.

2. He stated that the Planning Committee will meet with Mr. Brent Clarke next week on the land he is selling adjacent to the Town Hall.

MAYOR GLENN CLARKE; He stated that himself and the Deputy Mayor met with the Fire Department on their plans for the 25th Anniversary of the Fire Department. All their plans are excellent

especially the Memorial to deceased Firemen. He told the Fire Department that there would possibly be funding from Council towards this memorial.

2. The $24.00 paid by Council for membership to the Newfoundland Historial Society for the Victoria Heritage/Tourism Society. He suggested that in the 1999 Budget a small portion should be allotted for this organization because they are an arm of Council and for such things as the above.

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

| | |
|---|---|
| NEWFOUNDLAND POWER | $2,792.35 |
| VICTORIA IRVING | 214.08 |
| NEWFOUNDLAND TELEPHONE | 427.12 |
| VOCM RADIO | 113.85 |
| AVALON INDUSTRIAL | 37.66 |
| PENNEY'S TRANSPORT | 39.68 |
| C.B.N. INCINERATOR | 1,423.25 |
| W. F. MORNEAU | 389.07 |
| ROBINSON BLACKMORE | 265.65 |
| DICKS & CO. | 73.01 |
| VICTORIA CARPET SHOPPE | 105.47 |
| CONCORD PAVING | 377.32 |
| ELITE TELECOMMUNICATIONS | 36.87 |
| CLARKES SUPPLY | 698.40 |
| WORKERS COMP. | 2,489.32 |
| NEWFOUNDLAND POWER | 5,296.45 |
| | $14,779.55 |

It was moved by Councillor Clifford Harris and seconded by Councillor Sidney Antle to pay the bills as presented to Council.
MOTION CARRIED

Also, the Clerk was asked to do up the cost of the telephone equipment the Town is paying monthly.

CORRESPONDENCE

HAROLD ANTLE, BUILDERS PLUS; Asking Council to consider lowering their business tax billing because they only work part-time and

have no building in the Town where they work out of. Discussion was held and the Finance Committee was asked to look at this request and to have a recommendation for the next meeting.

**MR. MILTON PEACH;** Thank you card for the thoughtful expression of sympathy on the death of his father.

**HARRIS AND ASSOCIATES;** The Salmon Cove/Victoria Trunk Sewer Project and a report on the meeting held April 2/98 at the Town Hall in Victoria. They agreed at that time that Option 3 proposed by Harris and Associates comprising of a gravity sewer system from the lagoon in Victoria along Forest Pond to an existing manhole adjacent to the Lions Club in Salmon Cove would be the preferred option at a cost of $827,000.00. They also decided in order to substantiate the problem with water quality that a testing program be carried out this year if funding in the form of a grant could be secured.

2. The estimated cost for the water sampling program which would be $14,375.00. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Sidney Antle to approve and accept the report on the Salmon Cove/Victoria Trunk Sewer Project Report of April 2/98.

**MOTION CARRIED**

The Clerk was asked to copy the report on the water sampling program for all Councillors.

**DEPARTMENT OF MUNICIPAL & PROVINCIAL AFFAIRS;** Acknowledging receipt of the Town's 1998 Budget and that when it is reviewed Council will be advised of any changes that may be necessary.

**MEMO FROM ROBERT FRENCH, OPPOSITION MUNICIPAL AND PROVINCIAL AFFAIRS CRITIC;** Introducing himself and offering assistance to all Municipalities.

**HON. SANDRA KELLY, DEPARTMENT OF TOURISM, CULTURE AND RECREATION;** Replying to the Town's request on behalf of the Victoria Lions Club for funding to print a Town Map. She stated that she do not have any programs under which a map of Victoria could be funded.

**DR. H. BLISS MURPHY CANCER CENTRE, GARDEN OF HOPE;** Asking for a donation towards the Garden of Hope. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Fred Baldwin to donate $50.00 the same as in 1997.

**MOTION CARRIED**

**AVALON REGION HERITAGE FAIR;** Asking for support towards their second annual Fair to be held May 22 and 23 in St. John's. Council do not donate to such organizations.

**MR. STANLEY M. CLARKE;** Asking Council to approve and sign his 1998 Salvage Dealers Permit Application for Fisherman's Road. It

was moved by Deputy Mayor Arthur Burke and seconded by Councillor Norman Penney to approve this application.

MOTION CARRIED

MR. HAROLD A. COLE; Asking Council to approve and sign his 1998 Salvage Dealers Permit Application for Ash's Lane. It was moved by Council Fred Baldwin and seconded by Deputy Mayor Arthur Burke to approve Mr. Cole's application when he has removed all the wrecks from his property on Penney's Hill and have cleaned up his property to the satisfaction of Council.

MOTION CARRIED

The Clerk was asked to write Mr. Cole a compliance letter regarding his application and his property on Penney's Hill.

TENDERS FOR THE SALE OF THE GARAGE DOOR; They are as follows:

| | |
|---|---|
| PAUL HENNESSEY | $175.00 |
| WAYNE ROSE | 211.00 |

TENDERS FOR GARAGE DOOR CONT'D:

| | |
|---|---|
| LINDSAY KELLOWAY | $210.00 |

It was moved by Councillor Sidney Antle and seconded by Councillor Norman Penney that Council accept the highest tender which is Wayne Rose at $211.00 for the garage door.

MOTION CARRIED

THE LOCAL HEROES SPONSORED BY MOLSON BREWERIES; This is a program sponsored by Molson to provide a bit of help to those who want to take pride in their community by getting involved in revamping recreational facilities. The Clerk mentioned that she has sent for more information and will pass it on to the Recreation Committee to apply for funding if there is any available through Molson Breweries.

RODNEY ANTLE; He is offering his Paralegal Services to the Town in such things as debt collections, small claims court, etc. The Clerk was asked to place this on file for future reference.

MR. THOMAS ROGERS; His request for compensation for damage done to his vehicle from the dip in the road on Church Road. Mr. Rogers is seeking compensation totalling $129.88 for strut and wheel alignment. Discussion was held and Mr. Rogers was told that the Town is not responsible because the dip was filled with crushed stone periodically and because he lives close to the dip in the road, he should have been aware of the dip and took precautions and preceded slowly on that section of the road. He was told that he can call Mr. Tom Harris of Harris and Associates to see if the contractor will take responsibility.

MR. CYRIL WHYTE JR.; Regarding sewer to his property on Whites Road. Discussion was held and it was decided to inform Mr. Whyte that if funding is forthcoming for water and sewer from Government, this will be discussed at that time. Also, the Town

Planning Committee was asked to get two prices from local contractors to do this work.

**E & M CATERERS;** Their gross revenue for 1997 and asking Council to be charged Business Tax for 1998 based on gross revenue. This was passed to the Finance Committee for a recommendation.

**PHILIP EVELY, CHRISTOPHER MURRAY AND WILLIAM LITTLE;** Applications for exemption from Poll Tax, all for 1997 and Mr. Murray for 1998 also because he is not living in Victoria. They have provided the required information. It was moved by Councillor Clifford Harris and seconded by Councillor Fred Baldwin to exempt the above applicants as requested by them.

**MOTION CARRIED**

**NLFM;** The benefits on being a member and a copy of their services. This is available for any Councillor to read.

**REPORTS OF COMMITTEES**

The Finance Committee Report regarding Poll Tax arrears for spouses of Property owners. Deputy Mayor Burke stated that this has to be reviewed again.

The Civic Functions Committee on Council's participation in the Lions Old Fashioned Concert to be held in May. It was decided to have a Mock Council Meeting and it was left up to the Committee to set the time and place for a meeting to organize this skit.

**NEW BUSINESS**

**COUNCILLOR NORMAN PENNEY;** The map of Victoria being done by the Victoria Lions Club and they want to know about some road names, such as Lagoon Road, Clarkes Lane, Priddles Road and Baldwins Lane. It was decided to include these names on the map.

**COUNCILLOR CLIFFORD HARRIS;** Swansea Road Extension and that it needs to be graded. David King was asked to have this done along with the other small roads in the Town.

2. His work committments and not able to continue as Chairman of the Town Management Committee. Mayor Clarke asked Councillor Harris to continue until this Fall when the new Committees will be put in place.

**COUNCILLOR SIDNEY ANTLE;** Computer training for the Clerk and that she wants to do the training in the Town office. It was decided that while the new computer is being installed and the Clerk is being trained, Shelly Butt will be asked to work in the Town Office.

2. Some Council meetings should be priviledged meetings so that financial concerns of residents can be discussed at that time.

Discussion was held and it was moved by Deputy Mayor Arthur Burke and seconded by Councillor Sidney Antle that of the two Council meetings held monthly, the last meeting each month will be a privileged meeting.

MOTION CARRIED

**DEPUTY MAYOR ARTHUR BURKE;** The property of Mr. John E. Clarke across from Victoria Irving and the complaint about the foundation of the building still remaining on the site. He explained that a number of buildings torn down in the Town in the past have the foundations remaining. Discussion was held and it was decided to leave as is for the present time.

**MAYOR GLENN CLARKE;** The C.B.N. Joint Councils wants to have all the Towns in the area under one telephone exchange. The cost for a survey to be done to see if the residents want this exchange is approximately $10,000.00. It was noted that Council is in favour of the exchange, but will not give financial support, but any other support if necessary.

2. He stated that a policy needs to be set for Councillors attending functions. The Finance Committee was asked to have a recommendation for the next meeting.

3. The tender for the new dump truck. He stated that he has it done up and ready for typing. It was moved by Councillor Fred Baldwin and seconded by Councillor Norman Penney that the tender for the new dump truck be completed and put in the Evening Telegram immediately.

MOTION CARRIED

With no other business on the agenda, it was moved by Councillor Norman Penney and seconded by Deputy Mayor Arthur Burke that the meeting adjorn at 11:30 p.m.

SIGNED:

GLENN CLARKE
MAYOR

SHARON SNOOKS
TOWN CLERK

Town of Victoria
Regular Meeting
March 23, 1998

A regular meeting of Council took place on tha above date at 7:30 p.m. with Deputy Mayor Arthur Burke presiding and the following members of Council in attendance:

COUNCILLORS

FRANK CLARKE
FRED BALDIWN
NORMAN PENNEY
SIDNEY ANTLE
CLIFFORD HARRIS

Mayor Clarke was absent due to work commitments.

It is noted that meetings held March 9th and 14th were not attended by Councillor Frank Clarke because of illness in his family. Also, Councillor Harris, meetings held Feb. 23rd., March 9th, and 14th because of work commitments.

VISITORS BUSINESS

Mr. Tom Rogers was at the meeting and had a complaint about the dip in the road in the vicinity of Tolson Smith's, Church Road. He told Council that he broke off a strut on his car and is seeking compensation from Council. Discussion was held and Mr. Rogers was told to bring in a letter and bill to Council. If it is found that the contractor or Town is negligent, he will be compensated for the damage to his vehicle.

The minutes of the meetings held March 9th and 14th were read and with no errors or omissions, it was moved by Councillor Frank Clarke and seconded by Councillor Sidney Antle that the minutes be adopted as read.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

COUNCILLOR SIDNEY ANTLE; Harold A. Cole's property on Penney's Hill and was it checked by David King. The Clerk stated that Mr. Cole has 10 vehicles on his property at the present time, 7 on wheels and 3 scrapped. Discussion was held and it was decided to write Mr. Cole again advising that his property was inspected and that he is not conforming with his permit which gives him permission to operate a salvage yard at Ash's Lane and not Penney's Hill. Further advise that his salvage permit will not be renewed for 1998 or revoked altogether if he do not adhere to Council's request to have all the vehicle wrecks taken from Penney's Hill to Ash's Lane. This was moved by Councillor Frank Clarke and seconded by Councillor Norman Penney.

MOTION CARRIED

2. **Meeting set up with VCDC and Victoria Heritage/Tourism Society.** Deputy Mayor Burke stated that this was not done, because both organizations were in the process of holding their annual meetings and election of officers. He presented for the Victoria Heritage/Tourism Society their Articles of Association and they were reviewed by Council. Discussion was held on the VCDC and the Heritage Society and the roles they should play in Victoria. Victoria Community Development should be promoting jobs and businesses. Further discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Norman Penney that the Victoria Heritage/Tourism Society will be responsible and over see all aspects of Heritage in the Town in the future.

MOTION CARRIED

The Clerk was asked to write the Victoria Heritage/Tourism Society regarding the above motion.

3. **Jeffery Clarke and the compensation he is seeking for damage done to a tree on his property by Concord Paving last year when water and sewer was installed on Pye's Road.** He is looking for $200.00. The Clerk was asked to call Tom Harris of Harris & Associates tomorrow.

4. The Computer is ordered through Computers and Communications and we received another quote from Procom Data Services which is still higher than Computers and Communications.

COUNCILLOR CLIFFORD HARRIS;

**The letter to Hon. Art Reid for emergency funding for the Pressure Reducing Valve Chamber for Highway East.** The Clerk stated that the letter is sent but, no reply to date.

COUNCILLOR FRANK CLARKE;

**The Town Managment Committee report regarding street lighting from minutes of January 19th.** These minutes were checked and on the minutes this report was approved and accepted by Council on that date. Discussion was held and it was decided that the Town Management Committee will bring back another report on the street lights that were to be considered by Council.

2. **The garage door and was tenders called for the sale of the door.** The Clerk stated that this was done last week.

3. **Jill Hiscock and the Conservation Project.** This was approved and Jill has been notified of Council's decision.

4. **The Fire Department's request for equipment.** The Clerk stated that the 4 helmet lights and pair of bunker boots have been ordered through Pratt Industrial, St. John's. This will be presented to the Fire Department by Council at the next meeting.

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

| | |
|---|---|
| FRANK'S AUTO REPAIRS | $173.65 |
| CONCORD PAVING | 200.96 |
| AVALON INDUSTRIAL | 75.39 |
| INDUSTRY CANADA | 516.00 |
| NEWTEL MOBILITY | 135.70 |
| MCBEE | 257.03 |
| C.B.N. JOINT COUNCILS | 75.00 |
| PITNEY BOWES LEASING | 173.19 |
| PROGRAM APPLICATIONS | 54.63 |
| DICKS & CO. | 12.64 |
| EAST-CHEM | 202.29 |
| QUEEN'S PRINTER | 104.19 |
| NEWCOURT CREDIT GROUP | 238.53 |
| | $11,841.73 |

It was moved by Councillor Fred Baldwin and seconded by Councillor Sidney Antle that the bills be paid as presented to Council.

MOTION CARRIED

CORRESPONDENCE

The following correspondence was received for consideration by Council:

TOWN OF CARBONEAR; Retabling of their letter from last meeting regarding their 50th Anniversary Celebrations and asking for a list of events from the Town of Victoria for this Summer. The Clerk asked if Council would be having something on July 1st. the same as 1997. Deputy Mayor Burke stated that Council and the Lions Club will be hosting Canada Day celebrations together. The Civic Functions Committee will look at preparations for July 1st..

KEYIN TECHNICAL COLLEGE; Schedule of classes beginning May 4/98. The Clerk would like to take Introduction to Microcomputers (Windows 95 Dos). The cost is $132.00 and is a night time course. It was moved by Councillor Frank Clarke and seconded by Councillor Sidney Antle to approve for the Clerk to take this course.

MOTION CARRIED

HEIDI CLARKE; Thank you card to Council for all the support in her entering the Miss Teen Nfld. & Labrador Pageant.

VICTORIA FIRE DEPARTMENT; Regarding preparations for their 25th Anniversary to be held during the year 2000. Their intentions are to

compile a history of the services of the Fire Department for the Town, set in place a memorial in dedication to the deceased firefighters and to put together a special 25th Fireman's Ball.

**CANADIAN LABOUR CONGRESS;** A Proclamation to proclaim April 28 as a annual Day of Mourning in recognition of workers killed, injured or disabled on the job. This was signed by Mayor Clarke and will be posted in the window of the Town Hall.

**VICTORIA HERITAGE/TOURISM SOCIETY;** They are asking Council to pay for their membership in the Newfoundland Historical Society at the cost of $24.00 per year. It was moved by Councillor Frank Clarke and seconded by Councillor Norman Penney to pay the $24.00 for the Victoria Heritage/Tourism Society.

**MOTION CARRIED**

**HARRIS & ASSOCIATES;** Regarding the elimination of the Sewage Lagoon and connecting to the existing sewer system in Salmon Cove. He is anticipating a meeting of the Water/Sewer Committees Victoria and Salmon Cove during the week of March 23, 1998. Discussion was held on the Lagoon and possible contaminated areas in Salmon Cove River. It was moved by Councillor Norman Penney and seconded by Councillor Frank Clarke to write Department of Environment and Labour asking them to do tests on Salmon Cove River in various areas.

**MOTION CARRIED**

The Clerk will ask David King to attend the next Council meeting.

**VOLUNTEER WEEK 98;** They sent information on what was involved with activities and ways to recognize volunteers. Council recognized the volunteers associated with Council in December of 1997 with a party at the Fire Hall.

**DEPARTMENT OF WORKS, SERVICES & TRANSPORTATION;** Regarding the ordering of Ice Control Materials for 1998-99. It was moved by Councillor Frank Clarke and seconded by Councillor Clifford Harris to approve to order 200 tonnes of Mixture (75% Sand, 25% Salt) at $25.50 per tonne.

**MOTION CARRIED**

**MR. ERIC JERRETT;** Thank you to Council for letter of congratulations on his appointment to the Order of Canada.

**NLFM INFONOTE;** Regarding the Annual Convention for 1999 to be held in Corner Brook and asking Council to discuss the date for the convention. There are three options; Thanksgiving Weekend, The first weekend of November or another weekend. Discussion was held and it moved by Councillor Frank Clarke and seconded by Councillor Clifford Harris to agree to Thanksgiving Weekend for the 1999 NLFM Annual Convention.

**MOTION CARRIED**

APPLICATIONS FOR EXEMTPION FROM POLL TAX FOR THE FOLLOWING RESIDENTS; CYRIL WHYTE JR. 1985,89, 90 &91
DAPHNE KING 1995 & 96
BARBARA ANN COLE 1996 & 97
KEVIN PRIDDLE 1997
KELLY PARSONS 1997 & 98
DIANE SNOW 1997
LINDA DONNELLY 1994, 96 & 97

It was moved by Councillor Fred Baldwin and seconded by Councillor Sidney Antle to exempt the above applicants as requested by them.

MOTION CARRIED

COUNCILLOR FRANK CLARKE ABSTAINED FROM VOTING ON THE ABOVE MOTION

REPORTS OF COMMITTEES

The Clerk compiled a list of Poll Tax arrears for spouses of Property owners dating from 1992 and prior years. This money is not collectible because of Court action taken against Rosiland Clarke and her winning the case. The grounds were that Council had not designated the property owner on all the properties listed with the Town. The Finance Committee was asked to take the list and have a recommendation for the next meeting.

Councillor Clifford Harris of the Town Management Committee presented the following report of the new employee to be hired by the Town:

The Person we employ must have a minimum of the following qualifications. It is to be made clear that the person can be laid off when lack of work dictates this. This may bave to be done by way of a written agreement which specifies that his/her employment will not affect casual workers such as garbage truck workers, labourers, etc. This will be a Full time/Part time position.

1. Familiar with all aspects of Water and Sewer
2. Heavy Equipment Operator (Our Loader)
3. Truck Driver
4. Basic repairs (Minor equipment repairs, flat tires, head lights, etc.)
5. All other duties as specified by the Council
6. There must be a probationary period of 60 days
7. The starting wage should be $10.00 per hour to be reviewed after the 60 day probation period.

Discussion was held on the above report and it was moved by Councillor Clifford Harris and seconded by Councillor Frank Clarke that the Town Management Committee of March 23/98 be accepted and approved by Council.

MOTION CARRIED

It was decided that at the next meeting Council will come up with the advertisement for the new employee and it will be posted in all store windows in the Town and also published in the Compass.

The Town Management Committee was asked to bring in the report on David King and Sharon Snook's position. Also, the report on the Town Clerk's benefits.

Deputy Mayor Burke of the Finance Committee presented a report on the refinancing of the water/sewer and paving loans and reported that all this has been completed. He also mentioned that the 1998 Budget is completed and sent to St. John's. It was moved by Councillor Fred Baldwin and seconded by Councillor Norman Penney that the Finance Committee Report be accepted by Council.

MOTION CARRIED

NEW BUSINESS

**DEPUTY MAYOR ARTHUR BURKE;** A request from a resident about a sewer line to Antle' Road. This is in the Five Year Plan under peripheral hookups and will be looked at again.

**COUNCILLOR NORMAN PENNEY;** Victoria Economic Development and they would like to do up a home page on the Internet about Victoria. It would include a map showing Victoria's location relative to Trinity Conception and Newfoundland, Community News, Tourism, How to contact services available and Economic Development. Discussion was held and Councillor Frank Clarke stated that Council must have final say on what goes on the home page. It was moved by Councillor Frank Clarke and seconded by Councillor Clifford Harris to accept the proposal.

MOTION CARRIED

Councillor Norman Penney was asked to invite Victoria Economic Development to a Council meeting to discuss this proposal.

**DEPUTY MAYOR ARTHUR BURKE;** A call from Allan Smith who is having flooding problems on his property. A culvert is required in the vicinity of Raymond Trickett's property, the ditch was closed off when he put in a driveway and he did not install a culvert under the driveway at the time. Discussion was held and the Town Planning Committee was asked to check this out for the next meeting.

2. David Vaters and his property tax billing for 1997 and 1998. He wants a reduction for 1997 because he only received service from the Town to his property on Swansaa Road last Summer. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Councillor Fred Baldwin that David Vaters and Harvey Priddle pay a $170.00 Service Fee for 1997 and 1998

instead of Property Tax.

MOTION CARRIED
COUNCILLOR FRANK CLARKE ABSTAINED FROM VOTING

The Clerk stated that she spoke with Brent Clarke concerning the property he owns adjacent to the Town Hall. He is putting it up for sale the first part of April and asking $9000.00 for the whole parcel of property or satisfied to sell in building lots at $6000.00 each lot. The Town Planning Committee was asked to speak with Brent a get a copy of his survey so that Council can consider purchasing the property.

2. Mrs. Blanche Powell called the office with a complaint about stray cats and them tearing up her garbage. Discussion was held and there is nothing that Council can do with cats. We have bylaws regarding dogs, but they do not include other animals.

3. A request from the Fire Department for 12 nomax hoods at a cost of $24.95 per hood. Discussion was held and it was noted that this cost will come from the $500.00 Misc Equipmemt on the 1998 Fireman's Budget. It was moved by Councillor Fred Baldwin and seconded by Councillor Clifford Harris to approve the purchase of the 12 hoods for the Fire Dept.

MOTION CARRIED

4. Holidays for the Town Clerk and David King for 1998, 4 weeks each because of 12 years of working with Council. It was moved by Councillor Frank Clarke and seconded by Councillor Norman Penney to approve the holidays for David King and the Town Clerk.

MOTION CARRIED

DAVID KING---- 3 WEEKS - AUG.3 TO 24/98 AND ONE WEEK NEXT FALL
SHARON SNOOKS --- 2 WEEKS - JULY 20 TO AUG. 3/98 AND 1 WEEK
AUG. 24 TO AUG. 31/98 AND 4TH WEEK IN FALL.

The Clerk was asked to post the holidays in the Chambers.

With no other business on the agenda, it was moved by Councillor Norman Penney and seconded by Councillor Fred Baldwin that the meeting adjorn at 11:13 p.m.

SIGNED:

Sharon Snooks
_____
SHARON SNOOKS
TOWN CLERK

_____
ARTHUR BURKE
DEPUTY MAYOR

Town of Victoria
Regular Meeting
March 9, 1998

A regular meeting of Council took place on the above date at 7:42 p.m. with Mayor Glenn Clarke presiding and the following members of Council in attendance:

| | |
|---|---|
| DEPUTY MAYOR | ARTHUR BURKE |
| COUNCILLORS | SIDNEY ANTLE |
| | NORMAN PENNEY |
| | FRED BALDWIN |

The minutes of the last meeting were read and with no errors or omissions, it was moved by Deputy Mayor Arthur Burke and seconded by Councillor Norman Penney that the minutes be adopted as read.

MOTION CARRIED

VISITORS BUSINESS

The Victoria United Church Cub Pack and their leaders were in attendance at the meeting. They observed the functions of Council and Mayor Clarke invited one Cub to set in the Mayor's Chair. Names of all the Cubs present were put in a hat and Todd Penney was chosen. He was given the gavel and the Chain of Office was placed around his neck. All the other Cubs were invited to the front of the Chambers and a picture was taken of the Pack. After they left the Chambers, they were treated to refreshments compliments of Council.

BUSINESS ARISING FROM MINUTES

COUNCILLOR NORMAN PENNEY: He asked if the new computer system was ordered. Councillor Antle reported that a second quote was received from Computers and Communications and Council is still awaiting a reply from Department of Municipal and Provincial Affairs regarding the funding for the computer.

2. Dr. Randell and the agreement regarding the well on Snook's Road. The Clerk stated that the original agreement was sent back to Dr. Randell for him to sign. He called and asked for a little time before signing the agreement. He may be connecting to the Town's water and sewer system instead of using the artesian well.

3. The Heritage Park and the survey being done on Cooper's land, Powerhouse Road. The Clerk stated that the survey is being completed by FitzGerald Survey Limited. Also, the Town Planning Committee is checking on the Heritage Park site.

4. Complaint about the wrecks on Harold Cole's property, Penney's Hill. The Clerk was asked to get David King to check this out for the next meeting.

COUNCILLOR FRED BALDWIN; The letter to Hon. Art Reid for emergency funding for the Pressure Reducing Valve Chamber for Highway East. The Clerk stated that this letter will be sent next week.

MAYOR GLENN CLARKE; He asked about the Purchase Order system and was told that it is being used by the Town Clerk, David King and the Fire Dept.

2. A meeting with the Town of Salmon Cove will be held on March 17th at 7:30 p.m. at Salmon Cove. All Councillors were asked to attend this meeting to discuss the connection to the sewer system among other things.

VISITORS BUSINESS CONT'D

Mr. Tom Rogers was at the meeting, but had no business.

**Donald Inniss, Eileen Rose, Jill Hiscock, Vivian Hiscock, Wade Dean and Harold Antle of Victoria Economic Development** were at the meeting. They presented a summary of the VCDC activities from 1993 to 1997. They also had a letter of thanks to Council for all the help in the past. They let it be known that they are not associated with the Victoria Heritage/Tourism Society. Mayor Clarke asked them if they would like to be an arm of Council and they will be looking at this in the future. Jill Hiscock spoke on the work that the VCDC has done such as creating many jobs for residents of Victoria. They invited Council to their Annual General Meeting that will be held on March 19th at 7:30 p.m. in the Fire Hall. It was also suggested that a meeting be set up between the VCDC and the Victoria Heritage/Tourism Society to see what projects each has ongoing so that they do not clash. Deputy Mayor Burke and Councillor Penney will arrange the meeting for sometime in the future. The members of VCDC thanked Council for meeting with them and they left the Chambers.

BILLS AND ACOOUNTS

The following bills and accounts were presented to Council for payment:

| | |
|---|---|
| BUILDERS PLUS | $526.00 |
| NEWFOUNDLAND POWER | 5296.45 |
| CLARKES SUPPLY | 893.82 |
| ROBINSON BLACKMORE | 40.45 |
| PENNEY'S TRANSPORT | 41.40 |
| VOCM RADIO | 113.85 |
| W. F. MORNEAU | 389.07 |
| C.B.N. INCINERATOR ASSN. | 1423.25 |
| BAINE JOHNSON INS. | 475.00 |
| NEWFOUNDLAND TELEPHONE | 423.44 |
| | $9,622.53 |

It was moved by Councillor Norman Penney and seconded by Councillor Sidney Antle that the bills be paid as presented to Council.

MOTION CARRIED

It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Sidney Antle that the Town approve for an operating loan at the Canadian Imperial Bank of Commerce, Carbonear in the amount of $50,000.00.

MOTION CARRIED

CORRESPONDENCE

The following correspondence was received for consideration by Council:

**NEWFOUNDLAND AND LABRADOR FOSTER FAMILIES ASSN;** Looking for items for kits they are doing up for their Canadian Foster Families Annual Symposium to be held in St. John's May 12 to 17/98. It was approved to give 50 pens.

**NLFM, INFONOTE;** Proposed Court Action against Sprint Canada Inc. to collect Municipal Taxes by the City of Mt. Pearl. They are asking for a contribution towards the legal costs. Discussion was held and it was decided that Council will not be contributing at this time.

2. Information on the uncoming Annual Convention to be held in St. John's the weekend of Nov. 6-8/98.

3. Information on a seminar to be held on May 9th at the Battery Hotel in St. John's. The seminar will be discussing the Municipalities Act, Liability and Conflict of Interest, Preparing and conducting Council Meetings, Budgeting, Taxation, Municipal Grants and Council and Staff Roles, Relations and Responsibilites. This seminar is for Council and Staff. Discussion was held and because there is no cost attached for registration, it was decided that all Council will attend along with the Town Clerk.

**HON. ALFONSO GAGLIANO, MINISTER OF PUBLIC WORKS AND GOVERNMENT SERVICES;** Reply to letter of Feb. 13th regarding the Notice of Motion contending that the environmental assessment of the smelter/refinery in Argentia and the mine/mill in Voisey's Bay should be linked in one review process. He stated that they are working to ensure that, as much as possible, delays in the initiation of the project are kept to a minimum.

**VICTORIA RECREATION COMMISSION;** Their executive for 1998 and they are as follows:

| | |
|---|---|
| President | Helen Higdon |
| Vice President | Vivian Hiscock |
| Treasurer | Geraldine Parsons |

Victoria Recreation Committee Executive 1998 cont'd:

Secretary Cindy Clarke

It was moved by Councillor Sidney Antle and seconded by Councillor Norman Penney to accept the 1998 Executive of the Victoria Recreation Commission.

MOTION CARRIED

KATHY CLARKE; Informing Council that herself along with some other parents in the Town are looking at setting up Citizens On Patrol in Victoria because of all the underage drinking in the Town. She is asking for support from Council. Discussion was held and it was decided to write Mrs. Clarke and inform her that Council supports the concept as indicated in her letter.

DEPARTMENT OF WORKS, SERVICES AND TRANSPORTATION; Ice Control Materials for 1998-99. The Clerk will ask David King what we need to order for next Winter.

C.B.N. INCINERATOR ASSN; Invitation to Fong's on March 17th for the presentation of its 1997 Financial Statement. It was decided that Mayor Clarke and Deputy Mayor Burke will attend on behalf of Council.

ROLAND BURKE; Business Tax arrears on Victoria Riteway Limited and asking that this account be deleted from Council records because the business is no longer in operation and that it went bankrupt in 1991. Discussion was held and it was moved by Councillor Fred Baldwin and seconded by Councillor Norman Penney that this account be deferred for 1998.

MOTION CARRIED

VICTORIA VOLUNTEER FIRE DEPT.; Their 1997 Financial Statement. The Clerk was asked to copy for all Councillors.

Discussion was held on purchases made by the Fire Dept., Recreation Commission, Victoria Heritage/Tourism Society, they being an arm of Council. It was moved by Councillor Norman Penney and seconded by Councillor Fred Baldwin that any arm of Council should have prior approval from Council to purchase items as per Council's policy.

MOTION CARRIED

EVELYN WHYTE; An application for exemption from Poll Tax for 1997. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Fred Baldwin that Miss Whyte be exempted from Poll Tax as per her request.

MOTION CARRIED

REPORTS OF COMMITTEES

Councillor Fred Baldwin of the Civic Functions Committee passed around a report of his trip to St. John's to the Tidy Towns

**First Year-End Review and Luncheon** held on Feb. 25/98. He stated that Hon. Sandra Kelly, Minister of Tourism, Culture and Recreation spoke on the benefits of Tidy Towns and how municipalities can play a big part. Also, the benefits derived from taking part in this competition.

Deputy Mayor Arthur Burke of the **Finance Committee** told Council that the Finance Committee will be meeting tomorrow to **complete the 1998 Budget.** He asked Council if there were changes they would like to see when the expenditures are changed to accommodate the surplus derived from the refinancing at the Bank of Commerce. He also cautioned that this surplus is really only on paper and cannot lead to overspending in 1998.

**The Management Committee Report** regarding **street lighting** was mentioned and was it approved by Council to put in the street lights as indicated on the report of January 8/98. The Clerk was asked to check the minutes for the next meeting.

Councillor Sidney Antle mentioned the new computer system. Discussion was held and it was moved by Councillor Sidney Antle and seconded by Deputy Mayor Arthur Burke to order the computer system from Computers and Communications in Deer Lake at a cost of approximately $14,000.00.

**MOTION CARRIED**

**NEW BUSINESS**

**COUNCILLOR FRED BALDWIN; The ditch in the vicinity of Elihu Snook. His property is being flooded and the ditch needs cleaning out.** The Clerk was told to mention this to David King to have the ditch cleaned out this Spring. The Planning Committee was also asked to look at this.

**COUNCILLOR SIDNEY ANTLE;** He asked if single people are being charged Poll Tax if they are renting and will Social Services pay this tax if they are receiving welfare. The Clerk stated that this is so, but only if the name appears on the list that comes down from Social Services quarterly. She stated that all arrears for the last quarter of 1997 has been sent to Social Services, but has not been received to date.

**DEPUTY MAYOR ARTHUR BURKE;** The motion on minutes of Feb. 23/98 made by Councillor Frank Clarke regarding remuneration and the motion was tied. The question was put to Council again that the remuneration for 1998 be divided up with the Mayor receiving 15.75%, Deputy Mayor receiving 14.25% and Councillors receiving 14%.

**MOTION DEFEATED**

Further discussion was held on the Councillors Remuneration for 1998 and it was moved by Deputy Mayor Arthur Burke and seconded by Councillor Sidney Antle that the Mayor receive $3553.58 per year, the Deputy Mayor receive $3053.57 and Councillors receive

$2678.57 per year for a total of $20,000.00.

MOTION CARRIED

2. Jeff Clarke and that he has never received compensation for the damage done to a tree on his property by Concord Paving in 1997. The Clerk was asked to call Tom Harris on this and advise him that if this is not dealt with by March 23/98, $200.00 which is the amount Mr. Clarke is seeking, will be taken from Concord Paving's final payment for the work done on Snook's Road.

3. The garage door that Council has for sale. Paul Hennessey is looking to purchase the door. Discussion was held and it was moved by Deputy Mayor Arthur Burke and seconded by Councillor Fred Baldwin that Council invite bids for the sale of the door, where is, as is and place the notices in store windows in the Town. Also, the highest bid will be accpted for the door.

MOTION CARRIED

4. Harold Slade and a complaint from him that Council is not purchasing any items from his store. Discussion was held and the Clerk was told to tell David King to check with Harold about oil, etc. that can be purchased for the Town.

5. Jill Hiscock and the Conservation Project that was bought up at the Council meeting of Feb.23/98. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Norman Penney to grant the request of Victoria Economic Development, Conservation Project for Office Space, Help with sending out flyers in the Mail, Copying of the flyers and suggestion to residents to install water saving devices in their homes.

MOTION CARRIED

The Clerk mentioned Clean-Up Week and that the dates will be from May 4 to 15/98. This was moved by Councillor Norman Penney and seconded by Councillor Sidney Antle.

MOTION CARRIED

The Town Management Committee was asked to look at Victoria Economic Development using the former Town Manager's office instead of the committee room to conduct their business.

With no other business on the agenda, it was moved by Councillor Norman Penney and seconded by Councillor Fred Baldwin that the meeting adjorn at 11:15 p.m.

SIGNED:

GLENN CLARKE
MAYOR

SHARON SNOOKS
TOWN CLERK

Town of Victoria
Regular Meeting
Feb. 23, 1998

A regular meeting of Council took place on the above date at 7:30 p.m. with Deputy Mayor Arthur Burke presiding and the following members of Council in attendance:

COUNCILLORS

SIDNEY ANTLE
NORMAN PENNEY
FRED BALDWIN
FRANK CLARKE

Councillor Cliff Harris was absent due to work commitments. Mayor Clarke came in during the reading of the minutes and sat in the Deputy Mayor's chair.

VISITORS BUSINESS

There were none, but Tom Rogers and Mike Parsons sat in on the meeting.

The minutes of Feb. 2nd., 9th, and 16th were read and with no errors or omissions, it was moved by Mayor Glenn Clarke and seconded by Councillor Frank Clarke that the minutes be adopted as read.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

MAYOR GLENN CLARKE; The new Computer System and has the Committee looking at the proposals decided where to purchase the new system. This will be discussed later in the meeting.

2. Dr. Randell and the artesian well on Snook's Road. The Clerk called him last week regarding the agreement and he has not returned her call. Discussion was held and it was decided to write Dr. Randell and advise that Council wants the agreement that the Town sent him signed and returned as soon as possible. Also, send him the light bill for January for the well.

3. The keys for the basement and garage. The Clerk stated that they are hung on the wall in the Town Manager's office.

4. The Pressure Reducing Valve for the lift station in the vicinity of Roadside Takeout, Highway East. Councillor Baldwin stated that the valve has been replaced and everything is working okay at the present time, but that the Chamber must be replaced as priority under the Five Year Plan.

5. The transfer of the Town's current account from the Bank of Nova Scotia to the Bank of Commerce. The Clerk stated this will

be done when we have received new cheques for the Bank of Commerce.

**COUNCILLOR SIDNEY ANTLE; The Town Management Committee meeting regarding the Town Clerk's benefits.** This will be done within the new couple of weeks. Councillor Frank Clarke deferred his motion for the next meeting.

**COUNCILLOR FRANK CLARKE; The Heritage Park and the survey of the land on Powerhouse Road.** The Clerk stated that the survey is being done at the present time. Councillor Clarke stated that the designation of the land on Powerhouse Road for the Heritage park must be done as soon as possible.

**2. Harold A. Cole and the wrecks on his property, Penney's Hill.** The Clerk stated that a letter was written to Mr. Cole telling him to have the wrecks moved to Ash's Lane immediately. Mr. Cole is presently moving the wrecks to Ash's Lane.

**COUNCILLOR NORMAN PENNEY; The new entrance door for the Fire Hall.** This was done last week.

**2. The letter of support for the Baccalieu Amateur Radio Club.** The Clerk stated that this was sent last week.

**DEPUTY MAYOR ARTHUR BURKE; The 15% discount for Poll Tax arrears paid by April 30/98** and the complaints from those residents who pay their current Poll Tax every year. The Finance Committee was asked to look at this again when they meet to complete the 1998 Budget.

**BILLS AND ACCOUNTS**

The following bills and accounts were presented to Council for payment:

| | |
|---|---|
| NEWFOUNDLAND POWER | $442.43 |
| FEDERATION OF MUNICIPALITIES | 850.54 |
| IKON OFFICE SOLUTIONS | 103.50 |
| THE TROPHY HUT | 90.10 |
| AVALON INDUSTRIAL | 23.58 |
| D. C. ALTERNATOR | 264.44 |
| TRICON SERVICES | 235.75 |
| W. F. MORNEAU | 389.07 |
| HOWSE OF FLOWERS | 46.00 |
| PENNEY'S TRANSPORT | 52.90 |
| C.B.N. INCINERATOR ASSN. | 1,423.25 |
| AVALON TRANSFER | 34.50 |
| NEWTEL MOBILITY | 238.58 |
| DICKS & CO. | 56.33 |
| AIR LIQUIDE | 130.00 |
| PITNEY BOWES | 64.34 |
| MUNICIPAL ASSESSMENT AGENCY | 13,950.00 |
| VICTORIA IRVING | 68.96 |

BILLS AND ACCOUNTS CONT'D

| | |
|---|---|
| WORKER'S COMPENSATION | $2,489.32 |
| HUBERT BURDEN | 4,664.00 |
| EAST-CHEM | 202.29 |
| PARK AUTOMOTIVE | 7.82 |
| ROBINSON-BLACKMORE | 177.91 |
| VICTORIA CARPET SHOPPE | 76.65 |
| CLARKES SUPPLY LIMITED | 984.78 |
| NEWFOUNDLAND POWER | 3,976.21 |
| VENTURE COMMUNICATIONS | 38.14 |
| | $31,152.21 |

It was moved by Mayor Glenn Clarke and seconded by Councillor Norman Penney that the bills be paid as presented.

MOTION CARRIED

Discussion was held on purchase orders and that they should be used in the Town. It was moved by Councillor Frank Clarke and seconded by Mayor Glenn Clarke that effective March 1/98 a purchase order system will come into effect for the Town Clerk, David King and Fire Department.

MOTION CARRIED

CORRESPONDENCE

The following correspondence was received for consideration by Council:

JILL HISCOCK AND WATER CONSERVATION PROJECT; The items she noted at the Joint Council meeting that Councils can do for the project. They are as follows:

1. Copying some flyers for distribution
2. Sending flyers in Town mail
3. By-law by Council asking residents constructing new homes to install water saving devices
4. Office space in Town building

It was moved by Mayor Glenn Clarke to endorse this proposal.

MOTION WITHDRAWN

THE 1997 AUDIT FROM HUBERT BURDEN; It shows a deficit of $31,444.00 for 1997 and he indicated that the majority of the deficit is caused hy Poll Tax. Discussion was held and the Clerk was asked to do up a list from Poll Tax of those accounts that are not collectible.

BACCALIEU TRAIL BOARD OF TRADE INC.; Their newsletter and the advantages of being a member of this association. This was copied for all Councillors to read.

**TURF CONFERENCE 98 SPONSORED BY LANDSCAPE NFLD. AND LABRADOR;** This conference will be held in Gander on March 11th, 1998. It was decided that nobody will be attending from Council.

**C.B.N. FIGURE SKATING CLUB;** Asking for a donation towards their bi-annual ice show to be held on April 5/98. Council do not contribute to organizations.

**C.B.N. JOINT COUNCILS;** A copy of their last meeting for all Councillors and notification of their next meeting. It will be held in Spaniard's Bay on Feb. 26/98.

**BANK OF NOVA SCOTIA;** Notification that the GIC for the Victoria East Playground is due March 2/98. It was decided to leave this at the Bank of Nova Scotia and place it in a cashable GIC for one year.

**HON. DAVID M. COLLENETTE, FEDERAL MINISTER OF TRANSPORT;** A reply to our letter of Nov. 27/97 supporting the proposed relocation of Marine Atlantic's head office to Town of Channel-Port aux Basques. A decision will be made in the near future.

**HON. LLOYD MATTHEWS, MINISTER WORKS, SERVICES & TRANSPORTATION;** Reply to letter from Council regarding request for guiderail on Route 70 in the location of the Ridge. He stated that consideration will be given to this project in the coming season's capital works program.

**NLAMA;** The 26th Annual NLAMA Conference to be held in Port Blandford April 17- 19th. It was moved by Mayor Glenn Clarke and seconded by Councillor Fred Baldwin that the Town Clerk attend this conference.

**MOTION CARRIED**

**TIDY TOWNS OF NFLD. & LABRADOR;** First year end review and luncheon to be held in St. John's February 25th at the Northbank Lodge. It was moved by Mayor Glenn Clarke and seconded by Councillor Frank Clarke that Councillor Fred Baldwin attend this function and be paid as per diem.

**MOTION CARRIED**

**VICTORIA RECREATION COMMISSION;** A copy of their 1997 Financial Statement which will be kept on file.

**ANTHONY L. COLE;** Signing over the house he owned on Coles Lane to his grandfather Harold V. Cole. This building in turn has reverted back to a garage. The Clerk mentioned the tax arrears for 1997 on this property and that the water was cut for tax arrears, but the balance was not paid. Discussion was held and the Clerk was told to try and collect the arrears from Mr. Anthony Cole.

**DEPARTMENT OF GOVERNMENT SERVICES & LANDS;** Regarding Council's application for Crown Land for Community Pasture. The

acknowledge receipt and advised that the application is being assessed and a final decision will be made soon.

**DEPARTMENT OF MUNICIPAL & PROVINCIAL AFFAIRS;** Regarding the Water and Sewer System for 1997/98. They are advising that the estimated surplus from the Pye's Road, Ash's Lane project has reverted to the Infrastructure Program.

**PERSALVIC ELEMENTARY SCHOOL;** Looking for a donation to defray the cost of their grade seven students going to Quebec City, Montreal and Ottawa from May 7 - 12, 1998. There are 16 students from Victoria going on this trip. Council do not contribute to orgamizations, etc.

**MR. GORDON DEAN;** Asking Council to be excluded from water taxes because the house is torn down and they are not living in Victoria at the present time. Also, they never had water to their house on Ash's Lane. Discussion was held and it was decided that Council can no longer exempt property owners from taxes. It was decided to write Mr. Dean advising that the taxes must be paid or Court action will be taken for the tax arrears. The Clerk indicated that forms for Court Action can no longer be picked up at the Courthouse in Hr. Grace, but must be sent from Corner Brook. It was decided to write Dept. of Municipal & Provincial Affairs and Department of Justice on Council's dissatisfaction on this move.

**MRS. ROSE PENNEY;** A thank you card to Council for the bouquet of flowers sent to her while she was in hospital in St. John's.

**TOWN OF CARBONEAR;** They will be celebrating their 50th Anniversary of incorporation on July 13, 1998. They would like a list of functions and the dates for this town this Summer.

**NLFM INFONOTE;** Regarding a Small Town Director position. Council is not in agreement with this position, we already have a representative on the Federation of Municipalities, the Avalon Director.

2. Request from the Cormack Volunteer Fire Dept. on information from other departments regarding sources of used, good quality protective clothing and equipment. The Clerk was asked to copy for the Fire Dept.

**C.B.N. INCINERATOR ASSOCIATION;** Their minutes of the meeting held Feb.3/98 which were copied for all Council and their 1997 Financial Statement.

**HON. OLIVER LANGDON, MINISTER OF ENVIRONMENT AND LABOUR;** A Comparison of Labour Relations Activity in the Province. This information will be available for any Councillor who would like to read it.

**EASTERN NEWFOUNDLAND REGIONAL COMMUNITY HEALTH BOARD;** A copy of

the Community Health Needs Assessment for the Eastern Region. This will also be on hand for Councillors to read.

REPORTS OF COMMITTEES

**Councillor Fred Baldwin of the Town Planning Committee mentioned the Pressure Reducing Valve Chamber** again. He stated that the pipe is rusty and needs replacemnt. It was decided to write Hon. Art Reid for emergency funding for this project.

Also, the **funding for connection of the sewer to the Town of Salmon Cove.** Council will pursue Government for funding for this project and the full amount of the funding must be 100% paid by them. It was decided to call Salmon Cove again to set up a meeting. The Clerk was asked to set up the meeting as soon as possible.

**Councillor Sidney Antle reported on the new computer system.** He stated that there are two choices; Procom Data Services and Computers and Communications. He stated that he spoke with Joe McDonald of Computers and Communications and the quote from him is $14,000.00 tax included with on site training and manuels. The quote from Procom is $18,000.00 tax included.

Councillor Antle stated that his **committee recommends that that the Town should purchase the computer system from Computers and Communications in Deer Lake.** Discussion was held and it was moved by Councillor Sidney Antle and seconded by Councillor Frank Clarke that the **Town purchase the new computer system from Computers and Communications as per their quote and cost.**

MOTION CARRIED

Joe McDonald does a good impression of Mr. Bean and we must get him to do it when he comes to Victoria.

It was decided that Deputy Mayor Burke would see George Sweeney on the funding for the full price of the computer as he promised earlier in the year.

Councillor Frank Clarke mentioned the **old computer and stated that an area of the Council building should be designated for Council's archives.**

Deputy Mayor Arthur Burke of the Finance Committee mentioned that the final figures for the refinancing through Canadian Imperial Bank of Commerce of loans through N.M.F.C. and C.M.H.C. should be received by March 3/98 for payout March 6/98.

Mayor Clarke will get a price for the new dump truck and then tenders will be called for the new vehicle.

**The repairs to the Fire Truck,** Deputy Mayor Burke will meet with Chief Hiscock and call Mike Penney about the Fire Dept. applying for funding through Department of Municipal and

Provincial Affairs to do repairs to the Fire Truck.

Councillor Frank Clarke and the Town Management Committee looking at the hiring of a third person to work outside. He wanted to know the requirements for this worker and that his committee will bring in a preliminary report for the next meeting.

Brent Clarke and the land he owns next to the Town Hall. His price is $9,000.00 for the land. The Town Planning was asked to look at this before Council decides whether or not to purchase it. The Clerk was asked to write Mr. Clarke and ask him for a two month right of refusal on this property.

The water bill for the Town of Salmon Cove for 1997. The Clerk was asked to call Jackie and request the bill be paid.

**NEW BUSINESS**

**COUNCILLOR FRANK CLARKE;** The remuneration for the last quarter of 1997 for Councillors Antle, Penney and Baldwin. Also the difference in remuneration for Deputy Mayor Burke for the same quarter. He received the remuneration of a Councillor and should have been paid as Deputy Mayor. Discussion was held and it was moved by Councillor Frank Clarke and seconded by Mayor Glenn Clarke that Councillors Sidney Antle, Norman Penney and Fred Baldwin be given remuneration for Oct. Nov. and Dec. 1997. Also, Deputy Mayor Arthur Burke be paid the difference between Councillor and Deputy Mayor for the same quarter.

**MOTION CARRIED**

It was moved by Councillor Frank Clarke and seconded by Councillor Sidney Antle that the Council remuneration for 1998 would be a total of $20,000.00 divided up among the Mayor, Deputy Mayor and the five Councillors.

**MOTION CARRIED**

It was moved by Councillor Frank Clarke and seconded by Councillor Fred Baldwin that the remuneration be divided up with the Mayor receiving 15.75%, Deputy Mayor receiving 14.25% and Councillors receiving 14%.

**MOTION TIED**

This motion will be raised at the next meeting.

It was decided that the Finance Committee would come up with a more equal portion for Mayor, Deputy Mayor and Councillors.

**COUNCILLOR SIDNEY ANTLE;** The ice in the ditches on Main Highway and that the culverts are plugged with ice. The Clerk was asked to call Tom Porter to see if the ice can be removed to prevent flooding if a rainstorm should occur.

**DEPUTY MAYOR ARTHUR BURKE;** He spoke with Stephanie Clarke who

pays her Poll Tax to the Town every year and on time. She is mad that Council is giving a 15% discount for those with arrears in 1997 when she paid her 1997 bill in 1997 and did not get any discount. Deputy Mayor Burke stated that he explained to Stephanie that the discount was not only for 1997, but for prior years and that Council is trying to collect the Poll Tax arrears and that the 15% was an incentive for those to pay that are in arrears.

MAYOR GLENN CLARKE; He spoke with Elihu Snook and the ditch in front of his property needs cleaning out. He is having problems with flooding on his property. The Clerk was asked to tell Dave King to have the ditch cleaned out as early as possible.

The Clerk mentioned that she has built up 44 hours by attending meetings since December and just never had the opportunity to take the time of in lieu. She asked to be paid for the 44 hours. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Norman Penney that the Clerk be paid for the 44 hours.

MOTION CARRIED

With no other business on the agenda, it was moved by Councillor Norman Penney and seconded by Deputy Mayor Arthur Burke that the meeting adjorn at 11:05 p.m.

SIGNED:

GLENN CLARKE
MAYOR

SHARON SNOOKS
TOWN CLERK

Town of Victoria
Regular Meeting
FEB. 2, 1998

A regular meeting of Council took place on the above date at 7:40 p.m. with Mayor Glenn Clarke presiding and the following members of Council in attendance:

| | |
|---|---|
| DEPUTY MAYOR | ARTHUR BURKE |
| COUNCILLORS | FRANK CLARKE |
| | FRED BALDWIN |
| | NORMAN PENNEY |
| | CLIFFORD HARRIS |
| | SIDNEY ANTLE |

VISITORS BUSINESS
NONE

The minutes of the last meeting were read and the following errors were noted; page 1, Councillor Fred Baldwin was absent at this meeting and page 4 in Reports of Committee, Town Management not Town Planning. With no other errors and no omissions, it was moved by Councillor Norman Penney and seconded by Deputy Mayor Arthur Burke that the minutes be adopted as read.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

COUNCILLOR NORMAN PENNEY; **The Fire Hall door** and when will it be installed. The Clerk called Harold Antle and he has the door ordered and should be received very soon.

2. **The Horse Pasture lease application** and has it been approved. The Clerk stated that nothing has been received to date.

3. **New Computer System** and have any quotes been received. There have been two quotes received from Procom Data Services and Computers and Communications and they are being checked by the Committee.

4. **The tax arrears for 1997 and prior years.** The Clerk stated that all residents have been called and tax collections are good to date.

5. **Cooper's land on Powerhouse Road and the survey of the property.** The Clerk was told to call and get the survey done. It was also decided to write Mr. Eric Jerrett with congratulations on him receiving the Order of Canada.

6. **Clarkes Supply and gas for the Town vehicles.** The Clerk stated that she spoke with Brent and he will give the Town the lower price if there is a gas war sometime this year.

**7. The Tree Planting project between Victoria and Carbonear.** The Clerk spoke with Scott Garland and they are sending in their application to see if it will be approved. The Town will be notified at that time.

**8. The Victoria Lions Club and their 25th Anniversary Booklet.** The Town is sponsoring the inside cover.

**COUNCILLOR FRED BALDWIN; The Victoria Lions Club's Old Fashioned Concert.** It was decided that Council would participate with a Mock Council Meeting. This will be discussed further by the Civic Functions Committee.

**COUNCILLOR SIDNEY ANTLE; The tender for the 1980 Ford Flat-Bed.** The Clerk stated that the tender has been put in the Compass and in all businesses in the Town with the deadline being Feb. 13/98.

2. He asked if a letter was written regarding **a guard rail for the Ridge.** The Clerk stated that a letter was written and Mr. Tom Porter of Works, Services and Transportation has since checked this area. No reply has been received to date.

3. **Dr. Randell and the agreement regarding the well on Snook's Road.** The Clerk stated that there is a letter in correspondence from Dr. Randell.

**DEPUTY MAYOR ARTHUR BURKE;** The Heritage Park for Powerhouse Road. The Clerk called Mr. Stan Clinton at Planning Dept. and Council has to go through the same process as they did with Cooper's Land. The Town Plan has to be changed to accommodate the Park. Mayor Clarke mentioned Mr. Tom Badcock and his proposal for this area, a Teen Centre. The Clerk was asked to copy this proposal for Councillor Fred Baldwin of the Town Planning Committee to review.

**MAYOR GLENN CLARKE;** He asked if the letter of support from Council was sent to the Federal Government for the Town of Placentia on the Smelter/Refinery and the Environmental Assessment being done. The Clerk stated that the letter was sent last week.

2. He asked if the **tree in the vicinity of Frank Oates Jr.** was checked and is it hindering light from the pole getting to the homes in the area. Councillor Harris of the Town Management Committee stated that the tree is okay, not blocking any light. The Management Committee was asked to check the area by Frank Oates Jr. and by Albert Powell's for street lighting.

**BILLS AND ACCOUNTS**

The following bills and accounts were presented to Council for payment:

| | |
|---|---|
| **MCBEE** | **$33.35** |

BILLS AND ACCOUNTS CONT'D

| | |
|---|---|
| CROWN LANDS | $1.15 |
| NALAMA | 75.00 |
| AVALON TRANSFER | 90.85 |
| H & H AUTO | 86.19 |
| EAST-CHEM | 202.29 |
| DICKS & CO. | 70.82 |
| VENTURE ELITE COMM. | 50.63 |
| H. T. KENDALL | 471.33 |
| NEWFOUNDLAND TELEPHONE | 442.43 |
| NEWFOUNDLAND POWER | 2,324.81 |
| N & L FEDERATION OF MUN. | 850.54 |
| MUNICIPAL ASSESSMENT AGENCY | 10,462.50 |
| | $15,161.89 |

It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Fred Baldwin that the bills be paid as presented to Council.

MOTION CARRIED

CORRESPONDENCE

The following correspondence was received for consideration by Council:

**HARRIS AND ASSOCIATES;** Regarding the holdback to Jag Enterprises on the water/sewer project for Ash's Lane and Pye's Road. He is advising that Council pay Jag Enterprises the holdback less $5,100.00 which is sufficient to resurface the affected road surfaces. The Clerk was asked to pay Jag Enterprises the holdback less the $5,100.00.

**ROSALIND CLARKE;** Regarding the tax arrears of Scott King and explaining about the fire in his house and that it will be awhile before the arrears can be paid.

**VIVIAN HISCOCK;** A thank you to Council for the lovely evening at Fong's and the beautiful gift.

**TIDY TOWNS;** A summary report on Victoria when the Town was judged for the 1997 Competition. They commented that the Town has a lot to offer and take pride in and could be a winner in its classification if more involvement and promotion was done. They mentioned the signs on the Ridge and that they should be removed.

It was decided to look at the signs on the Ridge this Spring. The Clerk was asked to call Larry White to have the sign "Victoria Automotive" removed because the business is closed in Victoria. It was also decided to look at placing an entrance sign on Highway East like the one on the Ridge.

**BACCALIEU AMATEUR RADIO CLUB;** They are looking for a letter of

support from Council to obtain a lottery license. The funds received from selling tickets will help them purchase a generator. Also, this group has the only means of communication in natural disasters. Discussion was held and it was moved by Deputy Mayor Arthur Burke and seconded by Councillor Sidney Antle to write a letter of support for the Baccalieu Amateur Radio Club for them to have a lottery license.

MOTION CARRIED

The Clerk was asked to call Bill Hiscock regarding the Emergency Plan and having a meeting of the Committee. Councillor Norman Penney would like to be on this committee. Also, get a copy of the Emergency Plan.

**HON. ART REID;** Regarding a letter sent to him on December 1/97 concerning our 1998 Assessment Roll. They are presently completing the appeals and the Town will be advised of any changes in the assessed values.

**VICTORIA VOLUNTEER FIRE DEPARTMENT;** Advising the change of command of the Fire Department for 1998. They are as follows:

| | |
|---|---|
| CHIEF | PHILIP HISCOCK |
| 1ST. ASST. CHIEF | DAVID PRIDDLE |
| 2ND. ASST. CHIEF | MIKE PARSONS |
| CAPTAINS | DENNIS WHYTE & DUANE ANTLE |
| LIEUTENANTS | CALVIN WHITE & VERNON LAYDEN |
| TREASURER | WILSON LAYDEN |
| EXECUTIVE CHIEF | MIKE PENNEY |
| PAST CHIEF | EUGENE COLE |

It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Fred Baldwin to approve the 1998 Executive of the Victoria Volunteer Fire Dept.

MOTION CARRIED

The Clerk was asked to write a letter of congratulations to Chief Hiscock and his executive.

**DR. R.C. RANDALL;** Regarding the draft agreement faxed to him to sign pertaining to the well on Snook's Road and him taking over the well. He has included an agreement drawn up by his solicitor that he wants used instead of the agreement drawn up by the Town. Discussion was held and it was decided that the simple agreement drawn up by the Town will be used to give the use of the well on Snook's Road to Dr. Randall.

**COMMITTEE TO ABOLISH AND REWRITE THE YOUNG OFFENDERS ACT;** They have sent a petition which they would like Council to make available for residents of Victoria to sign. The Clerk was asked to take copies and make them accessible for signing.

**THE CONSUMER ADVOCATE'S REPORT ON GASOLINE PRICES IN THE PROVINCE OF NEWFOUNDLAND AND LABRADOR;** This report is available for all

Councillors to read.

**PREMIER BRIAN TOBIN;** His Government's Prospect for 1998.

**REPORTS OF COMMITTEES**

Deputy Mayor Arthur Burke of the Finance Committee told Council that the Finance Committee will be meeting with Hon. Art Reid in St. John's on Wednesday, Feb. 4/98 at 12:30 p.m.

The Clerk mentioned that she received a call from a resident of Rattles Road and she is asking that the street light be put back between Elihu Snook and Max Moore. Deputy Mayor Burke also received a call from Blanche Powell for Council to take over her light. The Management Committee will look at these requests.

The Clerk also mentioned Mr. Harold A. Cole and the wrecks on his property, Penney's Hill. It was decided to write Mr. Cole tomorrow and ask him to have the wrecks moved to Ash's Lane immediately. Inform him that if he do not adhere to Council's request, his Salvage Permit will not be approved.

**NEW BUSINESS**

**COUNCILLOR NORMAN PENNEY;** The dog problem in Victoria. It was decided to place ads at the businesses in the Town and if no one applies from Victoria, hire outside the Town.

2. The flooding of basements and is it Council's responsibility. This is not our responsibility, but the Fire Dept. will pump out basements for residents of Victoria.

**COUNCILLOR SIDNEY ANTLE;** The copies of Joint Councils meetings. The Clerk was asked to make copies for all Councillors when the minutes are received from Clarkes Beach.

2. David King's position and do he have the authority to do the Town Manager's job. The Town Management Committee will look at this and the Town Clerk's position.

The Clerk was asked to get keys of the basement and garage to have in the office in case David King is not at home on weekends and there is a need to get in the basement and garage.

**DEPUTY MAYOR ARTHUR BURKE;** Tony Clarke and turning on the water in his rental on Highway East without his permission. Discussion was held and it was decided to do up forms regarding turning on water at rental properties, Council will take no responsibility for damage done.

With no other business, it was moved by Councillor Norman Penney and seconded by Councillor Sidney Antle that the meeting adjorn at 10:13 p.m.

SIGNED:

GLENN CLARKE
MAYOR

SHARON SNOOKS
TOWN CLERK

Town of Victoria
Regular Meeting
Jan. 19, 1998

A regular meeting of Council took place on the above date at 7:45 p.m. with Mayor Glenn Clarke presiding and the following members of Council in attendance:

| | |
|---|---|
| DEPUTY MAYOR | ARTHUR BURKE |
| COUNCILLORS | FRANK CLARKE |
| | FRED BALDWIN |
| | NORMAN PENNEY |
| | CLIFFORD HARRIS |
| | SIDNEY ANTLE |

VISITORS BUSINESS

Mr. Dennis Byrne and his son Paul were at the meeting to accept their plaque for the Best Decorated Property 1997. Mayor Clarke congratulated Mr. Byrne and a picture was taken of the presentation. Mr. Mike Penney who won second place and Mr. Cecil King who won third place were not on hand to accept their awards.

Mr. Roland Burke was also at the meeting on behalf of the Victoria Heritage Committee. He presented a proposal to Council for a Heritage Park on Powerhouse Road. He passed around a drawing of the park to the Councillors present. Discussion was held and it was noted that this is a good plan for this area. He asked Council to have this area of Victoria designated to Heritage. Discussion was held and the Town Planning Committee were asked to check this out and bring back a report to Council.

The minutes of January 5th were read and one error was noted on page 2, paragraph 2, should be $9,000,000.000 not $900,000.000. With no other errors and no omissions, it was moved by Councillor Frank Clarke and seconded by Councillor Norman Penney that the minutes be adopted as read.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

DEPUTY MAYOR ARTHUR BURKE; Dr. Randell will be coming in later in this meeting with the agreement for the well on Snook's Road.

2. Quotes for gas and backhoe hire. This will be done in correspondence.

3. The Fire Hall door and were there any new quotes received to date. The Clerk stated that there were no new quotes by the deadline of Jan. 16/98. It was moved by Councillor Frank Clarke and seconded by Deputy Mayor Arthur Burke that Council approve for Builders Plus to install a new door at the Fire Hall at the cost of $506.00 tax included.

MOTION CARRIED

COUNCILLOR CLIFF HARRIS; The Horse Pasture Lease Application. The Clerk stated that it has been sent to Crown Lands for processing.

COUNCILLOR FRANK CLARKE; He asked who was elected Fire Chief at the meeting last Friday night. The new Chief is Philip Hiscock.

2. A new computer system for the Town and that a committee of Council should look at what is needed and where to purchase the system. It was decided that Councillors Frank Clarke and Sidney Antle along with the Clerk will be on a committee to check out a new computer system for the Town.

3. The Town Clerk's package regarding severance pay, vacation time, etc. This will be looked at by the Finance Committee.

4. Paved driveways extending to the highway and do residents need permits for paving driveways and landscaping. The Clerk stated that residents in the past did not have to get permits for landscaping and paving their driveways. It was decided to look at putting this on the 1998 Tax Structure. With regard to Mark Cole Sr.'s driveway, Dave King will patch it when he repairs his broken water line. The holes in the roads were also discussed and the Clerk will ask Dave to see if there is any asphalt available to patch the roads.

5. Tax arrears and the collecting of these taxes. The Clerk stated that this is being done at the present time.

COUNCILLOR NORMAN PENNEY; Survey on the land owned by the Town on Powerhouse Road, formerly Cooper's land. The deadline for the survey is June 4th, 1998. Councillor Penney stated that he spoke with Mr. Roland Burke and he assured him that the survey would be done by the deadline. The Clerk was asked to write this down and make sure the survey is done on time.

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

| | |
|---|---|
| VENTURE ELITE TELECOMMUNICATIONS | $37.16 |
| FRANK'S AUTO REPAIRS | 1,918.20 |
| DICK'S & CO. | 331.00 |
| AVALON INUDSTRIAL | 415.55 |
| VOCM RADIO | 448.50 |
| C.B.N. INCINERATOR ASSN. | 1,423.25 |
| PENNEY'S COURIER | 59.23 |
| W.F. MORNEAU & ASSOCIATES | 389.07 |
| ROBINSON BLACKMORE | 99.82 |
| NEWTEL COMMUNICATIONS | 135.70 |
| VICTORIA IRVING | 25.91 |
| VICTORIA CARPET SHOPPE | 644.83 |
| NEWFOUNDLAND POWER | 6,122.73 |
| FEDERATION OF MUNICIPALITIES | 850.54 |

BILLS AND ACCOUNTS CONT'D

| | |
|---|---|
| MUNICIPAL ASSESSMENT AGENCY | 10,363.99 |
| | $23,363.99 |

Frank's Auto Repairs, Councillor Frank Clarke disturbed about the high cost for repairs to the Town's vehicles.

It was moved by Councillor Frank Clarke and seconded by Councillor Sidney Antle that the bills be paid as presented to Council.

MOTION CARRIED

CORRESPONDENCE

The following correspondence was received for consideration by Council:

GAS PRICES FOR THE TOWN'S GAS FOR 1998; The following are the two quotes received:

| | |
|---|---|
| CLARKES SUPPLY LIMITED | .680 PER LITRE |
| VICTORIA IRVING | .689 PER LITRE |

It was moved by Councillor Frank Clarke and seconded by Deputy Mayor Arthur Burke that Clarkes Supply be approved to supply the Town with gas at a cost of .680 per litre for 1998, but in the event of a gas war the Town would pay the lower cost.

MOTION CARRIED

The Clerk was asked to do up an agreement for Brent Clarke to sign regarding the change in gas prices due to a gas war among competitors.

BACKHOE HIRE QUOTES FOR 1998; The following are the quotes received:

| | |
|---|---|
| BUTT'S TRUCKING | $34.21 PER HR. TAX INCLUDED |
| TRICON SERVICES | 34.50 PER HR. TAX INCLUDED |
| WELCON (1996) LIMITED | 28.75 PER HR. TAX INCLUDED |

It was moved by Councillor Cliff Harris and seconded by Councillor Norman Penney to approve the quote of Welcon Limited for their backhoe hire for 1998. In the event that they are not available use Tricon Services and Butt's Trucking if Tricon's backhoe is not available.

MOTION CARRIED

HARRIS AND ASSOCIATES; Releasing the holdback to Jag Enterprises Limited, but holding back $5,100.00 to cover the cost to repair the asphalt on Ash's Lane which was damaged due to settlement. Discussion was held and the Clerk was asked to write Mr. Tom Harris and advise that Council will expect nothing but a perfect job on Ash's Lane and Pye's Road regarding asphalt repairs due to

settlement. Also, the Town Planning Committee was asked to meet with Mr. Harris to discuss this matter and to see if the holdback is adequate for the repair work.

**TOWN OF CARBONEAR;** A proposal regarding a Tree Planting Program for Carbonear and Victoria. This program would last for 24 weeks and 30,000 trees would be planted. It was moved by Councillor Frank Clarke and seconded by Deputy Mayor Arthur Burke to approve in principle the proposal of the Town of Carbonear, until it is checked by the Town Planning Committee.

MOTION CARRIED

**NLFM INFONOTE;** A letter from the Town of Placentia regarding the smelter/refinery complex and soliciting the support of the Towns in the area. They are looking to have this project remain subject to a separate EIS program than the mine/mill project in Labrador. The are asking Council to write the Federal Minister of Public Works & Government Services Canada directly registering support for this project. Discussion was held and it was decided to write the letter of support for the residents fo Placentia.

**DEPARTMENT OF ENVIRONMENT AND LABOUR, WATER RESOURCES MANAGEMENT DIVISION;** Drinking Water Quality Monitoring for 1998 and asking Council if they wished the Town's water system monitored by this Department. It was approved the same as 1997, twice per year at a cost of $276.00 for the year.

**VICTORIA LIONS CLUB;** As part of their 25th Anniversay Year, they are hosting a concert at Persalvic Elementary on May 7th, 1998. They are asking Council to take part in the concert with a skit, etc. The Civic Functions Committee was asked to look at this for Council.

2. Their 25th Charter Night Anniversary Book and soliciting ads. It was moved by Councillor Frank Clarke and seconded by Deputy Mayor Arthur Burke to approve for the Town to sponsor the cover of the Anniversary Book.

MOTION CARRIED

REPORTS OF COMMITTEES

Councillor Cliff Harris of the Town Planning Committee presented the following report on Street Lighting in the Town:

NEW LIGHTS TO BE INSTALLED:

EVELY'S LANE.... NEAR ED PRIDDLE'S HOUSE
.... INTERSECTION OF MAIN HIGHWAY

MAIN HIGHWAY.... INTERSECTION OF OLD TRACK AT TOP OF RIDGE
.... INTERSECTION OF BOTTOM ROAD NEAR JOB SNOW
.... NEAR NATH CLARKE'S
.... TOP OF HILL NEAR CHES HARRIS'S HOUSE

TOWN MANAGEMENT REPORT.. STREET LIGHTING CONTID

SWANSEA ROAD.... INTERSECTION

CHURCH ROAD.... BY LEONARD PARSONS ON RIGHT COMING OUT
.... BY BILL LITTLE'S HOUSE ON LEFT COMING OUT
.... ACROSS FROM JACK CLOUTERS ON RIGHT COMING OUT

PENNEY'S HILL.... INTERSECTION

NECK ROAD.... ACROSS FROM WHITE'S CONST. WORK SITE

COLE'S ROAD.... NEAR LLEWELLYN CLARKE'S HOUSE

LIGHTS TO BE MOVED:

SWANSEA ROAD.... MOVE LIGHT BY JERRY'S BALDWIN UP ONE POLE

CHURCH ROAD.... LIGHT BY VIVIAN HISCOCK'S UP ONE POLE

NECK ROAD.... LIGHT BY PENTECOSTAL SCHOOL UP TWO POLES
.... LIGHT BY MABLE KELLOWAY'S UP ONE POLE

COLE'S ROAD.... MOVE LIGHT TO INTERSECTION

RATTLE'S ROAD.... MOVE LIGHT BY ALMA LAMBERT UP ONE POLE
ON RIGHT GOING IN

FOR FURTHER CONSIDERATION:

.... CONSIDER NEW LIGHT BY VINCE ROSE'S HOUSE
.... TOO MANY LIGHTS IN AREA OF IKE COLE'S ROAD, BWR.
.... CONSIDER NEW LIGHT-ENTRANCE TO VICTORIA NEAR TONY HARRIS'S HOUSE

THE APPROXIMATE COST OF THE NEW LIGHTS IS $2077.92 PER YEAR.
THE APPROXIMATE COST OF MOVING LIGHTS IS $552.00 ONE TIME COST.

It was moved by Councillor Cliff Harris and seconded by Councillor Frank Clarke to approve and accept the Town Management Committee Report of January 8/98 with the exception of the light by Alma Lambert's, Rattles Road, leave as is.

MOTION CARRIED

Some other areas for street lights were also mentioned;
JOAN SUMMERS LIGHT IN HER YARD, MOVE TO INTERSECTION OF MURRAY'S HILL.

ALLAN CURNEW-CONSIDER A LIGHT FOR THIS AREA

DANIEL MERCER- CONSIDER TAKING OVER HIS LIGHT

It was also decided to look at cutting the tree near Frank

Oates Jr.. This tree is hindering the filtering of light from the street light in this area to the other homes.

Deputy Mayor Arthur Burke of the Finance Committee reported on the meeting with Mr. John Dunne of the Bank of Commerce regarding the refinancing of the Town's water/sewer and paving loans. He stated that it was a very worthwhile meeting and the things discussed would be further discussed when the 1998 Budget is being reviewed later in the meeting.

NEW BUSINESS

DEPUTY MAYOR ARTHUR BURKE; He stated that he spoke with Mr. Vic Simms and he is interested in purchasing the 1986 Ford truck. Discussion was held and it was decided to put the truck on tender, in the Compass and the store windows in the Town. State in the notice that the minimum bid is $2,000.00 for the truck.

2. Guideplate on loader and it will take a day to do the welding and repairing. Wayne Rose will do the job for $80.00 which is a day's pay. Discussion was held on this job and it was decided that a policy is needed for welding and vehicle repairs by the Town. It was moved by Councillor Frank Clarke and seconded by Councillor Cliff Harris that in 1998 the Town hire local tradesmen to do maintenance work at a rate of $10.00 per hour.

MOTION CARRIED

The Clerk was asked to tell Dave King to get 3 prices for the welding on the loader.

It was mentioned that another employee is needed for the Town. The Management Committee was asked to look at this. This new employee would be needed by this coming Spring.

3. The water turned off to those residents for tax arrears and they turning themselves on without Council's knowledge or approval. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Frank Clarke to write the residents suspected of turning on their water. Advise them that if their taxes are not paid by the end of February, Council will be disconnecting them again from the Town's water system. If it is found after the disconnection that they have their water turned on, Council will be digging up their waterlines. No water will be turned on again until the taxes are paid in full and the cost incurred by the Town for digging up the lines are paid by them.

MOTION CARRIED

COUNCILLOR SIDNEY ANTLE; Information on the Town's salt and sand and who is entitled to it. He was told that any resident may come to the pile and take one or two buckets of salt and sand for their driveways. There has been some abuse where residents have taken pickup loads. The Clerk was asked to tell Dave King to get

a lock for the gate entrance.

**COUNCILLOR FRANK CLARKE;** He stated that W. F. Morneau have sent the information on the Group Insurance for Dave and Sharon and have included information on insurance available for Councillors.

2. He would like to see the 10% discount reinstated for seniors. The Finance Committee will consider this before the 1998 Budget is completed.

**DEPUTY MAYOR ARTHUR BURKE;** The 1998 Budget and that it is too late to go over the figures at this meeting. It was decided to meet on January 22nd. at 7:30 p.m.

The Clerk mentioned Hiscock's Nurseries and their business tax for 1997. Mr. Hiscock is requesting a reduction the same at 1996 because his business only operates for 6 months each year. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Cliff Harris that Hiscock's Nurseries be charged for 6 months Business Tax in 1997.

**MOTION CARRIED**

2. Maintenance agreement for the Postage Meter and Scales for one year and the cost is $180.00. It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Sidney Antle to approve to purchase the Maintenance agreement for 1998 at a cost of $180.00.

**MOTION CARRIED**

3. A hydrant was broken in the vicinity of Wilson Antle, Ridge Road by a Salvation Army Captain from Lower Island Cove. All the information has been received and it will be repaired this Spring with expenses paid by the Head Office of the Salvation Army, St. John's. Discussion was held on this accident and others in this area in the past. It was decided to write Department of Works, Services and Transportation and request a guard rail for this area. Send copies to Bay Roberts and Hon. Art Reid.

**MOTION CARRIED**

4. Dr. Randell and the well on Snook's Road. He is requesting to pay the $135.00 rate for the well and not the $300.00 rate for water and sewer he was paying in 1997. This was not approved by Council because Dr. Randell requested to remain on the well. He could have been connected to the Town's water and sewer system from the Main Highway and that is why he was charged the $300.00 water and sewer billing.

With no other business, it was moved by Deputy Mayor Arthur Burke and seconded by Councillor Cliff Harris that the meeting adjorn at 11:30 p.m.

**SIGNED:**

GLENN CLARKE
MAYOR

SHARON SNOOKS
TOWN CLERK

9

Town of Victoria
Regular Meeting
January 5th, 1998

A regular meeting of Council took place on the above date at 7:35 p.m. with Mayor Glenn Clarke presiding and the following members of Council in attendance:

| | |
|---|---|
| DEPUTY MAYOR | ARTHUR BURKE |
| COUNCILLORS | SIDNEY ANTLE |
| | CLIFFORD HARRIS |
| | NORMAN PENNEY |
| | FRED BALDWIN |
| | FRANK CLARKE |

Chief Eugene Cole was in attendance at the meeting regarding the new door for the front of the Fire Hall. He was told that there are two prices in correspondence and they will be looked at later in the meeting.

2. He told Council that January 16/98 is the date for the Election of Officers for the Fire Department. He invited all Councillors to come along for the election.

3. The 1998 Fireman's Budget and he was told that the Town's 1998 Budget is being done at the present time and the Fire Department will be notified on the status of their requests after everything is completed by the Finance Committee. With no other business Chief Cole left the meeting.

The minutes of Dec. 15th, 23rd., 24th and 29th/97 were read and the following error was noted on page 2 of Dec. 15th, paragraph 2, should be Five Year Plan, not Town Plan. With no other errors and no omissions, it was moved by Deputy Mayor Arthur Burke and seconded by Councillor Norman Penney that the minutes be adopted as read.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

COUNCILLOR NORMAN PENNEY; The well on Snooks' Road and Dr. Randell taking over the well. The Clerk stated that the agreement was typed up and sent to Dr. Randell for signing, but to date he has not returned the signed agreement. She was asked to call Dr. Randell.

2. The application for leasing of the land on Swansea Road for the Horse Pasture Association of Victoria. The Clerk stated that the application was completed and sent to St. John's.

3. Liason of Council to the Victoria Community Development. Councillor Penney is Council's liason. The Clerk stated that the

letter was not written, but will be done this week.

4. The new computer system for the Town. This is being checked into and a letter is sent to Department of Municipal and Provincial Affairs requesting funding to purchase a new computer.

COUNCILLOR FRANK CLARKE; Refinancing of the Town's water/sewer and paving loans. He stated that it was announced today by Dept. of Municipal and Provincial Affairs that there is $900.000.00 to help some Towns. He stated that we need to meet with Hon. Art Reid and Mr. Keith Warren as soon as possible to see if there is help with the loans.

2. Vacation time, Severence pay, Statutory holidays, Sick leave, etc. for the Town Clerk. It was decided that the Finance Committee will look at this for Council.

DEPUTY MAYOR ARTHUR BURKE; Quotes for gas and backhoe work and have this been done to date. The Clerk stated that she will have this done before the next meeting.

BILLS AND ACCOUNTS

The following bills and accounts were presented to Council for payment:

| | |
|---|---|
| NEWFOUNDLAND POWER | $43.20 |
| CONCORD PAVING | 473.51 |
| NEWTEL COMMUNICATIONS | 529.85 |
| NEWFOUNDLAND TRACTOR | 583.34 |
| EAST-CHEM | 404.57 |
| H & B CONSTRUCTION | 230.00 |
| ROBINSON-BLACKMORE | 136.53 |
| MOORE BUSINESS FORMS | 419.25 |
| PITNEY BOWES | 265.19 |
| PRATT FIRE & INDUSTRIAL | 81.94 |
| TRICON SERVICES | 894.70 |
| MUNICIPAL ASSESSMENT AGENCY | 10,462.50 |
| PROFESSIONAL AUTO CARE | 69.00 |
| DICKS & CO. | 22.95 |
| WELCON CONSTRUCTION | 2,020.20 |
| FEDERATION OF MUNICIPALITIES | 850.54 |
| IKON OFFICE SOLUTIONS | 119.14 |
| NEWCOURT FINANCIAL LTD. | 238.53 |
| | $17,844.94 |

It was moved by Councillor Frank Clarke that Council not pay the membership fees to the Federation of Municipalities for 1998.
NO SECONDER

It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Fred Baldwin that the bills be paid as presented to Council.

MOTION CARRIED

COUNCILLOR FRANK CLARKE OPPOSED THE MOTION

The cost for salt and sand was discussed and it was decided to look at tendering in 1998-99.

CORRESPONDENCE

The following correspondence was received for consideration by Council:

COPY OF LETTER TO CROWN LANDS FROM JANETTE GRAF KING; Regarding Cooper's land on Powerhouse Road which the Town obtained possession of in 1997 from Crown Lands. Mrs. King was also trying to obtain this property in the past, but was unsuccessful. She is filing suit against this Department by the end of January 1998. Discussion was held and the Clerk was asked to get together all the correspondence from Mrs. King for past years.

BUILDERS PLUS AND SPEEDY AUTO GLASS; Quotes for the installation of an entrance door for the fire hall. They are as follows:

| | |
|---|---|
| BUILDERS PLUS | $506.00 STEEL DOOR, WOODEN FRAME AND ACCESSORIES |
| SPEEDY AUTO GLASS | $862.50 STEEL DOOR, STEEL FRAME AND ACCESSORIES |

Discussion was held on these prices and also that other companies in the Town should have the opportunity to bid on this job. It was decided to place a notice in all store windows in the Town for a price for the installation of an outside door for the fire hall. It was decided to ask for two quotes from each company, one for a steel door and wooden frame and one for a steel door and steel frame plus accessories. The deadline for quotes is January 16/98.

DEPARTMENT OF ENVIRONMENT AND LABOUR; The results of raw water quality monitoring for the Town's water system and the results are good. The water exceeded the guidelines for Canadian Drinking Water Quality.

MUNICIPAL ASSESSMENT AGENCY; A reply to Council's letter of Dec. 1st./97 regarding our 1998 Assessment Roll. They are presently checking those assessments that the Clerk sent back to them and we should get the results very soon.

REPORTS OF COMMITTEES

Councillor Cliff Harris of the Town Management Committee presented a report regarding the applications for the position of part-time snowplow operator. The following are the names of

those who were the top three choices:

WAYNE ROSE
RICK OSMOND
CLARENCE ANTLE

It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Fred Baldwin to accept the Town Management Report as presented to Council.

MOTION CARRIED

It was moved by Councillor Sidney Antle and seconded by Councillor Cliff Harris to approve Mr. Wayne Rose as the part-time Snow-Plow Operator for the Town of Victoria.

MOTION CARRIED

This position is from Jan. 6th to April 1st. 1998 and will be on a call in basis. Dave King was asked to get Wayne Rose in to familiarize himself with the plow and the Clerk was asked to call him tomorrow and inform him that he got the job.

Councillor Harris told Council that the Town Management Committee will have a report on street lighting for the next meeting.

The Clerk told Council that Cooper's land on Powerhouse Road that the Town now owns, must be surveyed by June 26/98. Mr. Roland Burke is getting Newfoundland Power to survey this property. Councillor Norman Penney was asked to check this out for the next meeting.

A motion is needed to borrow on the $35,000.00 Operating Loan for 1998. It was moved by Councillor Frank Clarke and seconded by Deputy Mayor Arthur Burke to borrow this $35,000.00 in 1998 if needed from the Bank of Nova Scotia, Carbonear.

MOTION CARRIED

Mr. Harvey Priddle is appealing his 1997 Supplementary Assessment on the basis that he should not pay property tax because he is not within the service boundary of Victoria. The Clerk was asked to call Mr. Bill Goodridge, the Federation of Municipalities lawyer on this appeal.

The Best Decorated Property for Christmas 1997. The winners are 1st. Place- Dennis Byrne, 2nd. Place- Mike Penney and 3rd. Place Cecil King. The Clerk was asked to order the plaques and have the three gentlemen to the next meeting for the presentations.

NEW BUSINESS

COUNCILLOR NORMAN PENNEY; He stated that there is a possible leak on Penney's Hill, residents are getting noise in the pipes.

David King was asked to check this out.

**COUNCILLOR FRED BALDWIN;** Council's representative on the C.B.N. Incinerator Association for 1998. All Councillors except Councillor Cliff Harris put their names in for the position. Mayor Glenn Clarke was chosen from the hat. The Clerk was asked to write the Association.

**COUNCILLOR CLIFF HARRIS;** The leak in the water line at Mark Cole Sr. David King stated that Mr. Cole wants to wait until Spring to repair the leak unless an emergency happens and Council has to make the repairs before then. His driveway has to be dug up which extends to the highway. Discussion was held on residents tying in their paved driveways to the highway and is this legal.

**DEPUTY MAYOR ARTHUR BURKE;** The refinancing of the water/sewer and paving loans, etc. and that the Finance Committee should meet with Mr. John Dunne at the Bank of Commerce in Carbonear. Discussion was held and the Clerk was asked to set up a meeting. Also, after Hon. Art Reid gets back from holidays the Finance Committee will meet with him and Mr. Keith Warren to discuss the debt charges and see if some of the old loans that will be paid off in 1998 and 1999 can be paid off fully by Government.
The Clerk was asked to call George Sweeney to set up this meeting. It was also decided that the Finance Committee will do up the 1998 Budget using the figures from N.M.F.C. and C.M.H.C.

2. The Victoria Heritage Committee and can they apply for grants without coming to Council first. Discussion was held and it was decided to write the Committee for a report for 1997.

**COUNCILLOR FRANK CLARKE;** The tax arrears for 1997 and prior years. He asked who will be doing the Town Manager's job from now on. He was told that the Clerk and David King until Council has direction and meets to discuss this among other things.

It was moved by Deputy Mayor Arthur Burke and seconded by Councillor Cliff Harris that the Clerk collect the tax arrears. Any taxpayer who comes in and makes a satisfactory arrangement to pay their arrears, the agreement will be accepted. If the agreement is not kept up, then the water will be turned off to their property.

**MOTION CARRIED**

3. Publishing the minutes in the Compass. It was moved by Councillor Frank Clarke and seconded by Councillor Cliff Harris that as of Jan. 5/98 publish all Council minutes in the Compass.

**MOTION WITHDRAWN**

With no other business, it was moved by Councillor Frank Clarke and seconded by Councillor Sidney Antle that the meeting adjorn at 12:00 p.m.

SIGNED:

GLENN CLARKE
MAYOR

SHARON SNOOKS
TOWN CLERK