ATTENDENCE

Mayor Barry Dooley
Councillor Kelly Loch
Councillor Jennifer Baker
Councillor Aubrey Rose - Regrets
Deputy Mayor Sharon Snooks
Councillor Frank Antle
Councillor Glenn Clarke
Shelly Butt, Town Clerk Manager

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:11 p.m. One observer, resident from #13B Cole's Road and Compass correspondent, Mr. A. Robinson.

ADOPTION OF THE AGENDA

Motion 2017-6 Loch/Clarke

Be it resolved that the agenda for the Regular Meeting of Council, January 17, 2017 be adopted as presented.

Favour 6; Opposed 0; Carried

MINUTES / COUNCIL MEETINGS / December 13, 2016 and January 10, 2017

Minutes of the Regular Council Meeting, December 13, 2016. Previously Circulated

Motion 2017-7 DM Snooks/Antle No errors or omissions.

Be it resolved that the minutes of the regular Council meeting for December 13, 2016 be adopted as presented.

Favour 6; Opposed 0; Carried

Regular Council Meeting Re: Budget Minutes - January 10, 2017

Motion 2017-8 Clarke/Loch No errors or omissions.

Be it resolved that the minutes of the regular Council meeting held January 10, 2017 be adopted as presented.

Favour 6; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- **Bill/Accounts:** Previously circulated and reviewed.

Motion 2017-9 Baker/Clarke

Be it resolved that approval is given to pay the accounts payable bills totalling $55,234.65 as presented.

Favour 6; Opposed 0; Carried

- **Town Clerk's Report**: December 14/16 – Jan. 17, 2017

Motion 2017-10 Clarke/DM Snooks Previously circulated and reviewed.

Be it resolved that the Town Clerk Manager's Report be accepted as presented.

Favour 6; Opposed 0; Carried

Meeting with GM Fitzgerald and resident from #4 Clarke's Road, Jan. 9/17: Re: Survey Clarke's Road. Mayor Dooley briefed everyone on the meeting as follows: Discussed width of road where the property owner is losing 10-feet between his two properties, (opposite sides of Clarke's Road), who proposed to move the survey 5-feet to the west for better road alignment and southward an additional 25-feet in length from his vacant land. Mayor Dooley will set up a meeting with the affected property owner and Fitzgerald Surveys Ltd to discuss this option.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

1. Victoria United Church Re: Thank-you card, expressing sincere gratitude for in-kind support in 2016.
2. MAA Board Update. Re: Betty Moore. Update on the boards accomplishments, etc., over the past year.
3. MIGA Re: Municipal Recommendation Form Changes. All future Crown Land Applications will be copied to municipalities for further processing.

CORRESPONDENCE FOR ACTION

Two Leave-Of-Absence Requests: Councillor Baker for Jan 10/17 - Councillor Rose for Jan. 17/17.

Motion 2017-11 DM Snooks/Antle

Be it resolved to approve the leave-of-absence request for Councillor Baker from the Jan. 10/17 regular meeting.
Favour 6; Opposed 0; Carried

Motion 2017-12 Clarke/Antle
Be it resolved to approve the leave-of-absence request for Councillor Rose from this regular council meeting.
Favour 6; Opposed 0; Carried

Donation Request: Carbonear Collegiate 12th Annual Fund-Raising Auction February 13th, 2016.
Motion 2017-13 Loch/Clarke
Be it resolved to donate $100.00 to the 12th Annual Dinner, Auction and Dance Fundraiser at Carbonear Collegiate. **Favour 6; Opposed 0; Carried**

Residential Dwelling Building Application, Re: Dean's Road. House size checked to comply with town regulations, no town infrastructure through this proposed road but willing go to OTR to connect. Combined land size will allow for a septic and/or well system; in addition, road is not maintained by the town but is snow-cleared. Conclusion: Willing meet with the applicant for more information and discuss municipal infrastructure.

VVFD's Revised By-Laws. Meet to discuss on Jan. 30/17 @ 7:00 p.m.

NEW BUSINESS
U-Turn Addictions Centre and Addictions Transitional House Business Application. Mayor gave an overview of the meeting held Jan. 17, 2017. It was agreed that because the Addictions Transitional Housing is the first of its kind in NL more information is required, complete compliance with the town's development regulations along with approvals from all government departments/agencies, building codes, etc., and must obtain any information available from the provincial government on Transitional Housing. It was noted that Rev. Dr. Curt Clark stated at the public meeting held Dec. 7th, 2016 that the board was in the process of developing a long-term business proposal to present to Council and this was reiterated by Mr. Bourne at the Jan. 16/17 public meeting however; nothing has been received to date. Council then recommended this be done before any further discussion or action could take place. The Town Clerk Manager was instructed to contact the Urban and Rural Planning Division for more information as well as Eastern Health. It was agreed that, if necessary, Council would meet with Eastern Health and Municipal Affairs to ensure all municipal and provincial regulations are followed.

The remaining item on the agenda was of a confidential nature and recommended to call a privileged meeting, with the public dismissed for discussion.
Motion 2017-14 Loch/DM Snooks
Be it resolved to call a privileged meeting at 8:50 p.m. **Favour 6; Opposed 0; Carried**
Motion 2017-15 Clarke/DM Snook No visitors remaining.
Be it resolved to reconvene into a regular public meeting at 10:37 p.m. **Favour 6; Opposed 0; Carried**

ADJOURNMENT OF MEETING
Next Regular Council Meeting: February 7, 2017 @ 7:00 p.m.
Motion 2017-16 Clarke/DM Snooks
Be it resolved to adjourn the meeting at 10:38 p.m. **Favour 6; Opposed 0; Carried**
Signed:

Barry Dooley, Mayor **Shelly Butt, Town Clerk Manager**

ATTENDENCE

Mayor Barry Dooley
Councillor Kelly Loch
Councillor Glenn Clarke
Councillor Jennifer Baker – Regret
Deputy Mayor Sharon Snooks
Councillor Frank Antle
Councillor Aubrey Rose
Shelly Butt, Town Clerk Manager

CALL MEETING TO ORDER / WELCOME
Mayor Dooley called the meeting to order at 7:36 p.m. No visitors present.

ADOPTION OF THE AGENDA: Regular Meeting of Council, January 10, 2017.
2017 Municipal Budget, Tax Structure and Tax Policy.
Motion 2017-1 Clarke/Rose No additions.
Be it resolved that the agenda for the Regular Meeting of Council, January 10, 2017 be adopted as presented.
Favour 6; Opposed 0; Carried

DM Snooks, Finance Committee Chair, presented the Municipal Budget, Tax Structure and Tax Policy for 2017 to council for discussion and consideration of approval.
Motion 2017-2 D/M Snooks/Clarke No errors or revisions.
Be it resolved to approve the balanced 2017 Municipal Budget of $1,777,157.90 as presented.

Favour 6; Opposed 0; Carried

Motion 2017-3 DM Snooks/Clarke No errors or revisions.
Be it resolved that the 2017 Tax Structure be approved as presented. Favour 6; Opposed 0; Carried

Motion 2017-4 D/M Snooks/Antle No errors or revisions.
Be it resolved that the 2017 Tax Policy be approved as presented. Favour 6; Opposed 0; Carried

MEETING ADJOURNMENT
Date of next Council Meeting: Jan 17/17
Motion 2017-5 Rose/Loch
Be it resolved that the regular meeting of Council for Jan. 10, 2017 adjourn at 8:35 p.m.

Signed:
Barry Dooley
Mayor

Signed:
Shelly Butt
Town Clerk Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
Councillor Kelly Loch
Councillor Frank Antle
Councillor Jennifer Baker
Councillor Glenn Clarke
Councillor Aubrey Rose
Shelly Butt, Town Clerk Manager

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:00 p.m. Meeting observers: #13B Cole's Road, 19B Murray's Hill, #84Murray's Hill, #29 Slade's Road, #300 Highway East, and P. Cullan, Compass, Social Affairs Columnist. Two residents from 178B Dean's Road in attendance regarding residential dwelling building permit.

ADOPTION OF THE AGENDA: February 7, 2017

Motion 2017-17 Loch/Rose No additions.

Be it resolved the agenda for the Regular Council Meeting of Feb. 7, 2017 be adopted as presented.

Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / January 17, 2017: No errors or omissions.

Motion 2017-18 D/M Snooks/Baker

Be it resolved the minutes of the regular meeting of Council for January 17, 2017 be adopted as presented.

Favour 7; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- Bill/Accounts: Detailed list previously circulated.

Motion 2017-19 Loch/Rose

Be it resolved that approval is given to pay the accounts payable bills totalling **$42,560.58** as presented.

Favour 7; Opposed 0; Carried

Town Clerk Manager's Work Report: Jan 18 – Feb. 7, 2017

Motion 2017-20 Rose/Baker

Be it resolved the Town Clerk Manager's Work Report be accepted as presented. **Favour 7; Opposed 0; Carried**

Notable Mentions:

1. Roaming Horses, Council to consider court action, when owners can be identified.
2. Low quantity levels of ice control material. Dept of Transportation also has low levels.

- Civic Functions Committee: Volunteer Appreciation Week: April 23 – 29, 2017. Discussed theme details with event planned for 7:00 p.m. on April 25/17 at the Community Center and will include Tidy Town's Committee - Most Pleasing and Most Festive Properties Awards, Victoria Lions Club's - Citizens of the Year Award, along with Long-Service Certificates for 10, 15, 20 years, etc.

CORRESPONDENCE FOR INFORMATION

1. Thank-you Letter/Card, (2): ***Victoria Lions Club and Evergreen 50Plus Club*** extending their appreciation for monetary and in-kind contributions in 2016. Presented and reviewed.

2. Meeting Request: Property owner #23-29 Ash's Lane requesting a meeting with Town Planning Committee. TCM to set up suitable time convenient to property owner and town planning committee.

3. Mr. Dennis Kelly, Trio President supplied copy of letter sent to House of Commons regarding rumors of taxing health care insurance premiums. Presented and reviewed.

4. Copy letter from Ms. Sherry Gambin-Walsh, MHA, Minister of Dept. of Children, Seniors and Social Development regarding $1,500.00 grant approved for the Evergreen 50 Plus Club for 2017. Presented, reviewed and placed on file.

5. Mr. Paul Tucker, Director of Municipal Finance, Gas Tax Secretariat. Letter advising the town has $9,544.71 remaining in gas tax funds to March 31, 2019. Presented and reviewed.

6. 2017 Budget Submission Reminder Letter, (Jan 16/17) and 2017 Budget Submission Acknowledgement Letter, (Jan 18/17). Presented and reviewed.

7. Dept. of Trans. & Works Re: Ice Control Materials Record, as of Jan. 31/17 balance remaining of 71 tonnes. Presented and reviewed.

CORRESPONDENCE FOR ACTION BY COUNCIL

1. Mr. Gordon Power, Chairperson, Joint Council of Con. Bay North, inquired if Council is interested in joining a committee to initiate discussions about regionalization in Conception Bay North. Reply Deadline: Feb. 22/17.

Motion 2017-21 D/M/Loch

Be it resolved, Council agrees to express interest in joining a committee to initiate discussions around regionalization in Conception Bay North with Councillors Antle/Rose as representatives.

Favour 7; Opposed 0; Carried

2. Municipal Affairs, Re: CEEP Extension Funding Offer.

Motion 2017-22 Baker/Antle

Be it resolved to accept the funding extension of $1,260.44 as offered by the Dept. of Municipal Affairs for Upgrades to Municipal Infrastructure; Re: Community Center. **Favour 7; Opposed 0; Carried**

3. List of projected 2017-2020 Multi-Year Capital Works Estimates, Engineering Fees and Prime Consultant.

Motion 2017-23 Loch/Baker As per attached listing.

Be it resolved to apply to Municipal Affairs and Environment for the 2017-2020 MYCW Program at the estimated cost, including engineering fees, for a New Municipal Garage Depot at $429,364.00, Ash's Lane- Relocate Culvert & Ditching at $44,183.00 and Cole's Road -W/S/P at $205,239.54, and be it also resolved to approve Harris & Associates Ltd, Carbonear as the Prime Consultant for all projects. **Favour 7; Opposed 0; Carried**

4. Chairperson of the Victoria Community Centre submitted notice the committee will disband as of Jan. 31, 2017 and thanked Council for supporting the committee and dedication to the building. The Town Management Committee to assume the committee's role and report any matters to Council; the cleaning personnel will assume responsibility of inspecting the building between weekend rental events. Council will conduct a full operational review to determine if a new committee is warranted, when time permits.

5. Mr. Peter Van Loan MP, York-Simcoe, Re: Support for Bill C-323. Each Councillor was asked to contact Mr. Ken McDonald, MP, to give support with getting Bill C-323 passed. The Bill will create a 20% tax credit for rehabilitation work on designated heritage buildings, with a three-year spending write-off period.

6. Newfoundland Power Inc. Re: 41L Transmission Line 2017 Rebuild.

Motion 2017-24 Rose/Clarke

Be it resolved to grant approval to Newfoundland Power Inc. to rebuild 41L Transmission Line within the municipal boundaries of Victoria as per the commercial permit cost. **Favour 7; Opposed 0; Carried**

7. Councillor Clarke declared to be in conflict-of-interest position due to direct family relations as stated in the Municipalities Act, 1999, Section 207 (2). Property owners of #84 Penney's Hill submitted a request for Council consideration conveying Ron Clarke's Road reservation to them as private access to the property; submitted to the Town Planning Committee for review.

8. VVFD By-Laws as reviewed by Council. The agreed revisions and recommendations were reviewed and ready for resubmission to the VVFD. It was agreed to request a meeting with the VVFD Executive once they have received/reviewed Council's recommendations; it was also agreed to request a copy of all members' attendance records for the meeting as well as discuss the volunteer fire fighter's CRA tax credit eligibility.

9. Re-tabled: Single Dwelling Building Application, Re: #178C Highway East, (Dean's Road). Water/Sewer not accessible off Dean's Road, building lot not adequate size for septic system and/or well and road not brought up to standard or maintained by the town. Services can be obtained off Old Track Road, if separate municipal sized water and sewer connections were made available to Dean's Road. It was noted that property owner of #178C acquires services off OTR; should approval to build be granted, damage to private property would not be the town's responsibility.

Motion 2017-25 Clarke/Baker

Be it resolved that Council will acquire cost estimates to install separate municipal size connections off OTR for future water/sewer develop on Dean's Road and be it further resolved, to approve the single dwelling building application at #178C Highway East, (Dean's Road), with the understanding the applicant must install separate water/sewer lines from #178C H/E to Old Track Road, at no cost to the town. **Favour 7; Opposed 0; Carried**

Applicants left the meeting at 8:18 p.m.

The remaining item on the agenda was a confidential matter; recommended to call a privileged meeting; with the public being dismissed for discussion.

Motion 2017-26 Rose/Clarke

Be it resolved to call a privileged meeting at 8:19 p.m. **Favour 7; Opposed 0; Carried**

Motion 2017-27 Rose/Clarke No visitors remaining.

Be it resolved to reconvene into a regular public meeting at 9:48 p.m. **Favour 7; Opposed 0; Carried**

Mayor Dooley to address discussed item.

ADJOURNMENT OF MEETING

Next Regular Council Meeting: February 28, 2017

Motion 2017-28 Loch/Baker

Be it resolved to adjourn the meeting at 9:50 p.m. **Favour 7; Opposed 0; Carried**

Signed:

Barry Dooley, Mayor

Shelly Butt, Town Clerk Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
ouncillor Kelly Loch
Councillor Frank Antle - *Regrets*
Councillor Jennifer Baker
Councillor Glenn Clarke
Councillor Aubrey Rose
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:05 p.m. Observers: Residents from #13B Cole's Rd.

ADOPTION OF THE AGENDA

Recreation Commission letter for new business.

Motion 2017-41 Clarke/Loch

Be it resolved the revised agenda for the Regular Council Meeting of March 28, 2017 be adopted as presented.

Favour 6; Opposed 0; Carried

MINUTES / COUNCIL MEETING / February 28, 2017

Motion 2017-42 DM Snooks/Baker

Be it resolved the minutes of the regular meeting of Council for February 28, 2017 be adopted as presented.

Favour 6; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- Bills/Accounts: Complete list previously circulated, totaling $40,702.76.
  Councillor Baker declared a conflict of interest position for bill #1 as per the Municipalities Act 1999, Section 207 (1) leaving the chamber at 7:09 p.m.
  Motion 2017-43 DM Snooks/Loch
  Be it resolved to approve payment of bill #1 for $621.00 as presented. **Favour 5; Opposed 0; Carried**
  Councillor Baker returned to the meeting at 7:11 p.m. after decision of Council was reached.

  The remainder of the bills were presented for review and approval totaling $40,081.76.
  Motion 2017-44 Rose/Baker
  Be it resolved to approve the remaining accounts payable bills totaling $40,081.76.
  Favour 6; Opposed 0; Carried
- Town Clerk's Report: March 1 - 28, 2017
  Motion 2017-45 Clarke/Loch
  Be it resolved to accept the Town Clerk Manager's Work Report as presented. **Favour 6; Opposed 0; Carried**

  In-Kind contribution to the 50 Plus Club in recognition of their upcoming social night event.
  Motion 2017-46 DM Snooks/Loch
  Be it resolved to waive the fees for use the community center's lower floor and kitchen for the celebration of Canada's 150th Birthday on Tuesday, April 18, 2017. **Favour 6; Opposed 0; Carried**

CORRESPONDENCE FOR INFORMATION/DISCUSSION

1. Thank-you card from the Board of Management, Victoria United Church, Re: Community Center. Recognition of assisting with the success of "Victoria's Got Talent Night" during the 2017 Victoria Winter Carnival.
2. Two circulars to all Municipalities, Dept. of Municipal Affairs and Environment.

- Reminder – 2017 Imposition of Taxes Deadline Re: Sections 80 and 101 of the Municipalities Act 1999. Relating to budgets submitted prior to Gross Revenues expressed from Utility Companies for 2016.
  Year End Claims – March 31, 2017 for Municipal Infrastructure Programs. Forwarded to Harris & Associates Ltd and was informed Victoria is in good standing.

3. Service Canada Re: New Horizons for Seniors Programs – Atlantic. Letter advising funding application was ***not*** approved under the program for Electrical Upgrading to Lower Floor of the Community Center. Can re-apply in June 2017 but must revise/update application.

4. Funding Approval Letter from the Dept. of Children, Seniors and Social Development Re: Community Healthy Living Fund, (Small Infrastructure), issued notice of approval for a $5,000.00 grant for Community Centre Electrical Upgrades. Once complete, a final report must be submitted. Passed to the Town Management for review and recommendation.

5. Dept. of Advanced, Education, Skills and Labour, Labour Relations Division letter notifying that Mr. Glenn George has been appointed as a conciliator, as requested by Mr. Rick Gill, President of the Transportation and Allied Workers, Local 855 to assist with the union negotiation between the town and the union members.

6. Spring 2017 Operator Education Seminars. Mr. Parsons will participate in the Water Distribution System Basics, Hydraulics, Water Quality Issues and Class II Certification Exam, May 9-12, 2017 in Con. Bay South. In addition, a Source Water Protection Seminar will be held at our community center, June 1, 2017.

7. Dept. of Environment & Conversation is requesting verification from Council that Newfoundland Power Inc. has received approval to rebuild Transmission Line, 41L within the boundary of Victoria, which is also within the town's protected water supply area. DOE&C has verified that safety measures exceed regulation requirements. It was declared that Council is aware of the details of this work surrounding the approved permit.

8. G. M. Fitzgerald Surveys Ltd, Re: Crown Land Application for Recreation Commission. Resident claiming ownership of land within same area applied for by town. TCM instructed to advise surveyor to proceed with processing the Crown Land application and Council will address any residential concerns, should they arise.

CORRESPONDENCE FOR ACTION

1. Request for Leave-of-Absence, Re: Councillor Antle

Motion 2017-47 DM Snooks/Baker

Be it resolved to approve the leave-of-absence request for Councillor Antle from this regular council meeting.

Favour 6; Opposed 0; Carried

2. Business Closure Re: Account #112444

Motion 2017-48 Loch/Baker

Be it resolved to accept the business closure declarations as presented from Account # 112444.

Favour 6; Opposed 0; Carried

3. Request for Donation. The TC Pageants committee to host the first Junior Miss Newfoundland and Labrador pageant later in 2017 whereby donations were solicited. Discussed; not approved.

4. Approval of the Victoria Volunteer Fire Department's Revised By-Laws as of February 27, 2017.

Motion 2017-49 Baker/Rose

Be it resolved to approve the VVFD's Revised By-Laws, dated Feb. 27, 2017 as per all agreed changes.

Favour 6; Opposed 0; Carried

5. Request for Fire Protection by the Local Services District of Freshwater. The request was discussed along with information received from the VVFD. Noted concerns: Must ensure adequate fire protection for Victoria at all times, two mutual fire protection aid agreements currently in effect - (Carbonear/Salmon Cove), unable to

guarantee adequate number of fire fighters could be available for two or more towns at the same time and aware of standing agreement for fire protection in effect with the town of Carbonear. Reply to be issued.

6. 2017-2020 Multi-Year Capital Works Program Funding Offer, from Municipal Affairs and Environment, $350,811 in Provincial Share and notice of funding opportunities under the New Building Canada- Small Communities Fund, with applications being received for both funding opportunities up to April 21, 2017.

Motion 2017-50 Baker/Loch

Be it resolved to accept the 2017-2020 MYCW funding offer from Municipal Affairs and Environment of $350,811.00 for infrastructure projects previously approved by Council on Feb. 7/17 and apply under the new Building Canada – Small Communities Fund to complete water/sewer/road upgrading for Dean's Road at the estimated construction/engineering cost of $609,178.00, as supplied by Harris & Associates Ltd and be it also resolved that Harris & Associates Ltd to be the Prime Constants for all projects. **Favour 6; Opposed 0; Carried**

NEW BUSINESS

Resume – Mr. Z. Colbourne seeking employment; to be placed on file for the period of one-year.

Recreation Commission, Re: Snow-clearing concerns of parking lot for Wee Play Program. Discussed concerns and it was agreed that snow clearing and/or sanding would be carried out, if required, every Tuesday in advance of the weekly Wee Play Program and issue a letter of regret for the cancellation of this session on March 21, 2017.

Outside Staff, representation at regular public council meetings was discussed, stating benefits of updates, etc.

Motion 2017-51 Baker/DM Snooks

Be it resolved that, as of this date, be it mandatory for one of the two full-time unionized employees to attend the regular public meetings of Council and compensation will be applicable as per the Union Contract.

Favour 6; Opposed 0; Carried

Councillor Baker: "Swim for Hope" March 17, 2017 update. Stated the event went very well, some participants from Victoria, raising proceeds in exceeded $4,000.00.

Mayor Dooley: Paul Bolt Annual Memorial Service and Banner. The ad-hoc committee, formed to develop an annual memorial service to honor Mr. Bolt's memory, is requesting Council to declare March 22 as Paul Bolt Memorial Day, to take place at Persalvic School, and cover the cost of a memorial banner for $60.94. All in attendance discussed these requests.

Motion 2017-52 Clarke/Rose

Be it resolved to approve a one-time payment of $60.94 to cover the cost of a banner in Mr. Paul Bolt's memory.

Favour 5; Opposed 1-Baker; Carried

#2. Intensions for the 1990 Chev Fire Van. Discussed possible uses of the van and tendering for sale.

Motion 2017-53 Clarke/DM Snooks

Be it resolved to approve to proceed with developing a public tender for the sale of the 1990 Chev Fire Van.

Favour 6; Opposed 0; Carried

Councillors Rose/Clarke: Requested consideration to be given to pay a weekly snow-clearing stipend as claimed by employee #1003 for two weeks and #1012 for three weeks during the absence of the town's senior operate. Discussed but consensus was not reached; no motion.

Discussed payment of over-time claimed by employee #1003 when re-called to work from a lay-off position for work on Saturdays and Sundays without working in excess of 40 per week; Article 21, (a/b/c). Discussed all questions raised regarding entitlement as per the Union Contract.

Motion 2017-54 DM Snooks/No seconder
Be it resolved to pay employee #1003 at the rate of time and one-half for all hours worked on Saturdays and Sundays from September to December 2016. **Motion Failed**

ADJOURNMENT OF MEETING
Motion 2017-55 Clarke/Baker
Next Regular Council Meeting: April 18/17
Committee of Whole Meeting – Monday, April 3/17 at 7:30 p.m. MYCW Projects.
Motion 2017-56 Clarke/Rose
Be it resolved to adjourn the meeting at 10:40 p.m. **Favour 6; Opposed 0; Carried**
Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk Manager

ATTENDENCE

Mayor Barry Dooley -Regret
Councillor Kelly Loch
Councillor Jennifer Baker – 7:13 p.m.
Councillor Aubrey Rose
Deputy Mayor Sharon Snooks
Councillor Frank Antle
Councillor Glenn Clarke
Shelly Butt, Town Clerk Manager

CALL MEETING TO ORDER / WELCOME

Deputy Mayor Snooks called the meeting to order at 7:00 p.m.
Observers: Residents from #13B Cole's Rd, #84 Burnt Woods Rd (2), #29 Slade's Rd and #300 Highway East.

ADOPTION OF THE AGENDA: February 28, 2017 No Additions

Motion 2017-29 Rose/Clarke
Be it resolved the agenda for the Regular Council Meeting of Feb. 28, 2017 be adopted as presented.
Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / February 7, 2017

Motion 2017-30 Loch/Rose
Be it resolved the minutes of the regular meeting of Council for February 7, 2017 be adopted as presented.
Favour 5; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- Bill/Accounts: Totalling $17,662.68 **Previously Circulated**
  Motion 2017-31 Antle/Rose
  Be it resolved that approval be given to pay the accounts payable bills totalling $17,662.68 as presented.
  Favour 5; Opposed 0; Carried
- Town Clerk Manager's Work Report: Feb. 8 - 28, 2017
  Motion 2017-32 Loch/Rose
  Be it resolved to accept the Town Clerk Manager's Work Report as presented.
  Favour 5; Opposed 0; Carried

CORRESPONDENCE FOR INFORMATION Previously Circulated

- Gas Tax Allocation for $40,800.97 Year 11B received and applied to bank loan.
- BioMaxx reported yearly Effluent Regulatory Reporting Information System to Environment Canada for Victoria.
- Amendment to the Municipalities Act, 1999 Re: Selling, Leasing or Disposing of Municipal Property.
- Office of the Premier, Additional Information of Recent Legislative Amendments Affecting Firefighters.
- Municipalities NL, 2017 Membership Package. (Copies available upon request).
- U-Turn Drop-In Center, requesting to communicate with one individual on Council and protocol for business proposals. Common practice dictates correspondence is sent to the town office, presented to Council and the town's development plan and regulations are applied to business proposals.
- Victoria Volunteer Fire Department member questioning snow-clearing regulation #7 as to why VVFD member's driveways are not snow cleared after a heavy snowfall; inquiry addressed at the meeting held with the VVFD Executive on February 27, 2017.

CORRESPONDENCE FOR ACTION

Request for Leave-of-Absence, Re: Barry Dooley, Mayor
Motion 2017-33 Loch/Antle
Be it resolved to approve the leave-of-absence request for Mayor Dooley from this regular council meeting.
Favour 6; Opposed 0; Carried

Mayor's Invitation to the 21st Annual Swim for Hope, Friday, March 17, 2017 at 6:30 p.m. and donation request.
Motion 2017-34 Rose/Antle
Be it resolved to approve a $100.00 donation to the 21st Annual Swim for Hope. **Favour 6; Opposed 0; Carried**

Epilepsy Newfoundland & Labrador, National Purple Day Proclamation, to be celebrated on March 24th, 2017.

Motion 2017-35 Loch/Baker
Be it resolved the town of Victoria will recognize March 24, 2017 as Purple Day for Epilepsy.
Favour 6; Opposed 0; Carried

45th Annual PMA Convention & Trade Show, Gander, April 5-7, 2017; the TCM requested permission to attend.
Motion 2017-36 Antle/Clarke
Be it resolved to approve for the Town Clerk Manager to attend the 45th Annual PMA Convention & Trade Show, Gander, April 5-7, 2017. **Favour 6; Opposed 0; Carried**

Tax Reduction request from property owner, #27 Church Road. Council discussed all matters relating to this property including office information, with instructions given to follow the town's No Tax Reduction policy.

NEW BUSINESS
Property owner of 23-29 Ash's Lane is requesting to meet with the Town Planning Committee regarding water issues from Ash's Lane; it was agreed to set up a meeting for March 6, 2017 at 4:30 p.m.

Councillor Loch, CFC Chair, gave an update on National Volunteer Week, (NVW), April 23 to 29, new theme "Crossword No. 150 - "Volunteering, Eh?" with April 25, 2017 set for the Volunteer Appreciation Night.

Councillor Clarke mentioned the 2017 Fire and Emergency Service Applications for the VVFD as discussed at the meeting held on Feb. 27, 2017. The TCM stated that the deadline is March 31, 2017 and would contact the VVFD for details on their list of items to ensure it is submitted on or before the deadline.

Councillor Baker requested status on the Crown Land application and land survey for Recreation Complex area. TCM said that GM Fitzgerald Surveys Ltd is aware of the CL application's expiry date but will issue a reminder.

Remaining agenda items were Human Resources related and recommended to call a privileged meeting with the public being dismissed for discussion.
Motion 2017-37 Rose/Antle
Be it resolved to call a privileged meeting at 7:37 p.m. **Favour 6; Opposed 0; Carried**
Motion 2017-38 Clarke/Rose No visitors remaining.
Be it resolved to reconvene into a regular public meeting at 9:46 p.m. **Favour 6; Opposed 0; Carried**

Employee #1012 must repeat Water Distribution Class II and payment for snow-clearing/sanding is covered within the Union Contract. Employee #1003 must submit retirement intensions in writing to Council.

Some discussion on the current Union Contract Negotiations and it was questioned if the Finance Committee or Council as a whole should continue with this process.
Motion 2017-39 Clarke/Rose
Be it resolved that Council as a whole now and in the future will carry out the negotiations of all contracts relating to town staff. **Favour 6; Opposed 0; Carried**

ADJOURNMENT OF MEETING:
Next Regular Council Meeting: March 21, 2017
Motion 2017-40 Antle/Rose
Be it resolved to adjourn the meeting at 9:49 p.m. **Favour 6; Opposed 0; Carried**
Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
Councillor Kelly Loch - *Regrets*
Councillor Frank Antle
Councillor Jennifer Baker - *Regrets*
Councillor Glenn Clarke
Councillor Aubrey Rose
Staff: Jamie Clarke, Working Foreman & Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 3:00 p.m. One observer from 13B Cole's Road.

ADOPTION OF THE AGENDA:

Regular Meeting of Council, April 25, 2017. No additions.
Motion 2017-57 Antle/Clarke
Be it resolved the agenda for the Regular Council Meeting of April 25, 2017 be adopted as presented.
Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / March 28, 2017:

Minutes of the Regular Council Meeting, March 28, 2017; previously circulated.
Motion 2017-58 DM Snooks/Rose No Errors or Omissions
Be it resolved the minutes of the regular meeting of Council for February 28, 2017 be adopted as presented.
Favour 5; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

Bills/Accounts: Detailed list previously circulated, totaling $50,842.89.
Motion 2017-59 Rose/Clarke
Be it resolved to approve payment of the accounts payable bills totaling $50,842.89 as presented.
Favour 5; Opposed 0; Carried

Town Clerk's Report: March 29 - April 24, 2017 (Previously Circulated)
Motion 2017-60 Clarke/DM Snooks
Be it resolved to accept the Town Clerk Manager's Work Report as presented. **Favour 5; Opposed 0; Carried**
Noted: Councillors received complaints from several residents of employee #1012 speeding in town vehicles; the WF was instructed to address all concerns discussed.

CCOW Report April 3, 2017
Motion 2017-61 DM Snooks/Clarke
Be it resolved to approve the CCOW Report for April 3, 2017 as presented. **Favour 5; Opposed 0; Carried**

CCOW Report April 4, 2017
Motion 2017-62 Antle/Clarke
Be it resolved to approve the CCOW Report for April 3, 2017 as presented. **Favour 5; Opposed 0; Carried**

Update from Meeting with Mr. Eddy Joyce, Minister of Municipal Affairs & Environment, April 11, 2017:

- Reviewed proposed MYCW Projects for 2017-2020.
- Limit of Service Agreement: Legislation is currently under review and advisement however, is in effect until otherwise stated. Brief discussion on Dean's Road Water/Sewer/Rd Upgrading Project under the Small Communities Fund Application; Minister agreed to review to connect to Old Track Road.
- Transportation & Works Summer Road Maintenance for Victoria – Repairs to two bridges and ditching.
- FES Funding Application for Fire Equipment – Completed/Submitted. Minister will review application.
- Regionalized Government Consultation Discussions: Will be voluntary, must meet municipal requirements, towns under 500 population may be disbanded,

CORRESPONDENCE FOR INFORMATION/DISCUSSION

1. Canadian Heritage Re: Canada Day Grant approval of $1,500.00, under the Celebration Canada Component.

2. Dept. of Children, Seniors & Social Development Grant Approval, Re: Community Healthy Living Fund. Victoria Recreation Commission approved for two grants, Basic Support-Recreation $1,500.00 and Summer Recreation Program $7,800.00, cheque received April 25/17.

3. McHappy Day, Wednesday, May 3, 2017. Invitations received for Mayor/DM but anyone can participate.

CORRESPONDENCE FOR ACTION

1. Leave of Absence Request: Councillor Loch for April 25, 2017.

Motion 2017-63 Clarke/Antle

Be it resolved to approve a paid leave-of-absence for Councillor Loch from the 04/25/17 regular council meeting.

Favour 5; Opposed 0; Carried

2. Residential building application, Re: #6 Priddle's Road. Application checked and verified compliant with town development regulations, including Transmission Line Easement. Applicant must adhere to Newfoundland Power Inc., stipulations.

Motion 2017-64 Clarke/DM Snooks

Be it resolved that having met all town development regulations, to approve the residential building application for #6 Priddle's Road as presented. **Favour 5; Opposed 0; Carried**

3. Residential building application: #28-30 Country Road. Checked and verified compliant with town development regulations.

Motion 2017-65 Clarke/Rose

Be it resolve that having met all town development regulations, to approve the residential building application for #28-30 Country Road as presented. **Favour 5; Opposed 0; Carried**

4. Clarified Professional Corp. Ltd., Re: Draft copy of the Town of Victoria's 2016 Consolidated Financial Statement, Financial Audit Request Letter and Representation Letter.

Motion 2017-66 DM Snook/Rose

Be it resolved to approve and sign the Draft copy of the 2016 Consolidated Financial Statement, Financial Audit Request Letter and Representation Letter as prepared by Clarified Professional Corp. Ltd.

Favour 5; Opposed 0; Carried

5. Bill C-203, An Act to Amend the Supreme Court Act (Understanding the Official Languages).

Motion 2017-67 Antle/DM Snooks

Be it resolved to support to Bill C-203 (Understanding the Official Languages). **Favour 5; Opposed 0; Carried**

6. LOS Revised Mapping for TOV; now includes development up to 1992. TCM recommended Council review map for accuracy, errors and/or omissions.

7. Resolutions to borrow funding from the CIBC, Mount Pearl, NL to finance the Municipal Share of three MYCW Projects, (2017-2020), one Small Communities Fund Project and request permission from MA&E to borrow funds for all projects as follows: SB

New Municipal Garage- AP-MYCW-17006, Municipal Share - $155,744.88 & GST/PST Rebate - $40,001.79.

Motion 2017-68 DM Snooks/Antle

Be it resolved to borrow $155,744.88 from the CIBC, Mount Pearl, NL, to finance the municipal share of a new Municipal Garage, AP-MYCW-17006 repayable and amortized over a term of 180 months, (15-Years) and to

borrow the GST/PST Rebate amount of $40,001.79 repayable within a 12-month period, both at the interest rate of prime + .50%, (3.20%) and be it further resolved, to approve for the Mayor and Town Clerk/Manager of Victoria to enter into an agreement with MA&E. **Favour 5; Opposed 0; Carried**

Ash's Lane Project- AP-MYCW-17007, Municipal Share - $20,033.34 & GST/PST Rebate - $4,116.32.
Motion 2017-69 DM Snooks/Antle
Be it resolved to borrow $20,033.34 from the CIBC, Mount Pearl, NL to finance the municipal share of Ash's Lane, AP-MYCW-17007, repayable and amortized over a term of 180 months, (15-Years) and to borrow the GST/PST Rebate amount of $4,116.32 repayable within a 12-month period, both at the interest rate of prime + .50%, (3.20%) and be it further resolved, to approve for the Mayor and Town Clerk/Manager of Victoria to enter into an agreement with MA&E. **Favour 5; Opposed 0; Carried**

Cole's Road – W/S/P, AP-MYCW-17008, Municipal Share - $18,611.83 & GST/PST Rebate - $19,121.19.
Motion 2017-70 DM Snook/Antle
Be it resolved to borrow $18,611.83 from the CIBC, Mount Pearl, NL, to finance the municipal share of Cole's Road-W/S/P, AP-MYCW-17008, repayable and amortized over a term of 180 months, (15-Years) and to borrow the GST/PST Rebate of $19,121.19 repayable within a 12-month period, both at the interest rate of prime + .50%, (3.20%) and be it further resolved, to approve for the Mayor and Town Clerk/Manager of Victoria to enter into an agreement with MA&E. **Favour 5; Opposed 0; Carried**

Dean's Road-W/S/Rd Upgrading, Small Communities Fund, AP-MYCW-17005, Municipal Share of $55,242.38 & GST/PST Rebate of $56,754.20.
Motion 2017-71 DM Snooks/Antle
Be it resolved to borrow $55,242.38 from the CIBC, Mount Pearl, NL, to finance the municipal share of Dean's Road, AP-MYCW-17008, repayable and amortized over a term of 180 months, (15-Years) and to borrow the GST/PST Rebate of $56,754.20 repayable within a 12-month period, both at the interest rate of prime + .50%, (3.20%) and be it further resolved, to approve for the Mayor and Town Clerk/Manager of Victoria to enter into an agreement with MA&E. **Favour 5; Opposed 0; Carried**

Municipal Affairs and Environment - Request for Approval to borrow funds for the Municipal Share and GST/PST Rebate for 3-MYCW Projects and 1- Small Communities Fund Project as per estimates provided.
Motion 2017-72 DM Snooks/Antle
Be it resolved to request approval from the Minister of the Dept. of Municipal Affairs and Environment to borrow funds from CIBC, Mount Pearl, NL to finance the municipal share of $194,390.05 for the 2017-2020 MYCW Projects, repayable and amortized over a term of 180 months, (15-Years) and the GST/PST rebate portion of $63,239.30 repayable within a 12-month period, at an interest of prime + .50%, (3.20%).
Favour 5; Opposed 0; Carried

NEW BUSINESS
1. Ditching of town roads; WF to place on Summer Works agenda. Also discussed snow-clearing damages.

2. Symposium 2017, May 4th – May 6th, 2017, Gander Hotel, Gander, NL; registration deadline May 1/17.

3. Resident of #178C Highway East requesting temporary access Dean's Rd off Old Track Road; discussed and the WF to monitor all work.
Motion 2017-73 Clarke/Antle
Be it resolved to grant property owner of #178C Highway East temporary access to Old Track Road off Dean's Road to remove and dispose of excess gravel/fill from building site and once complete, ditch is cleaned out, access is blocked to Old Track Road with any costs at the owner's expense. **Favour 5; Opposed 0; Carried**

4. Environment Canada Re: High wastewater level concerns and new test requirements. BioMaxx would like to meet with the appropriate committee of council or council to discuss the required testing, possible correction measures and cost of testing. Set up meeting with TM Committee, TCM and WF.
Councillor Antle – Joint Council Meeting Thursday, April 27/17, 7:30 p.m. requested Council/TCM to attend.

NEXT REGULAR MEETING/ADJOURNMENT OF MEETING

Next Regular Council Meeting – May 16, 2017

Motion 2017-74 Antle/Rose

Be it resolved to adjourn the meeting at 4:17 p.m. **Favour 5; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
Councillor Kelly Loch
Councillor Frank Antle
Councillor Jennifer Baker
Councillor Glenn Clarke
Councillor Aubrey Rose
Shelly Butt, Town Clerk Manager
Jamie Clarke, Working Foreman

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:00 p.m. One observer from 13B Cole's Road.
DM Snooks declared a conflict of interest, as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 7:05 p.m.
Residents from #4 Clarke's Road, expressed concern on the following:

- Wooden barricades and rocks placed close to the road reservation by a resident at #219 Highway East that is causing concerns when entering/existing this road.
- Discussed signed documents, dated 1989, indicating a 40 feet wide reservation verses measurements of the current proposed survey. Want Council to take maximum road width fair to all residents, has no issue losing their curb/lawn extended in the road reservation as long as the same equal set back is applied to all properties.
- Because these residents own land on opposite side of #4 Clarke's Road, they will forfeit 5 feet of land on both sides of road, if necessary but only if all residents forfeit enough land to allow for maximum road width.
- Wants Council to take appropriate action regarding all concerns that is fair to all residents.
- Discussed paving, if road issues were resolved. Clarke's Road is currently not included under the LOS Agreement.
- Council will review the proposed road survey, may need lawyer's opinion regarding barriers placed too close to edge of Clarke's Road.

With no other business, both residents left the meeting at 7:27 p.m.
DM Snooks returned to the regular council meeting at 7:28 p.m.

ADOPTION OF THE AGENDA:

Motion 2017-75 Loch/DM Snooks No requested additions stated
Be it resolved the agenda for the Regular Council Meeting of May 16, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / Date: April 25, 2017

Minutes from the Regular Meeting of Council, April 25, 2017. No errors or omissions noted.
Motion 2017-76 DM Snooks/ Baker
Be it resolved the minutes for the Regular Council Meeting of April 25, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

COUNCIL COMMITTEE / STAFF REPORTS

Bills/Accounts: Complete list previously circulated, totaling $58,486.32
Councillor Baker declared a conflict of interest position for bill #1 as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 7:39 p.m.
Motion 2017-77 Clarke/Rose
Be it resolved to approve payment of bill #1 for $3,795.00 as presented. **Favour 6; Opposed 0; Carried**
Councillor Baker returned to regular council meeting at 7:41 p.m.

Remaining bills were presented for discussion and approval, totaling $54,691.32.
Motion 2017-78 Clarke/Antle
Be it resolved to approve the remaining accounts payable bills for $54,691.32. **Favour 7; Opposed 0; Carried**
Victoria Volunteer Fire Dept: 1st quart Financial Report 2017, dated April 22/2017 showing balances for Truck Acct-$6,098.85, Canteen Acct-$4,475.19, General Acct-$3,910.09, Pumper Acct-$0.47

Motion 2017-79 Clarke/Rose
Be it resolved to accept the VVFD's 1st quart Financial Report, dated 04/22/17 as presented.
Favour 7; Opposed 0; Carried

Working Foreman's Report: April 25 – May 12, 2017 presented for discussion and approval.
Motion 2017-80 Rose/Clarke
Be it resolved to accept the Working Foreman's Report as presented. **Favour 7; Opposed 0; Carried**

Town Clerk Manager's Report: April 26 – May 15, 2017 presented for discussion and approval.
Motion 2017-81 DM Snooks/Loch
Be it resolved to accept the Town Clerk Manager's Work Report as presented. **Favour 7; Opposed 0; Carried**
Noted: Send Thank-you letter to VVFD Member,(ADooley). Roaming Horses: Residents must contact RCMP.

Town Management Committee Report – May 15/17:
1. Recommended streetlights for the following three areas: (Copy of Street Lighting Policy Attached)
• Dark area in vicinity of #18-20 Coles Road; compliant with town's streetlight policy.
Motion 2017-82 DM Snooks/Loch
Be it resolved to approve to install one 2-foot streetlight with a 100-watt bulb on the fourth pole, #8087058 next to #18-20 Cole's Road. **Favour 7; Opposed 0; Carried**
• East-end Intersection of Highway East/Old Track Road, install a 6-foot streetlight with a 150-watt bulb facing west on pole #6419618; compliant with town's streetlight policy.
Motion 2017-83 Clarke/Rose
Be it resolved to approve to install one 6-foot streetlight with a 150-watt bulb, facing west on pole #6419618 at the east-end intersection of Highway East/Old Track Road. **Favour 7; Opposed 0; Carried**
• Recommended streetlight by the last residence located at #36 Powerhouse Road.
Motion 2017-84 Clarke/Antle
Be it resolved to approve the installation of one 2-foot streetlight, 100-watt bulb on pole, #9529603 next to last residence at #34 Powerhouse Road. **Favour 7; Opposed 0; Carried**

2. Recommending to construct a three-board ranch fence made of pressure treated wood for back of Clarke's Gully, Re: Property #2 Penney's Hill and to include prices for material and labour to complete this work. Discussed but not approved. Mayor and Councillors Clarke/Rose to visit property owner to discuss reinstalling bridge across the brook existing Clarke's Gully and fence for property.

3. Recommending the construction of a 150-foot ranch fence between #200 Main Highway, (Evely's Apt), and the Community Center and to include prices for materials and labour.
Motion 2017-85 Rose/No Seconder
Be it resolved to approve to construct a 150-foot ranch fence between #200 Main Highway, (Apt Bldg), and the Community Center and to acquiring prices for materials and labour to complete this work. **Motion Failed**

4. Recommending to hire two persons for 1-week to clean up the Main Roads through the Town.
Motion 2017-86 Clarke/Antle TCM & TF to address.
Be it resolved to hire two workers for 1-week, Mon. to Fri., staring at 8:00 a.m. to 5:00 p.m. to pick-up garbage on Route 70 & 74. **Favour 7; Opposed 0; Carried**
5. Upgrades to King's Road Ext., recommend upgrading and ditching to prevent continuous repairs with stone. Details of the scope of work was discussed and it was noted that gravel road grading was carried out within the past two weeks of King's Rd Ext. and Swansea Road. No action required on this item.
6. Two exterior lights not working in front of Town Hall and need to be checked; noted to be addressed in request for quotes for upgrades to light fixtures for the lower level of Town Hall.

CORRESPONDENCE FOR ACTION

New Quarry Referral Letter from the Dept. of Natural Resources, Re: File # 71112006, Permit #135388 for Applicant - Welcon Construction Ltd.

Councillor Clarke declared a conflict of interest position as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 8:58 p.m.

Motion 2017-87 DM Snooks/Loch

Be it resolved to approve the new quarry permit #135388 for Welcon Construction Limited as stated; subject to approval of all other government departments and agencies affected by this application.

Favour 6; Opposed 0; Carried

Councillor Clarke returned to the regular public meeting of council at 9:00 p.m.

Clarified Professional Corp. Ltd., Re: Consolidated Financial Statements Year Ending December 31, 2016.

Motion 2017-88 Baker/Antle

Be it resolved to accept and approve the Consolidated Financial Statements Year Ending December 31, 2016 as prepared by Clarified Professional Corp. Ltd. **Favour 7; Opposed 0; Carried**

Residential Building Application Re: #6 Parsons' Road, check and verified compliant with town regulations.

Motion 2017-89 Baker/Loch

Be it resolved, that having met all town development regulations, the residential building application for #6 Parsons Road be approved. **Favour 7; Opposed 0; Carried**

Amendment - Motion 2016-231

Motion 2017-90 DM Snooks/Antle

Be it resolved to amend Motion 2016-231 by adding after the amount of $33,302.00, ***"repayable and amortized over a term of 180 months, (15-Years)"*** and to insert after the amount of $34,213.00, ***"repayable within a 12-month period, both loans at the interest rate of prime + .50%, (3.20%.) for the White's Lane Project #17-CWWF-17-00026"*** **Favour 7; Opposed 0; Carried**

Nortrax Preventive Maintenance Packages for 624K Loader/310SK Backhoe & JDLinks Machine Monitoring System & Multi-Year Subscription for both machines. Reviewed but no recommendation.

Atlantic Technical Services Ltd., Quote for Upgrades to the Chlorine and Soda Ash Systems.

Motion 2017-91 Rose/Loch

Be it resolved, to accept the quotation submitted by Atlantic Technical Services Ltd for the cost of items #2-#24 to complete necessary repairs to the town's existing Chlorine and Soda Ash Systems to the cost of $84,939.00 in order to continue to provide clean and safe drinking water to the residents of Victoria and Salmon Cove.

Favour 7; Opposed 0; Carried

Harris & Associates – Re: Paving Quote for Station Road - $120,738.50

Motion 2017-92 Baker/DM Snooks

Be it resolved, to accept Harris & Associates Ltd paving quote for Station Road at $120,738.50 and to immediately proceed with the tender process. **Favour 7; Opposed 0; Carried**

CORRESPONDENCE FOR INFORMATION/DISCUSSION None

NEW BUSINESS

Discussed requests to have some town ditches cleaned out and deepened along the old railway track going east to Main Highway behind property owners located at #71-85 Main Highway. Country Road also requires same work; both will be added to the summer works agenda, in addition all ditches to be inspected by Working Foreman.

Victoria Heritage Society seeking permission to hire one worker for a minimum of two weeks at no expense to the town. Will utilize own available funding with payroll completed through the office.
Motion 2017-93 DM Snooks/Loch **Favour 7; Opposed 0; Carried**

Councillor Clarke: White's Lane Re: Land needed to widen existing road for water/sewer/road upgrading project. Mayor/Councillor Clarke to meet with land owner to discuss possible options regarding acquisition of land for White's Lane Project# 17-CWWF-17-00026.

Councillor Baker: Enhancement to inside edge of Clarke's Gully Boardwalk. Berm around gully requires some type of foliage to cover black bog; suggestions/ideas were requested. It was also suggested to get information on installing a water fountain in center of the gully.

In-Kind Contribution Request: Persalvic School requesting staff assistance to install two soccer nets; agreed and passed to the Working Foreman to complete.

Letter from resident at #134 Main Highway with concerns of neighbor's dogs barking nightly after 11:00 p.m. and is requesting Council to enforce town noise regulations. Noted: A letter was issued May 12, 2017 to the identified dog owners regarding the same complaint, with a copy of the town's Noise and Dog Regulations.

Privileged Meeting
The remaining item on the agenda was of a confidential nature and a privileged meeting was called with the public dismissed for discussion.
Motion 2017-94 Clarke/Loch
Be it resolved to call a privileged meeting at 9:38 p.m. **Favour 7; Opposed 0; Carried**

- Resumes for Janitor/Custodian Position: DM Snooks/TCM to conduct interviews and hire from the selected applicants for a 90-Day probationary period.
- Job Training and in-house concerns, Re: Employee #1012. To be discussed at a CCOW Meeting.
- Job Descriptions. To be discussed at a CCOW Meeting.
- Concerns with proposed road survey for Clarke's Road. To be discussed further at a CCOW Meeting.

Motion 2017-95 Baker/Clarke No visitors remaining
Be it resolved to reconvene into a regular public meeting at 10:10 p.m. **Favour 7; Opposed 0; Carried**
Council Committee of Whole Meeting set for Tuesday, May 23, 2017 @ 7:30 p.m. to discuss Clarke's Road,

ADJOURNMENT OF MEETING:
Next Regular Council Meeting – June 6, 2017.
Motion 2017-96 DM Snooks/Antle
Be it resolved to adjourn the meeting at 10:14 p.m. **Favour 7; Opposed 0; Carried**
Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Councillor Kelly Loch
Councillor Jennifer Baker
Councillor Aubrey Rose
Shelly Butt, Town Clerk Manager
Deputy Mayor Sharon Snooks
Councillor Frank Antle
Councillor Glenn Clarke
Jamie Clarke, Working Foreman

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:08 p.m. One observer from 13B Cole's Road.

ADOPTION OF THE AGENDA:

Motion 2017-97 Loch/Baker No additions.
Be it resolved the agenda for the Regular Council Meeting of June 6, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING:

Minutes from the Regular Meeting of Council, May 16, 2017. No errors or omissions noted.
Motion 2017-98 DM Snooks/Antle
Be it resolved the minutes for the Regular Council Meeting of May 16, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- Bills/Accounts: Complete list previously circulated totaling $36, 158.21.
  Motion 2017-99 Clarke/Rose
  Be it resolved to approve payment of the accounts payable bills as presented totaling $36, 158.21.
  Favour 7; Opposed 0; Carried
- Civic Function Report, June 1, 2017 Re: Canada Day Planning.
  Motion 2017-100 Clarke/Rose
  Be it resolved to accept the Civic Function Report, June 1, 2017 as presented. **Favour 7; Opposed 0; Carried**
- Town Clerk's Report: May 16 – June 5, 2017
  Motion 2017-101 Clarke/Rose
  Be it resolved to accept the Town Clerk Manager's Report for May 16 – June 5, 2017 as presented.
  Favour 7; Opposed 0; Carried
  Noted: Councillor Baker, Recreation Liaison, (Re: Canada 150 Funding Application - Playground Equipment), stated the Recreation Commission would like Council approval to utilize the $50,000 in the 2017 Municipal Budget to purchase playground equipment to complete the Recreation Complex on Marsh Road, in the event the Canada 150 Funding application is not considered for approval under the new Federal Budget within the next few months. Discussed and authorized.
- Working Foreman's Report: May 16 – June 2, 2017 presented for discussion and approval.
  Motion 2017-102 Antle/Clarke
  Be it resolved to accept the Working Foreman's Report May 16 – June 2, 2017 as presented.
  Favour 7; Opposed 0; Carried

CORRESPONDENCE FOR INFORMATION/DISCUSSION

War Memorial Service Public Notice, Date: Sunday, June 25, 2017.
Approval to Call Tenders, Re: White's Lane Project #17-CWWF-17-00026.

CORRESPONDENCE FOR ACTION

Councillor Baker declared a conflict of interest position for first item under CFA as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chambers at 7:39 p.m.
Leave of Absence request, Re: Councillor Baker for RCM of April 25, 2017.
Motion 2017-103 DM Snooks/Clarke

Be it resolved to grant a paid leave of absence request for Councillor Baker as per request.
Favour 6; Opposed 0; Carried

Councillor Baker returned to the regular council meeting at 7:40 p.m.

Residential Building Application Re: #23 Hillview Crescent; compliant with Town Development Regulations.
Motion 2017-104 Baker/DM Snooks
Be it resolved, that having met all town development regulations, the residential building application for #23 Hillview Crescent be approved as presented. **Favour 7; Opposed 0; Carried**

Two Business Applications, Re: NFLD Jam & Pickle Factory Inc. Office and Product Distribution in Clarke's Supply Bldg, Mixed Development Zone and a Meat Shop at #43 Swansea Road, area zoned residential, not a discretionary use.

- NFLD Jam & Pickle Factory Inc. Office and Product Distribution

Motion 2017-105 Baker/Rose
Be it resolved, that having met the mixed development regulations, to grant approval of the business application submitted by the Newfoundland Jam & Pickle Factory Inc. as presented. **Favour 7; Opposed 0; Carried**

- Meat Shop at #43 Swansea Road, area zoned residential, not a discretionary use classification. Discussed and deferred until more information has been received.

1990 Chevy Cube Fire Van Offers. Eight offers received by the deadline date of June 2, 2017 at 3:00 p.m. Opened in Chambers in presence of all in attendance as follows:

Mr. M. Seymore, Spaniards Bay - $775.00
Mr. P. McCormick - $4,444.00
Mr. J. Murphy, Keligrews - $2,285.00
Mr. A. Gail, Paradise - $2,950.00
Mr. E. Rideout, $1,400.00
Mr. K. Rose - $1,500.00
Mr. B. Hiscock, Victoria - $461.07
Mr. T. Emberley $3,385.50

Motion 2017-105 Clarke/Loch
Be it resolved to accept the stated offer of $4,444.00 from Mr. P. McCormick to purchase one (1) 1990 Chevy Cube Fire Van, as is where is, with funds deposited in the town bank account. **Favour 7; Opposed 0; Carried**

Quotes Re: Upgrade to LED Light Fixtures/Bulbs Lower Level of Town Hall & Upgrade to LED Bulbs Only, Lower Level of Town Hall.

- Replacement of existing light fixtures/bulbs with LED fixtures/bulbs:
  A & M Electrical & Construction Ltd. - $5,950.00 + HST = $6,842.50
  Victoria Carpet Shoppe Ltd. - $5,956.53 + HST = $6,850.00
- To replace all existing light bulbs with LED bulbs only:
  A & M Electrical & Construction Ltd. - $2,150.00 + HST = $2,472.50
  Victoria Carpet Shoppe Ltd. - $3,304.35 + HST = $3,800.00

Motion 2017-106 Clarke/Rose
Be it resolved to approve to replace all light bulbs on the main level of the Town Hall with LED bulbs and accept the quote from A&M Electrical & Construction Ltd. at the cost of $2,472.50. **Favour 7; Opposed 0; Carried**

Two Donations Requests, Re: 1. CBN Legendary Car Club 21st Annual Show. 2. Shine & Danceworx Studios Inc. Carbonear. Discussed; noncompliant with town donation policy; place on file.

Dept of Natural Resources, Application for Exploration Approval, Re: Dawn Evans-Lamswood. Area Zoned Rural and is a permitted use classification. Permit Fee $100.00 for 6-month expiry from date of issue.
Motion 2017-107 Clarke/Rose

Be it resolved, that having met the town's development regulations, the application for mineral exploration on land owned by Dawn Evans-Lamswood off Swansea Road, be approved as submitted, subject to approval from all

related government departments and agencies affected by the application at the permit cost of $100.00, with a 6-month expiry from date of issue. **Favour 7; Opposed 0; Carried**

Municipal Election, 2017. Council decisions required, (ARO, #of Nomination Days and #Advanced Poll Days, etc). Dates for Nomination Day and Advanced Poll are at the discretion of the Returning Officer.

Motion 2017-108 Clarke/DM Snooks

Be it resolved that the Office Clerk be appointed as the *Alternate Returning Officer* in the event the Town Clerk/Manager cannot fulfill the duties of the Returning Officer during the Municipal Election, 2017.

Favour 7; Opposed 0; Carried

Motion 2017-109 **DM Snooks/Baker**

Be it resolved to hold one (1) Nomination Day and one (1) day for an Advanced Poll.

Favour 7; Opposed 0; Carried

Tax Recovery Plan for 2017 submitted for approval/adoption as required under the Community Sustainability Partnership Accountability Measures.

Motion 2017-110 **DM Snooks/Baker**

Be it resolved to approve and adopt the Tax Receivable Recovery Plan, 2017 as part of the Community Sustainability Partnership Accountability Measures with a 20% estimated collection of outstanding taxes/fees as directed by the Dept. of Municipal Affairs & Environment. **Favour 7; Opposed 0; Carried**

NEW BUSINESS

Property owner of #23-29 Ash's Lane, is requesting to meet with the Town Planning Committee. Meeting date set date for June 20/17 at 7:00 p.m.

Councillor Loch: Reported on attendance to the Girl Guide's Year End Closing Ceremony whereby the Town of Victoria was presented with a Certificate of Appreciation, 2017.

Councillor Baker: Request from the Recreation Comm. for town staff to assemble/install fire pit and benches at the Recreation Complex, Marsh Road. Discussed and WF will include on summer-works agenda.

Councillor Clarke: Inquired about possible construction activity on land approximately half a kilometer off the end of Church Road. No permits issued to date and the Working Foreman was requested to monitor any activity.

Councillor Rose: Requested Council to knockdown a partially collapsed house at #75A Burnt Woods Road, as it is a public hazard. Discussed and Councillor Rose must contact a family member regarding the stated concerns before action can be considered by Council.

PRIVILEGED MEETING

The remaining item on the agenda was of a confidential nature and a privileged meeting was called with the public dismissed for discussion.

Motion 2017-111 **Clarke/Baker**

Be it resolved to call a privileged meeting at 8:30 p.m. **Favour 7; Opposed 0; Carried**

Motion 2017-112 DM Snooks/Antle No visitors remaining

Be it resolved to reconvene into a regular public meeting at 9:45 p.m. **Favour 7; Opposed 0; Carried**

Council Committee Of Whole Report, Dated May 23, 2017 at 7:30 p.m. All items were discussed as follows:

Item #1: Agreed for Mayor Dooley and Councillor Clarke to address.

Item #2 & #3: Councillor Clarke will meet with both residents on the stated topics.

Item #4: Mayor/TCM to discuss stated concerns with employee #1002 & #1012. Town Management Committee will obtain job descriptions for a Heavy Equipment Operator/Maintenance Worker and Working Foreman's Position for Council considered.

Item #5: Included in the Finance Committee Report, dated May 31, 2017.

Motion 2017-113 Rose/Clarke
Be it resolved to accept the CCOW Report dated May 23/17 including all agreed recommendations.
Favour 7; Opposed 0; Carried

Finance Report Re: Collective Agreement, Management and Labourers Agreements.
Motion 2017-114 Clarke/DM Snooks
Be it resolved to approve and adopt the Collective Agreement, 2017-2019 between the Town of Victoria and Teamsters Union, Local 855, and all recommendations for Management and Labourers Agreements presented.
Favour 7; Opposed 0; Carried

Management and Labourers Agreement Signing Bonuses: Taken under advisement and will be reviewed be the next regular council meeting.

Employee #1270 requesting reinstatement of Personal Leave Entitlement for 2017 when required to use full years entitlement while off on sick leave in February 2017.
Motion 2017-115 Clarke/Baker
Be it resolved, that due to Council noncompliance with Article 20b of the Collective Agreement, approval be granted to reinstate personal leave for employee#1270 to a maximum of 10-days for 2017.
Favour 7; Opposed 0; Carried

ADJOURNMENT OF MEETING:
Next Regular Council Meeting – June 27, 2017.
Motion 2017-116 Rose/DM Snooks
Be it resolved to adjourn the meeting at 9.55 p.m. **Favour 7; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
Councillor Kelly Loch
Councillor Frank Antle
Councillor Jennifer Baker
Councillor Glenn Clarke
Councillor Aubrey Rose
Shelly Butt, Town Clerk Manager
Jamie Clarke, Working Foreman

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA:

Motion 2017-117 Clarke/Loch No Additions To The Agenda

Be it resolved the agenda for the Regular Meeting of Council for June 27, 2017 be adopted as presented.

Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / Date: June 6, 2017

Motion 2017-118 Baker/DM Snooks No errors or omissions noted

Be it resolved, that the minutes of the regular meeting of Council of June 6, 2017 be adopted as presented.

Favour 7; Opposed 0; Carried

COUNCIL COMMITTEE / STAFF REPORTS

Bill/Accounts: $26,371.35

Councillor Baker declared a conflict of interest position for bill #1 as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 7:10 p.m.

Motion 2017-119 DM Snooks/Rose

Be it resolved, that bill#1 for $3,935.42 be approved for payment as presented. **Favour 6; Opposed 0; Carried**

Councillor Baker returned to the regular council meeting 7:11 p.m.

The remaining bills were presented for discussion and approval, totaling $22,435.93.

Motion 2017-120 Antle/Loch

Be it resolved to approve payment of the remaining bills totalling $22,435.93. **Favour 7; Opposed 0; Carried**

Town Clerk Manager's Report: June 7-27, 2017

Motion 2017-121 DM Snooks/Rose

Be it resolved the Town Clerk Manager's Report be accepted as presented. **Favour 7; Opposed 0; Carried**

Noted: Contact Mr. Steve Crocker, MHA, to request he inquire why RCMP are not enforcing the Highways Traffic Act regarding a vehicle that has been parked off Route 70/Burnt Woods Road with Justice Minister and Minister of Trans. & Works on behalf of Council and concerned residents.

2. Speed-Bump Requests: Agreed to acquire cost quotes and order a minimum of six complete speed bumps.

Working Foreman's Report: June 7 -23, 2017.

Motion 2017-122 Rose/Clarke

Be it resolved the Working Foreman's Report: June 7-23, 2017 be accepted as presented.

Favour 7; Opposed 0; Carried

Civic Functions Committee Re: Canada Day Update, Saturday, July 1/17. Councillor Loch advised preparation were finalized, with the Community Centre being the alternate location if weather is unfavorable.

CORRESPONDENCE FOR ACTION

1. ***Councillor Baker declared a conflict of interest position on the following item as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chambers at 7:39 p.m.***

Quote to Hydro-seed and Fertilize inside edge of Clarke's Gully.

BPS Landscaping Ltd – Hydro-seed 14,000 sq. ft with Naturalization Mix, wood fibre mulch with tack, starter fertilizer, lime and custom seed blend.

Motion 2017-123 Clarke/Antle

Be it resolved approval be given to accept the quote from BPS Landscaping Ltd – Hydro-seed 14,000 sq. ft with Naturalization Mix, wood fibre mulch with tack, starter fertilizer, lime and custom seed blend for $2,875.00

Favour 6; Opposed 0; Carried ***Councillor Baker returned to the regular council meeting at 7:42 p.m.***

Noted: Discussion on the possibility of installing a fountain in Clarke's Gully and everyone was requested to research and forward any information on a suitable fountain for this area.

2. Crown Lands Application, Re: Land for remote cottage on Rocky Gully Marsh, location identified on attached map. Area is zoned Rural with "remote cottage" listed as a discretionary use classification.

Motion 2017-124 Clarke/Baker

Be it resolved, having met the town's development regulations, to approve the Crown Land Application for a remote cottage as identified on Rocky Gully Marsh, pending required approvals by all other provincial departments and agency approvals. **Favour 7; Opposed 0; Carried**

3. Proposed VVFD Main Room Renovations: Discussed the three extra rooms identified in the drawing, noting that to date, the proposed renovations have not been presented to the VVFD's general body. Conclusion: Until such time, all members have been informed of the current proposal and a final decision reached as to what space/rooms are required, Council cannot consider the proposal as presented.

4. Victoria Community Development Corporation – Council would like to get an update as to how the committee is functioning and it was decided to invite the executive to the next council meeting, July 25, 2017 at 6:30 p.m.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

1. Municipal Assessment Agency Board Update dated June 19, 2017, Audited Financial Statements for 2016-2017 available on their website: http://www.maa.ca and Meet & Greet Breakfast Invitation for July 21, 2017 at Fong's Motel & Restaurant, (previously emailed to Council). Councillors must reply to email if attending.

2. Royal Canadian Legion invitation for Mayor to attend their Annual Parade, Service and Reception on July 1/17. Mayor unable to attend due to prior commitments and all other councillors participating in town's Canada Day Celebrations.

3. Service NL, Public Health Laboratory Reports – All water samples satisfactory.

4. First half of 2017, Prov. Gas Tax Revenue Sharing Grant received/deposited for $13,183.43.

NEW BUSINESS

Cottage Application on file: Applicant is applying to construct a cottage on land located in a rural zone off the end of Church Road and once the application is complete, it will be presented for consideration of approval. The Royal Canadian Legion, Carbonear Branch has submitted a land ownership concern in relation to the same parcel of land, with a requested to hold the application until they have identified the location of their land in this area.

Noise Complaint, Re: Bethel Pentecostal Church Open-Air Services. Resident at #349 Old Track Road filed a noise complaint in relation to this church holding Sunday open-air services when weather permits. Discussed and reply with information from the town's noise regulations along with any other relevant information.

Councillor Rose: Still compiling detailed job descriptions for Heavy Equipment Operator and Working Foreman positions.

2. Mentioned the house at #75A Burnt Woods Road has partially collapsed to the ground and asked if town staff/equipment could finish knocking it down for public safety. Protocol is to contact the property owner to inquire as to their intentions for the house. Councillor Rose stated he would contact a family member for more information before Council considers any recourse.

Mayor Dooley gave information on an informal meeting with a property owner at #219 Highway East regarding a piece of land to widen an narrow section on Clarke's Road in the vicinity of the utility pole on this owners side. Complete details were discussed and it was the unanimous decision of Council that the road will remain as is, until such time municipal infrastructure is installed through the road to service all existing dwellings.

Mayor Dooley: Did not get an opportunity to discuss noted concerns with employee #1012 due to work-schedule. Mayor Dooley/Councillor Clarke will meet with the employee before the end of this current week.

ADJOURNMENT OF MEETING:
Next Council Meeting, July 25, 2017
Motion 2017-125 Rose/DM Snooks
Be it resolved to adjourn the meeting at 8:45 p.m. **Favour 7; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk/Manager



ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
Councillor Kelly Loch
Councillor Frank Antle
Councillor Jennifer Baker
Councillor Glenn Clarke
Councillor Aubrey Rose
Shelly Butt, Town Clerk Manager
Jamie Clarke, Working Foreman – Vacation

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:00 p.m.
A delegation in attendance with supporting and opposing views on the development an ATV/Snowmobile/Walking Trail via the railway track from the east end boundary of Victoria/Salmon Cove. Discussed construction of bridge within Victoria's boundary without permission and government approval, listened to reasons for need of an off-road trail in Victoria, as well as opposing opinions/concerns of the proposed trail to be developed directly in front of or behind residential properties posing an unfavourable impact on privacy and public nuisances from proposed location of the trail. In addition mention was made of the following:

- Issued Stop-Work Order. No further development of bridge in Victoria's boundary.
- Alternate trail location, i.e.: 15 meter buffer zone of existing brook leading to Powerhouse Road.
- Research of private land verses Crown Land.
- Available funding options to development a trail, i.e.: JCP/CEEP Grants.
- Insurance Coverage for users of a town trail.
- Council funding to cover cost to divert from existing railway track to alternate route.

It was decided that a new committee was needed and it was suggested that the delegation decide on two/three representatives in favor of the proposed trail, as well as those opposed and Council will decide on equal representatives.

DOPTION OF THE AGENDA:

Motion 2017-126 Clarke/Baker No Additions To The Agenda
Be it resolved the agenda for the Regular Meeting of Council for July 25, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / Date: June 27, 2017:

Motion 2017-127 Antle/Loch No errors or omissions noted
Be it resolved, that the minutes of the regular meeting of Council of June 6, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

COUNCIL COMMITTEE / STAFF REPORTS

Bill/Accounts: Total $58,003.18
Councillor Baker declared a conflict of interest position for bill #1 as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 7:55 p.m.
Motion 2017-128 Loch/Rose
Be it resolved, that bill#1 for $3,867.11 be approved for payment as presented. Favour 6; Opposed 0; Carried
Councillor Baker returned to the regular council meeting 7:57 p.m.
The remaining bills were presented for discussion and approval, totaling $54,136.07
Motion 2017-129 Antle/DM Snooks
Be it resolved to approve payment of the remaining bills totalling $54,136.07. **Favour 7; Opposed 0; Carried**

Town Clerk Manager's Report: June 28 – July 23, 2017
Motion 2017-130 DM Snooks/Rose
Be it resolved the Town Clerk Manager's Report be accepted as presented. **Favour 7; Opposed 0; Carried**

Working Foreman's Report June 28 – July 21, 2017
Motion 2017-131 Antle/Baker

Be it resolved the Working Foreman's Report: June 7-23, 2017 be accepted as presented.

Favour 7; Opposed 0; Carried

Town Management Committee Report Dated July 11, 2017

1. Re: Community Healthy Living Grant $5000.00 to complete electrical upgrades at the Community Centre. Recommending to upgrade all light bulbs to LED and replace some light fixtures and will utilize the GPA Contract for Florescent, Incandescent, HID, LED Lamps & Ballasts for cost savings.
2. Heavy Equipment Operator Job Description complete. Discussed relayed employee concerns regarding possible retirement of employee #1003 and workers to cover winter work. Council cannot address concerns until written confirmation is received of employee's intensions and it was decided to meet with Union Staff Thursday, July 27 at 4:00 p.m.
3. Ownership of the old Orange Lodge Building; believed to be owned by the Victoria United Church.
4. Dilapidated house at #75A Ike Cole's Road; will be removed by owner during late summer or early fall.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

1. U-Turn Drop-In Centre Business Plan 2017. A lengthy discussion followed with mention of zoning, regulations, secured funding for proposed three phase operational plan, no long-term financial operational commitment of funding, questioned length of transition turnaround time, etc., Council should contact the Dept. of Health for more information and perspective on what is legally required to operate a not-for-profit business with no provincial regulations. Councillor Rose stated that those who have expressed concerns are requesting a public referendum which is something Council should consider. Action: To notify all residents of the proposed business plan submitted for Council consideration and request concerns be forwarded confidentially in writing on or before August 11, 2017 at 12 noon. Flyers mailed to all households and notice placed on town's Facebook page.

2. MNL letter acknowledging that the resolution entitled "Increase of Tax-Free Amount for Councillors Remuneration" has been sent to the Minister of Finance in consideration of approval.

3. MAA Memo advising of upcoming changes to the municipal assessment roll as stated:
•Eliminate Frontage/Acreage Description, •Eliminate Land & Building Values, • Replace Prop/Occ Code with Description.

4. Newfoundland Power Inc, Re: Victoria Hydroelectric Plant inducted into 2017 Hydro Hall of Fame.

5. VVFD Member Resignation Letter, Re: John Loch. Council accepted Mr. Loch's resignation letter, acknowledged his dedication and service to the VVFD and Council over the past 10 years. Reply letter to be issued.

6. Dept of Municipal Affairs and Environment Approvals to Borrow from CIBC, Mount Pearl, NL for White's Lane Project 17-CWWF-17-00026 amounts not to exceed $33,302.00 as the town's municipal share and $34,213.00 as a bridge loan for the GST/PST.

7. Dept of Municipal Affairs and Environment, Re: Letter advising the town's 2017 Municipal Budget was reviewed and accepted with no deficiencies.

CORRESPONDENCE FOR ACTION

1. Quotes to supply and install new exhaust system with thermostatic control in pump-house.
   - A & M Electrical & Construction Ltd. $3,162.50 incl. HST
   - Dwyer's PLBG & ELECT. LTD $2,012.50 inc. HST
   - Bournes Electrical – Repeated requests but no reply.

Motion 2017-132 Clarke/Baker

Be it resolved to accept the quote of $2,012.50, incl. HST, from Dwyer's PLBG & ELECT. LTD.

Favour 7; Opposed 0; Carried

2. Harris & Associates Re: Tender Opening for White's Lane Water, Sewer & Road Upgrading Project MA 17-CWWF-17-00026:

- Shaw Ventures Company Ltd. $234,894.50 (H&A recommended for Municipal Approval)
- Welcon Construction Ltd. $275,007.08

Motion 2017-133 Clarke/Loch
Be it resolved to accept Harris & Associates Ltd recommendation to award the White's Lane Water, Sewer & Road Upgrading Project MA 17-CWWF-17-00026 tender to Shaw Ventures Company Ltd for $234,894.50.
Favour 7; Opposed 0; Carried

3. Dept of Municipal Affairs and Environment, Approval to Award Contract, Re: White's Lane Water, Sewer & Road Upgrading Project MA 17-CWWF-17-00026. Letter acknowledged and tender awarded under #2.

4. Application to construct a Cottage located off the end of Church Road within a Rural Zone. Application complies with town development regulations within a Rural Zone and was advertised with no opposition received.
Motion 2017-134 Baker/Loch
Be it resolved, being compliant with the town's development regulations in a rural zone, the cottage application be approved with noted stipulations: "No town services available beyond the residential zone off Church Road, garbage must be brought to end of Church Road for collection and must install a sanitary sewer-septic system and water-well certified by Service NL." **Favour 7; Opposed 0; Carried**

5. Approval-in-Principle Request to build a cabin on portion of land for sale at #442 Swansea Road.
Motion 2017-135 Clarke/Antle
Be it resolved, that approval-in-principle be granted pending building dimensions and land size purchased are compliant with the town's development regulations within a Rural Zone. **Favour 7; Opposed 0; Carried**

6. Application to construct a residential dwelling at #26 Dean's Road and temporary hookup to town services rough private property off Old Track Road, (OTR).
Motion 2017-136 Baker/Rose
Be it resolved to approve the building application pending compliance with all town development regulations, including but not limited to, must access water/sewer services off Dean's Road to OTR, (access through private property denied), to connect to services at the boundary of #316 OTR nearest to the intersection, with written knowledge/consent from property owner of #316 OTR provided, section of gravel road not currently maintained by the town and access to land will remain off Highway East until such time municipal infrastructure is installed through Dean's Road connecting to OTR and be it further resolved that the applicant must disconnect from #316 OTR when municipal infrastructure is installed through Dean's Road at no town expense.
Favour 7; Opposed 0; Carried

NEW BUSINESS

- Update, Re: Abandoned Vehicle on intersection of Rout 70/Burnt Woods Road & residential complaints/concerns. MHA Steve Crocker replied stating both the Minister of Justice and Minister of Transportation and Works were contacted with the Justice Minister stating nothing could be done within their department. Still waiting for a reply from Minister Hawkins, DOT&W's with a review of the Highway's Traffic Act, Re: Section 149.

- Victoria Heritage Society, Re: Job Creation Program, (JCP), Application to build a Storage/Work Shed and upgrades to other buildings, etc. Approval received, job notice advertised with a deadline to apply 12-noon, Friday, August-04-17. VHS will select participants and AES&L will verify eligibility, expected start date Aug. 14, 2017.
- Community Enhancement Employment Program, (CEEP), information previously circulated to all Arm-Committee's of Council twice by email, with the Heritage Society submitting a project to build a replica Fire Hall in the Heritage Village.

ADJOURNMENT OF MEETING:

Next Regular Council Meeting: August 15, 2017

Motion 2017-137 DM Snooks/Clarke

Be it resolved to adjourn the meeting at 10:13 p.m. **Favour 7; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Signed:

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
Councillor Kelly Loch
Councillor Jennifer Baker
Councillor Glenn Clarke
Shelly Butt, Town Clerk Manager
Jamie Clarke, Working Foreman
Councillor Frank Antle – Regrets
Councillor Aubrey Rose - Regrets

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:08 p.m.
Resident from #5 Hillview Drive expressed concerns with the upcoming Station Road Paving Project in relation to the existing height of this gravel road, (flanking road to owner's property), along with the addition of pavement because of flooding problems, proper water drainage on both Hillview Drive and Station Road in the vicinity of the owner's property. Council stated that all concerns will be conveyed at the project preconstruction meeting and all measures will be taken to alleviate any expressed issues.

ADOPTION OF THE AGENDA: August 15, 2017

Motion 2017-138 Clarke/Loch No Additions to the Agenda
Be it resolved the agenda for the Regular Meeting of Council for August 15, 2017 be adopted as presented.
Favour 5; Opposed 0; Carried

MINUTES / COUNCIL MEETING / July 25, 2017

Motion 2017-139 DM Snooks/Baker No errors or omissions noted
Be it resolved, that the minutes of the regular meeting of Council of **July 25, 2017** be adopted as presented.
Favour 5; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- **Bill/Accounts:**

Councillor Baker declared a conflict of interest position for bill #1 as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at **7:34 p.m.**
Motion 2017-140 Clarke/DM Snooks
Be it resolved, that bill#1 for $2,221.80 be approved for payment as presented. **Favour 4; Opposed 0; Carried**
Councillor Baker returned to the regular council meeting 7:35 p.m.

The remaining bills were presented for discussion and approval, totaling $36,485.55
Motion 2017-141 Loch/Clarke
Be it resolved to approve payment of the remaining bills totalling $36,485.55. **Favour 5; Opposed 0; Carried**

- Town Clerk's Report: July 26- Aug. 14, 2017 Motion Required

Motion 2017-142 DM Snooks/Baker
Be it resolved the Town Clerk Manager's Report, July 26- Aug. 14, 2017, be accepted as presented.
Favour 5; Opposed 0; Carried

- Working Foreman's Report

Motion 2017-143 Clarke/Loch
Be it resolved the Working Foreman's Report: July 26 - Aug 14, 2017 be accepted as presented.
Favour 5; Opposed 0; Carried

CORRESPONDENCE FOR ACTION

Request for Leave-of-Absence, Re: Councillor Rose
Motion 2017-144 Clarke/Baker
Be it resolved to approve the leave-of-absence request for Councillor Rose from this regular council meeting.
Favour 5; Opposed 0; Carried

Leave of Absence Request, Re: Councillor Antle.

Motion 2017-145 Loch/DM Snooks
Be it resolved to approve the leave-of-absence request for Councillor Antle from this regular council meeting.
Favour 5; Opposed 0; Carried

Station Road Street Upgrading & Paving (2017) PN 17-128 Re: Tender Results including cost of engineering by Harris & Associates, dated July 26/17:

- Farrell's Excavating Ltd $84,381.25 - Recommendation to Award Contract.
- Concord Paving Ltd $104,932.90
- Harris & Associates Project Engineering Fees $12,650.00.

Motion 2017-146 Clarke/DM Snooks
Be it resolved, that having met the tender specification, to accept Farrell's Excavating Ltd tendered price of $84,381.25 and be it further resolved the engineering fees of $12,650.00 be approved for Harris & Associates for the Station Road Street Upgrading & Paving (2017), P 17-128. **Favour 5; Opposed 0; Carried**

Proclamation in recognition of Sexual Violence Awareness Week, September 10th – 16th, 2017.
Motion 2017-147 Loch/Baker
Be it resolved that Mayor Dooley sign and proclaim September 10th-16th, 2017 as Sexual Violence Awareness Week on behalf of the town of Victoria.

NEW BUSINESS
U-Turn Drop-In-Centre Drop-In & Transitional Housing Business Plan 2017 and letters of concern received from residents. All documentation was reviewed, with more discussion-taking place on all related matters set before Council but no consensus could be reached. No reply was received for this meeting from MHA Steve Crocker to questions sent by the TCM requesting information regarding government departmental involvement, regulations, building codes, funding to operate, etc. It was decided to defer the discussion for another meeting of Council.

New Ad-hoc Committee for the development of an ATV/Snowmobile/Walking Trail from the Victoria/Salmon Cove boundary going westward and at least two Councillors should be on the committee. It was noted that Councillor Baker volunteered at the previous Council meeting with Mayor Dooley volunteering at this meeting. TCM to advise the members and choose a date for the first meeting.

Resident from #9 Dean's Road requesting permission to temporary hook on to the 1" waterline brought to Dean's Road through an easement from Country Rd, until such time town water is supplied through Dean's Road and avail of town sewer off Old Track Road. Request was discussed however, it was noted that a decision of Council was reached back in March 2017 with no deviation from the prior commitment.

Resident from #10 Bear Freeway cut a section of pavement in the driveway to adjust the slightly raised culvert and is wondering if Council is responsible for replacing the pavement. The WF reported on the details surrounding this issued and it was stated that the town is not responsible for the required work; WF to notify the property owner of the discussion.

Amounts Payable for Election Official Positions for the upcoming 2017 Municipal Election – Re: Returning Office, Deputy Returning Officers & Poll Clerks. Information was supplied from Elections NL as well as amounts previously paid out during the 2013 Municipal Election. It was recommended to increase all positions by $50.00 from amounts previously paid out for the 2013 Municipal Election.

Date & Place for the Municipal Election 2017Advanced Poll.
Motion 2017-148 DM Snooks/Antle

Be it resolved to hold one advanced poll day on Saturday, September 23, 2017 on the lower floor of the Victoria Community Center. **Favour 5; Opposed 0; Carried**

Councillor Loch gave a brief update on the cancellation of the Victoria Day Celebrations. Heritage Society's Teddy Bear Picnic will be rescheduled with public notice issues of details.

Mayor Dooley advised that Fire Chief Layden contacted him requesting the following two items be presented to Council as a result of a meeting held between the Victoria Volunteer Fire Dept. and the Salmon Cove Volunteer Dept.:

1. Sharing the town's pager system and eDispatch Service at a 50/50 cost-shared ratio to each department. All Councillors present at this meeting agreed with the VVFD Executive decision.

2. The VVFD Executive request to revise By-Law #17-A in order to accommodate current members of the department to remain a member, if requested, should they relocate outside of Victoria.

The request was discussed in-depth with Councillor Baker becoming out of order and voluntarily leaving the meeting at 9:07 p.m. The discussion continued with the decision that all members of the VVFD must vote on the matter, a copy of the minutes showing the vote and written revision, signed by Chief Layden submitted for council consideration.

ADJOURNMENT OF MEETING

Next Regular Council Meeting: September 12, 2017

Motion 2017-149 DM Snooks/Loch

Be it resolved to adjourn the meeting at 9:26 p.m. **Favour 4; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Signed:

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
Councillor Kelly Loch
Councillor Frank Antle
Councillor Jennifer Baker
Councillor Glenn Clarke
Councillor Aubrey Rose - Regrets
Shelly Butt, Town Clerk Manager
Jamie Clarke, Working Foreman

CALL MEETING TO ORDER / WELCOME

Mayor Dooley welcomed everyone to the meeting and called the meeting to order at 7:04 p.m.
Observer: Resident of #31 King's Road, Victoria.
Delegation: Mr. Jeffery Bourne, Executive Director of the U-Turn Addictions Drop-In Center & Transitional Housing and Mrs. Tammy Bourne, Peer Lead Support/Bookkeeper for same center.

ADOPTION OF THE AGENDA: September 12, 2017

Motion 2017-150 Baker/DM Snooks No Additions to the Agenda
Be it resolved the agenda for the Regular Meeting of Council for September 12, 2017 be adopted as presented.
Favour 6; Opposed 0; Carried

MINUTES / COUNCIL MEETING / Regular Council Meeting Aug. 15/17 & Special Public Meeting Aug. 29/17

Motion 2017-151 Clarke/Baker No errors or omissions noted
Be it resolved, that the minutes of the regular meeting of Council of **August 15, 2017** be adopted as presented.
Favour 6; Opposed 0; Carried

Councillor Clarke moved to strike the comment from the minutes of Aug. 15, 2017 on page 3, item #2, *"Councillor Baker becoming out of order"*, no seconder; **Motion Failed**.

tion 2017-152 DM Snooks/Loch No errors or omissions noted
Be it resolved, that the minutes of the special public meeting of Council of **August 29, 2017** be adopted as presented.
Favour 6; Opposed 0; Carried

Delegation: Jeff and Tammy Bourne engaged Council on the following:

- Was the U-Turn Addictions Drop-In Centre and Transitional Housing Business Proposal reviewed? Yes
- Asked how many written replies Council received from the public; six (6).
- Mr. Bourne questioned the number of letters received as not being sufficient means for Council to hold another public forum before dealing with the business application.
- Mayor Dooley said Council will hold a Plebiscite to get the view of the town's eligible voting residents on September 26, 2017. Mr. Bourne felt this was an election tactic and they should have been immediately notified when the decision was made.
- Mr. & Mrs. Bourne inquired as to the question being put forward in the Plebiscite. Question read aloud with them insisting the word ***"additions"*** be removed from the question. Will contact Municipal Affairs and Environment for clarification on the motion.
- Asked how the vote would be counted; will be conducted in conjunction with the Municipal Elections Act with the number of votes counted in the same manner as the Municipal Election results; highest votes for or against.
- Asked why Council decided to hold a Plebiscite rather than Council approve/deny their business application. Mayor Dooley said that Council felt this was a matter that the town's residents should be a part of and reminded them that from their first meeting in November 2016 they wanted the full support of town and felt that a Plebiscite was a means to get the answer for the benefit all concerned parties.
- Councillor Clarke said that much research was conducted throughout the province with little information available, no replies from government to questions submitted by himself and the TCM.
- Mayor Dooley encouraged them to campaign and get their message out to the town's residents before September 26, 2017. Mr. & Mrs. Bourne thanked Council for their time, leaving the meeting at 7:48 p.m. along with the resident from #31 King's Road.

COUNCIL COMM. / STAFF REPORTS

- Bill/Accounts
  Councillor Baker *declared a conflict of interest position for bill #1 as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 7:59* ***p.m.***
  Motion 2017-153 DM Snooks/Clarke
  Be it resolved, that bill#1 for $644.00 be approved for payment as presented. **Favour 5; Opposed 0; Carried**
  Councillor Baker returned to the regular council meeting 8:01 p.m.

The remaining bills were presented for discussion and approval, totaling $43,576.69.
Motion 2017-154 Clarke/Antle
Be it resolved to approve payment of the remaining bills totalling $43,576.69. **Favour 6; Opposed 0; Carried**

- Town Clerk's Report: Aug 16 – Sept. 11, 2017
  Motion 2017-155 DM Snooks/Clarke
  Be it resolved the Town Clerk Manager's Report, Aug 16 – Sept. 11, 2017, be accepted as presented.
  Favour 6; Opposed 0; Carried

Discussion on Item #7, Re: Abandoned vehicle on corner of Burnt Woods Road/Highway East.
Motion 2017-156 Clarke/DM Snooks
Be it resolved to give notice to the vehicle owner that Monday, Sept 18/17 at 12 noon is the deadline to remove the vehicle in order carry out necessary ditching, be it further resolved that if no action is taken by this date, Council will have the vehicle towed by professional towing company to their impounding site, with all incurred expenses billed to the owner.
Favour 6; Opposed 0; Carried

Question arose regarding, what seems to be, an abandoned pickup truck on Main Highway,(Route 70). Complaints were received of its dilapidated condition and length of time it has been left on the side of the public highway.
Motion 2017-157 Clarke/DM Snooks
Be it resolved to inquire if the property owner owns the dilapidated pickup truck, ask the intensions for the vehicle and if the vehicle is owned by property owner, request it be removed as soon as possible stating that complaints have been received regarding its unsightliness. **Favour 6; Opposed 0; Carried**

Notable Mentions: Set up meeting with members of the Ad-Hoc ATV/Walking Trail Committee with Mayor Dooley and Councillor Baker for Monday Sept 18/17 @ 7:00 p.m.

- Working Foreman's Report: Aug 16 – Sept. 11, 2017
  Motion 2017-158 DM Snooks/Loch
  Be it resolved the Working Foreman's Report: July 26 - Aug 14, 2017 be accepted as presented.
  Favour 6; Opposed 0; Carried

CORRESPONDENCE FOR ACTION

1. Request for paid Leave-of-Absence, Re: Councillor Rose. (Meeting Date: September 12, 2017)

Motion 2017-159 Clarke/Antle
Be it resolved to approve the paid leave-of-absence request for Councillor Rose from this regular council meeting.
Favour 6; Opposed 0; Carried

2. Candlelighters Proclamation in recognition of Childhood Cancer Awareness Month, September 2017 with Mayor Dooley signing the proclamation as requested.

3. Email from Ms. D. Hurdle, NL Provincial Ambassador for Pregnancy & Infant Loss International requesting for the Council to light something up in purple on October 15/17 at 7:00 p.m. in recognition of Pregnancy & Infant Loss Remembrance Day. Councillor Loch, Civic Functions Chair requested to take action on the request.

4. The 28th Annual Trinity Conception Placentia Health Foundation Telethon. Seeking assistance with active support during the telethon as well as a financial contribution.
   Motive 2017-160 Antle/Loch

Be it resolved to approve a $500.00 donation from the Town of Victoria to be presented to the 28th Annual Trinity Conception Placentia Health Foundation Telethon. **Favour 6; Opposed 0; Carried**

Notice from Minister Joyce, Minister of Municipal Affairs and Environment regarding funding approval under the New Building Canada Fund-Small Communities Fund Re: Cole's Road Water/Sewer/Road Upgrading, (Project # 17-SCF-18-00064). • Must accept funding. • Must agree to enter into agreement with MA&E. • Must approve specific Engineering Consultant for the project.

Motion 2017-161 Clarke/Baker

Be it resolved to accept the approved funding for Cole's Road Water/Sewer/Road Upgrading, (Project # 17-SCF-18-00064), for $225,764.00 under the New Building Canada Fund-Small Communities Fund and Mayor Dooley/Town Clerk/Manager to enter into a funding agreement with the Dept. of Municipal Affairs & Environment; and be it further resolved to approve Harris & Associates Ltd, Carbonear as the Prime Consultant for this project.

Favour 6; Opposed 0; Carried

6. New Business Application, Re: Executive Finishes Ltd Homebased Business Office only, from #145 Church Road. Area not zoned for business however, home-based businesses are tolerated if not contrary to the residential surroundings of the neighbourhood. Basic Business Tax is applicable under the 2017 tax structure.

   Motion 2017-162 DM Snooks/Clarke

   Be it resolved, having met the town's development regulations, the business application to open Executive Finishes Ltd Homebased Business Office only from #145 Church Road be approved as presented with noted stipulations.

   Favour 6; Opposed 0; Carried

7. Requested correspondence from the VVFD Re: Revision to By-Law 17A. Discussed and perhaps should consider more reviewed feel that it should be reviewed individually

   Motion 2017-163 Baker/Clarke

   Be it resolved to accept and approve the amendment to the VVFD's By-Law #17-A as stated subject to all members being covered by the current fire fighters insurance coverage. **Favour 6; Opposed 0; Carried**

8. Dean's Road Main Water/Sewer Tie-In off Old Track Road. Total cost of $43,327.40. Harris & Assoc's cost $8050.00 and Shaw Venture's cost of $35,277.40.

   Motion 2017- 164 Clarke/Baker

   Be it resolved to accept Shaw Venture's total cost of $35,277.40 and Harris & Associates total engineering fee of $8050.00 to complete Dean's Road Main Water/Sewer Tie-In off Old Track Road.

   Favour 6; Opposed 0; Carried

9. Victoria Recreation Commission – Blue Imp Play Strong Playground Equipment Purchase, Re: Equipment and Professional Installation totalling $51,428.00 for the Marsh Road Playground. Council discussed all details with Working Foreman regarding staff assembling stated equipment.

   Motion 2017-165 Antle/Baker

Be it resolved to approve the purchase of one piece of playground equipment, (IMPlay Play Structure Playground), at the cost of $27,560.00 pre-tax, including shipping cost and town staff to assemble/install with ample notice given by the VRC when to assemble/install. **Favour 6; Opposed 0; Carried**

Councillor Baker, VRC Liaison, gave a verbal request from the VRC to utilize the remaining 2017 budgeted funding, less monthly expenses to yearend, to purchase a piece of playground equipment to be installed in the Shaw Snow Memorial Playground, Powerhouse Road.

Motion 2017-166 Loch/DM Snooks

Be it resolved to approval for the Victoria Recreation Commission to utilize the remaining 2017 budget funding, less monthly expenses to yearend, to purchase playground equipment to be installed in the Shaw Snow Memorial Playground, Powerhouse Road and town staff to install with ample notice given by the VRC when to assemble/install.

Favour 6; Opposed 0; Carried

CORRESPONDENCE FOR INFORMATION

* Thank-you card from Mrs. E. Swain & Family, (Family of Office Clerk – Wanda Clarke).

- Harris & Associates Re: Copy Letter to Farrell's Excavating Ltd. lowest tender awarded for Street Upgrading & Paving (2017) Project, PN 17-128.
- Letter from Babb Law Office, Re: Stop Work Order issued to the Town of Victoria, Re: Recreation Commission Family Area opposite side of old railway track. Mayor Dooley to make an effort to speak to Mr. A. Smith about his concern.
- Eastern Regional Service Brd Upcoming Elections, with nominees from within our region for a four-year term. Elections will take place in October after the Municipal Elections on September 26/17.

NEW BUSINESS

- Ditching – Country Road (Written Complaints – Mr/Mrs. B. Swain #31 Country Rd & message from Ms. L. Penney end of Country Rd). *Mayor Dooley declared a conflict of interest position as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 9:02 p.m. with DM Snooks assuming the chair's position.*
  All concerns were discussed with the Working Foreman, who felt work was satisfactorily completed in town ditches. Hydro-seeding and/or replacing sods was discussed, with the WF stating this action defeats the purpose of cleaning out town ditches and may impede their ability to carry out regular ditch maintenance. WF was directed to get prices on hydro-seeding and grass sods and have the work completed as stated.
  Mayor Dooley returned 9:18 p.m.
- Pole Light located at #50 Rattle's Road being paid by the town but located inside private property. Notify NL Power to remove from town's account and forward bill to property owner.
- Wheelchair Accessibility to Town Hall entrance and upper floor. To be reviewed by next Council.
- Repairs/Upgrades of two town bridges, i.e.: Trussel and King's Road. Instructions given to contact Harris & Associates Ltd to inspect bridges for stability and safety in addition to making a recommendation to Council.
- Speed-bump concerns, i.e.: type, size, cost, number per road and need for policy. Forward to next Council. .

Letter received from resident located at 18-20 Ash's Lane requesting employment with the town. Issue reply advising no work available.

Councillor Baker, on behalf of the VRC, requested assistance from Council to complete the proposed Family Area on Marsh Road next Spring/Summer; Council agreed.
2. Parental requests to paint crosswalks and install signage for School Bus Stops on the Main Highways. Send inquiry to Dept. of Transportation & Works.

ADJOURNMENT OF MEETING
Next Meeting: Swearing-In of New Council/Regular Council Meeting, October 10, 2017

Motion 2017-167 Clarke/Baker
Be it resolved to adjourn the meeting at 10:07 p.m. **Favour 6; Opposed 0; Carried**

Signed:
Barry Dooley
Mayor

Signed:
Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Sharon Snooks
Councillor Kelly Loch
Councillor Frank Antle
Councillor Jennifer Baker
Councillor Glenn Clarke
Councillor Aubrey Rose - Regrets
Shelly Butt, Town Clerk Manager

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:00 p.m. No Visitors Business

ADOPTION OF THE AGENDA: October 10, 2017

Motion 2017-168 Loch/Clarke No Additions to the Agenda
Be it resolved the agenda for the Regular Meeting of Council for October 10, 2017 be adopted as presented.
Favour 6; Opposed 0; Carried

MINUTES / COUNCIL MEETINGS Re: Regular Public Meeting Sept. 12/17, Special Privileged Meeting Sept. 21/17 & Special Public Meeting: Oct. 2/17

Minutes of Regular Public Meeting September 10/17
Motion 2017-169 Clarke/Baker No errors or omissions noted
Be it resolved, that the minutes of the regular meeting of Council of September 12, 2017 be adopted as presented.
Favour 6; Opposed 0; Carried

Special Privileged Meeting September 21/17
Motion 2017-170 Baker/Antle No errors or omissions noted
Be it resolved, that the minutes of the Special Privileged Meeting September. 21/17 be adopted as presented.
Favour 6; Opposed 0; Carried

Special Public Meeting: Oct. 2/17
Motion 2017-171 DM Snooks/Loch No errors or omissions noted
Be it resolved, that the minutes of the Special Public Meeting October. 2/17 be adopted as presented.
Favour 6; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- Bill/Accounts
  ***Councillor Baker** declared a conflict of interest position for bill #1 as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 7:07 p.m.*
  Motion 2017-172 Clarke/Antle
  Be it resolved, that bill#1 for $4,526.75 be approved for payment as presented. **Favour 5; Opposed 0; Carried**
  Councillor Baker returned to the regular council meeting 7:08 p.m.

The remaining bills were presented for discussion and approval, totaling $127,766.05.
Motion 2017-173 Loch/Baker
Be it resolved to approve payment of the remaining bills totalling $127,766.05. **Favour 6; Opposed 0; Carried**

Councillor Clarke stated that the electric meter for the Penney's Hill Pumphouse was no longer required for service and requested Newfoundland Power Inc. disconnect it immediately as not to incur any future charges.

Sentiments were exchanged by all Councillors elected to office from 2013-2017 as well as by Council Committee Chairs for the dedication shown during the past 4-year term, with best wishes extended to outgoing Councillors, Frank Antle and Aubrey Rose.

ADJOURNMENT OF MEETING

Motion 2017-174 Clarke/Baker
Be it resolved to adjourn the meeting at 7:17 p.m. **Favour 6; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Signed:

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Deputy Mayor Gord Ash
Councillor Kelly Loch
Councillor Jennifer Moores
Councillor Glenn Clarke
Councillor Sharon Snooks
Councillor Jennifer Baker
Shelly Butt, Town Clerk/Manager
Jamie Clarke, Working Foreman

CALL MEETING TO ORDER / WELCOME

Mayor Dooley welcomed all residents present to observe the meeting. (No business on the agenda).
Mayor Dooley called the meeting to order at 7:00 p.m. and presented his expectations regarding following the rules of procedure for conducting effective meetings, effective immediately and for the coming four-year term.

ADOPTION OF THE AGENDA: October 17, 2017

Motion 2017-176 DM Ash/Loch No Additions to the Agenda
Be it resolved the agenda for the Regular Meeting of Council for October 17, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / Regular Council Meeting October 10, 2017, Swearing-In Ceremony & First Meeting of New Council, October 10, 2017
Regular Council Meeting October 10, 2017
Motion 2017-177 Clarke/Baker No errors or omissions noted
Be it resolved, that the minutes of the Regular Council meeting of Oct 10, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

Swearing-In Ceremony & First Meeting of New Council, October 10, 2017
Motion 2017-178 Baker/Snooks No errors or omissions noted
Be it resolved, that the minutes of the Swearing-In Ceremony & First Meeting of New Council, Oct 10, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

Bill/Accounts: Total $5,110.86
Motion 2017-179 Loch/Baker Previously Circulated For Review
Be it resolved to approve payment of the Accounts Payable bills as presented totalling $5,110.86.
Favour 7; Opposed 0; Carried

Town Clerk's Report: Sept. 13 – October 16, 2017
Motion 2017-180 Snooks/Baker Previously Circulated For Review
Be it resolved to accept the Town Clerk Manager's Report, Sept. 13 – October 16, 2017 as presented.
Favour 7; Opposed 0; Carried

Noted-C/Baker:

- Pre-Construction Meeting w/Farrell's Construction Re: Station Road Paving Project – Work to start before Oct 31/17 and all concerns stated by resident at #5 Hillview Drive regarding road height/excess water runoff towards property were discussed and duly noted by the contractor to be rectified during the project. In addition, everyone visited the work site for a project visual including areas of concern to #5 Hillview Drive.

Working Foreman's Report: Sept. 13 – October 13, 2017
Motion 2017-181 Baker/Loch Previously Circulated For Review
Be it resolved to accept the Working Foreman's Report Sept. 13 – October 13, 2017 as presented.
Favour 7; Opposed 0; Carried

Noted-D/M Ash: Questioned why wiring repairs to a town vehicle were not completed by a certified dealership with respect to the town's liability should a problem occur from the work completed by a local business and stated

in future all such repairs should be completed accordingly.

CORRESPONDENCE FOR ACTION

Two Crown Land Applications:

- Crown Land Application #151762 – Existing Cabin, Spruce Pond, Area - Rural Zone and Discretionary Use Class in the Town's Development Regulations.

Motion 2017-182 Clarke/Baker

Be it resolved, that having met the town's development regulations, the Crown Land Application for the existing cabin as identified on Spruce Pond be approved, pending required approvals by all other provincial departments and agency approvals. **Favour 7; Opposed 0; Carried**

- Crown Land Application #151755 Remote Cottage, Spruce Pond, Area-Rural Zone and a discretionary use class of Council.

Motion 2017-183 Snooks/Clarke

Be it resolved, having met the town's development regulations, to approve the Crown Land Application for a remote cottage as identified on Spruce Pond, pending required approvals by all other provincial departments and agency approvals. **Favour 7; Opposed 0; Carried**

2. Municipal Assessment Agency, (MAA), Call for Nominations for Avalon Region Director, deadline October 26, 2017. No nominations put forward within Council however, will vote once list of nominee are received.

3. Eastern Regional Service Board, Re: Nominations for Sub-Region/Ward 9-Trinity Conception North, with a deadline of 4:30 p.m., October 31, 2017. No interest expressed however, if subject to change, anyone interested must give ample notice to have the nomination form completed and sign off by the appropriated signees.

4. Council Representative/s for the Conception Bay North Joint Council Association. It was noted there were two representatives from the previous Council serving as members, which are now vacant, however any number of councillors can attend meetings. Mayor called for expressions of interest and both D/M Ash and C/Clarke volunteered to represent Victoria.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

1. Hon. Steve Crocker, MHA, Re: Congratulatory Letter to all recently elected members to Council for Victoria.
2. Municipal Assessment Agency 2016-2017 Annual Report. Complete copy available on the MAA's website.
3. Mr. Derek Simmons, Director of Fire Services/Fire Commissioner, letter advising the VVFD's funding application under the Provincial Firefighting Equipment Fire Protection Financial Assistance Program was not approved. Copy previously supplied to Chief Layden of the VVFD.
4. MNL Members Memorandum - Notice of Motion to be presented at the 2017 AGM of proposed revision to wording that "All references to "Executive Director" be replaced with "Chief Executive Officer, (CEO)".
5. Letters of Apology from two members of the VVFD, (FF1003 & FF1018), received as requested by Mayor Dooley for inappropriate public media comments towards Council. Duty noted as accepted and appreciated.
6. Mrs. D. Harvey, Program Coordinator – BizPal. Congratulations to all recently elected Councillors and re-introduction of BizPal's online service which assist entrepreneurs with online access to Victoria's business application forms, and other related information.

NEW BUSINESS

Councillor Orientation with Mr. Sandy Hounsell, Director of Regional Support, MA&E, Thursday, October 19, 2017 at 7:00 p.m., at the Community Centre with several towns in the immediate area invited to attend.

Thank-You Letter received as follows:

- Victoria Heritage Society, thank-you letter for sponsorship towards their Annual Golf Tournament Fundraiser.
- Mr. D. Coombs, Chief Development Officer, TCPHF expressing sincere thanks for the town's financial contribution towards the 28th Annual Telethon.

Donation request from the Retired & Honorary Firefighters Association towards their 13th Annual Christmas Party for Persons with Special Needs. *C/Clarke declared a conflict of interest position as being a member of this association, leaving the chambers at 7:57 p.m.*

Motion 2017-184 DM Ash/Baker

Be it resolved to approve a financial donation of $100.00 towards the 13th Annual Christmas Party for Persons with Special Needs as requested by the RHFFA. **Favour 7; Opposed 0; Carried**

C/Clarke returned to the chambers at 7:58 p.m.

Inquiry from the Victoria Volunteer Fire Dept. asking for direction with respect to responding to fire emergencies to areas over rough terrain on undeveloped trails/paths and if consideration could be given to upgrading such areas. Briefly discussed the two fire pumper vehicles and recently purchased accessory equipment, (high-pressure hose/adaptors) as possibility being adequate to provide fire protection to such areas, however the discussion concluded that the decision to provide fire and emergency response as noted, is at the discretion of VVFD in challenging situation. In addition, insurance coverage and liability information will be requested from Cal-Legrow Insurance.

Councillor Snooks asked if there was any interest in fundraising for the Heart & Stroke Foundation- no expression of interest. In addition, inquired if Council would be donating to the VVFD Annual Banquet with a brief discussion and everyone was reminded that the town paid $49,775.00 towards the purchase of the 2004 Pierce Fire Rescue Pumper, in addition to their 2017 Budget.

Councillor Baker inquired about the following

- Replacement of driveway pavement from the readjustment of a culvert in front of #10 Bear Freeway and was informed the Working Foreman would deal with it.
- Needed discussions on conveyed concerns relating to speed-bumps and should be a priority of the proper council committee.
- Intersection of Old Track Road South /Old Salmon Cove Road in need of repairs; passed to Working Foreman.

ADJOURNMENT OF MEETING

Next Regular Council Meeting November 7, 2017.

Motion 2017-185 Baker/Snook

Be it resolved, with no other business, to adjourn the meeting at 8:42 p.m. **Favour 7; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Signed:

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley **Deputy Mayor Gord Ash**
Councillor Jennifer Moores **Councillor Kelly Loch**
Councillor Sharon Snooks **Councillor Glenn Clarke**
Councillor Jennifer Baker
Jamie Clarke, Working Foreman **Shelly Butt, Town Clerk/Manager**

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:00 p.m. No Registered Delegations.
One observer from 13B Cole's Road.

ADOPTION OF THE AGENDA: November 7, 2017

Motion 2017-186 Baker/Loch No Additions to the Agenda
Be it resolved the agenda for the Regular Meeting of Council for November 7, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

MINUTES / COUNCIL MEETING / October 17, 2017:

Motion 2017-187 Snooks/Baker No errors or omissions noted
Be it resolved, that the minutes of the Regular Council meeting of Oct 17, 2017 be adopted as presented.
Favour 7; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- Bill/Accounts: Total $38, 217.28

Councillor Baker declared a conflict of interest position for bill #1& #2 as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 7:03 p.m. and Mayor Dooley declared a conflict of interest position for bill #2 as per the Municipalities Act 1999, Section 207 (1, 2) leaving the chamber at 7:03 p.m. Deputy Mayor Ash assumed chair of the meeting at 7:03 p.m.

Motion 2017-188 Snooks/Moores
Be it resolved, that bill#1 for $627.90 and bill #2 for $1,267.00 be approved for payment as presented.
Favour 5; Opposed 0; Carried ***Mayor Dooley/Councillor Baker returned to the regular council meeting 7:07 p.m. with Mayor Dooley resuming as chair of the meeting.***

The remaining bills were presented for discussion and approval, totaling $36,322.38.
Motion 2017-189 Clarke/Loch
Be it resolved to approve payment of the remaining bills totalling $36,322.38. **Favour 7; Opposed 0; Carried**

- Town Clerk's Report: Oct 18 – Nov 3, 2017

Motion 2017-190 Baker/Clarke Previously Circulated For Review
Be it resolved to accept the Town Clerk Manager's Report, Oct 18 – Nov 3, 2017 as presented.
Favour 7; Opposed 0; Carried
Councillor Glenn Clarke was congratulated by all for being elected as Avalon Director to the MNL Board.
Noted: Job's Pond access blocked on south side of pond; Working Foreman to check for verification.

- Working Foreman's Report October 16 – November 3, 2017

Motion 2017-181 Snooks/Loch Previously Circulated For Review
Be it resolved to accept the Working Foreman's Report Oct. 16 – Nov. 3, 2017 as presented.
Favour 7; Opposed 0; Carried

CORRESPONDENCE FOR ACTION

1. Royal Canadian Legion Annual Poppy Campaign request for donation.

Motion 2017-182 Clarke/Baker
Be it resolved to approve a $100.00 donation towards the 2017 Royal Canadian Legion Annual Poppy Campaign.
Favour 7; Opposed 0; Carried

2. New Business Application – Second Hand Store at 1-3 Best Avenue. TC/M advised the area is not zoned mixed development and was advertised in the Compass newspaper with no objections received.

Motion 2017-183 Baker/Loch

Be it resolved to approve the Second Hand Store Business Application for 1-3 Best Avenue, with the stipulation that at no time can the road access be impeded by patrons of the business, must be wheelchair accessible and all other applicable regulations under the Town's Development Regulations. **Favour 7; Opposed 0; Carried**

3. Municipal Assessment Agency Inc. Avalon Director Ballot; deferred until next Council meeting, Nov. 28/17.

4. Municipal Affairs & Environment call for 2018/2019 Municipal Capital Works & Small Communities Fund Applications, deadline of Nov. 30, 2017; passed to Town Planning for review and recommendation to Council.

5. Municipal Affairs & Environment Re: 2017-2020 Multi-Year Capital Works Program Approval Letter; passed to Finance Committee for review and recommendation to Council.

6. Quotes, (4) for new complete snowplow to fit 2012 GMC Sierra Pick-up truck. Briefly discussed the need for another plow with respect to all plowing equipment on hand and passed to Finance Committee for review.

7. Site Specific Health & Safety Plan 2017/2018 Winter Season requires Council Approval.

Motion 2017-184 Snook/DM Ash

Be it resolved to approve the 2017/2018 Town of Victoria's Site Specific Health & Safety Plan for the Pickup of Ice Control Materials at the Department of Transportation and Works Depot in Heart's Content.

Favour 7; Opposed 0; Carried

8. Snow Clearing Regulations 2017/2018 Winter Season presented to confirm start date.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

1. Ms. Marg Ryan, of Cal-Legrow Insurance Ltd. reply to inquiry regarding fire equipment coverage.
2. Victoria Recreation Commission – 2017 Annual Report (Mayor to send congratulations letter from Council)
3. Royal Canadian Legion, Remembrance Parade & Service, November 11, 2017 starting at 10:15 a.m.
4. Municipal Affairs & Environment – Approvals to Borrow- Bank Loan and GST/PST Portion for Cole's Road 17-SCF-18-00064.
5. Municipal Affairs & Environment – Federal Gas Tax Program Payment, Year 12A for $40,800.97 received.
6. Municipal Affairs & Environment – CEEP Grant approved for $11,003.85, Amended Application submitted, deadline to apply Nov 8/17 @ 5:00 p.m. with an expected start date of Nov. 20, 2017.
7. Harris & Associates Re: King's Road Bridge and Trestle Bridge Reports and Estimates. Town Planning Committee for review and recommendations to Council
8. Reply to inquiries sent to Mr. Steve Crocker, Minister of Department of Transportation & Works.
9. Copy of Warning Letters issued by the VVFD Executive to members: FF1002, FF1009, FF1011 and FF1016.

NEW BUSINESS

Topics Submitted for discussion:

1. Speedbumps – Passed onto the Town Management for review and recommendation to Council.
2. Current Town Street Signs & new Recreation Complex Sign – Current wooden signs are dilapidated, with consideration to be given to replacing with metal or aluminum; both passed to Town Management for review.

A **Privileged Meeting** was called for items #3 and #4 for confidentiality reasons, with the public dismissed for discussion.

Motion 2017-185 Clarke/Snook

Be it resolved to call a privileged meeting at 8:51p.m. **Favour 7; Opposed 0; Carried**

Motion 2017-186 Snooks/Loch No visitors remaining
Be it resolved to reconvene into a regular public meeting at 10:10 p.m. **Favour 7; Opposed 0; Carried**

Motion 2017-187 Clarke/Baker
Be it resolved to set up a meeting with Wm. Finn Law Office or alternate law firm in immediate area, to discuss ongoing concerns with resident located at # 65 Highway East regarding Council/Staff harassment, vehicle and property issues. **Favour 7; Opposed 0; Carried**

Motion 2017-188 Clarke/DM Ash
Be it resolved to give final notice to property owner at #178-184 Main Highway until November 19, 2017 to remove the abandoned pickup truck from the property or it will be towed at the owner's expense.
Favour 7; Opposed 0; Carried

5. Town building accessibility – To be included with Town Management discussion.

6. Extra Lights required for the Recreation Complex area on Marsh Road. Briefly discussed concerns from the Recreation Commission members regarding ongoing damages, garbage, improper use of the area at night and weekends with hopes that extra lighting would have a positive impact with the ongoing concerns. Councillor Baker to get recommendations from the VRC as to the number of lights and installation areas. Town Management to review this request in addition to evaluating all town streetlights in with the town's streetlight policy.

7. All-Terrain Vehicles Concerns– Discussed ongoing concerns with off-road vehicles using public and town owned roads within Victoria and the danger involved to the general public as well as contacting the RCMP regarding the possibility of putting off some type ATV Information/Training Session at Persalvic School. TC/M to investigate and report back to council. Also mentioned was the possibility giving consideration to the development of a Neighbourhood Watch.

8. Town of Victoria Website should be updated with Councillors Bios, etc. All requested to submit their bios to the Communications Committee as soon as possible.
   Access to the town's general email account, townofvictoria@nf.aibn.com for the office clerk.
   Motion 2017-189 Baker/DM Ash
   Be it resolved that the office clerk's computer be set up to receive emails from the town's general email account, townofvictoria@nf.aibn.com. **Favour 7; Opposed 0; Carried**

9. Heavy Equipment Operator requirement. Briefly discussed current union employees and the possibility of hiring an additional part-time employee for the winter season. Discussed details of current union staff positions with the possibility of one upcoming retirement. It was concluded that Mayor Dooley and the Town Management Chair would meet with employee #1002 on Thursday, Nov. 9 @ 4:30 p.m., if available.

10. Dilapidated and varied sized culverts on Bottom Loop Road and the posed problems with water runoff.

Motion 2017-190 Moores/DM Ash
Be it resolved, that due to the dilapidated condition of the existing culverts on Bottom Loop Road, approval be given to have them replaced as soon as possible. **Favour 7; Opposed 0; Carried**

Additional Items Not On the Agenda
Concerns of dilapidated properties as follows:
#1-3 Rattle's Road and #75A Burnt Woods Road. Both properties were reviewed and details were provided of previous action taken by Council. It was decided to issue another letter to the property owner of #1-3 Rattle's Road inquiring as to the intensions for the two buildings. In addition, it was decided to issue a letter to the property owner of #75A Burnt Woods Road inquiring as to the intensions with the partially collapsed building and

to offer town assistance with demolishing the building with town equipment however, cleanup is the responsibility of the owner.

Date of the 2017 Town Christmas Tree Lighting Ceremony; passed to the Civic Functions Committee for review.

ADJOURNMENT OF MEETING

Next Council Meeting: Nov. 28, 2017

Motion 2017-191 Baker/DM Ash

Be it resolved that the meeting be adjourned at 11:15 p.m. **Favour 7; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Councillor Jennifer Moores
Councillor Sharon Snooks
Councillor Jennifer Baker - Regrets
Shelly Butt, Town Clerk/Manager
Deputy Mayor Gord Ash
Councillor Kelly Loch (7:32 p.m.)
Councillor Glenn Clarke
Jamie Clarke, Working Foreman

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:00 p.m. One observer from 13B Cole's Road.
Two Board of Management members from the Victoria United Church requesting Council to review the street-lighting along Church Road to better serve the area for seniors and discourage potential vandalism. Town Management Committee will review Street Lighting Policy.

Resident from 14-16 Pryme Avenue in attendance regarding charges for a pre-arranged appointment for afterhours call-in for water shut off/on to complete waterline upgrades. Details of the situation were given by both by town employees and resident. The matter was previously discussed by Council and a decision was made during a privileged that the resident was responsible for the incurred fees. Resident left at 7:17 p.m.

ADOPTION OF THE AGENDA: November 28, 2017

Motion 2017-192 Clarke/Ash VVFD request to re-route traffic for Christmas Parade
Be it resolved the agenda for the Regular Meeting of Council for November 28, 2017 be adopted with the noted addition. **Favour 5; Opposed 0; Carried**

MINUTES / COUNCIL MEETING / November 7, 2017:

Motion 2017-193 Snooks/Moores No errors or omissions noted
Be it resolved, that the minutes of the Regular Council meeting of November 7, 2017 be adopted as presented.
Favour 5; Opposed 0; Carried

COUNCIL COMM. / STAFF REPORTS

- **Bill/Accounts: Total $79,120.95**

The Accounts Payables were presented for discussion and approval, totaling $79,120.95.
Motion 2017-194 Snooks/Clarke
Be it resolved to approve payment of the bills totalling $79,120.95. **Favour 5; Opposed 0; Carried**

- **Town Clerk's Report: Nov 6 -24, 2017**

Motion 2017-195 Clarke/Ash Previously Circulated For Review
Be it resolved to accept the Town Clerk Manager's Report, Nov 6 -24, 2017 as presented.
Favour 5; Opposed 0; Carried

- **Working Foreman's Report Nov 6 -24, 2017**

Motion 2017-196 Clarke/Snooks Previously Circulated For Review
Be it resolved to accept the Working Foreman's Report Nov 6 -24, 2017 as presented.
Favour 5; Opposed 0; Carried

- **Town Planning Report, Nov. 10, 2017**
  Motion 2017-197 Clarke/D/M Ash
  Be it resolved to accept the Town Planning Committee Report as presented. **Favour 6; Opposed 0; Carried**
  Noted: King's Road and Trestle Bridges had necessary repaired completed by town staff. Trestle bridge was reopened with "Use At Own Risk' signs installed at both ends.

- **Finance Committee Report**, Nov. 9, 2017. Quotes, (4) for new complete snow-plow to fit 2012 GMC Sierra Pick-up truck.
  Motion 2017-198 Clarke/DM Ash

Be it resolved to approve the purchase of one Western 8-foot Pro-Plus Contractor's Grade Plow from H & H Auto, St. John's, at the quoted cost of $8,849.25 to be installed on the 2012 GMC Sierra.

Favour 6; Opposed 0; Carried

#2 Municipal Share and GST/PST Rebate portion of the Cole's Road Project.

Motion 2017-199 Loch/Moores

Be it resolved to use funds from the town's general bank account to pay the Municipal Share of $20,473 and GST/PST Rebate portion of $21,034 for Cole's Road Project #17-SCF-18-00064.

Favour 6; Opposed 0; Carried

- Town Management Report, Dated November 27, 2017

Motion 2017-200 Snooks/Clarke

Be it resolved to accept the report, with further consultations regarding town building renovations.

Favour 6; Opposed 0; Carried

Noted: It was agreed there was a need for the current committee structure to be reviewed due to confusion as to what committees were necessary as well as what each committee is responsible for. The TC/M will inquire to other towns for council committee structures and bring back to Council.
Repairs to town signs; WF to check with previous builder as to when the town signs can be repaired.

- Communications Committee Report, Nov. 21, 2017

Motion 2017-201 D/M Ash/Moores

Be it resolved to accept the Communications Committee Report of Nov. 21, 2017 report as presented and proceed immediately with the first quarterly newsletter. **Favour 6; Opposed 0; Carried**

- Civic Function Committee Update

Veteran's Function update, event held on Sunday, Nov. 26, 2017.
Christmas Tree Lighting set for Monday, December 4, 2017 at 7:00 p.m.

Motion 2017-202 Clarke/Moores

Be it resolved to accept the moved to accept the Civic Function Committee report.

Favour 6; Opposed 0; Carried

CORRESPONDENCE FOR ACTION

1. Business Closure – Account #110391, Highway East closed for business as of September 2017.

Motion 2017-203 Snooks/Loch

Be it resolved to accept the business closure notification from Account #110391 as presented.

Favour 6; Opposed 0; Carried

2. Request for Leave-Of-Absence – Councillor Baker. Regular Council Meeting of November 28, 2017.

Motion 2017-204 Clarke/Loch

Be it resolved to approve the leave-of-absence request for Councillor Baker from this regular council meeting.

Favour 6; Opposed 0; Carried

3. Re-tabled: MAA Ballot for Avalon Director.

Motion 2017-205 Clarke/DM Ash

Be it resolved to select Betty Moore, of Clarke's Beach as the Town of Victoria's choice for MAA's Avalon Regional Director. **Favour 6; Opposed 0; Carried**

4. Re-tabled: Municipal Affairs & Environment Re: 2017-2020 Multi-Year Capital Works Program Approval Letter and agreement between MA&E and Council.

Motion 2017-206 Clarke/Snooks

Be it resolved to accept the approved funding offer from the Dept of Municipal Affairs & Environment for the 2017-2020 Multi Year Capital Works Program and be it further resolved for Mayor Dooley/Town Clerk-

Manager to enter into a funding agreement with the Minister of the MA&E for the total authorized funding not exceeding $592,594, that includes the Provincial Share of $350,811.00, Municipal Share of $186,575 and GST/PST Rebate amount of $55, 209.00. **Favour 6; Opposed 0; Carried**

5. Re-tabled: Municipal Affairs & Environment call for 2018/2019 Municipal Capital Works & Small Communities Fund Applications, deadline of Nov. 30, 2017.
Motion 2017-207 Loch/Moores
Be it resolved that approval be granted to submit two applications under the 2018/2019 Small Communities Fund, Ash's Lane Water/Sewer Extension (320 meters) & Drainage Improvements Project utilizing the remaining 2017-2020 MYCW Provincial Share of $117,194 as well as the remaining Provincial Share of $66,494.59 from MYCW Project #17-MYCW-15-000100 to finance the estimated cost of $446,621.00 and Dean's Road Water/Sewer/Road Improvements Project at the estimated cost of $487,522.00 and be it further resolved to use Harris & Associates Ltd. as the Primary Consultants for both stated projects.
Favour 6; Opposed 0; Carried

6. Request for approvals to borrow funds from CIBC for the Municipal Share and the GST/PST Rebate portion for both Project #17-MYCW-18-00052.
Motion 2017-208 Snooks/Moores
Be it resolved to request approval from the Minister of Municipal Affairs & Environment to borrow funds from the Canadian Imperial Bank of Commerce, Mount Pearl, NL to finance the Multi-Year Capital Works, $155,745 repayable and amortized over a term of 180 months, (15-Years) and the GST/PST Rebate portion of $40,001.79 repayable within a 12-month period from project completion, with both loans at the interest rate of prime plus .50% (3.20%) for new Municipal Garage, Project #17-MYCW-18-00052. **Favour 6; Opposed 0; Carried**

7. Applications for Part-time Seasonal Heavy Equipment Operator. Due to the confidential nature of this business, this item was deferred to later in the meeting.

8. VVFD requesting Council to approval their recommendation to re-route traffic during the Annual Christmas Parade via Old Salmon Cove Road through to Priddle's Avenue.
Motion 2017-209 Clarke/Snooks
Be it resolved to approve the request by the VVFD to re-route traffic via Old Salmon Cove Road through to Priddle's Avenue off Highway East during the Annual Christmas Parade on Saturday, December 9, 2017 with the stipulation that contact be made with the Dept of Transportation & Works as well as the RCMP to ensure it will not be in violation of any regulations and/or laws. **Favour 6; Opposed 0; Carried**

CORRESPONDENCE FOR INFORMATION/DISCUSSION
1. Thank-you note to Mayor Dooley and Staff from the family of the Late E. King, Rattle's Road.
2. Copied Letter to the Victoria Heritage Society from concerned resident regarding deteriorated condition of the Waterwheel on Powerhouse Road and Victoria Heritage Society response letter. Send reply to concerned resident.
3. Two letters of Approval to award Consulting Services received from Municipal Affairs & Environment, Municipal Infrastructure Division, Re: MYCW Projects, 17-MYCW-18-00052 and 17-MYCW-18-00053.
4. Circular from MA&E advising that all Limit of Service Agreements in the Province were removed and replace with guidelines stipulating that the MA&E Infrastructure programs will be focused on project in areas of existing development.

NEW BUSINESS
1. Victoria War Veteran Pole Banners was discussed, with much support from Council. This was referred to Finance Committee for further review and recommendation.

2. Councillor Clarke gave a notice of motion on the following:

- For regular staff meetings to be implemented.
- To name the town's fire hall after the First Fire Chief.

3. Deputy Mayor Ash inquired if the cost for review of the Town's Development Plan would be included in the 2018 Municipal Budget and was informed that it was included.

4. Councillors Moores/Loch both expressed their gratitude for a well-run council meeting and thanked the Mayor for recognizing the need to implement following the adopted Rules of Procedures for all meetings of Council, which was reciprocated by those in attendance.

5. Part-time Seasonal Heavy Equipment Operator position. Discussed the nature of this item of business and the immediate need to have someone in place with the town to commence work on January 2, 2018 and it was agreed for Mayor Dooley, D/M Ash, Working Foreman and the Town Clerk/Manager to review all resume's and shortlist against criteria stated in the job description and go from there.

ADJOURNMENT OF MEETING
Next Council Meeting – December 19, 2017
Motion 2017-210 Clarke/Loch
Be it resolved to adjourn the meeting 9:12 p.m. **Favour 6; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk/Manager

ATTENDENCE

Mayor Barry Dooley
Councillor Jennifer Moores
Councillor Sharon Snooks
Councillor Jennifer Baker - 9:04 p.m.
Jamie Clarke, Working Foreman
Deputy Mayor Gord Ash
Councillor Kelly Loch - Regrets
Councillor Glenn Clarke
Shelly Butt, Town Clerk/Manager

CALL MEETING TO ORDER / WELCOME

Mayor Dooley called the meeting to order at 7:00 p.m. One observer from 13B Cole's Road.

ADOPTION OF THE AGENDA:

Motion 2017-211 Clarke/DM Ash

Be it resolved the agenda for the Regular Meeting of Council for December 19, 2017 be adopted with the noted addition. **Favour 5; Opposed 0; Carried**

MINUTES / COUNCIL MEETING / November 28, 2017:

Motion 2017-212 Snooks/Clarke No errors or omissions noted

Be it resolved that the minutes of the Regular Council meeting of November 28, 2017 be adopted as presented.

Favour 5; Opposed 0; Carried

COUNCIL COMMITTEE / STAFF REPORTS

- Bill/Accounts: Previously Circulated

The Accounts Payables were presented for discussion and approval, totaling $68,223.08.

Councillor Moores declared a conflict of interest position for bill #26 as per the Municipalities Act 1999, Section 207 (1-d) leaving the chamber at 7:15 p.m.

Motion 207-213 Clarke/DM Ash

Be it resolved to approve payment of bill #26 for $6,440.00 as presented. **Favour 4; Opposed 0; Carried**

Councillor Moores returned to the chambers at 7:17 p.m.

Motion 2017-214 Snooks/Moores

Be it resolved to approve payment of the remaining bills totalling $61,823.08. **Favour 5; Opposed 0; Carried**

- Town Clerk Manager's Report: Nov. 27 – Dec. 15, 2017 Previously Circulated For Review

Motion 2017-215 Clarke/Snooks

Be it resolved to accept the Town Clerk Manager's Report, Nov. 27 – Dec. 15, 2017 as presented.

Favour 5; Opposed 0; Carried

Questions: 1. VVFD requesting clarification/definition of heavy snowfall; discussed and left to the discretion of the Working Foreman.

2. Continued development of ATV/Bike Trail on Reid Railway Track east-end of Victoria without Council permission. Contact was made with Mr. D. Harrison, Fisheries & Land Resources, who advised no cutting permits are registered and fines can be issued. Mayor Dooley stated he requested the committee to stop cutting until another meeting takes place. Mayor Dooley will set date/time for next meeting early in the New Year.

- Working Foreman's Report: Nov. 27 – Dec. 15, 2017 Previously Circulated For Review

Motion 2017-216 Clarke/DM Ash

Be it resolved to accept the Working Foreman's Report, Nov. 27 – Dec. 15, 2017 as presented.

Favour 5; Opposed 0; Carried

NOTICE OF MOTIONS from November 28, 2017:

- Implement Regular Staff/Safety Meetings.

Motion 2017-217 Clarke/DM Ash

Be it resolved to implement regular staff/safety meetings for staff only, with a minimum of one per quarter, yearly.
Favour 5; Opposed 0; Carried

•Naming of the Victoria Fire Hall; deferred until next regular meeting.

CORRESPONDENCE FOR ACTION

• CBN Joint Council Economic Development Attraction Pkg. Cost per town, $590.91; deferred until next meeting.

• MNL, Re: Provincial ban on single-use plastic bags. Copy emailed 11/21/17. Referred to Town Management Committee for review and report back to Council.

CORRESPONDENCE FOR INFORMATION/DISCUSSION

• Thank-You Card from Santa & Mrs. Claus.
• LW Consulting Company Profile. Complete copy available upon request.
• MAA Election Results, Avalon Director – Betty Moore.
• Memo Update from Betty Moore, Avalon Member of the Municipal Assessment Agency.
• Copy of two warning letters to VVFD Members FF109 & FF1017 and one dismissal letter to #FF1012. Mayor Dooley to request VVFD to include reason/s for issued notices in the future.

NEW BUSINESS

Residential concerns from several residents from the east end of Victoria regarding the development of an ATV trail using the old railway track without Council approval, cutting permits or property owner's knowledge; previously addressed in meeting.

PRIVILEDGED MEETING

The remaining items on the agenda were of a confidential nature and recommended to call a privileged meeting, with the public dismissed for discussion.

Motion 2017-218 DM Ash/Clarke

Be it resolved to call a privileged meeting at 8:02 p.m. **Favour 5; Opposed 0; Carried**

Councillor Baker joined the meeting at 9:05 p.m. Reviewed previously discussed items.

Motion 2017-219 Snooks/Baker No visitors remaining.

Be it resolved to reconvene into a regular public meeting at 9:40 p.m. **Favour 6; Opposed 0; Carried**

• Finance Committee Report, Dec. 4, 2017, Municipal Budget 2018, Tax Structure/Tax Policy for 2018 and Hiring Committee Results, Dec 4 & 6, 2017.

Motion 2017-220 DM Ash/Clarke

Be it resolved to accept the Finance Committee Report for Dec. 4, 2017 as presented.
Favour 6; Opposed 0; Carried

Motion 2017-221 Snooks/Moores Re: Council/Staff Incentives

Be it resolved to approve Council/Staff incentives, closing for Christmas holidays from Dec. 25, 2017-Jan 1, 2018.
Favour 6; Opposed 0; Carried

Municipal Budget, 2018 presented for approval.

Councillor Moores declared a conflict of interest position relating to the Municipal Budget 2018, as per the Municipalities Act 1999, Section 207 (1-d) leaving the chamber at 9:45p.m.

Motion 2017-222 DM Ash/Baker

Be it resolved to accept and adopt the balanced 2018 Municipal Budget as presented by the Finance Committee.

Favour 5; Opposed 0; Carried *Moores returned at 9:54 p.m.*

The **2018 Tax Structure and 2018 Tax Policy** were both presented for consideration of approval.

Motion 2017-223 DM Ash/Clarke

Be it resolved to adopt the 2018 Tax Structure as presented. **Favour 6; Opposed 0; Carried**

Motion 2017-224 DM Ash/Snooks

Be it resolved to adopt the 2018 Tax Policy as presented. **Favour 6; Opposed 0; Carried**

Hiring Committee Review/Recommendation for Part-Time Seasonal Heavy Equipment Operator position as staff replacement for retiring employee #1003. In-depth discussion took place by all in attendance.

Motion 2017-225 DM/Snooks

Be it resolved to approve the Hiring Committee's recommendation of selecting Mr. J. Omiachi as the best candidate for the stated position, with a work orientation starting Jan 2, 2018 and ending Jan 12, 2018.

Favour 6; Opposed 0; Carried

ADJOURNMENT OF MEETING:

Next Regular Council Meeting:

Motion 2017-226 DM Ash/Baker

Be it resolved to adjourn the meeting 10:17 p.m. **Favour 6; Opposed 0; Carried**

Signed:

Barry Dooley
Mayor

Shelly Butt
Town Clerk/Manager