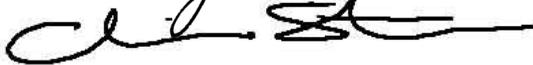


## Town of Victoria: 2026 Administrator's Decisions

Date	Directive	Rational	Administrator's Decisions
05-Mar-26	034-2026	<p><b>Training:</b> Ensuring that the Town Clerk Manager attends key municipal training events is important because it helps the Town of Victoria stay informed, follow best practices, and meet expectations under the <b>Towns and Local Service Districts Act</b>. The Professional Municipal Administrators (PMA) and Municipalities Newfoundland and Labrador (MNL) events provide essential information on legislation, financial management, governance, and municipal operations.</p> <ul style="list-style-type: none"> <li>- The PMA Annual Convention &amp; Trade Show will be held April 14–16, 2026 in Gander.</li> <li>- The MNL Municipal Symposium will be held May 7–9, 2026 in Gander.</li> </ul> <p>These sessions help ensure that the Town continues to operate effectively, support professional development for the Town Clerk Manager, and strengthen the Town’s ability to meet legislative responsibilities.</p> <p>Applying to the Department of Municipal and Community Affairs for support through the Municipal Training Fund Program (<a href="https://www.gov.nl.ca/mca/municipal-training-financial-assistance-fund/">https://www.gov.nl.ca/mca/municipal-training-financial-assistance-fund/</a>) helps reduce costs to the Town and ensures that eligible expenses are funded in accordance with provincial programs.</p> <p>By attending these sessions and applying for available funding, the Town of Victoria supports strong municipal governance and meets its responsibilities under the Act.</p> <p>This directive recognizes that this period is typically a busy time for municipal officials. However, the networking opportunities, training sessions, and information shared during these events are critical for long-term professional development. Attendance will help ensure the Town Clerk Manager remains current with sector best practices and is aware of new approaches that can support improved municipal operations.</p>	<p><b>Directive:</b> The Town Clerk Manager is directed to register and attend the following convention and symposium.</p> <ul style="list-style-type: none"> <li>- Professional Municipal Administrators (PMA) Annual Convention &amp; Trade Show, taking place April 14–16, 2026, in Gander;</li> <li>- Municipalities Newfoundland and Labrador (MNL) Municipal Symposium, taking place May 7–9, 2026, in Gander;</li> </ul> <p>Apply to the Department of Municipal and Community Affairs for funding under the Municipal Training Fund Program to support participation in these events.</p>
<b>Town Clerk/Manager</b>			05-Mar-26
<b>Appointed Administrator</b>			05-Mar-26